McLennan
COMMUNITY
COLLEGE

WACO, TEXAS

COURSE SYLLABUS

AND

INSTRUCTOR PLAN

Texas Government (Constitution & Topics)

Government 2306 09/15

Professor Casey Hubble

NOTE: THIS COURSE IS A SIXTEEN WEEK FACE TO FACE COURSE

COVID 19 Notice:

McLennan Community College is committed to providing you with every resource you need to reach your academic goals including your safety. We will continue to monitor the evolving situation with COVID 19 and adjust our safety guidelines to make sure we offer a safe environment for you and our faculty. Please make sure to consult your faculty and the MCC website on any changes to these guidelines.

Course Description:

Origin and development of the Texas Constitution, structure and powers of the state government including the legislative, executive, and judicial branches, federalism, political participation, the local election process, public policy, civil liberties and civil rights.

Prerequisites and/or Corequisites:

Prerequisite: Must have passed the reading portion of the TSI Assessment or have credit for INRW 0402. Semester Hours 3 (3 lecture).

Course Notes and Instructor Recommendations:

The textbook is required for this course. Attendance is required for this course. No exceptions are allowed.

Instructor Information:

Instructor Name: Casey Hubble
MCC E-mail: chubble@mclennan.edu
Office Phone Number: 254-299-8938
Office Location: MAC 334
Office/Teacher Conference Hours:

Monday: 11am to 12pm
Tuesday: 11am to 12:45pm
Wednesday 11am to 12pm
Thursday 11am to 12:45pm
Friday by phone or appointment

Required Text & Materials:

Title: The State of Texas (Provided to you when you enroll)
Author: Mora
Edition: 5th
Publisher: McGraw Hill
ISBN: 978-1-260-24303-1

Course Grading Information:
GRADING:

MCC Bookstore Website: http://www.mclennan.edu/bookstore/

Methods of Teaching and Learning:

This course is strictly online. Methods of teaching include smart book assignments, and extensive online assessments. The course is self-paced. All materials listed shall be completed by the date listed.

Course Objectives and/or Competencies:

Courses in this category focus on consideration of the Constitution of Texas. Courses involve the analysis of governmental institutions, political behavior, civic engagement, and their political and philosophical foundations.

- **Critical Thinking Skills (CT):** "to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information."
- **Communication Skills (COMM):** "to include effective development, interpretation and expression of ideas through written, oral and visual communication."
- **Social Responsibility (SR):** "to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities."
- **Personal Responsibility (PR):** "to include the ability to connect choices, actions and consequences to ethical decision-making."

Learning Outcomes

Upon successful completion of this course, students will:

1. Explain the origin and development of constitutional democracy in Texas.
2. Demonstrate knowledge of the local system.
3. Describe separation of powers and checks and balances in both theory and practice.
4. Demonstrate knowledge of the legislative, executive, and judicial branches of the state government.
5. Evaluate the role of public opinion, interest groups, and political parties in the political system.
6. Analyze the election process.
7. Describe the rights and responsibilities of citizens
8. Analyze issues and policies in Texas politics
9.

Course Grading Information:

GRADING:

Course Outline or Schedule

Important Course Dates:

Chapter 1 activities
Chapter 2 Activities
Chapter 3 Activities
Chapter 4 Activities
Chapter 5 Activities
Chapter 6 Activities
Chapter 7 Activities
Chapter 8 Activities
Chapter 9 Activities
Chapter 10 Activities
Chapter 11 Activities
Chapter 12 Activities
Chapter 13 Activities
Chapter 14 Activities
All materials turned in by December 5th. No exceptions.

***Completion of Chapter 14 activities and assessments etc., constitute completion of the course. There is no final exam, only the final assessment from Chapter 14 which is your last exam. Please do not request extensions after October 10th. As this is a self-paced course there should be no valid reason for such requests.**

Points	Assignment Changes	Points Per Assignment
100	Class Participation	100 points
150	1 Mid Term and 1 Final Exams	75 points
170	17 SmartBook Assignments	10 points
200	2 Orientation Videos & Questions	100 point
	Total Points possible.	620

GRADING SCALE:

Minimum	Maximum	Letter Grade
558	620	A

Course Grading Information:

GRADING:

465	557	B
403	464	C
341	402	D
0	340	F

***Please note that attendance will be taken, and in order to qualify as present for the week, students are required to simply log into the course at least once a week. If you are not logging into the course at least weekly you will be considered absent for that week.**

Test Dates:

- Midterm
  - Oct 13 for M/W Classes
  - Oct 14 for T/Th Classes
- Final
  - Date Determined by MCC Final Exam Schedule

Late Work, Attendance, and Make Up Work Policies:

This course is a fast paced course. No late work will be accepted for this course. The course is set to automatically close at midnight on the 5th of December as listed in the course schedule.

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Student Behavioral Expectations or Conduct Policy:

Students are expected to treat other students in the course with respect. Allow the Professor 48 hours to respond to your emails. Always include your course and section number with every email communication with your professor.

* **The last day to drop this course with a grade of "W" is: Nov 17, 2021**

Click Here for the MCC Attendance/Absences Policy

(https://www.mclennan.edu/highlander-guide/policies.html)

Click on the link above for the college policies on attendance and absences. Your instructor may have additional guidelines specific to this course.

McLennan COMMUNITY COLLEGE

ACADEMIC RESOURCES/POLICIES

Student Support/Resources:
MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at http://www.mclennan.edu/campus-resource-guide/

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources or want to explore strategies for balancing life and school, we encourage you to contact a Success Coach by calling (254) 299-8226 or emailing SuccessCoach@mclennan.edu. Students may visit the Completion Center Monday-Friday from 8 a.m.-5 p.m. to schedule a meeting with a Success Coach and receive additional resources and support to help reach academic and personal goals. Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff based on household size. Text (254) 870-7573 to schedule a pantry appointment. The Completion Center and pantry are located on the Second Floor of the Student Services Center (SSC).

MCC Foundation Emergency Grant Fund:
Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an emergency grant fund that may be able to assist you. Please go to https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html to find out more about the emergency grant. The application can be found at https://www.mclennan.edu/foundation/docs/Emergency_Grant_Application.pdf.

Minimum Technical Skills:
Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

Backup Plan for Technology:
In the event MCC's technology systems are down, you will be notified via your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

Minimum System Rquirements to Utilize MCC's D2L|Brightspace:
Go to https://www.mclennan.edu/center-for-teaching-and-learning/Faculty%20and%20Staff%20Commons/requirements.html for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

Email Policy:
McLennan Community College would like to remind you of the policy (http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are expected to read and, if needed, respond in a timely manner to college emails.

Instructional Uses of Email:
Faculty members can determine classroom use of email or electronic communications. Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication method is to be used and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with their students, it should be reflected in the course syllabus and information should be provided for the preferred form of communication.

Email on Mobile Devices:
The College recommends that you set up your mobile device to receive McLennan emails. If you need assistance with set-up, you may email Helpdesk@mclennan.edu for help.

Forwarding Emails:
You may forward emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may be lost or placed in junk or spam filters.

MCC Academic Integrity Statement:
Go to www.mclennan.edu/academic-integrity for information about academic integrity, dishonesty, and cheating.

Accommodations/ADA Statement:
Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. For additional information, please visit www.mclennan.edu/disability.

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

disabilities@mclennan.edu
254-299-8122
Room 319, Student Services Center

Title IX:

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the Title IX Coordinator at titleix@mclennan.edu or by calling Dr. Drew Canham (Chief of Staff for Diversity, Equity & Inclusion/Title IX) at (254) 299-8645. Individuals also may contact the MCC Police Department at 299-8911 or the MCC Student Counseling Center at MCC at (254) 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student or employee may report sexual harassment anonymously by visiting http://www.lighthouse-services.com/mclennan/.

Go to McLennan's Title IX webpage at www.mclennan.edu/titleix/. It contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence.

Disclaimer:

The resources and policies listed above are merely for informational purposes and are subject to change without notice or obligation. The College reserves the right to change policies and other requirements in compliance with State and Federal laws. The provisions of this document do not constitute a contract.