

McLennan
C O M M U N I T Y
COLLEGE

WACO, TEXAS

COURSE SYLLABUS
AND
INSTRUCTOR PLAN

Integrated Reading and Writing I
INRW 0401.09

Gail S. Boyd

Integrated Reading and Writing

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Course Description:

This course integrates the critical reading and writing skills students need to comprehend and interact with college-level texts and to produce original college-level writing, in standard written English, through the processes of generating ideas, drafting, organizing, revising, and editing. It focuses on textbook reading and academic writing at a lexile of 700 - 1000. The course fulfills TSI requirements for reading and/or writing. Semester Hours 4 (3 lec/2 lab).

Prerequisites and/or Corequisites:

Prerequisite: READ 0300 or credit by TSI assessment Catalog

Course Notes and Instructor Recommendations: This course requires a lab component. Completion is required, and the lab completion grade is part of the requirements for this course. If students have problems completing the lecture part or lab component of this course, please talk to me.

Instructor Information:

Instructor Name: Gail S. Boyd

MCC E-mail: gboyd@mclennan.edu

Office Phone Number: 254-299-8925 (no voicemail)

Office Location: FOB 116

Office/Teacher Conference Hours: MW: 12:00 to 1:00 and by appointment

Class meeting: LA 202, MW from 1:00 to 2:30

Other Instruction Information: Home phone for student use (with voicemail): 254-772-6542

Required Text & Materials:

1. Text: Common Ground, 1st edition, Author: Hoeffner
2. Software Access Card: Connect Integrated Reading & Writing Access Card
3. The access card and textbook will be packaged together and will be available in the MCC Bookstore.

Here is a link to the MCC Bookstore. PLEASE: Consider carefully before purchasing your books by mail from the MCC Bookstore. Long delays in receiving texts have been reported.

MCC Bookstore Website: <http://www.mclennan.edu/bookstore/>

Student Support/Resources:

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at <http://www.mclennan.edu/campus-resource-guide/>

* [**Click Here for the Minimum System Requirements to Utilize MCC's D2L|Brightspace**](#)

(www.mclennan.edu/center-for-teaching-and-learning/teaching-commons/requirements)

Click on the link above for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

Methods of Teaching and Learning:

Lecture, discussion, practice examinations, in-class writing assignments occasional power point presentations, group work

Course Objectives and/or Competencies:

- Locate explicit textual information; describe, analyze, and evaluate the information within and across multiple texts of varying lengths.
- Comprehend and use vocabulary effectively in oral communication, reading, and writing.
- Describe, analyze and evaluate information within and across a range of texts.
- Identify and analyze the author's message across a variety of texts.
- Describe and apply insights gained from reading and writing a variety of texts.
- Compose a variety of texts that demonstrate reading comprehension, clear focus, logical development of ideas, and use of appropriate language that advance the writer's purpose.
- Demonstrate ability to use an effective writing process to produce paragraphs and brief compositions in Standard English prose.
- Recognize and apply the conventions of Standard English in reading and writing

Course Outline or Schedule:

Week1: 1/14 to 1/16: Getting started with the class and with Connect
Chapter 2 (Reading, Writing and Vocabulary)
Diagnostic grammar/usage test and diagnostic writing

Week 2:1/23: Chapters 2 and 3
Grammar and Mechanics Handbook Unit 1

Week 3:1/28 to 1/30: Introduce and work on Reading and Writing Project 1
Continue Grammar and Mechanics Handbook Unit 1
Chapters 4 and 5
Practice tests for Major Test #1

Week 4: 2/04 to 2/06: **Major Test # 1 due February 6**
Chapters 5,6

Week 5: 2/11 to 2/13: Continue Chapter 6; **Reading and Writing Project #1 due on 2/13**

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Week 6: 2/18 to 2/20: Continue Chapter 6
Begin Chapter 10

Week 7: 2/25 to 2/27: Begin Reading and Writing Project #2
Continue Chapter 10
Readings for analysis: Chapter 14

Week 8: 3/04 to 3/06: Practice reading and writing tests
Work on Project #2

Week 9: 3/11 to 3/13: Spring Break: have fun and be safe!

Week 10: 3/18 to 3/20: Grammar and Mechanics Handbook Unit 2
Work on INRW Project #2

Week 11: 3/25 to 3/27: **Reading and Writing Project #2 due March 25**
Continue Grammar Handbook Unit 2

Week 12: 4/01 to 4/03: Practice INRW tests
Major Test #2 on April 3

Week 13: 4/08 to 4/10: Continue Grammar Handbook Unit 2
Chapter 11: Opinion, Tone and Inference
begin INRW Project #3

Week 14: 4/15 to 4/17: Chapter 12: Writing Arguments
Work on argument essay (INRW Project #3)
Readings for analysis: Chapter 15

Week 15: 4/22 to 4/24: Grammar Handbook Units 3 and 4
Continue work on Project #3

Week 16: 4/29 to 5/01: **INRW Project #3 due April 29**
Review for final examination

Final exams: May 6 through 9

Course Grading Information:

Course grades will be calculated using these percentages:

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- Three Integrated Reading and Writing Projects:
 - Project #1 10%
 - Project #2 15%
 - Project #3 15%
- Two Integrated Reading and Writing Major Tests 20%
- Connect Work (includes individualized lab work & attendance) 20%
- Daily Work/Homework (Chapter quizzes, vocabulary/punctuation/grammar 20%)
- Total: 100%

Final Exam: While the final exam does not count toward the final average, **students must have a passing average in the class (based on the components listed above) and also pass the final exam in order to pass the class.**

The final exam consists of two sections: Part 1—the Reading Comprehension Final Exam and Part 2—the Reading/Writing Skills Final Exam. In addition, students must be eligible to take the final.

!!! Students **MUST** have at least a 70 average in the lecture part of the class and at least a 70 average in Connect to be eligible to take the FINAL EXAM. If a student fails the final exam but has a passing average in the course, the student will receive a grade of NC for the course.

Course average of 90-100: A

Course average of 80-89: B

Course average of 70-79: C

Below 70: No credit for the class

Late Work, Attendance, and Make Up Work Policies:

Late assignments for Projects 1, 2 and 3 will be accepted **no later than one week after the assignment is due with a penalty of 20 point for any late paper.**

Daily work, including classwork and homework, will not be accepted late without a physician's note of other verified excuse. Please note that you are responsible for any work that was covered in class whether or not you were present.

On major papers, at no time will only a final paper be accepted. All papers must have all the components listed on the assignment sheet in order to be accepted.

Student Behavioral Expectations or Conduct Policy:

!!! Cell phones must be off the desk top during class and set on vibrate.

Any distracting behavior, such as chatting during class or having your cell phone on your desk may result in your being asked to leave the class and take an absence for that class period.

* **[Click Here for the MCC Academic Integrity Statement](#)**

(www.mclennan.edu/academic-integrity)

The link above will provide you with information about academic integrity, dishonesty, and cheating.

* **[Click Here for the MCC Attendance/Absences Policy](#)**

(www.mclennan.edu/highlander-guide/policies)

Click on the link above for the college policies on attendance and absences. Your instructor may have guidelines specific to this course.

Accommodations/ADA Statement

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. Instructors should not provide accommodations unless approved by the Accommodations Coordinator. For additional information, please visit mclennan.edu/disability.

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

disabilities@mclennan.edu

254-299-8122

Room 319, Student Services Center

* **[Click Here for more information about Title IX](#)**

(www.mclennan.edu/titleix)

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the Title IX Coordinator at titleix@mclennan.edu or by calling Dr. Drew Canham (Vice President for Student Success) at

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299-8645. Individuals also may contact the MCC Police Department at 299-8911 or the MCC Student Counseling Center at MCC by calling 299-8210. The MCC Student Counseling Center is a confidential resource for students.

McLennan's Title IX webpage (<http://www.mclennan.edu/titleix/>) contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence or domestic violence.

** You will need to access each link separately through your Web browser (for example: Internet Explorer, Mozilla, Chrome, or Safari) to print each link's information.*