

McLennan  
C O M M U N I T Y  
C O L L E G E

WACO, TEXAS

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**COURSE SYLLABUS**  
**AND**  
**INSTRUCTOR PLAN**  
**EMERGENCY MEDICAL TECHNICIAN BASIC**  
**EMSP 1501 78**

**Charles Jaquith**

**NOTE: This is a 16-week course.**

**NOTE: This is a Blended/Hybrid course.**

**COVID 19 Notice:**

McLennan Community College is committed to providing you with every resource you need to reach your academic goals. We are also concerned for your safety. We are working through COVID-19 guidelines to make sure we offer a safe environment for you and our faculty. This will include smaller class sizes to manage social distancing and proper cleaning techniques. You will have the advantage of a physical classroom experience but may also need to work part of the time online as we adjust to limited classroom capacity. This will also allow us the flexibility to move online if so directed by federal, state and/or local COVID 19 guidelines. Faculty and staff are preparing now to ensure that you have the best experience in the midst of these uncertain times.

**Course Description:**

Introduction to the level of Emergency Medical Technician (EMT)- Basic. Includes all the skills necessary to provide emergency medical care at a basic life support level with an ambulance service or other specialized services.

**Prerequisites and/or Corequisites:**

Must contact Justin Lawson at 299-6504 or [jlawson@mclennan.edu](mailto:jlawson@mclennan.edu) to be advised on prerequisites, application process, and deadlines. Students must complete all immunizations prior to beginning this course.

EMSP 1160, EMSP 1173, EMSP 2271.

**Course Notes and Instructor Recommendations:**

Insert and course notes or recommendations

**Instructor Information:**

Instructor Name: Charles Jaquith

MCC E-mail: [cjaquith@mclennan.edu](mailto:cjaquith@mclennan.edu)

Office Phone Number: 254.299.6535

Office Location: ESEC 118

Office/Teacher Conference Hours: By appointment

Other Instruction Information: Each student must be advised by the program director before he/she can be enrolled in this course.

**Required Text & Materials:**

Title: Emergency Care and Transportation of the sick and injured

Author: Andrew N. Pollark, MD

Edition: Eleventh

Publisher: Jones & Bartlett

ISBN: 978-1-284-10690-9

**MCC Bookstore Website:** <http://www.mclennan.edu/bookstore/>

**Student Support/Resources:**

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at

<http://www.mclennan.edu/campus-resource-guide/>

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources, we encourage you to contact a success coach by calling (254) 299-8226. Students can visit the Completion Center Monday-Friday from 8:00 a.m.-5:00 p.m. to meet with a success coach and receive additional resources and support to help reach academic and personal goals. Paulanne's Pantry (MCC's food pantry) is open 12:00 p.m.-1:00 p.m., Monday-Friday, without an appointment. The Completion Center and pantry are located on the Second Floor of the Student Services Center (SSC).

**MCC Foundation Emergency Grant Fund:**

Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an emergency grant fund that may be able to assist you. Please go to <https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html> to find out more about the emergency grant. The application can be found [here](https://www.mclennan.edu/foundation/docs/Emergency_Grant_Application.pdf) ([https://www.mclennan.edu/foundation/docs/Emergency\\_Grant\\_Application.pdf](https://www.mclennan.edu/foundation/docs/Emergency_Grant_Application.pdf)).

**Minimum Technical Skills:**

Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

**Backup Plan for Technology:**

In the event MCC's technology systems are down, you will be contacted/notified through your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

**\* [Click Here for the Minimum System Requirements to Utilize MCC's D2L|Brightspace](https://www.mclennan.edu/center-for-teaching-and-learning/Faculty%20and%20Staff%20Commons/requirements.html) (<https://www.mclennan.edu/center-for-teaching-and-learning/Faculty%20and%20Staff%20Commons/requirements.html>)**

Click on the link above for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

**Email Policy:**

McLennan Community College would like to remind you of the policy (<http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf>) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are expected to read and, if needed, respond in a timely manner to college emails.

**Instructional Uses of Email:**

Faculty members can determine classroom use of email or electronic communications. Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication method is to be used and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with her/his students, it should be reflected in the course syllabus and information should be provided for the preferred form of communication.

**Email on Mobile Devices:**

The College recommends that you set up your mobile device to receive McLennan emails.

**Forwarding Emails:**

You may forward the emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may become lost or placed in junk or spam filters.

**Methods of Teaching and Learning:**

Scenarios, case studies, skills practice, and simulations included in this course assist the student to develop critical thinking skills which can be applied in simulated prehospital care environments. Lecture presentations, discussion groups, computer exercises, quizzes, and exams are also used to support student learning

**Course Objectives and/or Competencies:**

At the completion of the course the student will have the knowledge and skills needed to:

1. Understand the roles and responsibilities of the EMT within the EMS system;
2. Apply the basic concepts of development and pathophysiology to assess and manage the emergency patient;
3. Apply patient assessment skills, basic airway management techniques including the use of mechanical aids to ventilate the patient, and prehospital transport and patient management techniques to safely management the medically ill or trauma patient in the field or during transport;
4. Understand the medical/legal and ethical issues relating to EMS practice as well as the issues impacting the well-being of the EMT.
5. Communicate effectively with the patient and family and members of the health care team.

**Course Outline or Schedule:**

EMSP 1501 will be offered each Tuesday and Thursday. The course is offered in the each semester each year and is taught in a classroom, skills laboratory, and computer lab located in the

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Emergency Services Education Center (ESEC). Course topics begin with an introduction to Emergency Medical Systems (EMS), roles and responsibilities of the EMT, medical legal issues and EMS offences. Students receive instruction in medical terminology, therapeutic communications, general principles of pathophysiology, and an introduction to anatomy and physiology. Students are instructed in patient assessment, basic airway management, stabilization of injuries and patient injuries, and safe patient transport.

Week 1	Course overview, Fisdap, Emstesting, National registry, EMS Systems Public Health, Workforce Safety and Wellness, Infectious Disease, Medical/Legal and Ethics, Documentation, Therapeutic Communication EMS Communication, Medical terminology, Anatomy and Physiology, Lifting and Moving Patients, Life Span Development, Physucal Fitness  Quiz
Week 2	Trauma/Medical Assessment and Monitoring Devices  <b><u>Exam 1 Preparatory</u></b>
Week 3	Airway Management, Principles Pharmacology, Medication Administration, Emergency Medication,  <b><u>Exam 2 Patient Assessment</u></b>
Week 4	Shock, BLS Resuscitation  <b><u>Exam 3 Airway Management, Principles Pharmacology,</u></b>
Week 5	Medical Overview, Respiratory Emergencies, Cardiovascular Emergencies, Neurologic, Gastrointestinal and Urologic  <b><u>Exam 4 Shock, BLS Resuscitation</u></b>
Week 6	Endocrine and Hematologic Emergencies, Immunologic Emergencies, Toxicology, Psychiatric Emergencies, Gynecologic Emergencies  <b><u>Exam 5 Medical A</u></b>
Week 7	Skills  <b><u>Exam 6 Medical B</u></b>
Week 8	Trauma overview, Bleeding, Soft-Tissue Injuries, Face and Neck Injuries Head and Spine.  <b>Mandatory Vehicle Extrication</b>  <b>All Skills for Field Internship and Clinical Must be done by close of Business</b>

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Week 9	Chest Trauma, Abdominal and Genitourinary injuries, Orthopaedic Injuries, Environmental Emergencies <b><u>Exam 7 Trauma A</u></b>
Week 10	Obstetrics, Neonatal Care, Pediatrics, Geriatric Emergencies, Patients with Special Challenges <b><u>Exam 8 Trauma B</u></b>
Week 11	_Principle of Safety Operating a Ground Ambulance, Air Medical <b><u>Exam 9 Special Patient Populations</u></b>
Week 12	Incident Management Incidents, Multiple Casualty incidents, Hazardous Material Awareness, A Team approach to Health Care, Mass-Casualty Incidents Due to Terrorism and Disaster, <b><u>Exam 10 EMS Operation</u> _____ <u>Jurisprudence Exams and Complete ALL skills</u></b>
Week 13	Simulation and Driving the ambulance
Week 14	Review for final and national registry

**Course Grading Information:**

Students must maintain a course average of 82% and score a minimum of 82% on the course final examination. The course average will be based on the following:

Major exams:	25%
Simulation & Skills:	10%
Homework and Quiz	25%
Class participation:	25%
Final exam:	15%

Theory course grade values are as follows:

- A = 92 - 100
- B = 82 – 91
- C = 72 – 81
- D = 63 – 71
- F = 62 and below

**Course Completion Policy**

**Each student is required to complete the course with a class average of 82% or higher before a Course Completion Certificate (CCC) is issued.** A student must also complete all written exams, clinical experiences, field internships and skills proficiency requirements and

receive approval from the course coordinator and the medical director before a CCC is issued.

**Any student without a CCC will not be allowed to complete the National Registry examination.**

**Late Work, Attendance, and Make Up Work Policies:**

Students who receive an Incomplete in a theory module will not be allowed to enroll in the next scheduled theory course. They must wait until the next time the subsequent course is offered.

Clinical/Practicum course grade values are as follows:

A = Clinical documentation turned in by assigned due date.

B = Clinical documentation turned in after assigned due date, but before the end of the course.

I = Clinical documentation turned in after the end of the course.

**Student Behavioral Expectations or Conduct Policy:**

Students are expected to maintain classroom decorum that includes respect for other students and the instructor, prompt and regular attendance, and an attitude that seeks to take full advantage of the education opportunity.

**Code of Conduct**

EMS professionals are required to conduct themselves with integrity, honesty, and reliability.

The following conduct guidelines are to be followed:

1. Students are required to do their own work and conduct themselves in a professional manner. All clinical documentation, assigned homework, or special assignments are to be completed by the student without sharing information or conferring with another student.
2. Students are required to be in their seats at the assigned start time for each class. Students are also required to report to clinical and ambulance assignments on time. Students arriving more than 15 minutes late without prior instructor approval will be counted as tardy. Students arriving more than 30 minutes late without prior authorization will be counted absent. Any student who accumulates three late arrivals for class will be officially counseled.
3. Students are expected to be alert and take initiative to participate in classroom, skills, and clinical activities. Students participating in clinical are expected to demonstrate a professional, helpful, courteous attitude when directed by clinical staff or a clinical preceptor to complete a task.
4. Students should be open and accepting of corrections or recommendations to their performance in classroom, skills lab, or clinical activities. Students should accept instructor recommendations as constructive criticism.
5. Students will maintain a professional appearance at all times. Students are required to maintain good personal hygiene. Tattoos are to be covered during clinicals. Body piercing in areas other than the earlobe is not to be displayed while participating in classroom or clinical activities. After each student receives his/her uniform, he/she will wear their approved uniforms to class, clinical, and EMS ride-outs.

6. When not in uniform, students will come to class dressed appropriately. Collared shirts and blouses are to be worn (no see-through tops, tank, halter, or bikini tops) and clothing must be in good condition without holes in inappropriate areas. Clothes imprinted with inflammatory/derogatory statements or pictures will not be allowed.
7. Students will demonstrate respectful caring attitudes at all times.
8. Students will observe the requirements outlined in the Health Insurance Portability and Accountability Act (HIPAA) and respect the right of the patient to confidentiality. All patient information is absolutely confidential. Patient names will not be used on student clinical documentation forms and information will be limited to anonymous, general medical information. Violation of HIPAA guidelines may result in dismissal from the program.
9. Students will refrain from disruptive behavior or inappropriate language in the classroom or clinical sites.
10. Students will refrain from sleeping or doing homework for other courses while in class (see#3). Any student observed doing so will be excused from the class and marked as absent. Students will be counseled if two such occurrences are documented.
11. Students will not report to class or clinical while under the influence of any substance affecting the student's mental status or ability to function in an alert, appropriate manner. This regulation includes prescription medications. Students are subject to mandatory testing if any doubt exists or in the event of any accident or injury.
12. MCC is a tobacco free institution. Tobacco products (cigarettes, snuff, chewing tobacco) are to be used in designated areas only. "Spit cups" or bottles are not allowed inside the classrooms or clinical sites.
13. Students will refrain from fraternization with instructors, adjunct staff, and preceptors.
14. Students will not access another student's grades or class information.

### **Clinical Code of Conduct**

At the completion of the course the student will have the knowledge and skills needed to:

1. Take a patient history and perform a patient physical examination;
2. Develop a prehospital plan of care for the patient with acute pulmonary injury;
3. Develop a prehospital plan of care for the patient with acute respiratory illness;
4. Establish and maintain a patent airway, including ventilation and oxygenation using appropriate techniques;
5. Communicate effectively with the patient and family and members of the health care team.

Inappropriate behavior and unsafe practice are grounds for requesting that the student leave the clinical facility and possible dismissal from the program. Students out of uniform without a nametag will be asked to leave the clinical site.

Examples of inappropriate behavior and unsafe practice include:



1. Attending clinical while under the influence of any substance affecting a student's ability to respond in a reasonable and acceptable manner.
2. Performing unsafe patient care thereby causing physical injury or emotional stress to the patient, family members, or clinical staff.
3. Falsifying any information concerning the patient, clinical staff, or another student.
4. Performing skills that are not appropriate for level of practice, or skills that have not been previously validated and documented in the student's record.
5. Violation of the code of conduct.
6. Refusing to perform patient care due to medical diagnosis, race, sex, and creed.

Students must perform in a professional manner at all times. Student performance problems in any clinical site will be documented in writing and reported to the Course Coordinator.

\* **[Click Here for the MCC Academic Integrity Statement](#)**

([www.mclennan.edu/academic-integrity](http://www.mclennan.edu/academic-integrity))

The link above will provide you with information about academic integrity, dishonesty, and cheating.

\* **[Click Here for the MCC Attendance/Absences Policy](#)**

(<https://www.mclennan.edu/highlander-guide/policies.html>)

Click on the link above for the college policies on attendance and absences. Your instructor may have guidelines specific to this course.

**Accommodations/ADA Statement**

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. Instructors should not provide accommodations unless approved by the Accommodations Coordinator. For additional information, please visit [mclennan.edu/disability](http://mclennan.edu/disability).

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

[disabilities@mclennan.edu](mailto:disabilities@mclennan.edu)

254-299-8122

Room 319, Student Services Center

**[\\* Click Here for more information about Title IX](#)**

**([www.mclennan.edu/titleix](http://www.mclennan.edu/titleix))**

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the Title IX Coordinator at [titleix@mclennan.edu](mailto:titleix@mclennan.edu) or by calling Dr. Drew Canham (Vice President for Student Success) at 299-8645. Individuals also may contact the MCC Police Department at 299-8911 or the MCC Student Counseling Center at MCC by calling 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student or employee may report sexual harassment anonymously by visiting the following website: <http://www.lighthouse-services.com/mclennan/>.

McLennan's Title IX webpage (<http://www.mclennan.edu/titleix/>) contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence or domestic violence.

*\* You will need to access each link separately through your Web browser (for example: Internet Explorer, Mozilla, Chrome, or Safari) to print each link's information.*