

**McLennan**  
C O M M U N I T Y  
**C O L L E G E**

WACO, TEXAS

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**COURSE SYLLABUS**

**AND**

**INSTRUCTOR PLAN**

**Applied Trombone (60 minute lesson per week)**

**Course: MUAP – 1245 - 01**

**Instructor: Mr. Jeff Harrigan**

**NOTE: This is a 16-week course.**

**COVID 19 Notice:**

McLennan Community College is committed to providing you with every resource you need to reach your academic goals including your safety. We will continue to monitor the evolving situation with COVID 19 and adjust our safety guidelines to make sure we offer a safe environment for you and our faculty. Please make sure to consult your faculty and the MCC website on any changes to these guidelines.

**Course Description:**

*Individual instruction in voice or brass, percussion, woodwind, stringed, or keyboard instruments.*

*Available to non-majors as well as music majors who wish to study a secondary applied emphasis.*

*Involves one private lesson per week and five practice hours per week. May be repeated for credit.*

**Prerequisites and/or Corequisites:**

*MUEN 1121. Semester Hour 1 (1 lab)*

**Instructor Information:**

*Instructor Name: Mr. Jeff Harrigan*

*MCC Email: [jharrigan@mclennan.edu](mailto:jharrigan@mclennan.edu)*

*Office Location: BPAC 117*

**Required Text & Materials:**

*(Suggested method books)*

- *Rochut, Joannes – Melodious Etudes for Trombone, Book 1*
- *Arban's Famous Method for Trombone*
- *Kopprasch – Sixty Selected Studies for Trombone*
- *Blazhevich – Clef Studies for Trombone (ed. Hunsberger)*
- *Cimera-Hovey Method for Trombone and Baritone*
- *Bleger – 31 Studies for Trombone (ed. Ostrander)*

**Methods of Teaching and Learning:**

*In this course, we will spend time working on solo playing, duet playing, music listening, discussing assignments, creating audio recordings and becoming familiar with standard recording equipment, playing tests and a recital.*

**Course Objectives and/or Competencies:**

*The purpose of this course is equip and prepare students with the tools they need to pursue a career in music performing and/or music teaching. Students will spend time on all aspects of trombone playing, including articulation, phrasing, sound quality, beathing, slide technique, and mental approaches to playing the instrument.*

**Course Outline or Schedule:**

*Students will be given weekly assignments that will include etudes from method books, sections from the solo repertoire, and listening projects. Specific assignments will be customized to each student, so they will be subject to change based on the recommendations by the instructor.*

**Course Grading Information:**

*Students will be graded every week after their lesson (up to 20 points). These grades will be based on attendance, preparedness, and execution of assignments given. Final recital performance will be up to 100 points. In addition, recital attendance will make up the final 5% of students' grade.*

**Late Work, Attendance, and Make Up Work Policies:**

*Lesson day and time will be determined at the beginning of the semester. Make-up lessons will be allowed and encouraged in the event that the lesson day and time cannot be met (in person or over the internet, such as FaceTime or Zoom).*

**Student Behavioral Expectations or Conduct Policy:**

*Students are expected to behave professionally and courteously at all times when on campus and in a lesson or ensemble setting as well as demonstrate a respectful attitude towards all other students and instructors.*

**[Click Here for the MCC Attendance/Absences Policy](https://www.mclennan.edu/highlander-guide/policies.html)**

*(<https://www.mclennan.edu/highlander-guide/policies.html>)*

*Click on the link above for the college policies on attendance and absences. Your instructor may have additional guidelines specific to this course.*

# McLennan

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## ACADEMIC RESOURCES/POLICIES

### **Student Support/Resources:**

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at <http://www.mclennan.edu/campus-resource-guide/>

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources or want to explore strategies for balancing life and school, we encourage you to contact a Success Coach by calling (254) 299-8226 or emailing [SuccessCoach@mclennan.edu](mailto:SuccessCoach@mclennan.edu). Students may visit the Completion Center Monday-Friday from 8 a.m.-5 p.m. to schedule a meeting with a Success Coach and receive additional resources and support to help reach academic and personal goals. Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff based on household size. Text (254) 870-7573 to schedule a pantry appointment. The Completion Center and pantry are located on the Second Floor of the Student Services Center (SSC).

### **MCC Foundation Emergency Grant Fund:**

Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an emergency grant fund that may be able to assist you. Please go to <https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html> to find out more about the emergency grant. The application can be found at [https://www.mclennan.edu/foundation/docs/Emergency\\_Grant\\_Application.pdf](https://www.mclennan.edu/foundation/docs/Emergency_Grant_Application.pdf).

### **Minimum Technical Skills:**

Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

### **Backup Plan for Technology:**

In the event MCC's technology systems are down, you will be notified via your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

### **Minimum System Requirements to Utilize MCC's D2L|Brightspace:**

Go to <https://www.mclennan.edu/center-for-teaching-and-learning/Faculty%20and%20Staff%20Commons/requirements.html> for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

**Email Policy:**

McLennan Community College would like to remind you of the policy (<http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf>) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are expected to read and, if needed, respond in a timely manner to college emails.

**Instructional Uses of Email:**

Faculty members can determine classroom use of email or electronic communications. Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication method is to be used and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with their students, it should be reflected in the course syllabus and information should be provided for the preferred form of communication.

**Email on Mobile Devices:**

The College recommends that you set up your mobile device to receive McLennan emails. If you need assistance with set-up, you may email [Helpdesk@mclennan.edu](mailto:Helpdesk@mclennan.edu) for help.

**Forwarding Emails:**

You may forward emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may be lost or placed in junk or spam filters.

**MCC Academic Integrity Statement:**

Go to [www.mclennan.edu/academic-integrity](http://www.mclennan.edu/academic-integrity) for information about academic integrity, dishonesty, and cheating.

**Accommodations/ADA Statement:**

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. For additional information, please visit [www.mclennan.edu/disability](http://www.mclennan.edu/disability).

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

[disabilities@mclennan.edu](mailto:disabilities@mclennan.edu)

254-299-8122

Room 319, Student Services Center

**Title IX:**

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the Title IX Coordinator at [titleix@mclennan.edu](mailto:titleix@mclennan.edu) or by calling Dr. Drew Canham (Chief of Staff for Diversity, Equity & Inclusion/Title IX) at (254) 299-8645. Individuals also may contact the MCC Police Department at 299-8911 or the MCC Student Counseling Center at MCC at (254) 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student or employee may report sexual harassment anonymously by visiting <http://www.lighthouse-services.com/mclennan/>.

Go to McLennan's Title IX webpage at [www.mclennan.edu/titleix/](http://www.mclennan.edu/titleix/). It contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence.

**Disclaimer:**

The resources and policies listed above are merely for informational purposes and are subject to change without notice or obligation. The College reserves the right to change policies and other requirements in compliance with State and Federal laws. The provisions of this document do not constitute a contract.