McLENNAN COMMUNITY COLLEGE

WACO, TEXAS

COURSE SYLLABUS

AND

INSTRUCTOR PLAN

INTRODUCTION TO SOCIOLOGY

SOCI - 1301 – O082

DR. CLAUDETTE JACKSON

NOTE: This is an Online course.

Course Description:
The scientific study of human society, including ways in which groups, social institutions, and individuals affect each other. Causes of social stability and social change are explored through the application of various theoretical perspectives, key concepts, and related research methods of sociology. Analysis of social issues in their institutional context may include topics such as social stratification, gender, race/ethnicity, and deviance.

Prerequisites and/or Corequisites:
None

Course Notes and Instructor Recommendations:
Insert and course notes or recommendations

Instructor Information:
Instructor Name: Claudette Jackson
MCC Email: cjackson@mclennan.edu
Office Phone Number: 254-299-8465
Office Location: SSC 319
Office/Teacher Conference Hours: M-W 8-9am, Th-F 3-4pm or call to make an appointment
Other Instruction Information:

Required Text & Materials:
Title: *Introduction to Sociology, 3e*
Author: OpenStax
Edition: 3rd
Publisher: OpenStax
ISBN:

Several options are available to access the *free* textbook – PDF and online link. You can use the PDF (available within Brightspace) or the OpenStax online **link**

MCC Bookstore Website: **http://www.mclennan.edu/bookstore/**

Methods of Teaching and Learning:
This course is organized into weekly chapters and assignments. Working ahead is permitted and encouraged. Delivery of instruction may be provided through lecture, in-class group work, discussion, and/or online work.

INTRODUCTION TO SOCIOLOGY

SOCI 1301.O082

Course Objectives and/or Competencies:

Courses in this category focus on the application of empirical and scientific methods that contribute to the understanding of what makes us human. Courses involve the exploration of behaviors and interactions among individuals, groups, institutions, and events, examining their impact on the individual, society, and culture.

- **Critical Thinking --** to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- **Communications Skill --** to include effective development, interpretation and expression of ideas through written, oral and visual communication
- **Empirical & Quantitative Skills --** to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions
- **Social Responsibility** -- to include intercultural competency, civic knowledge, and the ability to engage effectively in regional, national, and global communities

Course Attendance/Participation Guidelines:

If a student is not in attendance in accordance with the policies/guidelines of the class as outlined in the course syllabus as of the course census date, faculty are required to drop students from their class roster prior to certifying the respective class roster. A student's financial aid will be re-evaluated accordingly and the student will only receive funding for those courses attended as of the course census date.

Before the 60% point of the semester, a student who is absent for 25% or more of a face-to-face or blended course or who miss 25% or more of assigned work for an online course will be withdrawn from the course with a grade of W. A student may also request to be withdrawn with a grade of W before the 60% point of the semester. After the 60% point of the semester, the student may request to be withdrawn if the student is passing, or be assigned the final grade earned at the end of the semester after grades have been updated to reflect missing work.

Course Outline or Schedule:

The course outline/schedule may be subject to change. You will be given advanced notice of any modifications.

Week Beginning	Chapters	Assignments
August 21, 2023	Chapter 1: Introduction to Sociology	Review Course and Expectations Read the assigned chapter

		Review Brightspace for additional readings, videos, and assignments
August 28, 2023	Chapter 2: Sociological Research	Read the assigned chapter Review Brightspace for additional readings, videos, and assignments
September 4, 2023	Chapter 3: Culture	Read the assigned chapter Review Brightspace for additional readings, videos, and assignments
September 11, 2023	Chapter 4: Society & Social Interaction	Read the assigned chapter Review Brightspace for additional readings, videos, and assignments
September 18, 2023	Chapter 5: Socialization	**Project 1 DUE** Read the assigned chapter Review Brightspace for additional readings, videos, and assignments
September 25, 2023	Chapter 6: Groups & Organizations	Read the assigned chapter Review Brightspace for additional readings, videos, and assignments
October 2, 2023	Chapter 7: Deviance, Crime & Social Control	**Project 2 DUE** Read the assigned chapter Review Brightspace for additional readings, videos, and assignments
October 9, 2023	Chapter 9: Social Stratification in the United States	Read the assigned chapter Review Brightspace for additional readings, videos, and assignments
October 16, 2023	Chapter 11: Race & Ethnicity	**Project 3 DUE** Read the assigned chapter Review Brightspace for additional readings, videos, and assignments
October 23, 2023	Chapter 12: Gender, Sex & Sexuality	Read the assigned chapter Review Brightspace for additional readings, videos, and assignments
October 30, 2023	Chapter 14: Relationships, Marriage and Family	**Project 4 DUE** Read the assigned chapter Review Brightspace for additional readings, videos, and assignments

November 6, 2023	Chapter 15: Religion	Read the assigned chapter Review Brightspace for additional readings, videos, and assignments
November 13, 2023	Chapter 16: Education	Read the assigned chapter Review Brightspace for additional readings, videos, and assignments
November 20, 2023	NO CLASS: THANKSGIVING WEEK	Access Final Exam information in Brightspace and begin working on it
November 27, 2023		Work on Final Project
December 4, 2023		FINAL DUE DECEMBER 4TH BY 11:59PM

Course Grading Information:

Each project (a total of 4) is worth 50 points, and the Discussion/Participation is worth 100 points. The final is worth 100 points. All points are summed to determine your final score.

Project 1	50 points	360-400	A
Project 2	50 points	320-359	B
Project 3	50 points	280-329	C
Project 4	50 points	240-279	D
Discussion/Part.	100 points	below 239	F
Final	100 points		
Total	**400 points**		

Late Work and Make Up Work Policies:

1. **Is there any extra credit?** No. There is enough time to complete assignments that if done on time, you should make a satisfactory grade.
2. **May I make up missed work?** Generally, no (truly extenuating circumstance will be considered). So, it would be wise to work ahead and stay ahead just in case.
3. **May I turn in my work early?** Absolutely! Any of these assignments may be turned in early! No problem! These assignments just cannot be turned in late.
4. **May I email my assignments?** Please pay attention to the method of submitting each assignment. Most will be submitted through Brightspace. Note: It is very important that you keep an electronic copy of your submitted work. Technical problems happen; keep in mind that your work is your responsibility.
5. **How do I get information for a class I missed?** Get to know your classmates and work with them for missed notes; collaboration is an effective learning strategy.

Student Behavioral Expectations or Conduct Policy:

In this course, we will discuss a variety of topics that require a mature approach. Students are expected to treat everyone with respect. Students are also to understand that disagreeing with the subject matter or peer is ok so long as it is done respectfully in an academically appropriate manner.

Click Here for the MCC Attendance/Absences Policy
(https://www.mclennan.edu/highlander-guide/policies.html)
Click on the link above for the college policies on attendance and absences. Your instructor may have additional guidelines specific to this course.

MᶜLENNAN COMMUNITY COLLEGE

ACADEMIC RESOURCES/POLICIES

Accommodations/ADA Statement:

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. For additional information, please visit www.mclennan.edu/disability.

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

disabilities@mclennan.edu 2542998122   Room
319, Student Services Center

Title IX:

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the acting Title IX Coordinator at titleix@mclennan.edu or by calling, Dr. Claudette Jackson, (Accommodations/Title IX) at (254) 299-8465. MCC employees are mandatory reporters and must report incidents immediately to the Title IX Coordinator. Individuals may also contact the MCC Police Department at (254) 299-8911 or the MCC Student Counseling Center at (254) 299-8210. The MCC Student Counseling Center is a

confidential resource for students. Any student or employee may report sexual harassment anonymously by visiting http://www.lighthouse-services.com/mclennan/. Go to McLennan's Title IX webpage at www.mclennan.edu/titleix/. It contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence.

Student Support/Resources:

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at http://www.mclennan.edu/campus-resource-guide/

Academic Support and Tutoring is here to help students with all their course-related needs. Specializing in one-on-one tutoring, developing study skills, and effectively writing essays. Academic Support and Tutoring can be found in the Library and main floor of the Learning Commons. This service is available to students in person or through Zoom. You can contact the Academic Support and Tutoring team via Zoom or email (ast@mclennan.edu) by going to our website (https://www.mclennan.edu/academic-support-and-tutoring/).

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources or want to explore strategies for balancing life and school, we encourage you to contact either MCC CREW – Campus Resources Education Web by calling (254) 299-8561 or by emailing crew@mclennan.edu or a Success Coach by calling (254) 299-8226 or emailing SuccessCoach@mclennan.edu. Both are located in the Completion Center located on the second floor of the Student Services Center (SSC) which is open Monday-Friday from 8 a.m.-5 p.m.

Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff. To schedule an appointment, go to https://mclennan.co1.qualtrics.com/jfe/form/SV_07byXd7eB8iTqJg. Both the Completion Center and Paulanne's Pantry are located on the second floor of the Student Services Center (SSC).

MCC Foundation Emergency Grant Fund:

Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an emergency grant fund that may be able to assist you. Please go to https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html to find out more about the emergency grant. The application can be found at https://www.mclennan.edu/foundation/docs/Emergency_Grant_Application.pdf.

MCC Academic Integrity Statement:

Go to www.mclennan.edu/academic-integrity for information about academic integrity, dishonesty, and cheating. The unauthorized use of artificial intelligence (AI) for classwork can be a violation of the College's General Conduct Policy. Whether AI is authorized in a course and the parameters in which AI can be used in a course will be outlined by each instructor.

Minimum System Requirements to Utilize MCC's D2L|Brightspace:

Go to https://www.mclennan.edu/center-for-teachingandlearning/FacultyandStaffCommons/requirements.html for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

Minimum Technical Skills:

Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

Backup Plan for Technology:

In the event MCC's technology systems are down, you will be notified via your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

Email Policy:

McLennan Community College would like to remind you of the policy (http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are

expected to read and, if needed, respond in a timely manner to college emails. For more information about your student email account, go to www.mclennan.edu/studentemail.

Instructional Uses of Email:

Faculty members can determine classroom use of email or electronic communications. Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication method is to be used and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with their students, it should be reflected in the course syllabus and information should be provided for the preferred form of communication.

Email on Mobile Devices:

The College recommends that you set up your mobile device to receive McLennan emails. If you need assistance with set-up, you may email Helpdesk@mclennan.edu for help.

You can find help on the McLennan website about connecting your McLennan email account to your mobile device:

- Email Setup for iPhones and iPads
- Email Setup for Androids

Forwarding Emails:

You may forward emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may be lost or placed in junk or spam filters.

For more helpful information about technology at MCC, go to MCC's Tech Support Cheat Sheet or email helpdesk@mclennan.edu.

Disclaimer:

The resources and policies listed above are merely for informational purposes and are subject to change without notice or obligation. The College reserves the right to change policies and other requirements in compliance with State and Federal laws. The provisions of this document do not constitute a contract.