McLennan COMMUNITY COLLEGE

WACO, TEXAS

COURSE SYLLABUS

AND

INSTRUCTOR PLAN

Learning Framework

EDUC 1300_C92

Dr. Daelynn Copeland

NOTE: This is an online, 16-week course.

COVID 19 Notice:

McLennan Community College is committed to providing you with every resource you need to reach your academic goals. We are also concerned for your safety. We are working through COVID-19 guidelines to make sure we offer a safe environment for you and our faculty. This will include smaller class sizes to manage social distancing and proper cleaning techniques. You will have the advantage of a physical classroom experience but may also need to work part of the time online as we adjust to limited classroom capacity. This will also allow us the flexibility to move online if so directed by federal, state and/or local COVID 19 guidelines. Faculty and staff are preparing now to ensure that you have the best experience in the midst of these uncertain times.

Course Description:

A study of the a) research and theory in the psychology of learning, cognition, and motivation; b) factors that impact learning; and c), application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level student academic strategies. Students use assessment instruments (e.g. learning inventories) to help them identify their own strengths and weaknesses as strategic learners.

Students are ultimately expected to integrate and apply the learning skills discussed across their own academic programs and become effective and efficient learners. Students developing these skills should be able to continually draw from the theoretical models they have learned.

Prerequisites and/or Corequisites:

No prerequisites

Course Notes and Instructor Recommendations:

Please check email and Brightspace daily. I will use these methods to communicate with you often. Please sign up for MyAlert (information on MCC main page). The college uses this system to communicate important information to students.

Instructor Information:

Instructor Name: Daelynn Copeland, PhD

MCC Email: dcopeland@mclennan.edu

Office Phone Number: (254) 299-8786

Office Location: CSC Building, Child Development Center

Office/Teacher Conference Hours: M/W 1:00 – 2:00 PM & T/TH 11:30 – 1:30 PM; evenings or other times available with appointment

Zoom meeting ID#: 254 299 8786 *You will use this number every time you enter our virtual Zoom conferencing room.*

Required Text & Materials:

Title:	***P.O.W.E.R. Learning, Strategies for Success in College and Life*** *(w/Connect Access Code)*
Author:	Robert S. Feldman
Edition:	Eighth Edition
Publisher:	McGraw Hill Education
ISBN:	978-1-26-022874-8

MCC Bookstore Website: http://www.mclennan.edu/bookstore/

Student Support/Resources:

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at http://www.mclennan.edu/campus-resource-guide/

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*** Click Here for the Minimum System Requirements to Utilize MCC's D2L|Brightspace** (**https://www.mclennan.edu/center-for-teaching-and-learning/Faculty%20and%20Staff%20Commons/requirements.html**)
Click on the link above for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

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McLennan Community College would like to remind you of the policy (http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are expected to read and, if needed, respond in a timely manner to college emails.

Instructional Uses of Email:
Faculty members can determine classroom use of email or electronic communications. Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication method is to be used and of any special or unusual expectations for electronic communications.

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Email on Mobile Devices:
The College recommends that you set up your mobile device to receive McLennan emails.

Forwarding Emails:
You may forward the emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may become lost or placed in junk or spam filters.

Methods of Teaching and Learning:
All of the course material will be delivered via the Internet.

The required text book and Connect Access Code are needed to complete the course
Students are expected to complete the weekly reading, participate in Discussion Board (Db) as assigned, and complete any quizzes or activities and papers as assigned.

Discussion Boards:

After reviewing the week's material, you will be asked to respond to a prompt that the instructors will provide in the Discussion Board. The initial response should be well thought out and substantial enough to indicate that you have a firm grasp on the week's materials. You must then respond to two classmates with substantial posts. Responds like "I agree" or "Good point" will not be counted. Your responses should be at least 3-6 sentences long. Please do not text-speak, such as "LOL" or "BFF" as these will not count either. Avoid posting in ALL CAPS as this looks like YOU ARE YELLING at the other student.

Reading Assignments

As you read the etextbook provided through D2L/Brightspace, after you log in with your code, there will be questions that the pop-up throughout the chapter to check for understanding. To earn all of the points for this assignment, you must complete the chapter and answer the questions that appear.

Activities

During the course of the semester there are three activities you will be asked to complete. The first is to complete the Connect orientation quiz. The second is to complete the "What's Your Style" activity in Unit 03. You will also be asked to complete the ESAP survey in preparation for the Discussion Board in Unit 14.

Students will earn points on each complete assignment. The total points earned during the semester will determine the student's final grade. More information about the grading is provided later in the syllabus.

Students will need to allow regular weekly time to read the assigned material and complete the assignments. A reasonable level of self-discipline is needed for successful completion of the course.

Since the course is totally constructed around online participation, the student should have knowledge of using a computer, Web browser, and email; the ability to create and save documents; the ability to send and receive electronic documents; and a general understanding of online technologies and appropriate online behavior.

The basic MCC Computer requirements are provided in the **D2L/Brightspace** link listed above.

Grades will be posted via the D2L Brightspace page for this course.

Course Objectives and/or Competencies:

Upon successful completion of the course, the student will:

1. Increase the student's level of knowledge and use of motivational, behavioral, and cognitive factors that impact learning.
2. Improve the student's abilities and actions in learning and study strategies.
3. Provide student preparation for the rigors of a college education.
4. Provide students with an overview of the emotional intelligence skills they will need to be successful in the college environment.

Course Outline or Schedule:

The following is a TENATIVE schedule for the semester.
Circumstances may cause the schedule to be changed. If changes are necessary, they will be posted on the course Announcement screen.

The course is arranged in learning units based on the contents of the lecture.

All assignments, activities, discussion boards, tests, etc., are due on Sundays at 11:59 pm. Any work not completed by this time will earn zero (0) points. **Please do not "forget" to do these assignments.**

Week	Chapters/Topic	Assignments
WEEK 1 **8/22/22 – 8/28/22**	Course Orientation READ YOUR ENTIRE SYLLABUS	**Use your MCC Email Account to mail Dr. Copeland a brief introduction and picture of yourself** **Complete Brightspace Orientation and submit Certificate of Completion** **Take CONNECT orientation quiz and watch both videos embedded into the quiz** **Complete Title IX Training**
WEEK 2 **8/29/22 – 9/4/22**	*Noel Levitz College Readiness Assessment*	**Complete Noel Levitz Assessment, download results and submit**

	Overview of Campus Resources	**Complete Campus Orientation Assignment**
WEEK 3 **9/5/22 – 9/11/22**	*Noel Levitz Assignment* Chapter 1 – *P.O.W.E.R. Learning: Becoming a Successful Student*	**Complete Noel Levitz Follow-up Assignment and submit** **Complete "Why Are You Here" Assignment** **Read Learn Smart Chapter 1**
WEEK 4 **9/12/22 – 9/18/22**	Chapter 9 – *Technology and Information Competency*	**Read Learn Smart Chapter 9** **Complete Library Assignment**
WEEK 5 **9/19/22 – 9/25/22**	Chapter 2 – *Making the Most of Your Time*	**Read Learn Smart Chapter 2** **Complete Chapter 2 Activity** **Complete Discussion Board #1**
WEEK 6 **9/26/22 – 10/2/22**	Chapter 13 – *Stress, Health and Wellness*	**Read Learn Smart Chapter 13** **Complete Chapter 13 Activity**
WEEK 7 **10/3/22 – 10/9/22**	Chapter 3 – *Discovering Your Learning Styles, Self-Concept and Values*	**Read Learn Smart Chapter 3** **Complete Chapter 3 Activity**
WEEK 8 **10/10/22 – 10/16/22**	Chapter 8 – *Choosing Your Courses and Major*	**Read Learn Smart Chapter 8** **Complete "Schedule an Advising Visit" Activity**
WEEK 9 **10/17/22 – 10/23/22**	Chapter 10 – *Making Good Decisions*	**Read Learn Smart Chapter 10** **Complete Chapter 10 Activity**
WEEK 10 **10/24/22 – 10/30/22**	Chapter 11 – *Diversity and Your Relationship with Others*	**Read Learn Smart Chapter 11** **Complete Chapter 11 Activity**
WEEK 11 **10/31/22 – 11/6/22**	Chapter 12 – *Money Matters*	**Read Learn Smart Chapter 12** **Complete Chapter 12 Activity**

WEEK 12 **11/7/22 – 11/13/22**	Chapter 4 – *Taking Notes* *And* Chapter 5 – *Taking Tests*	**Read Learn Smart Chapter 4** **Read Learn Smart Chapter 5** **Complete Discussion Board #2**
WEEK 13 **11/14/22 – 11/20/22**	Chapter 6 – *Reading and Remembering*	**Read Learn Smart Chapter 6** **Complete Chapter 6 Activity**
WEEK 14 **11/21/22 – 11/27/22**	Chapter 7 – *Writing and Speaking*	**Read Learn Smart Chapter 7** **Complete Chapter 7 Activity**
WEEK 15 **11/28/22 – 12/4/22**	Moving Forward…	**Complete "Pre and Post Noel Levitz Results" Assignment**
FINAL EXAM **12/5/22 – 12/6/22**		**Complete Discussion Board #3**

Course Grading Information:

Chapter Readings			20 %
Unit Activities			45 %
Discussion Board Posts			10 %
Campus Orientation Activitiy			10 %
Noel Levitz Asessment			15 %
Total			
			100%

Grading Scale

Letter Grade	**A**	**B**	**C**	**D**	**F**
Total Points	100 – 90%	80 – 89%	70 – 79%	60 – 69%	59% or below

Late Work Policies:

Late work is typically not accepted. However, I am not unreasonable. Under certain, documented circumstances (example: documented serious illness/injury of self or immediate relative), I will consider accepting late work. Communication is very important – if you are

experiencing extenuating circumstances, please reach out to me so we can develop a plan for you to be successful in spite of your circumstances.

Attendance

Unit Activities on Brightspace will be used to take attendance for online classes. Therefore, it is very important that you complete your Unit Activity assignments on time and thoroughly.

Discussion Board Posts

These posts should be respectful and appropriately address the topic of the prompt. Please pay attention to normal conventions of writing – use capitalization, punctuation and spelling so your thoughts are clear to the professor and your classmates.

Student Behavioral Expectations or Conduct Policy:

In both the face-to-face and online environments, students are expected to maintain classroom decorum that includes respect for other students and the instructor, prompt and regular attendance, and an attitude that seeks to take full advantage of the education opportunity.

While honest discussion and debate of topics is expected and encouraged, such interactions should not involve aggressive, derogatory, or involve hostile behaviors (verbal or otherwise). The instructor reserves the right to act to protect the decorum of the learning environment and the image of MCC.

If you are using Zoom to meet with the professor and/or other students, please ensure that you are dressed appropriately and are in a location where you can focus on your responsibilities as a student. Example: it is not appropriate to attend a Zoom class while laying in bed and/or half dressed. Please be respectful of others and mute yourself if background noise will be a problem.

Ethics

Cheating will not be tolerated. Any student found cheating will be subject to grade reduction, receiving a zero on assignments that involve cheating/plagiarism, and/or dismissal from the course.

Examples of cheating include but are not limited to:

- Copying the work of another student
- Seeking excused absences/tardiness under false pretenses
- Plagiarism (claiming as your own work the work of another)

This course will teach you to think critically. Critical thinking is essential for an educator. Please maintain your integrity and do your own work – there is no reason to cheat in this, or any other course.

***** **Click Here for the MCC Academic Integrity Statement**

(**www.mclennan.edu/academic-integrity**)

The link above will provide you with information about academic integrity, dishonesty, and cheating.

***** **Click Here for the MCC Attendance/Absences Policy**

(https://www.mclennan.edu/highlander-guide/policies.html)

Click on the link above for the college policies on attendance and absences. Your instructor may have guidelines specific to this course.

Accommodations/ADA Statement

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. Instructors should not provide accommodations unless approved by the Accommodations Coordinator. For additional information, please visit mclennan.edu/disability.

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

disabilities@mclennan.edu
254-299-8122
Room 319, Student Services Center

***** **Click Here for more information about Title IX**

(**www.mclennan.edu/titleix**)

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual

misconduct are encouraged to immediately contact the Title IX Coordinator at titleix@mclennan.edu or by calling Dr. Drew Canham (Vice President for Student Success) at 299-8645. Individuals also may contact the MCC Police Department at 299-8911 or the MCC Student Counseling Center at MCC by calling 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student or employee may report sexual harassment anonymously by visiting the following website: http://www.lighthouse-services.com/mclennan/.

McLennan's Title IX webpage (http://www.mclennan.edu/titleix/) contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence or domestic violence.

* *You will need to access each link separately through your Web browser (for example: Internet Explorer, Mozilla, Chrome, or Safari) to print each link's information.*

Updated 06/08/2022

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Disclaimer:

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