



WACO, TEXAS

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**COURSE SYLLABUS  
AND  
INSTRUCTOR PLAN**

**BLUE CREW – PEP BAND  
MUEN 1122-02**

**PROFESSOR JON R. CONRAD**

## BLUE CREW – PEP BAND

MUEN 1122-02

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### **Course Description:**

Concert band, marching band, campus band, laboratory band (jazz/stage), symphony or orchestral group. Provides the opportunity for the study and performance of music in large and small ensembles. These courses are open to all students but are strongly recommended for all music majors and minors in their area of primary emphasis. Semester Hour 1 (3 lec/3 lab)

### **Prerequisites and/or Corequisites:**

Participation by consent of the instructor.

### **Course Notes and Instructor Recommendations:**

Students who did not complete participation in high school band may not have the necessary skills for participation. For these students, the MCC Concert Band is encouraged.

### **Instructor Information:**

Instructor Name: Professor Jon R. Conrad, Director

MCC Email: [jconrad@mclennan.edu](mailto:jconrad@mclennan.edu)

Office Phone Number: 254.299.8220

Office Location: BPAC 103

Office/Conference Hours: By Appointment

### **Required Text & Materials:**

1. Performance attire as specified (fee may be required)
2. A tuner (Tonal Energy App)
3. A metronome (Tonal Energy App)
4. All MCC Blue Crew issued music contained within your folder.
5. As a highly visible ensemble, we must be cognizant that we ARE representing the Music Department and our College. Uniforms help convey a look of professionalism and authority. Therefore, it is very important that we adhere to certain standards (clean clothes, proper attire, etc.). Do not modify the Pep Band uniform during the game. Only MCC hats are allowed.

### **MCC Bookstore Website:**

<http://www.mclennan.edu/bookstore/>

### **Student Support/Resources:**

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at

<http://www.mclennan.edu/campus-resource-guide/>

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources, we encourage you to contact a success coach by calling (254) 299-8226. Students can visit the Completion Center Monday-Friday from 8:00 a.m.-5:00 p.m. to meet with a success coach and receive additional resources and support to help reach academic and personal goals. Paulanne's Pantry (MCC's food pantry) is open 12:00 p.m.-1:00 p.m., Monday-Friday, without an appointment. The Completion Center and pantry are located on the Second Floor of the Student Services Center (SSC).

**Minimum Technical Skills:**

Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

**Backup Plan for Technology:**

In the event MCC's technology systems are down, you will be contacted/notified through your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

\* **[Click Here for the Minimum System Requirements to Utilize MCC's D2L|Brightspace](http://www.mclennan.edu/center-for-teaching-and-learning/teaching-commons/requirements)**  
([www.mclennan.edu/center-for-teaching-and-learning/teaching-commons/requirements](http://www.mclennan.edu/center-for-teaching-and-learning/teaching-commons/requirements))

Click on the link above for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

**Methods of Teaching and Learning:**

This performing ensemble engages in the creative process by performing popular music at men's and women's basketball games. Critical thinking skills will be utilized throughout the course as members continually evaluate, analyze, and critique their own performance standards and develop, implement, and utilize strategies for improving performance ability.

**Course Objectives and/or Competencies:**

Your membership in the MCC Pep Band is approached as a professional. You are expected to learn the music outside of class, be early for rehearsals and performances, and inform the director of any schedule conflicts or absences. Students missing multiple games will be removed from the group and not receive any stipend. Serve as goodwill ambassadors for MCC, recognizing that everything we do and say represents literally thousands of MCC alumni. Support MCC with relentless energy, regardless of any external circumstance. Profanities, vulgarities, crude remarks, and annoying behavior are not to be used.

**Course Outline or Schedule:**

Rehearsal assignments each semester and performances during the fall semester will be announced as early as possible. Rehearsal time will focus on preparation for these climatic events and will utilize full, sectional, and competency-based evaluation

Communication: This course requires rigorous communication expectations. Email is used for assignments, schedules, announcements, and other information. It is the student's responsibility to ensure they have full access to receiving and sending emails to the instructor. If the student is going to be absent from a rehearsal, the student must be certain that the "circle of communication" is completed. This means that the student receives a reply from the instructor about the conflict/absence. If no reply comes within a reasonable timeframe, the student must assume that the instructor did not receive the email and must continue in their attempts to contact the instructor until the instructor confirms receipt of the communication. SAVE YOUR EMAILS as documentation.

**Course Grading Information:**

Your Final Grade will be determined by:

- Preparation of Music (prior to rehearsal)
- Degree of professionalism exhibited in rehearsals and performances. (i.e. attitude)
- Attendance and Promptness to Rehearsals and Performances.

**Late Work, Attendance, and Make Up Work Policies:**

Students are encouraged to maintain dialog with the instructor regarding their grade for the semester, including the potential for "making up" absences and penalties, which may not be possible. See above section Course Grading Information for details regarding attendance.

**Student Behavioral Expectations or Conduct Policy:**

- Each unexcused absence from rehearsal will lower your final grade by one full letter grade. One unexcused rehearsal absence = B; two = C etc.
- An unexcused absence from a performance will result in an F for the entire semester and dismissal from the ensemble.
- Each tardy accumulates so that 3 tardies = 1 unexcused absence.
- In case of absence, a substitute must be arranged to cover your part.

Note: Excused absences are defined as illness (with note from a physician), family emergency, a McLennan Community College related event or activity (with prior approval), and religious holidays.

Courtesy mandates notifying the instructor in advance of an absence whenever possible.

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1. Members are expected to prepare parts to performance level as quickly as possible and to be at all rehearsals with folder, instrument, and supplies (music, pencil, reeds, oil, etc). Music and music folders are the financial responsibility of the performer.
  2. Have a pencil in your folder and make frequent, practical use of it.
  3. Members unable to perform to acceptable standards or contribute to a positive rehearsal demeanor will be counseled and if necessary, moved to a different ensemble, assignment, or dropped from the course.
  4. MCC Music Division policy directs instructors to drop ensemble students who miss 10% of rehearsals (4.2 days).
  5. Members must arrive in Highlands Gym no later than 30 minutes prior to game time. Be aware that games on class nights make parking difficult and you should make allowance for the extra time you will need. We must be ready to play (warmed/tuned) by the time 20 minutes is remaining on the game clock. Everyone helps move stands and equipment, including amps and drum set. You will be assigned a specific job to perform before and after each game.
  6. During the game, remain in your proper section and seat during the game. Notify the instructor before leaving the seating area (including visiting the restroom). Non-members may not sit in the band area. No use of cell phones during game – only at halftime and between games.
  7. Members of the ensemble are obligated to assist in both the set-up before and the tear-down after performances and rehearsals. Do not leave the performance/rehearsal area until EVERYTHING is returned to storage and the area is clean (all rehearsals and concerts in the band hall, recital hall, etc.).
  9. Members of the Rhythm Section are required to arrive 10 minutes before the start of rehearsal to set-up equipment and remain after rehearsal to put equipment away.
  10. Please make the appropriate adjustments in your schedule to accommodate our performances. They are listed as “College Functions” and your instructors cannot prohibit you from participating or penalize you for missing class if you notify the instructor at least TWO (2) class meetings IN ADVANCE of the performance date and make whatever arrangements are necessary to meet the course requirements.
  13. In keeping with the employee metaphor, certain actions (or lack thereof) will cause a member to lose part of their stipend. Being late will incur a penalty, but it will also count against their course grade. If necessary, additional penalties will be added to this chart:
    - \$5 penalty per game Out-of-uniform, minor infraction (non-conforming pants, shoes, etc)
    - \$10 penalty per game Out-of-uniform, major infraction (no uniform shirt, jeans, etc)
    - Missing the first note (not in place) or causing the band to wait for you before playing
    - Not participating in the spirit of the game (cheering)
    - Use of cell phone when prohibited
    - \$15 penalty per game Not having your music folder
    - Not having a working lyre and it impedes your ability to perform
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Leaving a game early

\$25 penalty per game Not having your instrument or instrument not working

\$10 penalty Needing to arrange access to PAC for instrument, music, shirt, etc.  
before game

\$50 penalty Losing or damaging music folder and/or music

Damaging uniform shirt (losing, tearing, staining, or improper  
laundering)

\* [Click Here for the MCC Academic Integrity Statement](#)

([www.mclennan.edu/academic-integrity](http://www.mclennan.edu/academic-integrity))

The link above will provide you with information about academic integrity, dishonesty, and cheating.

\* [Click Here for the MCC Attendance/Absences Policy](#)

([www.mclennan.edu/highlander-guide/policies](http://www.mclennan.edu/highlander-guide/policies))

Click on the link above for the college policies on attendance and absences. Your instructor may have guidelines specific to this course.

### **Accommodations/ADA Statement**

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. Instructors should not provide accommodations unless approved by the Accommodations Coordinator. For additional information, please visit [mclennan.edu/disability](http://mclennan.edu/disability).

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

[disabilities@mclennan.edu](mailto:disabilities@mclennan.edu)

254-299-8122

Room 319, Student Services Center

\* [Click Here for more information about Title IX](#)

([www.mclennan.edu/titleix](http://www.mclennan.edu/titleix))

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the Title IX Coordinator at [titleix@mclennan.edu](mailto:titleix@mclennan.edu) or by calling Dr. Drew Canham (Vice President for Student Success) at 299-8645. Individuals also may contact the MCC Police Department at 299-8911 or the MCC Student Counseling Center at MCC by calling 299-8210. The MCC Student Counseling Center is a confidential resource for students.

McLennan's Title IX webpage (<http://www.mclennan.edu/titleix/>) contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence or domestic violence.

*\* You will need to access each link separately through your Web browser (for example: Internet Explorer, Mozilla, Chrome, or Safari) to print each link's information.*