

**McLennan**  
C O M M U N I T Y  
**C O L L E G E**

WACO, TEXAS

---

**COURSE SYLLABUS**

**AND**

**INSTRUCTOR PLAN**

**COMPOSITION I**

**ENGL - 1301 – 200 & 201**

**GRAYSON EDDS, MFA**

**NOTE: This is aN 8-week course.**

**NOTE: This is a Blended/Hybrid course.**

**COVID 19 Notice:**

McLennan Community College is committed to providing you with every resource you need to reach your academic goals including your safety. We will continue to monitor the evolving situation with COVID 19 and adjust our safety guidelines to make sure we offer a safe environment for you and our faculty. Please make sure to consult your faculty and the MCC website on any changes to these guidelines.

COMPOSITION I  
ENGL 1301 – 200 & 201

---

**Course Description:**

Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis is on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus is on writing the academic essay as a vehicle for learning, communication, and critical analysis.

**Prerequisites and/or Corequisites:**

Prerequisite: TSI complete in Writing or the equivalent. Semester Hours 3 (3 lec)

**Course Notes and Instructor Recommendations:**

Taking notes will be essential. Cell phones will not be out during class

**Instructor Information:**

Instructor Name: GRAYSON EDDS

MCC Email: [GEDDS@MCLENNAN.EDU](mailto:GEDDS@MCLENNAN.EDU)

Office Phone Number: 254-541-1199

Office Location: FOB 111

Office/Teacher Conference Hours: BY APPOINTMENT ONLY

Other Instruction Information: Students are allowed to contact me via cell phone (text is preferred) at (254) 541-1199. However, please remember that I am your English instructor. Be professional, introduce yourself, and do not use acronyms.

**Required Text & Materials:**

Title: WRITING IS EASIER THAN YOU THINK

Author: NICHOLAS WEBB

[https://drive.google.com/file/d/1eKoZF7bPnw9AUxYLU\\_WpAclZ2qxBAE9/view](https://drive.google.com/file/d/1eKoZF7bPnw9AUxYLU_WpAclZ2qxBAE9/view)

**MCC Bookstore Website:** <http://www.mclennan.edu/bookstore/>

All English 1301 instructors will assign a research project with shared parameters that will be graded by a common rubric. The project will include both a written product and a presentation. To meet core objectives, students will accurately evaluate, compare, and integrate at least 5 secondary sources; cite sources correctly and appropriately using MLA documentation style; and work together to improve the product through shared data collection, peer review, and self and team-member analysis.

In addition, there will be weekly lectures, written papers, exams, quizzes, and exercises.

COMPOSITION I  
ENGL 1301 – 200 & 201

---

**Course Objectives and/or Competencies:**

Courses in this category focus on developing ideas and expressing them clearly, considering the effect of the message, fostering understanding, and building the skills needed to communicate persuasively. Courses involve the command of oral, aural, written, and visual literacy skills that enable people to exchange messages appropriate to the subject, occasion, and audience.

- **Critical Thinking (CT)** -- to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- **Communications Skill (COM)** -- to include effective development, interpretation and expression of ideas through written, oral and visual communication
- **Teamwork (TW)** -- to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
- **Personal Responsibility (PR)** -- to include the ability to connect choices, actions and consequences to ethical decision-making

**Course Outline or Schedule:**

*WARNING: Any changes to this calendar will be made during lecture and as an announcement on Brightspace and/or via student email.*

Week 1	Syllabus Review and Quiz; Brightspace Orientation; Remembering an Event Prezi; Paper 1 Rough Draft Due; Print Rough Draft
Week 2	Grammar review; Grammar Test; Workshop Rough Drafts; Vocabulary & Reading Exercises due; Paper 1 Final Draft Due;
Week 3	MLA Lecture; Explaining a Concept Prezi(s); Paper 2 Rough Draft Due
Week 4	Grammar Test 2; Workshop Rough Drafts; Paper 2 Final Draft Due; Explanatory & Defining Exercises due
Week 5	Midterm; Arguing a Position Prezi(s); Paper 3 Rough Draft Due
Week 6	Grammar Test 3; Workshop Rough Drafts; Paper 3 Final Draft Due; Study Questions due
Week 7	Critical Thinking PowerPoint; Presentation & Paper 4 final draft Due! We will NOT present presentations IN class (submission only)
Week 8	Final

**Course Grading Information:**

By the end of the semester, students will have written at least 5 essays totaling approximately 4000 words and/or 20 pages. The following guidelines serve as the ratio for determining final grades:

COMPOSITION I  
ENGL 1301 – 200 & 201

---

- 40% of the grade will come from 3 essays, at least one of which will be written in class with little or no preparation
- 20% of the grade will come from a research-based essay of between 5 and 10 pages long, utilizing at least 5 sources
- 20% of the grade will come from the final exam, of which at least one-half will be an essay written in class
- 10% daily work and participation
- 10% of the grade will come from quizzes, tests

Cheating and/or plagiarism will not be tolerated for any reason.

**Late Work, Attendance, and Make Up Work Policies:**

Late work is EXPENSIVE TO YOUR GRADE, but will be accepted FOR A DEDUCTION OF A LETTER GRADE PER DAY.

Attendance is mandatory; On the 5<sup>th</sup> missed day, you are subject to being dropped by your instructor. Communication is always best when it comes to absences. The course is planned out; therefore, in most cases, an absence can be planned around (with communication).

Make up work will be on a case-to-case basis, and based on the student's overall performance in the class.

**Student Behavioral Expectations or Conduct Policy:**

Students are expected to maintain classroom decorum that includes respect for other students and the instructor, prompt and regular attendance, and an attitude that seeks to take full advantage of the education opportunity. Phone calls and texts will not be tolerated in class. If you have an emergency situation arise, please take your conversation into the hallway.

You will read other students' papers this semester; it is not your job to judge their opinion on the subject they choose, but your job during workshops is to help improve their paper to the max potential (again, regardless of whether or not you agree with the author).

**[Click Here for the MCC Attendance/Absences Policy](https://www.mclennan.edu/highlander-guide/policies.html)**

**(<https://www.mclennan.edu/highlander-guide/policies.html>)**

Click on the link above for the college policies on attendance and absences. Your instructor may have additional guidelines specific to this course.

# McLennan

C O M M U N I T Y

# COLLEGE

---

## ACADEMIC RESOURCES/POLICIES

### **Student Support/Resources:**

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at <http://www.mclennan.edu/campus-resource-guide/>

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources or want to explore strategies for balancing life and school, we encourage you to contact a Success Coach by calling (254) 299-8226 or emailing [SuccessCoach@mclennan.edu](mailto:SuccessCoach@mclennan.edu). Students may visit the Completion Center Monday-Friday from 8 a.m.-5 p.m. to schedule a meeting with a Success Coach and receive additional resources and support to help reach academic and personal goals. Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff based on household size. Text (254) 870-7573 to schedule a pantry appointment. The Completion Center and pantry are located on the Second Floor of the Student Services Center (SSC).

### **MCC Foundation Emergency Grant Fund:**

Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an emergency grant fund that may be able to assist you. Please go to <https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html> to find out more about the emergency grant. The application can be found at [https://www.mclennan.edu/foundation/docs/Emergency\\_Grant\\_Application.pdf](https://www.mclennan.edu/foundation/docs/Emergency_Grant_Application.pdf).

### **Minimum Technical Skills:**

Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

### **Backup Plan for Technology:**

In the event MCC's technology systems are down, you will be notified via your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

### **Minimum System Requirements to Utilize MCC's D2L|Brightspace:**

Go to <https://www.mclennan.edu/center-for-teaching-and-learning/Faculty%20and%20Staff%20Commons/requirements.html> for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

**Email Policy:**

McLennan Community College would like to remind you of the policy (<http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf>) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are expected to read and, if needed, respond in a timely manner to college emails.

**Instructional Uses of Email:**

Faculty members can determine classroom use of email or electronic communications. Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication method is to be used and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with their students, it should be reflected in the course syllabus and information should be provided for the preferred form of communication.

**Email on Mobile Devices:**

The College recommends that you set up your mobile device to receive McLennan emails. If you need assistance with set-up, you may email [Helpdesk@mclennan.edu](mailto:Helpdesk@mclennan.edu) for help.

**Forwarding Emails:**

You may forward emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may be lost or placed in junk or spam filters.

**MCC Academic Integrity Statement:**

Go to [www.mclennan.edu/academic-integrity](http://www.mclennan.edu/academic-integrity) for information about academic integrity, dishonesty, and cheating.

**Accommodations/ADA Statement:**

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. For additional information, please visit [www.mclennan.edu/disability](http://www.mclennan.edu/disability).

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

[disabilities@mclennan.edu](mailto:disabilities@mclennan.edu)

254-299-8122

Room 319, Student Services Center

**Title IX:**

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the Title IX Coordinator at [titleix@mclennan.edu](mailto:titleix@mclennan.edu) or by calling Dr. Drew Canham (Chief of Staff for Diversity, Equity & Inclusion/Title IX) at (254) 299-8645. Individuals also may contact the MCC Police Department at 299-8911 or the MCC Student Counseling Center at MCC at (254) 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student or employee may report sexual harassment anonymously by visiting <http://www.lighthouse-services.com/mclennan/>.

Go to McLennan's Title IX webpage at [www.mclennan.edu/titleix/](http://www.mclennan.edu/titleix/). It contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence.

**Disclaimer:**

The resources and policies listed above are merely for informational purposes and are subject to change without notice or obligation. The College reserves the right to change policies and other requirements in compliance with State and Federal laws. The provisions of this document do not constitute a contract.