

**McLennan**  
C O M M U N I T Y  
**COLLEGE**

WACO, TEXAS

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**COURSE SYLLABUS**  
**AND**  
**INSTRUCTOR PLAN**

**Federal Government (Federal Constitution & Topics)**  
**GOVT\_2305\_C26\_2020FA**

**John Williams**

**NOTE: This is a 16-week course.**

**Course Description:**

Origin and development of the Federal Constitution, structure, and powers of the state government, including the legislative, executive, and judicial branches, federalism, political participation, the state and local election process, public policy, civil liberties, and civil rights.

**Prerequisites and/or Corequisites:**

Prerequisite: Must have passed the reading portion of the TSI Assessment or have credit for INRW 0402. Semester Hours 3 (3 lecture).

**Course Notes and Instructor Recommendations:**

Insert and course notes or recommendations

**Instructor Information:**

Instructor Name: John Williams  
MCC E-mail: [jwwilliams@mclennan.edu](mailto:jwwilliams@mclennan.edu)  
Office Phone Number: 317-681-9078  
Office Location: MAC  
Office/Teacher Conference Hours: TBD

Other Instruction Information: In emergencies, if Instructor isn't available contact the advisor below.  
Advisor: Larry Salazar  
Office Phone: 254-299-8958  
E-mail: [lsalazar@mclennan.edu](mailto:lsalazar@mclennan.edu)

**Required Text & Materials:**

Title: We the People  
Author: Thomas E. Patterson  
Edition: 13<sup>th</sup> Edition  
Publisher: McGraw-Hill Education  
ISBN: 978-1-259-91249-5

**MCC Bookstore Website:** <http://www.mclennan.edu/bookstore/>

**Student Support/Resources:**

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid,

etc. A listing of these and the many other services available to our students is available at <http://www.mclennan.edu/campus-resource-guide/>

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources, we encourage you to contact a success coach by calling (254) 299-8226. Students can visit the Completion Center Monday-Friday from 8:00 a.m.-5:00 p.m. to meet with a success coach and receive additional resources and support to help reach academic and personal goals. Paulanne's Pantry (MCC's food pantry) is open 12:00 p.m.-1:00 p.m., Monday-Friday, without an appointment. The Completion Center and pantry are located on the Second Floor of the Student Services Center (SSC).

**Minimum Technical Skills:**

Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

**Backup Plan for Technology:**

In the event MCC's technology systems are down, you will be contacted/notified through your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

\* [Click Here for the Minimum System Requirements to Utilize MCC's D2L|Brightspace](http://www.mclennan.edu/center-for-teaching-and-learning/teaching-commons/requirements)  
([www.mclennan.edu/center-for-teaching-and-learning/teaching-commons/requirements](http://www.mclennan.edu/center-for-teaching-and-learning/teaching-commons/requirements))

Click on the link above for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

**Methods of Teaching and Learning:**

This course will rely primarily on the assigned text. However, other related materials may be used to supplement the approved course material. Generally speaking, class time will be divided between class discussion and course lecture. The discussions will include not only prescribed readings, but outside current events happening at the local, state, and federal levels, and other appropriate professional published materials, as well. Exams, quizzes, and assigned projects will be used to assess learning and comprehension. Furthermore, participation in class discussions is a critical part of the classroom experience. Therefore, final grades will incorporate points for participation.

**Course Objectives and/or Competencies:**

This course will focus on the Federal Constitution. The course will involve the analysis of governmental institutions, political behavior, civic engagement, and their political and philosophical foundations. Ultimately, this course is designed to help students develop an adequate comprehension of the following:

- **Critical Thinking Skills (CT):** “to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.”
- **Communication Skills (COMM):** “to include effective development, interpretation and expression of ideas through written, oral and visual communication.”
- **Social Responsibility (SR):** “to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities.”
- **Personal Responsibility (PR):** “to include the ability to connect choices, actions and consequences to ethical decision-making.”

**Course Outline or Schedule:**

This is a blended course and students are expected to stay on pace to complete the assigned readings before the topics are discussed in posted discussion boards. Also, student will be required to complete all assignments in accordance with the established due date. If there's a change in schedule, students will be notified through Brightspace and/or e-mail.

**Week 1: 8/24/2020 & 8/26/2020**

- Introductions and Course Orientation – Online
- Chapter 1 – Political Thinking and Political Culture: Becoming a Responsible Citizen – Online
- Chapter 2 – Constitutional Democracy: Promoting Liberty and Self Government – Online
- Discussion Board

**Week 2: 8/31/2020 & 9/2/2020**

- Chapter 3 – Federalism: Forging a Nation – Online
- Chapter 4 – Civil Liberties: Protecting Individual Rights – Online
- Discussion Board

**Week 3: 9/9/2020**

- Quiz 1 – In class
- Chapter 5 – Equal Rights: Struggling Toward Fairness – In class
- Discussion Board

**Week 4: 9/14/2020 & 9/16/2020**

- Exam Review – In Class

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- Exam 1 – In Class

### Week 5: **9/21/2020 & 9/23/2020**

- Chapter 6 – Public Opinion and Political Socialization: Shaping the People’s Voice – In-class
- Chapter 7 – Political Participation: Activating the Popular Will – Online
- Discussion Board

### Week 6: **9/28/2020 & 9/30/2020**

- Presentations
- Discussion Board
- Project Assignment 1 Due:

### Week 7: **10/5/2020 & 10/7/2020**

- Chapter 8 – Political Parties, Candidates, and Campaigns: Defining the Voter’s Choice – In class
- Chapter 9 – Interest Groups: Organizing for Influence – Online
- Discussion Board

### Week 8: **10/14/2020**

- Presentations – In class

### Week 9: **10/19/2020 & 10/21/2020**

- Quiz 2 – In class
- Chapter 10 – The News Media and the Internet: Communicating Politics – In class
- Discussion Board

### Week 10: **10/26/2020 & 10/28/2020**

- Chapter 11 – Congress: Balancing National Goals and Local Interests – In class
- Chapter 12 – The Presidency: Leading the Nation – Online
- Discussion Board

### Week 11: **11/2/2020 & 11/4/2020**

- Presentations – In class
- Discussion Board

### Week 12: **11/9/2020 & 11/11/2020**

- Quiz 3 – In class
- Chapter 13 – The Federal Bureaucracy: Administering the Government – In class

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- Chapter 14 – The Federal Judicial System: Applying the Law – Online
- Discussion Board

### Week 13: 11/16/2020 & 11/18/2020

- Chapter 15 – Economic and Environmental Policy: Contributing to Prosperity – In class
- Chapter 16 – Income, Welfare and Education Policy: Providing for Personal Security – Online
- Discussion Board

### Week 14: 11/23/2020 & 11/25/2020

- Thanksgiving Holiday – NO CLASS

### Week 15: 11/30/2020 & 12/2/2020

- Project Assignment 2 Due
- Chapter 17 – Foreign Policy: Protecting the American Way – Online
- Exam Review – Zoom

### Week 16: 12/7/2020 – 12/10/2020 Finals Week

- Final Exam

### **Course Grading Information:**

Grades can be found on Brightspace grade book. Students are responsible for keeping track of their progress throughout the semester. Students are expected to do their own, original work. Cheating and plagiarism is entirely unacceptable. Should you get caught cheating or turn in plagiarized work, the appropriate MCC sanctions will be pursued.

As summarized below, course grades will be divided into five areas worth a total of 630 points.

Specifically, **Class Participation** points will be awarded to students based on class attendance. Class attendance will be considered the following: In class attendance; Participation in all zoom meetings assigned; Discussion board assignments completed, and Completion of all assignments and assessments given in lieu of physical classroom attendance. Therefore, to receive 100% of the class participation points available, students must attend no less than 80% of these activities. A reduction of 10% per session missed will be assessed against the participation score should students complete fewer than 80% of the scheduled attendance activities.

1. Class Participation – 100 points.
2. There will be **TWO** exams consisting of both multiple-choice and short essay answers – 200 points.

3. **TWO** projects – 200 points.
4. **ONE** presentation – 100 points.
5. **THREE** quizzes. – 30 points.

Grading Scale:

100 - 90%	A (630-567)
89 - 80%	B (566-504)
79 - 70%	C (503-441)
69 - 60%	D (440-378)
Below 60%	F (377-0)

**ATTENDANCE POLICY:**

As mentioned above in the grading information section, attendance in this blended course will be recognized as in class attendance, participation in all zoom meetings assigned, discussion board assignments completed, and completion of all assignments and assessments given in lieu of physical classroom attendance. Failure to complete these requirements will result in a mark against your attendance. To successfully complete this course, students must attend/complete no less than 80% of these activities, unless otherwise approved.

**Late Work and Make Up Policy:**

In-class quizzes must be taken during the time in which the activity is scheduled. If approved, make up for a missed quiz must be completed no later than agreed upon retake date. Students will receive zero points if the quiz isn't taken within this timeframe. Students will be required to take exams and complete their presentation as scheduled. If circumstances prevent you from completing an exam or the presentation on time, the situation must be properly documented and a request for an exception submitted immediately upon knowledge of the situation, but no later than one week after the exam. Students will have one week after approval to take the test or complete their presentation without penalty. Should the student not be able to complete the test or presentation within one week of approval, the following penalty will apply:

Two weeks after approved exception – 20% reduction in score.

Three weeks after approved exception – 30% reduction in score.

Any time after the above exceptions, student will receive a 0% for the activity.

**Student Behavioral Expectations or Conduct Policy:**

Students are expected to respect the opinions of others and conduct themselves appropriately, as classroom discussions may oftentimes deal with sensitive matters. Students are expected to read

the assigned materials **before class** and come prepared to discuss the issues identified in the readings.

Students are also expected to attend and be on time for each class session, and be aware of current events, which will be a basis for additional classroom discussion.

\* [Click Here for the MCC Academic Integrity Statement](http://www.mclennan.edu/academic-integrity)

([www.mclennan.edu/academic-integrity](http://www.mclennan.edu/academic-integrity))

The link above will provide you with information about academic integrity, dishonesty, and cheating.

\* [Click Here for the MCC Attendance/Absences Policy](http://www.mclennan.edu/highlander-guide/policies)

([www.mclennan.edu/highlander-guide/policies](http://www.mclennan.edu/highlander-guide/policies))

Click on the link above for the college policies on attendance and absences. Your instructor may have guidelines specific to this course.

### **Accommodations/ADA Statement**

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. Instructors should not provide accommodations unless approved by the Accommodations Coordinator. For additional information, please visit [mclennan.edu/disability](http://mclennan.edu/disability).

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

[disabilities@mclennan.edu](mailto:disabilities@mclennan.edu)

254-299-8122

Room 319, Student Services Center

\* [Click Here for more information about Title IX](http://www.mclennan.edu/titleix)

([www.mclennan.edu/titleix](http://www.mclennan.edu/titleix))

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the Title IX Coordinator at



[titleix@mclennan.edu](mailto:titleix@mclennan.edu) or by calling Dr. Drew Canham (Vice President for Student Success) at 299-8645. Individuals also may contact the MCC Police Department at 299-8911 or the MCC Student Counseling Center at MCC by calling 299-8210. The MCC Student Counseling Center is a confidential resource for students.

McLennan's Title IX webpage (<http://www.mclennan.edu/titleix/>) contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence or domestic violence.

*\* You will need to access each link separately through your Web browser (for example: Internet Explorer, Mozilla, Chrome, or Safari) to print each link's information.*