McLennan COMMUNITY COLLEGE

WACO, TEXAS

COURSE SYLLABUS

AND

INSTRUCTOR PLAN

APPLIED PIANO
MUAP-1269-01

DR. SHARON LAVERY

NOTE: This is a 16-week Course

COVID 19 Notice:

McLennan Community College is committed to providing you with every resource you need to reach your academic goals including your safety. We will continue to monitor the evolving situation with COVID 19 and adjust our safety guidelines to make sure we offer a safe environment for you and our faculty. Please make sure to consult your faculty and the MCC website on any changes to these guidelines.

Course Description:
Individual Instruction in voice or brass, percussion, woodwind, strings, or keyboard. Available to non-majors as well as music majors who wish to study a secondary applied emphasis. Involves one private lesson per week and five practice hours per week. May be repeated for credit.

Prerequisites and/or Corequisites:
Approval of Instructor

Course Notes and Instructor Recommendations:
Studying Piano at MCC is a journey of coordination, style, and collaboration. Practice is a must in the study of any music instrument; however, all repetition must be approached with healthy muscular effort, free of any tension or incorrect articulation. It is better to practice small amounts each day than to cram a week's practice into a single session the morning of one's lesson. Timers, stopwatches, and metronomes are great tools for those who have difficulty completing their practice requirement.

Lessons will be a combination of online and in-person appointments, adapting to the COVID-19 situation.

Instructor Information:
Instructor Name: Dr. Sharon Lavery
MCC E-mail: srlavery@mclennan.edu
Office Phone Number: (254) 299-8285
Office Location: BPAC 114
Office/Teacher Conference Hours: MTWTh 9:00am, or by appointment

Required Materials:
In consultation with Dr. Lavery, a piano score, method book, or exercise book may be required for purchase. Otherwise, public domain copies and handouts need to be kept in a three-ring binder. Any borrowed scores must be returned at the end of the semester.

Studio/technique/performance classes will be offered on Fridays at 8:30am.

MCC Bookstore Website:
http://www.mclennan.edu/bookstore/

Methods of Teaching and Learning:

Private Lessons
Personal Practice
Studio Class
Masterclasses
Jury

Course Objectives and/or Competencies:

Students will attend one lesson per week and one piano studio class per month. Schedule will be determined in consultation with students and teacher.

Course Outline or Schedule:

Students will attend one lesson per week and one piano studio class per month. Schedule will be determined in consultation with students and teacher.

Course Grading Information:

Piano lesson grades will be derived from effort shown and commitment to:

Attendance, including ALL piano-related MCC concerts and masterclasses
Weekly Preparation
Studio Class Performance
Jury Performance

Missed lessons, poor preparation for lessons or performances will result in a lowered grade. Students must complete 12 lessons (15 will be offered, scheduled, and rescheduled with advance notice), practice, perform once in Studio Class, and perform a Jury in order to pass Piano Lessons.

A = 95, all 4 requirements met with excellence
B = 85, some trouble completing lessons, attending piano events, or being sufficiently prepared
C = 75, requirements met with limited proficiency/improvement
D = 70, attendance requirement met, no effort or improvement noted
F = 0-69, attended fewer than 12 lessons, minimal to no preparation, missed Studio or Jury

Late Work, Attendance, and Make Up Work Policies:

10 minutes late to a 30-minute lesson or 15 minutes late to a 60-minute lesson is considered a "no-show" and the lesson is forfeited. All absences and tardies must be approved 24 hours in advance; these lessons can be rescheduled. Students who make a habit of rescheduling lessons, even when the 24-hour rule is observed (3/semester is allowed), may have to forfeit the lesson.

Student Behavioral Expectations or Conduct Policy:

Students are expected to maintain classroom decorum that includes respect for other students and the instructor, prompt and regular attendance, and an attitude that seeks to take full advantage of the education opportunity.

Click Here for the MCC Attendance/Absences Policy

(https://www.mclennan.edu/highlander-guide/policies.html)

Click on the link above for the college policies on attendance and absences. Your instructor may have additional guidelines specific to this course.

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ACADEMIC RESOURCES/POLICIES

Student Support/Resources:
MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at http://www.mclennan.edu/campus-resource-guide/

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources or want to explore strategies for balancing life and school, we encourage you to contact a Success Coach by calling (254) 299-8226 or emailing SuccessCoach@mclennan.edu. Students may visit the Completion Center Monday-Friday from 8 a.m.-5 p.m. to schedule a meeting with a Success Coach and receive additional resources and support to help reach academic and personal goals. Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff based on household size. Text (254) 870-7573 to schedule a pantry appointment. The Completion Center and pantry are located on the Second Floor of the Student Services Center (SSC).

MCC Foundation Emergency Grant Fund:
Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an emergency grant fund that may be able to assist you. Please go to https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html to find out more about the emergency grant. The application can be found at https://www.mclennan.edu/foundation/docs/Emergency_Grant_Application.pdf.

Minimum Technical Skills:
Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

Backup Plan for Technology:
In the event MCC's technology systems are down, you will be notified via your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

Minimum System Rquirements to Utilize MCC's D2L|Brightspace:
Go to https://www.mclennan.edu/center-for-teaching-and-learning/Faculty%20and%20Staff%20Commons/requirements.html for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

Email Policy:
McLennan Community College would like to remind you of the policy (http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are expected to read and, if needed, respond in a timely manner to college emails.

Instructional Uses of Email:
Faculty members can determine classroom use of email or electronic communications. Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication method is to be used and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with their students, it should be reflected in the course syllabus and information should be provided for the preferred form of communication.

Email on Mobile Devices:
The College recommends that you set up your mobile device to receive McLennan emails. If you need assistance with set-up, you may email Helpdesk@mclennan.edu for help.

Forwarding Emails:
You may forward emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may be lost or placed in junk or spam filters.

MCC Academic Integrity Statement:
Go to www.mclennan.edu/academic-integrity for information about academic integrity, dishonesty, and cheating.

Accommodations/ADA Statement:
Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. For additional information, please visit www.mclennan.edu/disability.

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

disabilities@mclennan.edu
254-299-8122
Room 319, Student Services Center

Title IX:

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the Title IX Coordinator at titleix@mclennan.edu or by calling Dr. Drew Canham (Chief of Staff for Diversity, Equity & Inclusion/Title IX) at (254) 299-8645. Individuals also may contact the MCC Police Department at 299-8911 or the MCC Student Counseling Center at MCC at (254) 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student or employee may report sexual harassment anonymously by visiting http://www.lighthouse-services.com/mclennan/.

Go to McLennan's Title IX webpage at www.mclennan.edu/titleix/. It contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence.

Disclaimer:

The resources and policies listed above are merely for informational purposes and are subject to change without notice or obligation. The College reserves the right to change policies and other requirements in compliance with State and Federal laws. The provisions of this document do not constitute a contract.