McLennan

COMMUNITY

COLLEGE

WACO, TEXAS

COURSE SYLLABUS

AND

INSTRUCTOR PLAN

Integrated Reading and Writing

INRW_402_151

Shane Hall

Course Description

This course integrates the critical reading and academic writing skills students need to comprehend and interact with college-level texts and to produce original college-level writing, in standard written English, through the processes of generating ideas, drafting, organizing, revising, and editing.

The course fulfills TSI requirements for reading and/or writing. Semester Hours 4 (3 lec/2 lab).

Prerequisites and/or Co-requisites

Prerequisite: INRW 0401, READ 0301, ENGL 0301 or a satisfactory score on either the TSI. Successful completion of INRW 0402 fulfills the developmental course sequence for English and reading.

Course Notes and Instructor Recommendations:

This course requires a lab component. Completion is required and the lab completion grade is part of the requirements for this course. If students have problems completing the lecture part or lab component of this course, please talk to me.

Office/Teacher Conference

Instructor Information:

Instructor Name: Shane Hall

MCC E-mail: shall@mclennan.edu

Office Phone Number:

Office Location: LH 103

Office/Teacher Conference Hours: T/TH 8:30-9pm

Required Text & Materials

1. Text: *Common Places 2nd Edition* Authors: Lisa and Kent Hoeffner
2. Software Access Card: *Connect* Integrated Reading & Writing Access Card
3. The access card and textbook will be packaged together and will be available in the MCC Bookstore.

MCC Bookstore Website:

Here is a link to the MCC Bookstore. To complete the lab, you will need the CONNECT access code that comes with the purchase of the book.

 Click Here for the Minimum System Requirements to Utilize MCC's D2L|Brightspace (www.mclennan.edu/center-for-teaching-and-learning/teaching-commons/requirements)
Click on the link above for information on the minimum system requirements needed to reliably access your courses in MCC's Brightspace learning management system.

Methods of Teaching and Learning
- Homework time will be used to read the textbook and do homework, including work on the three REQUIRED major projects in this course and any other activities.
- Class time will be spent applying the concepts you have read about in the textbook.
- Lab time will be spent on McGraw-Hill Connect and other activities.

Course Objectives and/or Competencies
1. Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying lengths.
2. Comprehend and use vocabulary effectively in oral communication, reading, and writing.
3. Identify and analyze the audience, purpose, and message across a variety of texts.
4. Describe and apply insights gained from reading and writing a variety of texts.
5. Compose a variety of texts that demonstrate reading comprehension, clear focus, logical development of ideas, and use of appropriate language that advances the writer's purpose.
6. Determine and use effective approaches and rhetorical strategies for given reading and writing situations.
7. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies.
8. Evaluate relevance and quality of ideas and information in recognizing, formulating, and developing a claim.
9. Develop and use effective reading and revision strategies to strengthen the writer's ability to compose college-level writing assignments.
10. Recognize and apply the conventions of Standard English in reading and writing.

Course Outline/or Schedule
Each module consists of roughly three weeks.

| Unit 1 | Getting Started with Lab and Connect
Chapter 7—Organizing, Drafting and Summarizing
Introduction to Working with Sources—How to Avoid Plagiarism (Ch. 14)*
Chapter 2—Annotating Texts and Developing Vocabulary: Plagiarism Assignment |
| --- | --- |

	Chapter 8—Titles, Introduction, and Conclusions Chapter 3—Previewing Texts and Working with Topics; Review Chapter 7 – (Summary Assignment) Read Triumphing over Adversity, page 582 —Submit **Reading/Writing Project #1 (A SUMMARY**) Project #1, Chapter 11, p. 396, Working with a Text to Create a Summary) **10 %** •
Unit 2	Reading and Writing Processes (Chapter 3 continued) Continue major reading and writing project work Grammar and Punctuation Review, **Unit 3 Punctuation and Mechanics,** Page 571 (Including Fragments and Run-ons) Chapter 10 Revising and Editing *Chapter 4*—Main Ideas & *Chapter 5*—Support for Main Ideas **Project #2**----Submit Major **Reading/Writing Project #2.** **15%** **(Working Informative Texts—Social Media) Ch. 11, p. 405** Quiz on Major Errors, etc. **Major Reading & Writing Test #1** **10%**
Unit 3	**Chapter 6 Text Purposes and Text Patterns** Introduce Major Reading/Writing Project #3; (Social Media) Page 218—Chapter 6—Basic Elements of Argument Chapter 12—Chapter on Using Sources **Information Sheets for Project 3 Due; Continue work on Project #3,** **Chapter Quiz**

Unit 4	Introduce detailed instructions for Major Reading/Writing Project #3; **Unit 3—Punctuation and Mechanics , Page 571 Continued** Chapter 9—Revising, Editing, and Doing Your Best Work **Project #3----Submit Major Reading/Writing Project #3—Argument (Taking a Position— using Sources)** **15%**
Unit 5	**Major Reading & Writing Test #2** **10%** **Sign up to take the Final in the Testing Center** **Finish all lab assignments by week 14.**
Before Finals	**Take Final Part 1 in the lab, and Take Final Part 2 during week of finals**

The above schedule may be altered at the instructor's discretion. The instructor will give sufficient notice to students if the above schedule is changed.

This class will use BRIGHTSPACE (this replaces Blackboard) to enhance our learning experience. More information re BRIGHTSPACE will be introduced in the early portion of the class.

<u>**Course Grading Information—**</u>
Students' grades will be determined in the following manner:

Three Integrated Reading and Writing Projects	**Project #1**	10%
	Project #2	15%
	Project #3	15%
Two Integrated Reading and Writing Major Tests		20%
Connect Work (includes individualized lab work & attendance)		20%
Daily Work/Homework (Chapter quizzes, vocabulary/punctuation/grammar sentence structure exercises/quizzes, etc.)	**Total**	<u>20%</u> **100**

Departmental Final Exit Exam   On campus   Pass or Fail   Must pass to receive credit for the course.

Final Exam: While the final exam (EXIT Exam) does not count toward the final average, to pass the course, students must pass the final exam. The final exam or EXIT EXAM consists of two sections: **Part 1—the Reading Comprehension Exit Exam, which will be taken during the regular lab time, and Part 2—the Reading/Writing Skills Exit Exam, which will be taken during the designated final exams week.** In addition, students **must be eligible** to take the final. Students MUST have at least a 70 average in the lecture part of the class and **at least a 70**

average in Connect to be eligible to take the FINAL EXAM. If a student fails the final exam but has a passing average in the course, the student will receive a grade of NC for the course.

Course average of 90 – 100:   Grade of A
Course average of 80 – 89:   Grade of B
Course average of 70 – 79:   Grade of C
Course average of 0 - 69:   Grade of NC (no credit)
The grade of "I"—incomplete—is not available in INRW.

Note: Students must pass the final exam to pass the course. If a student fails the final exam but has a passing average of the course, the student will receive a grade of NC for the course.
Course average of 90 – 100:   Grade of A
Course average of 80 – 89:   Grade of B
Course average of 70 – 79:   Grade of C
Course average of 0 - 69:   Grade of NC (No Credit)
The grade of "I"—incomplete—is not available in INRW.

Late Work, Attendance, and Make Up Work Policies   Late work will not be accepted. Please do not ask to submit work late. If you have an emergency situation that prohibits you from making progress in the course, contact me to discuss the best course of action. Documentation will be required.

Student Behavioral Expectations or Conduct Policy
Students are expected to maintain classroom decorum to include respecting other students and the instructor, exercising prompt and regular attendance, communicating in a polite and respectful manner, and **maintaining an attitude** that seeks to take full advantage of the education opportunity.

Communication
Students should use MCC email (@mclennan.edu) for communication. Our MCC email system has a spam folder, and sometimes messages get sent to the spam folder by the system.

* **Click Here for the MCC Academic Integrity Statement**
(**www.mclennan.edu/academic-integrity**)
The link above will provide you with information about academic integrity, dishonesty, and cheating.

* **Click Here for the MCC Attendance/Absences Policy**
(**www.mclennan.edu/highlander-guide/policies**)
Click on the link above for the college policies on attendance and absences. Your instructor may have guidelines specific to this course.

Accommodations/ADA Statement

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. Instructors should not provide accommodations unless approved by the Accommodations Coordinator. For additional information, please visit mclennan.edu/disability.

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

> disabilities@mclennan.edu
> 254-299-8122
> Room 319, Student Services Center

* **Click Here for more information about Title IX**
(**www.mclennan.edu/titleix**)

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the Title IX Coordinator at titleix@mclennan.edu or by calling Dr. Drew Canham (Vice President for Student Success) at 299-8645. Individuals also may contact the MCC Police Department at 299-8911 or the MCC Student Counseling Center at MCC by calling 299-8210. The MCC Student Counseling Center is a confidential resource for students.

McLennan's Title IX webpage (http://www.mclennan.edu/titleix/) contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence or domestic violence.

* *You will need to access each link separately through your Web browser (for example: Internet Explorer, Mozilla, Chrome, or Safari) to print each link's information.*