

**Degree Description**

Emphasizes issues of contract administration, location, and evaluation of suppliers, total costs approach, exchange fluctuations, customs procedures, and related topics.

Summarize the history and philosophy of management systems; identify the tools of total quality management; explain customer and supplier relationships; demonstrate team building skills; and identify processes involved with continuous improvement.

Develop and implement safety program; describe cost benefit analysis; summarize the basic components of human behavior modification; apply the components of the safety audit process including record keeping requirements.

Explain various theories, processes, and functions of management; apply theories to a business environment; identify leadership roles in organizations; and describe elements of the communication process.

Marketable Skills: Operations management skills:

\*Learn to apply operations planning, manufacturing resource planning, learn manufacturing, supply chain concepts within the global environment.

<b>Semester I</b>	<b>Hours</b>
<a href="#">OSHT 2309 Safety Program Management</a>	3 hours
<a href="#">QCTC 1301 Total Quality Management</a>	3 hours
<a href="#">BMGT 1327 Principles of Management</a>	3 hours
	<b>9 hours</b>

**Total hours: 9 hours**

## **Course Descriptions**

### **OSHT 2309 Safety Program Management**

Examines the major safety management issues that affect the workplace, including safety awareness, loss control, regulatory issues, and human behavior modification. Semester Hours 3 (3 lec)

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### **QCTC 1301 Total Quality Management**

Introduces the study of integrating work processes using team participation through employee empowerment and teamwork emphasizing the philosophy of customer service and satisfaction. Semester Hours 3 (3 lec)

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### **BMGT 1327 Principles of Management**

Examines concepts, terminology, principles, theories, and issues in the field of management. Semester Hours 3 (3 lec)

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