

McLennan C O M M U N I T Y **COLLEGE**

WACO, TEXAS

**COURSE SYLLABUS
AND
INSTRUCTOR PLAN**

**Integrated Reading and Writing
INRW 0402 – 251**

Shane Hall

Course Description

This course integrates the critical reading and academic writing skills students need to comprehend and interact with college-level texts and to produce original college-level writing, in standard written English, through the processes of generating ideas, drafting, organizing, revising, and editing.

The course fulfills TSI requirements for reading and/or writing. Semester Hours 4 (3 lec/2 lab).

Prerequisites and/or Co-requisites

Prerequisite: INRW 0401, READ 0301, ENGL 0301 or a satisfactory score on either the TSI.

Successful completion of INRW 0402 fulfills the developmental course sequence for English and reading.

Course Notes and Instructor Recommendations:

This course requires a lab component. Completion is required and the lab completion grade is part of the requirements for this course.

Instructor Information:

Instructor Name: **Shane Hall**

MCC E-mail: **shall@mclennan.edu**

Office Phone Number:

Office Location: **LH 102**

Office/Teacher Conference Hours: **TBA**

Other Instruction Information:

Required Text & Materials

1. Text: *Common Places 2nd Edition* Authors: Lisa and Kent Hoeffner
2. Software Access Card: *Connect* Integrated Reading & Writing Access Card
3. The access card and textbook will be packaged together and will be available in the MCC Bookstore.

MCC Bookstore Website: <http://www.mclennan.edu/bookstore/>

Above is a link to the [MCC Bookstore](http://www.mclennan.edu/bookstore/). To complete the lab, you will need the CONNECT access code that comes with the purchase of the book.

Student Support/Resources:

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at

<http://www.mclennan.edu/campus-resource-guide/>

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources, we encourage you to contact a success coach by calling (254) 299-8226. Students can visit the Completion Center Monday-Friday from 8:00 a.m.-5:00 p.m. to meet with a success coach and receive additional resources and support to help reach academic and personal goals. Paulanne's Pantry (MCC's food pantry) is open 12:00 p.m.-1:00 p.m., Monday-Friday, without an appointment. The Completion Center and pantry are located on the Second Floor of the Student Services Center (SSC).

Minimum Technical Skills:

Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

Backup Plan for Technology:

In the event MCC's technology systems are down, you will be contacted/notified through your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

* [Click Here for the Minimum System Requirements to Utilize MCC's D2L|Brightspace](http://www.mclennan.edu/center-for-teaching-and-learning/teaching-commons/requirements)
(www.mclennan.edu/center-for-teaching-and-learning/teaching-commons/requirements)

Click on the link above for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

Methods of Teaching and Learning

- The Hybrid portion of this class consists of homework time, chapter readings from the textbook and three major projects in this course, plus any other activities.
- Class time will be spent applying the concepts you have read about in the textbook.
- Lab time will be spent on McGraw-Hill Connect and other activities.

Course Objectives and/or Competencies

1. Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying lengths.
2. Comprehend and use vocabulary effectively in oral communication, reading, and writing.
3. Identify and analyze the audience, purpose, and message across a variety of texts.
4. Describe and apply insights gained from reading and writing a variety of texts.
5. Compose a variety of texts that demonstrate reading comprehension, clear focus, logical development of ideas, and use of appropriate language that advances the writer's purpose.

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6. Determine and use effective approaches and rhetorical strategies for given reading and writing situations.
7. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies.
8. Evaluate relevance and quality of ideas and information in recognizing, formulating, and developing a claim.
9. Develop and use effective reading and revision strategies to strengthen the writer's ability to compose college-level writing assignments.
10. Recognize and apply the conventions of Standard English in reading and writing.

Course Outline/or Schedule

Week 1	<ul style="list-style-type: none">• Getting Started with Lab and Connect• Chapter 7—Organizing, Drafting and Summarizing• Introduction to Working with Sources—How to Avoid Plagiarism (Ch. 14)*• Chapter 2—Annotating Texts and Developing Vocabulary:• Chapter 8—Titles, Introduction, and Conclusions• Chapter 3—Previewing Texts and Working with Topics; Review Chapter 7 – (Summary Assignment)
Week 2	<ul style="list-style-type: none">• Read “Triumphing over Adversity”, page 582 <p>—Submit Reading/Writing Project #1 (A SUMMARY and Information Sheets for Project #1, Chapter 11, p. 396, Working with a Text to Create a Summary 10%)</p>
Week 3	<ul style="list-style-type: none">• Reading and Writing Processes (Chapter 3 continued)• Continue major reading and writing project work• Grammar and Punctuation Review, Unit 3 Punctuation and Mechanics, Page 571 (Including Fragments and Run-ons)• Chapter 10 Revising and Editing <i>Chapter 4—Main Ideas & Chapter 5—Support for Main Ideas</i>
Week 4	<ul style="list-style-type: none">• Project #2----Submit Major Reading/Writing Project #2 15%• (Informative Texts—Social Media) Ch. 11, p. 405• Quiz on Punctuation: Suggestion—Major Errors, etc. Reading & Writing Test #1

Week 5	Chapter 6 Text Purposes and Text Patterns Introduce Major Reading/Writing Project #3; (Social Media) Begin Infor. Sheets Page 218—Chapter 6—Basic Elements of Argument Chapter 12—Chapter on Using Sources/Documentation/Works Cited Information Sheets for Project 3 Due; Continue work on Project #3,
Week 6	Chapter Quizzes; Punctuation & Mechanics Unit 6 in Common Places <i>Commonly Confused Words</i>
Week 7	
Week 8	Take Final

Course Grading Information--Students' grades will be determined in the following manner:

Three Integrated Reading and Writing Projects	Project #1	10%
	Project #2	15%
	Project #3	15%
Connect Work (includes individualized lab work and attendance)		20%
Daily Work/Homework (Exercises, tests, quizzes, vocabulary/punctuation/grammar, activities, etc.)		20%
Final Exam		<u>20%</u>
	Total	100

Departmental Final

Final Exam: The final exam counts 20% towards the final average. The final exam consists of two sections: **Part 1—the Reading Comprehension Exam, which will be taken during the**

regular lab time and is worth 5% and Part 2—the Reading/Writing Skills Exam, which will be taken during the designated final exams week and is worth 15%.

Course average of 90 – 100: Grade of A
Course average of 80 – 89: Grade of B
Course average of 70 – 79: Grade of C
Course average of 0 - 69: Grade of NC (no credit)
The grade of “I”—incomplete—is not available in INRW.

Note: Students must have an overall average of at least 70 to pass the course. If a student fails to maintain a 70 overall average in the course, the student will receive a grade of NC for the final grade.

Late Work, Attendance, and Make Up Work Policies

Students who miss 25% of the class will be withdrawn from this course. All assignments should be turned in on time.

Student Behavioral Expectations or Conduct Policy

Students are expected to maintain classroom decorum to include respecting other students and the instructor, exercising prompt and regular attendance, communicating in a polite and respectful manner, and **maintaining an attitude** that seeks to take full advantage of the education opportunity. In the classroom, discriminatory comments, talking, texting, cell phone usage, profanity, and any type of threatening/disruptive communication will be grounds for instructor-initiated withdrawal of students and/or referral to McLennan Community College’s discipline officer. This expectation is further explained in the General Conduct Policy of the Highlander Guide.

* [Click Here for the MCC Academic Integrity Statement](http://www.mclennan.edu/academic-integrity)
(www.mclennan.edu/academic-integrity)

The link above will provide you with information about academic integrity, dishonesty, and cheating.

* [Click Here for the MCC Attendance/Absences Policy](http://www.mclennan.edu/highlander-guide/policies)
(www.mclennan.edu/highlander-guide/policies)

Click on the link above for the college policies on attendance and absences. Your instructor may have guidelines specific to this course.

Accommodations/ADA Statement

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will

be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. Instructors should not provide accommodations unless approved by the Accommodations Coordinator. For additional information, please visit mclennan.edu/disability.

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

disabilities@mclennan.edu

254-299-8122

Room 319, Student Services Center

*** [Click Here for more information about Title IX](#)**

(www.mclennan.edu/titleix)

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the Title IX Coordinator at titleix@mclennan.edu or by calling Dr. Drew Canham (Vice President for Student Success) at 299-8645. Individuals also may contact the MCC Police Department at 299-8911 or the MCC Student Counseling Center at MCC by calling 299-8210. The MCC Student Counseling Center is a confidential resource for students.

McLennan's Title IX webpage (<http://www.mclennan.edu/titleix/>) contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence or domestic violence.

** You will need to access each link separately through your Web browser (for example: Internet Explorer, Mozilla, Chrome, or Safari) to print each link's information.*