

**MINUTES OF MEETING OF THE BOARD OF TRUSTEES
OF McLENNAN COUNTY JUNIOR COLLEGE DISTRICT**

THE STATE OF TEXAS

THE COUNTY OF McLENNAN

McLENNAN COUNTY JUNIOR COLLEGE DISTRICT

The Board of Trustees of McLennan Community College met for a regular meeting at The Northwood House on the McLennan Community College campus, on Tuesday, November 28, 2017, at 7:00 p.m. Those present were: Dr. April Andreas, Professor, Engineering; Dr. Suzanne Baldon, Associate Professor, Criminal Justice; Dr. Stephen Benson, Vice President, Finance and Administration; Ms. Chelsea Bilbrey, Student Guest; Dr. Drew Canham, Vice President, Student Success; Mr. Andrew Clayton, Vice President, Faculty Council; Ms. Kristy Davis, Jaynes, Reitmeier, Boyd, & Therrell; Dr. Sondra Dubowsky, Professor, Biology; Mr. Phillip Erickson, *Waco Tribune Herald*; Mr. Greg Evans, Guest; Ms. Meredith Heffner, Program Director/Professor, Radiologic Technology; Dr. Fred Hills, Vice President, Instruction; Ms. Bernadette Hookham, RBDR Architecture; Ms. Katie King, Jaynes, Reitmeier, Boyd, & Therrell; Ms. Lindsey Kunze, Student Guest; Ms. Terry Lechler, Director, Financial Services; Mr. Phil McCleery, College Attorney; Dr. Johnette McKown, President; Ms. Kim Patterson, Executive Director, MCC Foundation; Mr. Aldo Perez, Student Guest; Mr. Larry Radke, Chief of Police; Dr. Phillip Rhodes, Vice President, Research, Effectiveness, and Information Technology; Mr. Sid Ross, Director, Facilities Planning and Construction; Ms. April Sanchez, Student Guest; Mr. Chris Sorenson, Student Guest; Dr. Staci Taylor, Director, Professional and Organizational Development; Ms. Jodi Tindell, Chair, Administrative Staff Advisory Committee; Ms. Stephanie Trammell, Vice-Chair, Support Staff Advisory Committee; Mr. Brandon Trout, Student Guest; Mr. Brad Ward, Student Guest; Ms. Lisa Wilhelmi, Director, Marketing and Communications; Mr. Joe Winton, Guest; and members of the Board of Trustees as follows:

Ms. Pauline Chavez
Mr. K. Paul Holt, Chairman
Mr. Doug McDurham, Secretary
Mr. Bob Sheehy, Jr.
Mr. Earl Stinnett, Sr., Vice-Chairman
Ms. Geneva Watley

Absent: Mr. Ricky Turman

Mr. K. Paul Holt, Chairman of the Board, called the meeting to order at 7:03 p.m.

Dr. Johnette McKown introduced the guests present at the meeting.

Dr. Fred Hills introduced Dr. Staci Taylor, who introduced: Ms. April Sanchez, Sondra Dubowsky, Meredith Heffner, Lindsey Kunze, April Andreas, Chris Sorenson, Brad Ward,

Brandon Trout, and Chelsea Bilbrey. As the Student Success Initiative presentation, four groups presented their poster from Scholar Day. (D.F. V—214) The group presented the following presentations:

- Lindsey Kunze – Crohn’s Disease (Assisted by Meredith Heffner)
- April Sanchez – Annotation of Orthologous CG11249-PA in Contig 28 in *Drosophila eugracilis* (Assisted by Sondra Dubowsky)
- Brad Ward, Chris Sorenson, Aldo Perez, and Brandon Trout – MCC@CAT (Assisted by April Andreas)
- Chelsea Bilbrey – Physical Compensation Reports

Dr. Stephen Benson introduced Ms. Davis and Ms. King who presented the 2016-2017 audit report. (D.F. V—215)

Mr. Sheehy moved to receive the 2016-2017 audit report as presented, and Ms. Watley seconded the motion, and the motion carried unanimously.

Dr. Fred Hills introduced Dr. Suzanne Baldon, Associate Professor of Criminal Justice. Dr. Baldon presented a Teaching Moment entitled *The Case of the Missing Face*. (D.F. V—216)

Dr. McKown presented the following Consent Agenda Items for Board approval:

1) Consideration of and Approval of Minutes for October 31, 2017; 2) Consideration of and Approval of Quarterly Investment Report; 3) Consideration of and Approval of Maintenance Agreement for Course Management System; 4) Consideration of and Approval of Highlander Drive Pavement; and 5) Appointment of Personnel: Assistant Program Director, Alternative Teacher Certification; Human Resources Specialist; Advising Specialist/Conduct Officer; and Advisor, High School Pathways. (D.F. V—217)

Ms. Watley moved to approve the Consent Agenda Items. Ms. Chavez seconded the motion, and it carried unanimously.

Dr. Stephen Benson presented the financial report for October 2017. (D.F. V—218)

Mr. McDurham moved to approve the financial report for October 2017 as presented. Ms. Chavez seconded the motion, and the motion carried unanimously.

Dr. Stephen Benson presented information on the renewal of property, general liability, automobile, and legal liability insurance. (D.F. V—219)

Mr. Sheehy moved to approve Hibbs-Hallmark and Company as the college’s insurance provider in the amount of \$161,597 for December 31, 2017 through September 1, 2018. Mr. Stinnett seconded the motion, and it carried unanimously.

Mr. K. Paul Holt presented information regarding votes cast to elect directors for the McLennan County Appraisal District for the Years 2018-2019. (D.F. V—220)

Mr. McDurham moved to approve a resolution and ballot giving 150 of the college’s 299 votes

to Mr. Timothy Holtkamp, and giving 149 of the colleges 296 votes to Ms. Mildred Watkins as directors for the McLennan County Appraisal District for the Years 2018-2019. Mr. Stinnett seconded the motion, carried and Mr. Sheehy abstained.

Dr. Johnette McKown, along with Dr. Stephen Benson, Mr. Sid Ross, and Jim Winton presented information about Cameron House property. (D.F. V—221)

No action was taken.

Under the President's Report, President, Dr. McKown reported:

- Dr. McKown reported that she recently had cataract surgery. She plans to have her other eye done soon.
- The Law Enforcement Academy Fall Commencement will be held on Wednesday, November 29, 2017, at 7:00 p.m., at the MCC Conference Center.
- On Thursday, November 30, 2017, Dr. McKown will head to Dallas, Texas, to attend the SACSCOC Annual Meeting.
- The MCC Foundation will have their Annual Holiday Dinner on Thursday, December 7, 2017, at 6:00 p.m., at the MCC Conference Center.
- The EMT Graduation will be held on Monday, December 11, 2017, at 7:00 p.m., at the MCC Conference Center.
- The Fire Cadet Academy Graduation ceremony will be held on Tuesday, December 12, 2017, at 7:00 p.m., at the MCC Conference Center.
- The college will have its annual Holiday Open House event on Friday, December 15, 2017.
- Fall Commencement will be held on Saturday, December 16, 2017, at 10:00 a.m., at the Waco Convention Center. Mr. Glenn Robinson will be the keynote speaker.
- Dr. McKown will host her annual Cajun Holiday Party on Sunday, December 17, 2017, at 6:00 p.m., at Northwood.

Under Other Business, the next Board meeting is scheduled for Tuesday, January 23, 2018, meeting at 6:00 p.m. for dinner, and the meeting will be at 7:00 p.m.

The board took a break from 9:07 p.m. until 9:12 p.m.

At 9:12 p.m., Mr. Holt announced that the Board wished to meet under Closed Session and cited V.T.C.A. Government Code, Section 551.071, *Consultation with Attorney*; Section 551.072, *Deliberation Regarding Real Property*; and Section 551.074, *To Deliberate the Appointment of,*

Employment of, Evaluation of, Reassignment of, and Duties of, Discipline of, or Dismissal of Employees.

At 9:14 p.m. Mr. Holt reconvened in Open Session and announced that no action had taken place during the Closed Session.

With no further business, the meeting was adjourned at 9:14 p.m.

Lindsey Vanek, Assistant Secretary
Board of Trustees