



WACO, TEXAS

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**COURSE SYLLABUS  
AND  
INSTRUCTOR PLAN**

**Integrated Reading and Writing (INRW)  
0402\_110**

**Professor Wendy Hogan**

# INTEGRATED READING AND WRITING

0402\_110

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## **Course Description:**

This course integrates the critical reading and academic writing skills students need to comprehend and interact with college-level texts and to produce original college-level writing, in standard written English, through the processes of generating ideas, drafting, organizing, revising, and editing.

## **Prerequisites and/or Corequisites:**

Prerequisite: READ 0301 and ENGL 0300 or credit by TSI Assessment. Semester hours 4 (3 lec/2 lab).

## **Course Notes and Instructor Recommendations:**

This course requires a lab component. Completion is required and the lab completion grade is part of the requirements for this course. If students have problems completing the lecture part or lab component of this course, please talk to me.

## **Instructor Information:**

Instructor Name: Wendy Hogan

MCC E-mail: [whogan@mclennan.edu](mailto:whogan@mclennan.edu)

Office Location: Faculty Offices, Room 119

Office/Teacher Conference Hours: M/W 11:00-12:45

Other Information: Cell number given upon request

## **Required Text & Materials:**

Title: **Common Places, Integrated Reading and Writing**

Author: Lisa and Kent Hoeffner

Edition: Second

Publisher: McGraw Hill

- An access card and textbook will be packaged together and will be available in the MCC Bookstore.

**Suggested Text:** **MLA Handbook**, Edition: 8<sup>th</sup>, ISBN: 9781603292627, By: Modern Language Association Of America

**MCC Bookstore Website:** <http://www.mclennan.edu/bookstore/>

## **Student Support/Resources:**

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid,

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etc. A listing of these and the many other services available to our students is available at <http://www.mclennan.edu/campus-resource-guide/>

\* [Click Here for the Minimum System Requirements to Utilize MCC's D2L|Brightspace](http://www.mclennan.edu/center-for-teaching-and-learning/teaching-commons/requirements)  
([www.mclennan.edu/center-for-teaching-and-learning/teaching-commons/requirements](http://www.mclennan.edu/center-for-teaching-and-learning/teaching-commons/requirements))

Click on the link above for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

**Methods of Teaching and Learning:**

- Homework time will be used to read the textbook and do homework, including work on the three major projects in this course and any other activities.
- Class time will be spent applying the concepts you have read about in the textbook.
- Lab time will be spent on McGraw-Hill Connect and other activities.
- Students will work individually, in pairs and in groups
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**Course Objectives and/or Competencies:**

1. Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying lengths.
2. Comprehend and use vocabulary effectively in oral communication, reading, and writing.
3. Identify and analyze the audience, purpose, and message across a variety of texts.
4. Describe and apply insights gained from reading and writing a variety of texts.
5. Compose a variety of texts that demonstrate reading comprehension, clear focus, logical development of ideas, and use of appropriate language that advances the writer's purpose.
6. Determine and use effective approaches and rhetorical strategies for given reading and writing situations.
7. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies.
8. Evaluate relevance and quality of ideas and information in recognizing, formulating, and developing a claim.
9. Develop and use effective reading and revision strategies to strengthen the writer's ability to compose college-level writing assignments.
10. Recognize and apply the conventions of Standard English in reading and writing.

**Course Outline or Schedule:**

Below is a week-by-week course schedule. Check Brightspace frequently for updates and changes.

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WK 1:	<ul style="list-style-type: none"> <li>a. Syllabus, Class Procedures</li> <li>b. Journal: Achieving Goals, Chapter 1, Intro Narrative Presentations</li> </ul>
WK 2:	<ul style="list-style-type: none"> <li>a. Holiday</li> <li>b. Pretest, Computer basics, Begin Narrative presentation</li> </ul>
WK 3:	<ul style="list-style-type: none"> <li>a. Narrative presentations due,</li> <li>b. Journal, Part 4 Unit 3, 2, 1</li> </ul>
WK 4:	<ul style="list-style-type: none"> <li>a. Chap 2 Developing Vocab, Annotating texts,</li> <li>b. Journal, Chap 4 Main Ideas, Chap 5 Support Main Ideas</li> </ul>
WK 5:	<ul style="list-style-type: none"> <li><b>a. Test 1, Begin Project 1</b></li> <li>b. Journal, Chapter 6 text purpose &amp; patterns, MLA/APA format</li> </ul>
WK 6:	<ul style="list-style-type: none"> <li>a. Work on Project 1, Chap 9 Inference and Tone, Bias,</li> <li><b>b. Journal, Chap 7 Organizing, Drafting, &amp; Summarizing</b></li> </ul>
WK 7:	<ul style="list-style-type: none"> <li>a. Writing Center, work on Proj 1</li> <li>b. Journal, <b>Proj 1 Due.</b> Chap 10 Revising &amp; Editing, Vocab</li> </ul>
WK 8:	<ul style="list-style-type: none"> <li>a. Thesis Statements, Chap 8 Titles, Intros, Conc.</li> <li><b>b. Journal, Begin Project 2,</b> Chap 14 Using sources, reliable sources, Creating a bibliography, in-text citations</li> </ul>
WK 9:	<b>SPRING BREAK</b>
WK 10:	<ul style="list-style-type: none"> <li><b>a. Writing Center, work on Proj 2</b></li> <li><b>b. Journal, Project 2 Due,</b> Practice Test</li> </ul>
WK 11:	<ul style="list-style-type: none"> <li>a. Analyzing Literature</li> <li>b. Journal, Analyzing Non-fiction</li> </ul>
WK 12:	<ul style="list-style-type: none"> <li>a. Vocab, <b>Test 2</b></li> <li><b>b. Journal, Begin Project 3</b></li> </ul>

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WK 13:	<ul style="list-style-type: none"> <li>a. Grammar, Student groups and prep lesson</li> <li>b. Journal, Students Teach</li> </ul>
WK 14:	<ul style="list-style-type: none"> <li>a. Library Day</li> <li>b. Journal, <b>Turn in Project 3 with sources</b></li> </ul>
WK 15:	<ul style="list-style-type: none"> <li>a. Analyzing Lit (Shakespeare?)</li> <li>b. Journal, Analyzing Poetry (Frost, Poe?)</li> </ul>
Week 16:	<ul style="list-style-type: none"> <li>a. Practice Final</li> <li>b. Final Class: appreciation for Lit., bring and share your favorite book, poem etc....</li> </ul>

**Final Exams: May 6-9** (Exact Final Date and time to be determined)

## Course Grading Information:

Students' grades will be determined in the following manner:

<b>Three Integrated Reading and Writing Projects</b>	<b>Project #1</b>	10%
	<b>Project #2</b>	15%
	<b>Project #3</b>	15%
<b>Two Integrated Reading and Writing Major Tests</b>		20%
<b>Connect Work</b> (includes individualized lab work & attendance)		20%
<b>Daily Work/Homework</b> (Chapter quizzes, vocabulary/punctuation/grammar sentence structure exercises/quizzes, etc.)		<u>20%</u>
		<b>Total 100</b>

**Departmental Final Exit Exam:** On campus Pass or Fail Must pass to receive credit for the course.

**Final Exam:** While the final exam (EXIT Exam) does not count toward the final average, to pass the course, students must pass the final exam. The final exam or EXIT EXAM consists of two sections: **Part 1—the Reading Comprehension Exit Exam, which will be taken during the regular lab time, and Part 2—the Reading/Writing Skills Exit Exam, which will be taken during the last class day in the classroom.** In addition, students **must be eligible** to take the final. Students **MUST** have at least a 70 average in the lecture part of the class and **at least a 70**

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**average** in Connect to be eligible to take the FINAL EXAM. If a student fails the final exam but has a passing average in the course, the student will receive a grade of NC for the course.

Course average of 90 – 100: Grade of A

Course average of 80 – 89: Grade of B

Course average of 70 – 79: Grade of C

Course average of 0 - 69: Grade of NC (no credit)

The grade of “I”—incomplete—is not available in INRW.

### **Late Work, Attendance, and Make Up Work Policies:**

Late work will not be accepted. Please do not ask to submit work late. If you have an emergency situation that prohibits you from making progress in the course, contact me to discuss the best course of action. Documentation will be required.

### **Student Behavioral Expectations or Conduct Policy:**

Students are expected to maintain classroom decorum to include respecting other students and the instructor, exercising prompt and regular attendance, communicating in a polite and respectful manner, and **maintaining an attitude** that seeks to take full advantage of the education opportunity. In the face-to-face classroom, discriminatory comments, talking, texting, cell phone usage, profanity, and any type of threatening/disruptive communication will be grounds for instructor-initiated withdrawal of students and/or referral to McLennan Community College’s discipline officer.

**Communication** Students should use MCC email whogan@mclennan.edu for communication. While it is appropriate to wait up to 48 hours for a response to an email message, you will usually receive a response the same day you send your email. After 48 hours, if no response is received, you should resend the message to make sure I received it. Our MCC email system has a spam folder, and sometimes messages get sent to the spam folder by the system. Email must be written in Standard English, not text messaging English. (I’m not grading your email messages, but I [and your other instructors] expect you to write in such a way that I can easily understand your message.)

\* [Click Here for the MCC Academic Integrity Statement](http://www.mclennan.edu/academic-integrity)

([www.mclennan.edu/academic-integrity](http://www.mclennan.edu/academic-integrity))

The link above will provide you with information about academic integrity, dishonesty, and cheating.

\* [Click Here for the MCC Attendance/Absences Policy](http://www.mclennan.edu/highlander-guide/policies)

([www.mclennan.edu/highlander-guide/policies](http://www.mclennan.edu/highlander-guide/policies))

Click on the link above for the college policies on attendance and absences. Your instructor may have guidelines specific to this course.

### **Accommodations/ADA Statement**

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. Instructors should not provide accommodations unless approved by the Accommodations Coordinator. For additional information, please visit [mclennan.edu/disability](http://mclennan.edu/disability).

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

[disabilities@mclennan.edu](mailto:disabilities@mclennan.edu)

254-299-8122

Room 319, Student Services Center

\* [Click Here for more information about Title IX](#)

([www.mclennan.edu/titleix](http://www.mclennan.edu/titleix))

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the Title IX Coordinator at [titleix@mclennan.edu](mailto:titleix@mclennan.edu) or by calling Dr. Drew Canham (Vice President for Student Success) at 299-8645. Individuals also may contact the MCC Police Department at 299-8911 or the MCC Student Counseling Center at MCC by calling 299-8210. The MCC Student Counseling Center is a confidential resource for students.

McLennan's Title IX webpage (<http://www.mclennan.edu/titleix/>) contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence or domestic violence.

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*\* You will need to access each link separately through your Web browser (for example: Internet Explorer, Mozilla, Chrome, or Safari) to print each link's information.*