



WACO, TEXAS

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**COURSE SYLLABUS  
AND  
INSTRUCTOR PLAN**

**United States History I  
HIST 1301 D045**

**Kenneth Heller**

**This is a 16-week Course**

**Course Description:**

A survey of the social, political, economic, cultural, and intellectual history of the United States from the pre-Columbian era to the Civil War/Reconstruction period. United States History I includes the study of pre-Columbian, colonial, revolutionary, early national, slavery and sectionalism, and the Civil War/Reconstruction eras. Themes that may be addressed in United States History I include: American settlement and diversity, American culture, religion, civil and human rights, technological change, economic change, immigration and migration, and creation of the federal government. Semester Hours 3 (Lecture Course)

**Prerequisites and/or Corequisites:**

Prerequisite: Must have passed the reading portion of the TSI or credit for READ 0302

**Course Notes and Instructor Recommendations:**

As in any college course, it is vital that the students keep up with the reading assignments, complete work on time, and participate in discussion boards. Note keeping and organization is the key to high performance on examinations and maximizing learning. Engaging in classwork is highly encouraged as we all learn from each other in a culturally and ethnically diverse classroom setting.

**Instructor Information:**

Instructor Name: Kenneth Heller

MCC E-mail: [Kheller@mclennan.edu](mailto:Kheller@mclennan.edu)

Office Phone Number: 776-1150 Ext 7570

Office Location: Waco High School Room 217

Office/Teacher Conference Hours: 7:45 – 8:30 and by appointment

Other Instruction Information: additional email: [Kenneth.heller@wacoisd.org](mailto:Kenneth.heller@wacoisd.org)

**Required Text & Materials:**

Title: “Give Me Liberty: An American History”

Author: Foner

Edition: 6<sup>th</sup> Brief

Publisher: W.W. Norton & Company, Incorporated

ISBN: 9780393445954

Title: “Narrative of the Life of Frederick Douglass”

Author: Douglass

Edition: 2nd

Publisher: Bedford St. Martin’s

ISBN: 9780312257378

**MCC Bookstore Website:** <http://www.mclennan.edu/bookstore/>

**Methods of Teaching and Learning:**

Students will participate in interactive/Zoom/prerecorded class discussions with PowerPoint presentations to guide the students' learning. Students will analyze primary sources, make inferences, and present their findings to the class via Discussion Boards and/or unit assignments. Students will be assessed thorough quizzes, written analysis, and analytical thinking and creative projects assignments.

**Course Objectives and/or Competencies:**

Critical Thinking: Through lectures and a variety of analytical strategies, students will be measured on critical thinking abilities. Independent examinations will specifically be used to assess critical thinking. Other assessment will include essays, primary source activities, and presentations.

Communication: Measured through objective tests, written assignments, discussions, and presentations measuring the student's ability to communicate.

Social Responsibility: Because the teaching of history involves recalling examples of successes and failures in social responsibility, and the continual importance of this issue politically and personally today, social responsibility obviously is emphasized. Assessment measures may include readings, primary and secondary source documents, quizzes, exams, discussions, monologue readings and analytical essays.

Personal Responsibility: The teaching of history also involves evoking examples of accomplishments and disappointments in personal responsibility, and the consequences that personal choices can have, so personal responsibility is logically emphasized. Assessment measures may include class participation, readings, monologue exams, discussions and essays.

**Course Outline or Schedule:**

**Introduction Week    August 21 – August 27**

**Unit 1 – Ch 1 and 2**

**August 28 – September 10**

**Unit 1 assignments completed by midnight September 10**

**Unit 2 – Ch 3 and 4**

September 11 – September 24

Unit 2 assignments completed by midnight September 24

**Unit 3 – Ch 5 and 6**

September 25 – October 8

Unit 3 assignments completed by midnight October 8

**Unit 4 – Ch 7 and 8**

October 9 – October 22

Unit 4 assignments completed by midnight October 22

**Unit 5 – Ch 10 and 12**

October 23 – November 5

Unit 5 assignments completed by midnight November 5

**Frederick Douglass Examination** – Complete by November 12

**Unit 6 – Ch 13 and 14**

November 13 – December 3

Unit 6 assignments completed by midnight December 3

**Final Examination completed by midnight December 5**

**Grades due to MCC on December 6**

# United States History I

HIST 1301 D045

Unit	Assignment	Points Possible	Points Earned
Introduction	Discussion Board	20	
Week	Orientation Assignment	20	
1	Discussion Board X 2	40	
	Unit Assignment	50	
	Quiz	40	
2	Discussion Board X 2	40	
	Unit Assignment	50	
	Quiz	40	
3	Discussion Board X 2	40	
	Unit Assignment	50	
	Quiz	40	
4	Discussion Board X 2	40	
	Unit Assignment	50	
	Quiz	40	
5	Discussion Board X 2	40	
	Unit Assignment	50	
	Quiz	40	
	“Frederick Douglass” Examination	80	
6	Discussion Board X 2	40	
	Unit Assignment	50	
	Quiz	40	
	Final Examination	100	
Total		1000	

The following grading scale applies:

900-1000	A
800-899	B
700-799	C
600-699	D
0-599	F

**Late Work, Attendance, and Make Up Work Policies:**

Assigned work **will not be accepted** past the scheduled due date except only for extreme legitimate emergencies approved by the instructor. The course calendar shows the final date work will be excepted and after that time you will be locked out from submitting. If you know you will have difficulties completing assignments, please discuss this with me ahead of time. Please note that per policy, students will not be dropped after the last day of the student-initiated drops without a compelling reason. A failing grade in the course is NOT a legitimate reason.

**Student Behavioral Expectations or Conduct Policy:**

Behavior is vital in the college classroom. Professional conduct and respect to all regardless of race, creed, national origin, religion and sexual orientation is not negotiable. This course will present many new concepts in social, political, and religious ideologies and just because a student does not agree with a concept does not give an individual the right to disrespect another's beliefs. Students have the right to personal thought but only tolerance will be expressed verbally.

\* [Click Here for the MCC Attendance/Absences Policy](#)

([www.mclennan.edu/highlander-guide/policies](http://www.mclennan.edu/highlander-guide/policies))

Click on the link above for the college policies on attendance and absences. Your instructor may have guidelines specific to this course.

**Course Attendance/Participation Guidelines:**

If a student is not in attendance in accordance with the policies/guidelines of the class as outlined in the course syllabus as of the course census date, faculty are required to drop students from their class roster prior to certifying the respective class roster. A student's financial aid will be re-evaluated accordingly and the student will only receive funding for those courses attended as of the course census date.

Before the 60% point of the semester, a student who is absent for 25% or more of a face-to-face or blended course or who miss 25% or more of assigned work for an online course will be withdrawn from the course with a grade of W. A student may also request to be withdrawn with a grade of W before the 60% point of the semester. After the 60% point of the semester, the student may request to be withdrawn if the student is passing, or be assigned the final grade earned at the end of the semester after grades have been updated to reflect missing work.

**This syllabus is subject to change at instructor's discretion**

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Updated 07/18/2023



## **ACADEMIC RESOURCES/POLICIES**

### **Accommodations/ADA Statement:**

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. For additional information, please visit [www.mclennan.edu/disability](http://www.mclennan.edu/disability).

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

[disabilities@mclennan.edu](mailto:disabilities@mclennan.edu) 2542998122 Room  
319, Student Services Center

### **Title IX:**

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the acting Title IX Coordinator at [titleix@mclennan.edu](mailto:titleix@mclennan.edu) or by calling, Dr. Claudette Jackson, (Accommodations/Title IX) at (254) 299-8465. MCC employees are mandatory reporters and must report incidents immediately to the Title IX Coordinator. Individuals may also contact the MCC Police Department at (254) 299-8911 or the MCC Student Counseling Center at (254) 299-8210. The MCC Student Counseling Center is a



confidential resource for students. Any student or employee may report sexual harassment anonymously by visiting <http://www.lighthouse-services.com/mclennan/>. Go to McLennan's Title IX webpage at [www.mclennan.edu/titleix/](http://www.mclennan.edu/titleix/). It contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence.

### **Student Support/Resources:**

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at <http://www.mclennan.edu/campus-resource-guide/>

Academic Support and Tutoring is here to help students with all their course-related needs. Specializing in one-on-one tutoring, developing study skills, and effectively writing essays. Academic Support and Tutoring can be found in the Library and main floor of the Learning Commons. This service is available to students in person or through Zoom. You can contact the Academic Support and Tutoring team via Zoom or email ([ast@mclennan.edu](mailto:ast@mclennan.edu)) by going to our website (<https://www.mclennan.edu/academic-support-and-tutoring/>).

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources or want to explore strategies for balancing life and school, we encourage you to contact either MCC CREW – Campus Resources Education Web by calling (254) 299-8561 or by emailing [crew@mclennan.edu](mailto:crew@mclennan.edu) or a Success Coach by calling (254) 299-8226 or emailing [SuccessCoach@mclennan.edu](mailto:SuccessCoach@mclennan.edu). Both are located in the Completion Center located on the second floor of the Student Services Center (SSC) which is open Monday-Friday from 8 a.m.-5 p.m.

Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff. To schedule an appointment, go to [https://mclennan.co1.qualtrics.com/jfe/form/SV\\_07byXd7eB8iTqJg](https://mclennan.co1.qualtrics.com/jfe/form/SV_07byXd7eB8iTqJg). Both the Completion Center and Paulanne's Pantry are located on the second floor of the Student Services Center (SSC).

### **MCC Foundation Emergency Grant Fund:**

Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an emergency grant fund that may be able to assist you. Please go to

<https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html>

to find out more about the emergency grant. The application can be found at

[https://www.mclennan.edu/foundation/docs/Emergency\\_Grant\\_Application.pdf](https://www.mclennan.edu/foundation/docs/Emergency_Grant_Application.pdf).

**MCC Academic Integrity Statement:**

Go to [www.mclennan.edu/academic-integrity](http://www.mclennan.edu/academic-integrity) for information about academic integrity, dishonesty, and cheating. The unauthorized use of artificial intelligence (AI) for classwork can be a violation of the College's General Conduct Policy. Whether AI is authorized in a course and the parameters in which AI can be used in a course will be outlined by each instructor.

**Minimum System Requirements to Utilize MCC's D2L|Brightspace:**

Go to <https://www.mclennan.edu/center-for-teachingandlearning/FacultyandStaffCommons/requirements.html> for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

**Minimum Technical Skills:**

Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

**Backup Plan for Technology:**

In the event MCC's technology systems are down, you will be notified via your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

**Email Policy:**

McLennan Community College would like to remind you of the policy (<http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf>) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are

expected to read and, if needed, respond in a timely manner to college emails. For more information about your student email account, go to [www.mclennan.edu/studentemail](http://www.mclennan.edu/studentemail).

**Instructional Uses of Email:**

Faculty members can determine classroom use of email or electronic communications. Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication method is to be used and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with their students, it should be reflected in the course syllabus and information should be provided for the preferred form of communication.

**Email on Mobile Devices:**

The College recommends that you set up your mobile device to receive McLennan emails. If you need assistance with set-up, you may email [Helpdesk@mclennan.edu](mailto:Helpdesk@mclennan.edu) for help.

You can find help on the McLennan website about connecting your McLennan email account to your mobile device:

- [Email Setup for iPhones and iPads](#)
- [Email Setup for Androids](#)

**Forwarding Emails:**

You may forward emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may be lost or placed in junk or spam filters.

For more helpful information about technology at MCC, go to [MCC's Tech Support Cheat Sheet](#) or email [helpdesk@mclennan.edu](mailto:helpdesk@mclennan.edu).

**Disclaimer:**

The resources and policies listed above are merely for informational purposes and are subject to change without notice or obligation. The College reserves the right to change policies and other requirements in compliance with State and Federal laws. The provisions of this document do not constitute a contract.