McLennan COMMUNITY COLLEGE

WACO, TEXAS

COURSE SYLLABUS
AND
INSTRUCTOR PLAN

Learning Frameworks
EDUC 1300.93

Dr. Deborah Focarile

NOTE: This is a 16-week online course.

COVID 19 Notice:

McLennan Community College is committed to providing you with every resource you need to reach your academic goals including your safety. We will continue to monitor the evolving situation with COVID 19 and adjust our safety guidelines to make sure we offer a safe environment for you and our faculty. Please make sure to consult your faculty and the MCC website at https://www.mclennan.edu/crisis-management/coronavirus-updates/index.html on any changes to these guidelines.

Course Description:

EDUC 1300 – Learning Framework:
A study of the a) research and theory in the psychology of learning, cognition, and motivation; b) factors that impact learning; and c), application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level student academic strategies. Students use assessment instruments (e.g., learning inventories) to help them identify their own strengths and weaknesses as strategic learners.

Students are ultimately expected to integrate and apply the learning skills discussed across their own academic programs and become effective and efficient learners. Students developing these skills should be able to continually draw from the theoretical models they have learned.

Semester Hours: 3

Prerequisites and/or Corequisites:

No prerequisites

Course Notes and Instructor Recommendations:

Please check email and Brightspace daily. I will use these methods to communicate with you often. Please sign up for MyAlert (information on MCC main page). The college uses this system to communicate important information to students.

Instructor Information:

Instructor Name:	Dr. Deborah Focarile
MCC Email:	dfocarile@mclennan.edu
Office Phone Number:	254-299-8784
Office Location:	CSC D34
Office/Conference Hours:	In Office on Monday 11 – 12 noon
	By Email: Wednesday -Thursday: 8:30 – 11:30

Other times by appointment

Required Text & Materials:

Title:	***P.O.W.E.R. Learning, Strategies for Success in College and Life***
Author:	Robert S. Feldman
Edition:	Eighth Edition
Publisher:	McGraw Hill Education
ISBN:	978-1-26-022874-8

MCC Bookstore Website: http://www.mclennan.edu/bookstore/

Methods of Teaching and Learning:

Reading assignments
Online discussion boards
Individual assignment

The required etextbook and McGraw Hill CONNECT Access Code are included in your student fees as part of the Inclusive Access program. They are necessary to complete the course.

Students are expected to complete the weekly reading, participate in Discussion Boards (Db) as assigned, and complete any activities and papers as assigned.

Course Objectives and/or Competencies:

Upon successful completion of the course, the student will:

1. Increase the student's level of knowledge and use of motivational, behavioral, and cognitive factors that impact learning.
2. Improve the student's abilities and actions in learning and study strategies.
3. Provide student preparation for the rigors of a college education.
4. Provide students with an overview of the emotional intelligence skills they will need to be successful in the college environment.

Course Outline or Schedule:

The following is a TENTATIVE schedule of these chapters and the primary topic for each. Circumstances may cause the schedule to be changed. If changes are necessary, they will be announced in Brightspace. Weekly units go from Monday until Sunday each week. All assignments, activities, discussion boards are due by Sunday evening at 11:30 pm.

Date	Chapter/Topic	Activities Due	Due Date
Module 1 Aug 22 - 28	Introduction to Class	Campus Orientation Noel Levitz PreAssessment Connect Orientation video and quiz Letter to the Professor Activity	All assignments due by August 28 at 11:30
Module 2 Aug 29 – Sept 4	Chapter 1 – Learning: Becoming a Successful Student	Chapter 1 – Learn Smart Reading Activity Chapter 1 Connect Quiz Chapter 1 Connect Activity Nearpod Chapter 1	All assignments due by September 4 at 11:30

		Module 2 Discussion Board	
Module 3 Sept 5 - 11	Chapter 2 – Making the Most of Your Time	Chapter 2 – Learn Smart Reading Activity Chapter 2 Connect Quiz Chapter 2 Connect Activity Nearpod Chapter 2	All assignments due by September 11 at 11:30
Module 4 Sept 12 - 18	Chapter 9 - Technology & Information Competency (Recap School Technology)	Chapter 9 – Learn Smart Reading Activity Chapter 9 Connect Quiz Chapter 9 Connect Activity Nearpod Chapter 9 Module 4 Discussion Board	All assignments due by September 18 at 11:30
Module 5 Sept 19 - 25	Chapter 3 - Discovering Your Learning Styles, Self-Concept, and Values	Chapter 3 – Learn Smart Reading Activity Chapter 3 Connect Quiz Chapter 3 Connect Activity Nearpod Chapter 3	All assignments due by September 25 at 11:30
Module 6 Sept 26 – Oct 2	Chapter 4 Taking Notes & Chapter 5 Taking Tests	Chapter 4 – Learn Smart Reading Activity Chapter 4 Connect Quiz Chapter 5 – Learn Smart Reading Activity Chapter 5 Connect Quiz Module 6 Discussion Board	All assignments due by October 2 at 11:30
Module 7 Oct 3 - 9	Chapter 13 Stress, Health, & Wellness	Chapter 13 – Learn Smart Reading Activity Chapter 13 Connect Quiz Chapter 13 Connect Activity Nearpod Chapter 13	All assignments due by October 9 at 11:30
	Chapter 11 Diversity &		All assignments due by

Module 8 Oct 10 - 16	Your Relationship with Others	Chapter 11 – Learn Smart Reading Activity Chapter 11 Connect Quiz Chapter 11 Connect Activity Nearpod Chapter 11 Module 8 Discussion Board	October 16 at 11:30
Module 9 Oct 17 - 23	Chapter 8 Choosing Your Courses & Major	Chapter 8 – Learn Smart Reading Activity Chapter 8 Connect Quiz Chapter 8 Connect Activity Nearpod Chapter 8	All assignments due by October 23 at 11:30
Module 10 Oct 24 - 30	Chapter 6 Reading & Remembering	Chapter 6 – Learn Smart Reading Activity Chapter 6 Connect Quiz Chapter 6 Connect Activity Nearpod Chapter 6 Library Assignment	All assignments due by October 30 at 11:30
Module 11 Oct 31 – Nov 6	Chapter 7 Writing & Speaking	Chapter 7 – Learn Smart Reading Activity Chapter 7 Connect Quiz Chapter 7 Connect Activity Nearpod Chapter 7	All assignments due by November 6 at 11:30
Module 12 Nov 7 - 13	Chapter 12 Money Matters	Chapter 12 – Learn Smart Reading Activity Chapter 12 Connect Quiz Chapter 12 Connect Activity Nearpod Chapter 12	All assignments due by November 13 at 11:30
Module 13 Nov 14 - 20	Chapter 10 Making Good Decisions	Chapter 10 Learn Smart Reading Activity Chapter 10 Connect Quiz	All assignments due by November 20 at 11:30

		Nearpod Chapter 12 Noel Levitz PostAssessment	
Module 14 Nov 21 - 27	Course Exam	Final Course Exam	All assignments due by November 27 at 11:30
Module 15 Nov 28 – Dec 4	Course Reflection	Final Course Reflection Paper	All assignments due by December 4 at 11:30

Course Grading Information:

Your grades are weighted per the assignment category. A **weighted** score is the average of a set of **grades**, where each set carries a different amount of importance. For example, as you can see by the chart below, the core activities make up 30% of your grade versus the discussion boards which are worth 10%. This means that you could do all your discussion boards, but that 100% would not be worth even some of your core activities being completed.

Assignment Category	Points
Quizzes (4@ 20)	280
Learn Smart Chapter Readings (13@10)	130
Discussion Boards (4@20)	80
Connect Activities (10 @ 10)	100
Core Activities (6@35)	210
Nearpod Assignments (11@15)	165
Final Exam	35
Total	1000

Grading Scale:

Letter Grade	A	B	C	D	F
Total Points	1000 – 900	899 – 800	799 – 700	699 – 600	59 or Below

Late Work, Attendance, and Make Up Work Policies:

In general, late work will not be accepted. **Communication is very important** – if you are experiencing extenuating circumstances, please reach out to me so we can develop a plan for you to be successful despite your circumstances.

Student Behavioral Expectations or Conduct Policy:

In both the face-to-face and online environments, students are expected to maintain classroom decorum that includes respect for other students and the instructor, prompt and regular attendance, and an attitude that seeks to take full advantage of the education opportunity.

While honest discussion and debate of topics is expected and encouraged, such interactions should not involve aggressive, derogatory, or involve hostile behaviors (verbal or otherwise). The instructor reserves the right to act to protect the decorum of the learning environment and the image of MCC.

If you are using Zoom to meet with the professor and/or other students, please ensure that you are dressed appropriately and are in a location where you can focus on your responsibilities as a student. Example: It is not appropriate to attend a Zoom class while laying in bed and/or half dressed. Please be respectful of others and mute yourself if background noise will be a problem.

Click Here for the MCC Attendance/Absences Policy
(https://www.mclennan.edu/highlander-guide/policies.html)
Click on the link above for the college policies on attendance and absences. Your instructor may have additional guidelines specific to this course.

Updated 06/08/2022

McLennan COMMUNITY COLLEGE

ACADEMIC RESOURCES/POLICIES

Accommodations/ADA Statement:

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. For additional information, please visit https://www.mclennan.edu/disability/ .

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

disabilities@mclennan.edu
254-299-8122
Room 319, Student Services Center

Title IX:

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the Title IX Coordinator at titleix@mclennan.edu or by calling Dr. Drew Canham (Chief of Staff for Diversity, Equity & Inclusion/Title IX) at (254) 299-8645. Individuals also may contact the MCC Police Department at 299-8911 or the MCC Student Counseling Center at MCC at (254) 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student or employee may report sexual harassment anonymously by visiting https://www.lighthouse-services.com/mclennan/incidentLandingPageV2-MCC.asp.

Go to McLennan's Title IX webpage at https://www.mclennan.edu/titleix/. It contains more information about definitions, reporting, confidentiality, resources, and what to do if you

or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence.

Student Support/Resources:

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at http://www.mclennan.edu/campus-resource-guide/.

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources or want to explore strategies for balancing life and school, we encourage you to contact a Success Coach by calling (254) 299-8226 or emailing SuccessCoach@mclennan.edu. Students may visit the Completion Center Monday-Friday from 8 a.m.-5 p.m. to schedule a meeting with a Success Coach and receive additional resources and support to help reach academic and personal goals. Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff based on household size. Text (254) 870-7573 to schedule a pantry appointment. The Completion Center and pantry are located on the Second Floor of the Student Services Center (SSC).

MCC Foundation Emergency Grant Fund:

Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an emergency grant fund that may be able to assist you. Please go to https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html to find out more about the emergency grant. The application can be found at https://www.mclennan.edu/foundation/docs/Emergency_Grant_Application.pdf.

MCC Academic Integrity Statement:

Go to https://www.mclennan.edu/academic-integrity/ for information about academic integrity, dishonesty, and cheating.

Minimum System Requirements to Utilize MCC's D2L|Brightspace:

Go to https://www.mclennan.edu/center-for-teaching-and-learning/Faculty-and-Staff-Commons/requirements.html for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

Minimum Technical Skills:

Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

Backup Plan for Technology:

In the event MCC's technology systems are down, you will be notified via your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

Email Policy:

McLennan Community College would like to remind you of the policy regarding college email, which can be found at https://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are expected to read and, if needed, respond in a timely manner to college emails. For more information about your student email account, go to https://www.mclennan.edu/student-email/.

Instructional Uses of Email:

Faculty members can determine classroom use of email or electronic communications. Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication method is to be used and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with their students, it should be reflected in the course syllabus and information should be provided for the preferred form of communication.

Email on Mobile Devices:

The College recommends that you set up your mobile device to receive McLennan emails. If you need assistance with set-up, you may email Helpdesk@mclennan.edu for help.

You can find help on the McLennan website about connecting your McLennan email account to your mobile device:

- Email Setup for iPhones and iPads
- Email Setup for Androids

Forwarding Emails:

You may forward emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may be lost or placed in junk or spam filters.

For more helpful information about technology at MCC, go to MCC's Tech Support Cheat Sheet or email helpdesk@mclennan.edu.

Disclaimer:

The resources and policies listed above are merely for informational purposes and are subject to change without notice or obligation. The College reserves the right to change policies and other requirements in compliance with State and Federal laws. The provisions of this document do not constitute a contract.