



WACO, TEXAS

**COURSE SYLLABUS
AND
INSTRUCTOR PLAN**

BUSINESS LAW

BUSI 2301.01

LEWIS C. GILES, J.D.

NOTE: This is a 16-week course.

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RELE 1301.50

Course Description:

Discusses principles of law that form the legal framework for business activity, including applicable statutes, contracts and agency. Examines the principles of the law of contracts, sales, the Uniform Commercial Code, business organizations, conveyance of property and other topics of business law. Semester Hours 3 (3 lec)

Prerequisites and/or Corequisites:

Students should have passed the reading section of the THEA or approved alternative test or be currently enrolled in or have credit for READ 0302 before enrolling in this course.

Course Notes and Instructor Recommendations:

For each class meeting, as a general rule, read the chapter(s) shown on the syllabus. It is essential that you bring your textbook to class.

Lecture will be based upon the assigned reading and discussion over the subject is expected.

Instructor Information:

Instructor Name:	Lewis C. Giles, J.D.
MCC E-mail:	lewis@gilesandgiles.com
Office Phone Number:	254-754-0344
Office Location:	801 Washington Avenue, Suite 502, Waco, Texas
76701 Office/Teacher Conference Hours:	By Appointment Through My Office
Other Instruction Information:	Email communication is fine, but if there is an emergency, call my office and leave a message if necessary.

Required Text & Materials:

Title:	Business Law Today: The Essentials
Author:	Miller & Jentz
Edition:	11 th Edition
Publisher:	Cengage Learning
ISBN:	978-1-305-57479-3

MCC Bookstore Website: <http://www.mclennan.edu/bookstore/>

Student Support/Resources:

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at <http://www.mclennan.edu/campus-resource-guide/>

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources, we encourage you to contact a success coach by calling (254) 299-8226. Students can visit the Completion Center Monday-Friday from 8:00 a.m.-5:00 p.m. to meet with a success coach and receive additional resources and support to help reach academic and personal goals. Paulanne's Pantry (MCC's food pantry) is open 12:00 p.m.-1:00 p.m., Monday-Friday, without an appointment. The Completion Center and pantry are located on the Second Floor of the Student Services Center (SSC).

Minimum Technical Skills:

Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

Backup Plan for Technology:

In the event MCC's technology systems are down, you will be contacted/notified through your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

* [Click Here for the Minimum System Requirements to Utilize MCC's D2L|Brightspace](http://www.mclennan.edu/center-for-teaching-and-learning/teaching-commons/requirements)
(www.mclennan.edu/center-for-teaching-and-learning/teaching-commons/requirements)

Click on the link above for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

Methods of Teaching and Learning:

- Evaluation and review of assignments of exercises and problems
- Field Trips
- Projects
- Quizzes, Tests, and Exams

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Course Objectives and/or Competencies:

- Enable you to understand the basic concept of law as pertaining to the business environment.
- Acquaint you with the essential processes by which law is created and changed, and through which legal disputes are resolved so that you can be more effective participants in these processes.
- Equip you to recognize legal issues and manage legal risks in business decision making by providing you with fundamental knowledge of relevant legal principles.
- Increase your ethical sensitivity by exposing you to business-related legal problems that have ethical issues.
- Determine the bodies of law applicable to various business situations.
- Develop your critical thinking, negotiation, and oral communication skills.
- Contribute to your general education by enhancing your understanding of the nature and limits of law as a social institution.

Course Outline or Schedule:

- Week 1: Introduction to Law (Chapters 1 & 3)
- Week 2: Criminal Law 101 (Chapters 6 – 7)
- Week 3: Torts 101 (Chapter 4)
Family Law 101 (No Reading)
Probate 101 (No Reading)
- Week 4: Property 101 (Chapters 23 – 24)
Intellectual Property 101 (Chapter 5)
- Week 5: Contracts 101 (Chapters 8 – 10)
- Week 6: Contracts 101 (Chapters 8 – 10)
- Week 7: Commercial & Consumer Law (Chapters 11 – 13)
- Week 8: Commercial & Consumer Law (Chapters 11 – 13)
- Week 9: Money and Law (Chapters 14 – 16)
- Week 10: Agency and Employment (Chapters 17 – 18)
- Week 11: Entrepreneurs (Chapter 19)
- Week 12: Corporations (Chapters 20 – 21)

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Week 13: Corporations (Chapters 20 – 21)

Week 14: Promoting Competition
(Chapter 22)

Week 15: International Law (Chapter 25)

There will be a quiz over the content covered in chapter covered.

THE SCHEDULE IS SUBJECT TO CHANGE. ANY CHANGE WILL BE POSTED ON
BLACKBOARD, EMAIL, OR IN CLASS.

Course Grading Information:

No student shall receive credit for the course without meeting the attendance requirements as set forth in the College catalog and having a passing grade average on all work. A student who fails may retake the course for credit.

• Attendance	10%	Daily
• Quizzes	30%	Weekly
• Tests	20%	At Least One Near The Middle Of The Semester
• Exam	30%	One At The End Of The Semester
• Other	10%	Projects, Participation, Etc.

Grades in the course will be based upon a grading system that includes objective tests, homework problems, computer problems, class work (participation, attitude, and preparedness), and a comprehensive final exam.

The following percentages relate to demonstrated proficiencies in the objectives and course content:

Proficiency Grade

• 90% - 100%	A
• 80% - 89%	B
• 70% - 79%	C
• 60% - 69%	D
• Less Than 60%	F

If you have a question about your grade, you must contact me to discuss it within one week from the day the exam is returned.

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Final grades will be subject to positive impact of class participation, including but not limited to the following factors:

- Preparation and participation—Students are expected to have read the chapter(s) shown on the syllabus prior to each class. Students are expected to bring your textbook to class.
- Students are expected to answer questions in class, and participate in class review exercises, class discussions and case studies.
- Students are encouraged to ask pertinent questions in class.
- No Negative Impact—While I expect your attendance to be regular and punctual and I encourage you to be prepared to participate in class discussions, class participation can do nothing but add to your final grade

Late Work, Attendance, and Make Up Work Policies:

Any assignment not turned in by the due date will be considered late and is subject to a penalty of 15%.

Student Behavioral Expectations or Conduct Policy:

Students are expected to maintain classroom decorum that includes respect for other students and the instructor, prompt, and regular attendance, and an attitude that seeks to take full advantage of the education opportunity.

*** [Click Here for the MCC Academic Integrity Statement](#)**

(www.mclennan.edu/academic-integrity)

The link above will provide you with information about academic integrity, dishonesty, and cheating.

*** [Click Here for the MCC Attendance/Absences Policy](#)**

(www.mclennan.edu/highlander-guide/policies)

Click on the link above for the college policies on attendance and absences. Your instructor may have guidelines specific to this course.

Accommodations/ADA Statement

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the

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Accommodations Coordinator. Instructors should not provide accommodations unless approved by the Accommodations Coordinator. For additional information, please visit mclennan.edu/disability.

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

disabilities@mclennan.edu

254-299-8122

Room 319, Student Services Center

*** Click Here for more information about Title IX**

(www.mclennan.edu/titleix)

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the Title IX Coordinator at titleix@mclennan.edu or by calling Dr. Drew Canham (Vice President for Student Success) at 299-8645. Individuals also may contact the MCC Police Department at 299-8911 or the MCC Student Counseling Center at MCC by calling 299-8210. The MCC Student Counseling Center is a confidential resource for students.

McLennan's Title IX webpage (<http://www.mclennan.edu/titleix/>) contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence or domestic violence.

** You will need to access each link separately through your Web browser (for example: Internet Explorer, Mozilla, Chrome, or Safari) to print each link's information.*