McLennan
COMMUNITY
COLLEGE

WACO, TEXAS

COURSE SYLLABUS
AND
INSTRUCTOR PLAN

Correction System & Practice

CRIJ 2313_75

JARRED HANKHOUSE

Correction System & Practice

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Course Description:

Provides a study of corrections in the criminal justice system: organization of correctional systems, correctional roles, institutional operations, alternatives to institutionalization, treatment and rehabilitation, and current and future issues. Semester Hours: 3 (3 lec.)

Pre-requisites and/or Co-requisites:

CRIJ 1301 with a grade of C or better or approval of the program director.

Course Notes and Instructor Recommendations:

Students must be able to use and be familiar with the Brightspace platform. Class announcements and handouts will be made through Brightspace.

Instructor Information:

Instructor Name: Jarred Hankhouse
MCC E-mail: Jhankhouse@mclennan.edu
Office Phone Number: 254.299-6523
Office Location: ESEC 230
Office/Teacher Conference Hours:
Monday 8:00 AM – 9:30 AM
Tuesday 8:00 AM – 9:30 AM
Wednesday 8:00 AM – 9:30 AM
Thursday 8:00 AM – 9:30 AM
Or by appointment upon request

Required Text & Materials:

Title: American Corrections
Author: Clear, Cole and Reisig
Edition: 12th
Publisher: Wadsworth
ISBN: 9781305626171

MCC Bookstore Website: http://www.mclennan.edu/bookstore/

Student Support/Resources:
MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at http://www.mclennan.edu/campus-resource-guide/

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources, we encourage you to contact a success coach by calling (254) 299-8226. Students can visit the Completion Center Monday-Friday from 8:00 a.m.-5:00 p.m. to meet with a success coach and receive additional resources and support to help reach academic and personal goals. Paulanne's Pantry (MCC's food pantry) is open 12:00 p.m.-1:00 p.m., Monday-Friday, without an appointment. The Completion Center and pantry are located on the Second Floor of the Student Services Center (SSC).

Minimum Technical Skills:
Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

Backup Plan for Technology:
In the event MCC's technology systems are down, you will be contacted/notified through your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

* **Click Here for the Minimum System Requirements to Utilize MCC's D2L|Brightspace** (**www.mclennan.edu/center-for-teaching-and-learning/teaching-commons/requirements**)
Click on the link above for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

Methods of Teaching and Learning:

Lecture, power point presentations, class discussions, student presentations, outside reading assignments, article reviews, exams, videos and guest lecturers.

Course Objectives and/or Competencies:

The student will develop competency in understanding corrections as part of society's agencies of social control that attempts to rehabilitate or neutralize the deviant behavior of adult criminals.

It functions with social and legal authority after the criminal court has held an adult to be guilty of a violation of the law.

The student should have knowledge of using a Web browser, computer, and email: the ability to create and save documents; the ability to send and receive electronic documents; and a general understanding of online technologies and appropriate online behavior.

Course Outline or Schedule:

Week #1	First day of class – Orientation	Jan. 14
Week #1	Chapter 1:	Jan. 16
Week #2	Chapter 2:	Jan 23
Week #3	Chapter 3:	Jan. 28-30
Week #4	Chapter 4:	Feb. 4
Week #5	**EXAM I**	**2/6/19**
Week #6	Chapter 7:	Feb. 11-13
Week #7	Chapter 10:	Feb. 18-20
Week #8	Chapter 11:	Feb. 25-27
Week #8	Chapter 12:	Mar. 4-6
Week #9	**SPRING BREAK March 11-15**	**EXAM II DUE 3/18/19**
Week #10	Chapter 13	Mar. 18-20
Week #11	Chapter 14	Mar. 25-27
Week #12	Chapter 15	April 1-3
Week #13	**EXAM III**	**4/8/19**
Week #13	Chapter 18	April 10
Week #14	Chapter 20	April 15-17
Week #15	Chapter 21	April 22-24
Week #16	Chapter 23	April 29–May 1
Finals Week	**EXAM IV**	**5/6/18**
Extra Day		5/8/19

If there is any change to the schedule, the student will be notified via announcement in class and or Brightspace.

Course Grading Information:

A. There will be a Quiz due the Sunday of each week that will cover the chapter that is to be covered that week. This will ensure that students read the chapters and are prepared for class.

B. **Four objective style tests each counting 15% of the student's final grade** will be given during the semester**. The Exams will be taken in Brightspace during regular classroom periods using the ESEC Computer Lab.**
   1. Exams will cover the material presented in class and from the textbook.
   2. Exams will be given when the appropriate material has been covered in class.

C. Written report: A written report is due on a specified date. Written instructions along with the rubric will be provided to each student. Papers that are not turned in on the due date may be accepted, but the grade will begin at a 79% and decrease. Failure to complete this assignment will result in INCOMPLETE for the entire course. This assignment is submitted through the Brightspace platform.

D. It is very important that students attend each class meeting and regular participation in class discussions is encouraged. Students are expected to have read the assigned material and examination questions will come from both the lecture and/or the assigned readings.

E. Attendance and class participation will each be worth 5% of the students' grade. Student's will be allowed on absence for free and each additional absence will be deducted from the attendance grade.

Assignment of Grades:

Exam I	15%
Exam II	15%
Exam III	15%
Exam IV	15%
Quizzes	15%
Written Assignment	15%
Class Participation	5%
Attendance	5%
	100%

There is **NO** Mid-term or Final Exam in this course.

GRADING:

The following grading guidelines will prevail for all tests and written assignments.
100 - 90 = A
89 – 80 = B
79 – 70 = C
69 – 60 = D
59 – 00 = F

Late Work, Attendance, and Make Up Work Policies:

ALL ASSIGNMENTS ARE DUE ON THE ASSIGNED DATE. I DO NOT ACCEPT LATE ASSIGNMENTS! NO EXCEPTIONS, NO EXCUSES!

Late assignments will not be accepted and will receive a grade of "0". In addition, there is absolutely no allowance for make-up work.

Student Behavioral Expectations or Conduct Policy:

Students are expected to maintain classroom decorum in the course just as they would in a face-to-face class. That includes respect for other students and the instructor, prompt and regular attendance, and an attitude that seeks to take full advantage of the education opportunity.

It is the student's responsibility to read the General Conduct Responsibility Policy in the Highlander Guide (MCC Student Handbook) and the Mental Health Handbook. Any breeches of conduct will result in disciplinary action.

Disturbances in the classroom, which include talking during class, will not be tolerated.

1. Students disturbing the class will be requested to leave the classroom or will have an assigned seat.

2. Continued disregard for classroom decorum will result in the student being dropped from the class rolls.

3. **Caps, hats, and sun glasses will not be worn in the classroom**. Sun glasses that are medically required may be worn.

4. Cheating during an exam or where related to a term paper, will result in the student being given a FAILURE (F) for the course, and dropped from the class rolls.

5. Use of Laptop type computers and tablets is authorized for taking of notes. **Using this device to access social media network sites is prohibited**. This also includes cell phone type devices.

6. Plagiarism will not be tolerated in any written assignment.

7. E-Cigarette: (Electronic) are not permitted to be used in the classroom

8. CELL PHONE POLICY: **(This policy will be strictly enforced)**

A. All students with cell phones will be required to place their cell phone on silent before entering the classroom. Text messaging is not allowed in the classroom.
B. If a student receives an emergency call during class and he or she needs to answer the call:

1. Quietly leave the classroom before answering the call.
2. After completing their phone call students are asked to quietly enter the classroom in a manner that will not disturb the instructor or other students.

C. First violation of the policy will result in the student not being able to have their cell phone activated during class.

D. Second violation of the policy, the student will have 5 points deducted from their final grade point average.

Dress Policy

Students of the college, while on campus and/or participating in any function or activity of the college, are expected to meet acceptable standards of dress and personal hygiene.
A student's dress or personal hygiene shall be considered unacceptable if it inhibits or interferes with the educational responsibility of the college community or if it disrupts the administrative functions of the college, including social-educational activities.

* **Click Here for the MCC Academic Integrity Statement**
(**www.mclennan.edu/academic-integrity**)
The link above will provide you with information about academic integrity, dishonesty, and cheating.

* **Click Here for the MCC Attendance/Absences Policy**
(www.mclennan.edu/highlander-guide/policies)
Click on the link above for the college policies on attendance and absences. Your instructor may have guidelines specific to this course.

Accommodations/ADA Statement

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. Instructors should not provide accommodations unless approved by the Accommodations Coordinator. For additional information, please visit mclennan.edu/disability.

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

disabilities@mclennan.edu
254-299-8122
Room 319, Student Services Center

* **Click Here for more information about Title IX**
(**www.mclennan.edu/titleix**)

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the Title IX Coordinator at titleix@mclennan.edu or by calling Dr. Drew Canham (Vice President for Student Success) at 299-8645. Individuals also may contact the MCC Police Department at 299-8911 or the MCC Student Counseling Center at MCC by calling 299-8210. The MCC Student Counseling Center is a confidential resource for students.

McLennan's Title IX webpage (http://www.mclennan.edu/titleix/) contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence or domestic violence.

* *You will need to access each link separately through your Web browser (for example: Internet Explorer, Mozilla, Chrome, or Safari) to print each link's information.*