

McLennan C O M M U N I T Y C O L L E G E

WACO, TEXAS

COURSE SYLLABUS AND INSTRUCTOR PLAN

**CLINICAL II
RNSG 2362.01**

INSTRUCTOR NAMES

T. Rutherford, Dr. A. Winslow, T. Martin

NOTE: This is a 16-week course.

COVID 19 Notice:

McLennan Community College is committed to providing you with every resource you need to reach your academic goals including your safety. We will continue to monitor the evolving situation with COVID 19 and adjust our safety guidelines to make sure we offer a safe environment for you and our faculty. Please make sure to consult your faculty and the MCC website at <https://www.mclennan.edu/crisis-management/coronavirus-updates/index.html> on any changes to these guidelines.

Required Text & Materials:

Check your passwords and make sure you can log in to all required websites and apps. If you cannot sign in then check with the appropriate technical support. It is the student's responsibility to maintain current user ID's and passwords once provided to them.

<https://evolve.elsevier.com/>

https://www.bon.texas.gov/laws_and_rules_nursing_practice_act.asp.html

Saunders Nursing Drug Handbook (Hardcopy)

MCC Bookstore Website: <http://www.mclennan.edu/bookstore/>

Methods of Teaching and Learning:

A variety of settings will be utilized, including the acute care clinical setting, observational experiences, and simulation lab. This course builds on competencies learned in RNSG 1161 – Clinical I. Specific learning objectives guide the student's integrated clinical experiences, focusing on application of concepts and skills learned in RNSG 1126 and RNSG 1533. Clinical rotations through various setting, including acute care, give the students an opportunity to provide patient-centered care to clients of varying ages with complex health care needs.

Course Objectives and/or Competencies:

By the end of this course, the student will be able to:

1. Apply knowledge of selected concepts to a variety of clinical situations (SLO #1).
2. Utilize clinical reasoning and knowledge based on the nursing program of study to date, evidence-based practice outcomes, and research-based policies and procedures as the basis for decision making and comprehensive, safe patient-centered care for up to three clients in an acute care setting (SLO #1).
3. Utilize a systematic process to develop detailed concept maps to provide patient-centered care to diverse patients across the life span (including teaching, referrals, etc.) (SLO #1).
4. Demonstrate skills in using patient care technologies and information systems that support safe nursing practice (SLO #2).
5. Promote safety and basic quality improvement as an advocate and manager of nursing care (SLO #3).
6. Demonstrate beginning coordination, collaboration, and communication skills with diverse patients, families and the interdisciplinary team to plan, deliver, and evaluate care that promotes quality of life (SLO #4).
7. Adhere to standards of practice within legal, ethical, and regulatory frameworks of the professional nurse (SLO #5).

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8. Demonstrate beginning knowledge of delegation, management and leadership skills (SLO #6).
9. Demonstrate behavior that reflects the values and ethics of the nursing profession, including spirit of inquiry (SLO #7).

*Student Learning Outcomes (SLOs) can be found in the ADN Student Handbook (pg. 21).

Course Outline or Schedule:

This course consists of 192 clinical hours. All assignments are to be submitted/completed via Brightspace and may be typed or written (then scanned) into Brightspace. If assignments are emailed or texted to the clinical instructor, they will not be accepted.

Activity	Includes	Hours
Hands-on	Home Unit Clinical Setting Provide patient-centered care for one to two patients in an acute care unit and assignments on a weekly basis.	60
	Pediatric Experience Provide patient-centered care for patients in the pediatric, neonatal intensive care and emergency department over the course of 2 weeks.	24
	Observation Experiences Observe (NOT PARTICIPATE) in patient care while completing objectives.	24
	Special Assignments <ul style="list-style-type: none"> • On Campus Clinical <ul style="list-style-type: none"> ○ Clinical Orientation 8/22/2022 0900-1200 ○ Hospital Orientation 8/22/2022 1300-1600 ○ Orientation 8/23/2022 0900-1100 ○ Clinical Project 11/22/2022 0830-1330 plus prep 	14
Simulation	(High fidelity w orientation, learning objectives, simulation experiences, by trained faculty. Followed by debriefing and student evaluation) Scenarios: attach list or calendar separated by clinical and theory hours/student Simulation Lab Performance in simulation lab in conjunction with assigned activities.	60
Skills	<ul style="list-style-type: none"> ○ Skills Review 8/23/2022 1200-1600 ○ Dosage Calc/Skills 8/25/2022 1200-1300 	5
Computer	(Student assignments w learning objectives) Activities: attach list or calendar of activity hours/student <ul style="list-style-type: none"> ○ Practice HESI 10/31/2022 0830-1330 	5
Total		192

Course Grading Information:

The student will receive credit (CR) or non-completion (NC) for their final clinical grade in Web Advisor. The student must also pass RNSG 1126, 1533, and 2362 concurrently in order for the student to progress to the Level III courses.

Dosage Calculation Exam

Students must make a 90% or better on the dosage calculation exam. Students will not be allowed to administer medications until they have passed the dosage calculation exam. If a student does not make a 90% or better, they must complete a remediation activity. Once this is completed, the student will then have a second opportunity to take an equivalent dosage calculation exam. If the score is less than 90% on the second dosage calculation exam, the student must complete additional remediation. Once remediation is completed, the student will then have a third opportunity to take an equivalent dosage calculation exam. If a 90% or better is not achieved on the third dosage calculation exam, the student will fail the course and will be withdrawn from the program. For more information, please see the ADN Student Handbook.

Skills

The Critical Requirements document will be updated in eValue as skills are completed; the paper copy should be kept with the student at all times. Remediation of skills may be scheduled and completed in the Skills Lab at any time during the semester at the student's request or faculty requirement.

Individual assignments

Grading will be given credit (CR) or non-completion (NC) and must be completed in order to receive credit (CR) for the course. All clinical paperwork, reflections, and off-site documentation will be scored as it is turned in and an average of 75% must be achieved in order to receive a grade of (CR) for the clinical course.

Mid-Term and Final Evaluations

Will be completed using the Clinical Evaluation Tool (CET) by the clinical instructor and the student in eValue. Self-evaluation will be completed by the student at the beginning of the semester.

- **Outstanding Performance**
 - **Pat on the Back**

This form is completed when the student exhibits outstanding or above expected performance in the clinical area.
- **Unsatisfactory Performance**

If a student is not performing at the expected level at any time during the semester (examples include, but are not limited to: unprofessional behavior towards instructor or other, violation of patient confidentiality, putting the patient at risk or causing injury to a patient, leaving clinical area without reporting to the clinical instructor, and/or being tardy for the clinical day), the following will be completed:

- **Plan of Success**

This plan is a collaborative effort between the student and the clinical instructor. The plan is developed, written, and carried out by the student when clinical performance is below the expected level of competency, as identified by the clinical instructor. The clinical instructor will guide the student in developing the plan, provide guidance, and provide assistance to the student in reaching the identified goal.

- **Faculty Required Enhancements (FRE)**

This is a performance improvement plan developed and written by the clinical instructor, when a student has been unable to achieve the expected level of competence through the plan(s) for success.

Withdrawal Information

Due to inter-relationship of nursing courses taught each semester, if a withdrawal from one nursing course is necessary, the student must withdraw from all nursing courses. Please refer to the MCC Highlander Guide for withdrawal policy.

A student with a failure in a nursing course who is granted re-admission to that semester will take all the courses for that specific semester even if they were successful in one or more courses for that semester previously. Each semesters' nursing courses are concurrent courses. At no time may a student take only the theory course(s) or clinical course (s).

Clinical Simulation

1. The clinical simulation day will consist of the following:
 - Pre-work: is 2 hours of the clinical day.
 - Simulation, which includes pre-briefing, simulation, and debriefing, is worth 4 hours of the clinical day. (8 hours for high fidelity)
 - Post work: Evolve/Hesi case studies and/or patient reviews are worth 2 hours of the clinical day.
2. If a student is tardy or absent as defined by the ADN student handbook, the student will not receive credit for those clinical simulation hours. Clinical simulation hours will be made up at the simulation make up day.
3. Students will be required to stay the entire day of simulation make up regardless of the number of hours owed.
4. Students are expected to maintain academic integrity as defined in the highlander guide.
5. If a student attends clinical simulation but does not have pre-work completed, or does not complete post work by the due date they must make up clinical simulation hours owed as assigned.

6. Pre simulation work is not limited to, but may consist of medication cards, concept maps, or chart review. All assigned pre work must be submitted in brightspace by 2359 the night prior to the simulation.
7. Medication cards will be completed per template, will be legible, and handwritten.
8. Evolve/HESI case studies and/or patient reviews must be completed by 2359 the day of simulation with a minimum score of 80%. If a minimum score of 80% is not achieved, no hours will be earned.
9. Students will be prepared and have all the necessary equipment when attending simulation as outlined in the clinical dress code. If a student does not have all equipment, they will not receive credit for the simulation time.
10. Notification of absence: If a student is going to be absent for any reason, Notification of absence must be made at least one hour prior to the start of simulation through e-mail to Tiffanie Elbrecht: telbrecht@mclennan.edu

Late Work, Attendance, and Make Up Work Policies:

Late Work

All clinical assignments must be completed in order to receive credit (CR) for the course. Late work will result in the student filling out a Plan of Success form and a loss of 10% of the grade per day the work is late. Please refer to the student handbook to review the late work policy.

Clinical Changes

Students cannot change their home unit clinical days. However, they can change their observational experience days if they find another student to make an equivalent change. The request will be completed by filing an Observation Experience Change Request form and submitting to the Clinical Coordinator for approval.

If a student misses an assigned clinical day, the student is to notify the clinical instructor ***prior to the beginning of the clinical shift by email***. Failure to do so will result in a no call no show absence. **All missed clinical time must be made up on the two designated make up days during the semester or as assigned by the nursing department as the COVID situation evolves. If the student does not make up the allowed 20 hours of clinical absence as needed during the semester, the student will receive a failure for the course.**

Clinical Attendance Policy

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(Includes on-campus clinical, off-campus clinical, clinical simulation, skills lab counted as clinical hours, and other assignments)

Tracking Hours: The student is expected to arrive and be ready to start at the scheduled time for all clinical experiences. Time in the clinical setting is tracked using the web-based system, e*Value. The student is expected to clock-in to patient care, observational, and clinical simulation experiences using e*Value. Students must clock in on a designated computer at the facility. IP addresses are tracked and cell phones may only be used for time tracking in the presence of clinical faculty and with explicit permission. Hours tracked using a mobile or any device other than a facility-owned computer will not be credited and will count as hours missed (see the total allowable hours below). All clinical absence policies apply.

Tardies: Students must report to clinical on time. In extenuating circumstances, a student may be no more than 7-minutes late to an assigned clinical experience and remain on site. Arrival to clinical 8 minutes after start time will result in being sent home and the hours must be made up if eligible. If being sent home due to being more than 7 minutes late results in excessive absences, the student will be required to withdraw from all courses. A progressive response to each tardy will follow:

1. The 1st tardy (1-7 minutes late) will result in a Plan for Success for the student.
2. The 2nd tardy (1-7 minutes late) will result in a Faculty Required Enhancement (FRE) for the student.
3. The 3rd tardy (1-7 minutes late) will result in a failure to meet the requirements of an FRE and will require withdrawal from all nursing courses for the semester.

Absences: All missed clinical hours must be made up. The student will complete the required level clinical paperwork at each clinical makeup.

In Level 1, a student cannot miss more than 8 hours.

In Level 2, a student cannot miss more than 20 hours.

In Level 3, a student cannot miss more than 20 hours.

In Level 4, a student must make up any time missed.

In the LVN to ADN Transition track, a student cannot miss more than 12 hours.

The missed clinical hours must be made up as assigned. Any hours exceeding stated hours for makeup clinical will result in the student being withdrawn from the clinical course and also the concurrent nursing courses. Failure to fulfill all clinical hours, including assigned makeup day, by the end of the clinical portion of the academic term will result in a grade of “NC” for the clinical course. A student who has a clinical withdrawal from missing excessive clinical may apply for readmission, if eligible for readmission.

Student Behavioral Expectations or Conduct Policy:

Students are expected to maintain classroom decorum that includes respect for other students and the instructor, prompt and regular attendance, and an attitude that seeks to take full advantage of the education opportunity.

Students are responsible for materials placed on Blackboard website (not the app). Students **are expected to check Brightspace regularly for announcements/postings**. Many announcements are also sent out per students' MCC email. Students are expected to check their MCC email, as well as Brightspace for announcements.

Communication with the advisor and other faculty members must be done in a professional manner. The clinical instructor should be contacted by email prior to any tardy or absence. **Emails may be sent at any time, but will only be responded to Monday thru Friday 8 am to 5 pm.**

No form of photography, including cellular telephone cameras, may be used in the learning environment.

Electronic devices must be used for course and class work only while in any learning setting. Students who are found to be using social media sites, offensive sites, etc. while in class will be asked turn the device off, and may be asked to leave the learning environment.

Professional Expectations:

1. Be on time and remain throughout class. Arrive at least 10 minutes prior to class starting.
2. Be in class every day and ready to learn. Should some unforeseen incident occur preventing your attendance, contact your instructor.
3. Be a professional. Maintain a professional attitude and be positive. Maintain classroom civility which includes respect for other students and for the faculty. Civility is expected in all verbal and electronic interactions with peers, professors, and college administrators.
4. Know your course expectations. Read your concept syllabi and course instructional plans, check your course calendar, the learning management system (Brightspace), and MCC email daily.
5. Collegiality: Be a positive and productive influence in your work/learning environment, communicating and working professionally, safely, and legally.
6. Know your ethical responsibility to your chosen profession, and the public you will serve.

7. Collaboration: As a professional you will collaborate with clients, their families, other professionals in the health career arena. Be positive, civil, and open to new ideas and research to promote the healing environment.
8. Additional student behavioral expectations are in the ADN Student Handbook.

Reference:

Billings, D. M., Halstead, J. A., (2016). *Teaching in nursing: A guide for faculty*.
St. Louis, MO. Elsevier. 14:236.

*** [Click Here for the MCC Academic Integrity Statement](#)**

(www.mclennan.edu/academic-integrity)

The link above will provide you with information about academic integrity, dishonesty, and cheating.

*** [Click Here for the MCC Attendance/Absences Policy](#)**

(<https://www.mclennan.edu/highlander-guide/policies.html>)

Click on the link above for the college policies on attendance and absences. Your instructor may have additional guidelines specific to this course.

*** You will need to access each link separately through your Web browser (for example: Mozilla Firefox, Chrome, Microsoft Edge or Safari) to print each link's information.**



ACADEMIC RESOURCES/POLICIES

Accommodations/ADA Statement:

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. For additional information, please visit www.mclennan.edu/disability.

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

disabilities@mclennan.edu

254-299-8122

Room 319, Student Services Center

Title IX:

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the Title IX Coordinator at titleix@mclennan.edu or by calling Dr. Drew Canham (Chief of Staff for Diversity, Equity & Inclusion/Title IX) at (254) 299-8645. Individuals also may contact the MCC Police Department at 299-8911 or the MCC Student Counseling Center at MCC at (254) 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student or employee may report sexual harassment anonymously by visiting <http://www.lighthouse-services.com/mclennan/>.

Go to McLennan's Title IX webpage at www.mclennan.edu/titleix/. It contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence.

Student Support/Resources:

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at <http://www.mclennan.edu/campus-resource-guide/>

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources or want to explore strategies for balancing life and school, we encourage you to contact a Success Coach by calling (254) 299-8226 or emailing SuccessCoach@mclennan.edu. Students may visit the Completion Center Monday-Friday from 8 a.m.-5 p.m. to schedule a meeting with a Success Coach and receive additional resources and support to help reach academic and personal goals. Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff based on household size. Text (254) 870-7573 to schedule a pantry appointment. The Completion Center and pantry are located on the Second Floor of the Student Services Center (SSC).

MCC Foundation Emergency Grant Fund:

Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an emergency grant fund that may be able to assist you. Please go to <https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html> to find out more about the emergency grant. The application can be found at https://www.mclennan.edu/foundation/docs/Emergency_Grant_Application.pdf.

MCC Academic Integrity Statement:

Go to www.mclennan.edu/academic-integrity for information about academic integrity, dishonesty, and cheating.

Minimum System Requirements to Utilize MCC's D2L|Brightspace:

Go to <https://www.mclennan.edu/center-for-teaching-and-learning/Faculty-and-Staff-Commons/requirements.html> for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

Minimum Technical Skills:

Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

Backup Plan for Technology:

In the event MCC's technology systems are down, you will be notified via your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

Email Policy:

McLennan Community College would like to remind you of the policy (<http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf>) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are expected to read and, if needed, respond in a timely manner to college emails. For more information about your student email account, go to www.mclennan.edu/student-email.

Instructional Uses of Email:

Faculty members can determine classroom use of email or electronic communications. Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication method is to be used and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with their students, it should be reflected in the course syllabus and information should be provided for the preferred form of communication.

Email on Mobile Devices:

The College recommends that you set up your mobile device to receive McLennan emails. If you need assistance with set-up, you may email Helpdesk@mclennan.edu for help.

You can find help on the McLennan website about connecting your McLennan email account to your mobile device:

- [Email Setup for iPhones and iPads](https://support.microsoft.com/en-us/office/set-up-an-outlook-account-in-the-ios-mail-app-b2de2161-cc1d-49ef-9ef9-81acd1c8e234?ui=en-us&rs=en-us&ad=us) (<https://support.microsoft.com/en-us/office/set-up-an-outlook-account-in-the-ios-mail-app-b2de2161-cc1d-49ef-9ef9-81acd1c8e234?ui=en-us&rs=en-us&ad=us>)
- [Email Setup for Androids](https://support.microsoft.com/en-us/office/set-up-email-in-android-email-app-71147974-7aca-491b-978a-ab15e360434c?ui=en-us&rs=en-us&ad=us) (<https://support.microsoft.com/en-us/office/set-up-email-in-android-email-app-71147974-7aca-491b-978a-ab15e360434c?ui=en-us&rs=en-us&ad=us>)

Forwarding Emails:

You may forward emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may be lost or placed in junk or spam filters.

For more helpful information about technology at MCC, go to [MCC's Tech Support Cheat Sheet](#) or email helpdesk@mclennan.edu.

Disclaimer:

The resources and policies listed above are merely for informational purposes and are subject to change without notice or obligation. The College reserves the right to change policies and other requirements in compliance with State and Federal laws. The provisions of this document do not constitute a contract.