McLennan
COMMUNITY
COLLEGE

WACO, TEXAS

COURSE SYLLABUS

AND

INSTRUCTOR PLAN

Composition I

Engl-1301-205

Dr. Reid Makowsky

NOTE: This is an 8-week course.

COVID 19 Notice:

McLennan Community College is committed to providing you with every resource you need to reach your academic goals including your safety. We will continue to monitor the evolving situation with COVID 19 and adjust our safety guidelines to make sure we offer a safe environment for you and our faculty. Please make sure to consult your faculty and the MCC website on any changes to these guidelines.

Course Description:
Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communication, and critical analysis.

Prerequisites and/or Co-requisites:
Passing score on writing portion of MCC placement test or credit for ENGL 0301 or INRW 0402

Instructor Information:
Instructor Name: Dr. Reid Makowsky
MCC E-mail: rmakowsky@mclennan.edu
Office Phone Number: 299-8908
Office Location: FO 218
Office Hours: MW12:30- 1:30, TTH 11-12. Please make an appointment.

Required Text & Materials:
Title: St. Martin's Guide to Writing
Author: Axelrod
Edition: 12th
Publisher: St. Martin's
ISBN: ISBN-13: 978-1319087715

MCC Bookstore Website: http://www.mclennan.edu/bookstore/

Methods of Teaching and Learning:
We will learn together both in person and online. In the classroom, our time will split between lecture and class discussion/questions. Online, you will read additional material, submit assignments, and use discussion boards.

ENGL 1301 Essay Guidelines:
The great majority of your grade depends on four major essays. Here are some things to remember.
1. All essays involve prewriting.
2. I grade these essays using the questions on the Peer Review sheet.
3. **All essays must be submitted to Brightspace. If you need help, contact the Help Desk at 299-8077.**
4. I provide feedback on Brightspace, using both the comments box and the yellow sticky note feature.

Course Grading Information:

The grades will be distributed as follows:
Essay 1: 10%
Essay 2: 15%
Essay 3: 20%
Essay 4: 25%
Response Essays: 20% (5% Each)
Daily Grades and Class Participation: 10%

Note: Daily grades count as "check"grades and consist of outlines and in-class work.

Intentional plagiarism on any of these essays will result in an irrevocable grade of 0 for that assignment. Two instances of plagiarism will result in failure for the course.

MCC Bookstore Website: http://www.mclennan.edu/bookstore/

Course Schedule:

Unit 1: Personal Essay

Week of 10/18:

Class 1: Introductions. Read Introduction to Unit 1 on Brightspace. Read Ch. 1 of St. Martin's Guide.

Class 2: Finish Introductions and discussChapter 1.

Week of 10/25:

Class 1: Discuss Ch. 2 and Intro to Unit 1 on Brightspace. **Response Essay 1 due Tuesday night.**

Class 2: Continue discussion of chapter 2. Discuss Major Essay 1. **Outline for Major Essay 1 due Thursday night.**

Unit 2: Explanation Essay

Week of 11/1:

Class 1: Begin discussing Unit 2. **Major Essay 1 Due Tuesday night (submit SmartThinking report at the same time)**

Class 2: Discuss ch. 4. **Response Essay 2 due Thursday night.**

Week of 11/8:

Class 1: In class documentary. **Outline for Major Essay 2 due Tuesday night.**

Class 2: Begin discussing Unit 3. In class activity. **Major Essay 2 Due Thursday night (submit SmartThinking report at the same time).**

Unit 3: Review Essay

Week of 11/15:

Class 1: Discuss Ch. 8. **Response Essay 3 due Tuesday night.**

Class 2: Discuss citing sources. **Outline for Major**

Essay 3 due Thursday night (submit SmartThinking report at the same time)

Unit 4: Proposal Essay

Week of 11/22:

Class 1: Begin discussing Unit 4 doing research. **Major Essay 3 Due Tuesday Night**.
Class 2: Discuss Wendell Berry's "Solving for Pattern" (on Brightspace).

Week of 11/29:

Class 1: Discuss Chapter 7. **Response Essay 4 Due Tuesday night.**
Class 2: Work on outline in class. **Outline 4 due Thursday night.**

Week of 12/6: **Major Essay 4 Due Monday night (submit smart thinking report at the same time.**

Late Work, Attendance, and Make Up Work Policies:

If you want to do well in this course, you should plan to do all of the readings and to attend all class meetings. Failure to attend at least three quarters of all meetings will result in a grade of "W" or "F", depending on whether you were passing. Failure to submit a major essay or a response essay counts as an absence. If you arrive after class has begun you will be counted tardy. Three tardies equal one absence. If you arrive more than 10 minutes late, you will be counted absent. Students use their phones in class will be counted absent. Students who do not bring the necessary books to class will also be counted absent.

Student Behavioral Expectations or Conduct Policy:

Students are expected to maintain classroom decorum that includes respect for other students and the instructor. **Bring your book. Be prepared. Be on time. Be attentive. Be off your phone.**

Click Here for the MCC Attendance/Absences Policy

(https://www.mclennan.edu/highlander-guide/policies.html)

Click on the link above for the college policies on attendance and absences. Your instructor may have additional guidelines specific to this course.

McLennan COMMUNITY COLLEGE

ACADEMIC RESOURCES/POLICIES

Student Support/Resources:
MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at http://www.mclennan.edu/campus-resource-guide/

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources or want to explore strategies for balancing life and school, we encourage you to contact a Success Coach by calling (254) 299-8226 or emailing SuccessCoach@mclennan.edu. Students may visit the Completion Center Monday-Friday from 8 a.m.-5 p.m. to schedule a meeting with a Success Coach and receive additional resources and support to help reach academic and personal goals. Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff based on household size. Text (254) 870-7573 to schedule a pantry appointment. The Completion Center and pantry are located on the Second Floor of the Student Services Center (SSC).

MCC Foundation Emergency Grant Fund:
Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an emergency grant fund that may be able to assist you. Please go to https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html to find out more about the emergency grant. The application can be found at https://www.mclennan.edu/foundation/docs/Emergency_Grant_Application.pdf.

Minimum Technical Skills:
Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

Backup Plan for Technology:
In the event MCC's technology systems are down, you will be notified via your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

Minimum System Rquirements to Utilize MCC's D2L|Brightspace:
Go to https://www.mclennan.edu/center-for-teaching-and-learning/Faculty%20and%20Staff%20Commons/requirements.html for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

Email Policy:
McLennan Community College would like to remind you of the policy (http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are expected to read and, if needed, respond in a timely manner to college emails.

Instructional Uses of Email:
Faculty members can determine classroom use of email or electronic communications. Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication method is to be used and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with their students, it should be reflected in the course syllabus and information should be provided for the preferred form of communication.

Email on Mobile Devices:
The College recommends that you set up your mobile device to receive McLennan emails. If you need assistance with set-up, you may email Helpdesk@mclennan.edu for help.

Forwarding Emails:
You may forward emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may be lost or placed in junk or spam filters.

MCC Academic Integrity Statement:
Go to www.mclennan.edu/academic-integrity for information about academic integrity, dishonesty, and cheating.

Accommodations/ADA Statement:
Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. For additional information, please visit www.mclennan.edu/disability.

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

disabilities@mclennan.edu
254-299-8122
Room 319, Student Services Center

Title IX:

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the Title IX Coordinator at titleix@mclennan.edu or by calling Dr. Drew Canham (Chief of Staff for Diversity, Equity & Inclusion/Title IX) at (254) 299-8645. Individuals also may contact the MCC Police Department at 299-8911 or the MCC Student Counseling Center at MCC at (254) 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student or employee may report sexual harassment anonymously by visiting http://www.lighthouse-services.com/mclennan/.

Go to McLennan's Title IX webpage at www.mclennan.edu/titleix/. It contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence.

Disclaimer:

The resources and policies listed above are merely for informational purposes and are subject to change without notice or obligation. The College reserves the right to change policies and other requirements in compliance with State and Federal laws. The provisions of this document do not constitute a contract.