



WACO, TEXAS

**COURSE SYLLABUS
AND
INSTRUCTOR PLAN**

**COMPOSITION II
ENGL - 1302 - C10 & C11**

DANIELLE FERRERA

NOTE: This is a 16-week course.

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Course Description:

Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis is on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

Semester Hours 3 (3 lec)

Prerequisites and/or Corequisites:

ENGL 1301 or its equivalent with a grade of C or better or consent of division chair.

Course Notes and Instructor Recommendations:

Important information will be shared via Brightspace. The majority of assignments cannot be completed in class; students should spend 3-5 hours a week outside of class. Notes are encouraged.

Instructor Information:

Instructor Name: Danielle Ferrera

MCC E-mail: dferrera@mclennan.edu

Phone Number: 956.261.4796

Office Location: 200 Cadet Way, E-33

Office/Teacher Conference Hours: Fridays and by appointment.

Required Text & Materials:

Title: The St. Martin's Guide to Writing

Author: Axelrod and Cooper

Edition: 11th

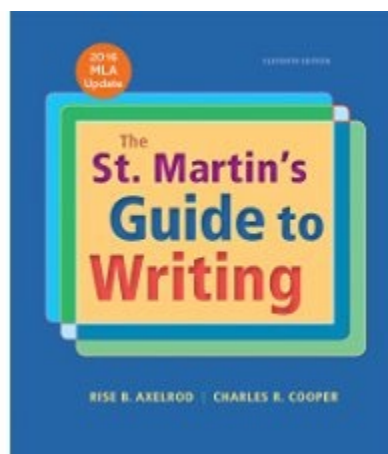
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MCC Bookstore Website:

<http://www.mclennan.edu/bookstore/>



Student Support/Resources:

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MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at <http://www.mclennan.edu/campus-resource-guide/>

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources, we encourage you to contact a success coach by calling (254) 299-8226. Students can visit the Completion Center Monday-Friday from 8:00 a.m.-5:00 p.m. to meet with a success coach and receive additional resources and support to help reach academic and personal goals. Paulanne's Pantry (MCC's food pantry) is open 12:00 p.m.-1:00 p.m., Monday-Friday, without an appointment. The Completion Center and pantry are located on the Second Floor of the Student Services Center (SSC).

Minimum Technical Skills:

Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

Backup Plan for Technology:

In the event that MCC's technology systems are down, you will be contacted/notified through your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

*** [Click Here for the Minimum System Requirements to Utilize MCC's D2L|Brightspace](http://www.mclennan.edu/center-for-teaching-and-learning/teaching-commons/requirements)**
(www.mclennan.edu/center-for-teaching-and-learning/teaching-commons/requirements)
Click on the link above for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

Methods of Teaching and Learning:

Students will read and be lectured on the St. Martin's Guide to Writing. Most essays require students to complete an original piece of writing that follows a specific structure as outlined in the text.

Students will complete work that demonstrates their use of grammar and mechanics in writing and speaking. Students will write major writing assignments that they have taken through the entire [writing process](#).

Students will complete an original research project will be assigned based on the student's interest. This project will include a written portion as well as a presentation. To meet core objectives, students will accurately evaluate, compare, and integrate at least various secondary

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sources; cite sources correctly and appropriately using MLA documentation style; and work together to improve the product through shared peer review, and self analysis.

Course Objectives and/or Competencies:

Courses in this category focus on developing ideas and expressing them clearly, considering the effect of the message, fostering understanding, and building the skills needed to communicate persuasively. Courses involve the command of oral, aural, written, and visual literacy skills that enable people to exchange messages appropriate to the subject, occasion, and audience.

- **Critical Thinking (CT)** -- to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- **Communications Skill (COM)** -- to include effective development, interpretation and expression of ideas through written, oral and visual communication
- **Teamwork (TW)** -- to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
- **Personal Responsibility (PR)** -- to include the ability to connect choices, actions and consequences to ethical decision-making

Students will

1. Demonstrate knowledge of individual and collaborative writing processes.
2. Develop ideas with appropriate support and attribution.
3. Write in a style appropriate to audience and purpose.
4. Read, reflect, and respond critically to a variety of texts.
5. Use edited American English in academic essays.

Course Outline or Schedule:

DAY OF THE WEEK	SCHEDULE
MONDAY	Introduction to topic
TUESDAY	Lecture over readings assigned for the week
WEDNESDAY	Writing Day
THURSDAY	Peer Review*
FRIDAY	Grammar Quiz/ Conference & Work Day

*If class is not held on a Monday or Friday, Peer Review will be eliminated, moved or replaced.

MTWTHF JANUARY 13 - MAY 8

DATES	ASSIGNMENT
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WEEK 1 1/13 - 1/17	TOPIC: THE RHETORICAL SITUATION & ANALYSIS READING: Understanding the Rhetorical Situation, pg. 2, pgs.59-65, 87-90 WRITING: <ul style="list-style-type: none"> • Barbara Jordan Essay • Latinx Essay LECTURE: Audience, picking a compelling topic, perspective
WEEK 2 1/21 - 1/24 1/20 MLK Jr. Day- No class	TOPIC: HOW TO CONDUCT AN INTERVIEW READING: <ul style="list-style-type: none"> • pgs.320 [Conducting interviews), 91-112, 618-620 WRITING: <ul style="list-style-type: none"> • Interview Questions LECTURE: Writing interview questions
WEEK 3 1/27 - 1/31	TOPIC: WRITING PROFILES READING: <ul style="list-style-type: none"> • pgs. 77-80, 113-118 WRITING: Paper Outline LECTURE: Summarizing your research, Outlining a paper
WEEK 4 2/3 - 2/7	TOPIC: PEER EDITING READING: <ul style="list-style-type: none"> • pgs. 455-469 WRITING: <ul style="list-style-type: none"> • Profile Essay LECTURE: The purpose and function of peer editing
WEEK 5 2/10 - 2/14	TOPIC: REFLECTION READING: <ul style="list-style-type: none"> • pgs.475- 476 WRITING: <ul style="list-style-type: none"> • Reflection LECTURE: The purpose of reflection.
WEEK 6 2/18 - 2/21 2/17 President's Day - No class	TOPIC: Analytical Essay: <i>Rhetorical Precis</i> READING: Oxford Don WRITING: <ul style="list-style-type: none"> • Rhetorical Précis for Agard's <i>Oxford Don</i> LECTURE: Analyzing a text and writing a rhetorical precis
WEEK 7 2/24 - 2/28	TOPIC: Analytical Essay: <i>Rhetorical Precis</i> READING:

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	<ul style="list-style-type: none"> • <i>Ain't Misbehavin'</i> WRITING: <ul style="list-style-type: none"> • <i>Rhetorical Précis</i> for Campbell's <i>Ain't Misbehavin'</i> LECTURE: Analyzing a text and writing a rhetorical precis
WEEK 8 3/2 - 3/6	TOPIC: Analytical Essay READING: <ul style="list-style-type: none"> • pgs. 170-177, <i>Concession</i> pg. 593, <i>Refutation</i> pg. 594 WRITING <ul style="list-style-type: none"> • Concession and refutation in the analytical essay LECTURE: Comparing and Contrasting, concession and refutation
Spring Break March 8-13	
WEEK 9 3/16 - 3/20	TOPIC: ARGUMENTATION - Finding sources & citing them READING: <ul style="list-style-type: none"> • pgs. 609- 621, 632-643, 644-665 WRITING <ul style="list-style-type: none"> • Pick topic for essay - identify PRO/CON and outline LECTURE: Finding sources, citing MLA sources
WEEK 10 3/23 - 3/27	TOPIC: ARGUMENTATION - Choosing a position and creating an outline READING: <ul style="list-style-type: none"> • pgs 229-236, <i>Planning research</i> 602-608, 263-272 WRITING: <ul style="list-style-type: none"> • Outline of sources/paper LECTURE: Outline your paper
WEEK 11 3/30 - 4/3	TOPIC: ARGUMENTATION: Reinforcing your position READING: <ul style="list-style-type: none"> • pgs. 231, 263-272 <i>Concession</i> pg. 593, <i>Refutation</i> pg. 594 WRITING <ul style="list-style-type: none"> • Finish Essay LECTURE: Position, Concession, refutation
WEEK 12 4/6 - 4/9 4/10 - 4/13 <i>Easter Break</i>	TOPIC: ARGUMENTATION: Crafting an argument READING: <ul style="list-style-type: none"> • <i>Planning</i> pgs.318-326, <i>Arguing a position</i> 229-323 <i>Argumentation</i> 582-599 WRITING <ul style="list-style-type: none"> • Taking sides - PRO/CON sources and what they say LECTURE: How to take sides and frame the argument

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WEEK 13 4/14 - 4/17	TOPIC: PROBLEM - SOLUTION ESSAY- Annotated Bibliography READING: <ul style="list-style-type: none"> pgs., 602-608, 174-200 WRITING <ul style="list-style-type: none"> Annotated Bibliography LECTURE: Writing an Annotated Bibliography
WEEK 14 4/20 - 4/24	TOPIC: PROBLEM - SOLUTION ESSAY: Proposing and Evaluating a Solution READING: <ul style="list-style-type: none"> <i>Proposing</i> 283-323, <i>Opposing views</i> 234-236, <i>Concession</i> pg. 593, <i>Refutation</i> pg. 594 WRITING <ul style="list-style-type: none"> Evaluating a solution, concession/refutation LECTURE: Proving the best solution
WEEK 15 4/27 - 5/1	TOPIC: PROBLEM - SOLUTION ESSAY: Evaluating the solution READING: <ul style="list-style-type: none"> pgs. ,738-750 WRITING: <ul style="list-style-type: none"> Presentations LECTURE: Whatever is left.
WEEK 16 5/4 - 5/8	PRESENTATIONS - FINALS WEEK

GRADE CATEGORY	ASSIGNMENT	COMPONENTS	POINTS	DUE DATE	WEEK
	PROFILE ESSAY	Interview Questions	25	FRIDAY 1/24	2

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ESSAYS	200 points	Outline	25	FRIDAY 1/31	3
		Final draft	100	FRIDAY 2/7	4
		Reflection	50	FRIDAY 2/14 ☞	5
	Rhetorical Analysis 150 Points	Rhetorical Precis Oxford Don	25	FRIDAY 2/21	6
		Rhetorical Precis Ain't Misbehavin'	25	FRIDAY 2/28	7
		MIDTERM	100	In class 3/5	8
		Final Draft	100	FRIDAY 3/20	9
	Argumentative Essay [Collaborative] 150 points	Outline	25	FRIDAY 3/27	10
		Final Draft	100	FRIDAY 4/3	11
		Presentation	25	In class 4/8 & 4/9	12
	Problem Solution Essay 250 points	Annotated Bibliography	50	FRIDAY 4/17	13
		Paper	100	FRIDAY 4/24	14
		Reflection	50	FRIDAY 5/1	15
		Presentation	50	In class 5/4 or 5/5	16
PARTICIPATION	Conferences - 25 points each	Minimum of FOUR scheduled by student	100	In class or outside of class	
QUIZZES	Grammar quizzes -10 pts.	Quizzes # 1-5	50	TBA	TBA

Schedule is subject to change and changes will be posted in the syllabus, which is a living document. Due date changes will be announced in Brightspace.

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Course Grading Information:

Your grade for this course is comprised of 1000 points. Throughout this course you accumulate points to obtain a final grade. To find your grade during the course, you take the number of points you have and divide it by the number of points available in the class. Then multiply the answer you get by 100 to get your grade percentage. This grade percentage will

ex. Juanita has 258/360 points. $258 \div 360 = 0.716$ $0.716 \times 100 =$
71.6%, rounded up is 72%. Juanita has a C.

A = 90% -100%

B = 80% - 89%

C = 70% -79%

D = 60% -69%

F = 59% and below

By the end of the class you will have all 1000 points available to you and you will be able to know your grade using the following points correlation.

A = 894.5 - 1000 points

B = 794.5 - 894.4 points

C = 694.5 - 794.4 points

D = 594.5 - 694.4 points

F = below 594.5 points

Students will be evaluated only on original academic work. Plagiarism is defined as using a part or the whole of the intellectual or actual work of another person without their knowledge, or without properly giving credit to that individual. Papers previously written and assessed from other classes cannot be turned in for an assignment in this class.

Late Work, Attendance, and Make Up Work Policies:

Late work will not be accepted. Students are expected to hand their work in by the due date given. There are weekly deadlines for weekly work, which is 11:59 PM CST on Fridays via Brightspace.

Other deadlines will be explained when the assignment is given, and will be reflected in the online classroom.

If you are going to be absent on the due date of an assignment due to illness or planned (even educational related absences), you are still responsible for handing in work for that assignment on the due date. It is your responsibility to make plans with me about said assignment before your absence, if foreseeable. If there is an emergency and you will be unable to turn your work in on time you should email me as soon as possible at dferrera@mclennan.edu.

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Student Behavioral Expectations or Conduct Policy:

Students are expected to be in class on the days class meet. A student can not miss more than 70% of the class meetings, otherwise they will be dropped from the class. Students will be expected to maintain classroom decorum that includes respect for other students and the instructor, especially when it comes to views that differ from their own, and an attitude that seeks to take full advantage of the education opportunities offered to them. Students are expected to be able to regulate their own use of technology, if not, the instructor will intervene.

*** [Click Here for the MCC Academic Integrity Statement](#)**

(www.mclennan.edu/academic-integrity)

The link above will provide you with information about academic integrity, dishonesty, and cheating.

*** [Click Here for the MCC Attendance/Absences Policy](#)**

(www.mclennan.edu/highlander-guide/policies)

Click on the link above for the college policies on attendance and absences. Your instructor may have guidelines specific to this course.

Accommodations/ADA Statement

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. Instructors should not provide accommodations unless approved by the Accommodations Coordinator. For additional information, please visit mclennan.edu/disability.

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

disabilities@mclennan.edu

254-299-8122

Room 319, Student Services Center

*** [Click Here for more information about Title IX](#)**

(www.mclennan.edu/titleix)

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We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the Title IX Coordinator at titleix@mclennan.edu or by calling Dr. Drew Canham (Vice President for Student Success) at 299-8645. Individuals also may contact the MCC Police Department at 299-8911 or the MCC Student Counseling Center at MCC by calling 299-8210. The MCC Student Counseling Center is a confidential resource for students.

McLennan's Title IX webpage (<http://www.mclennan.edu/titleix/>) contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence or domestic violence.

** You will need to access each link separately through your Web browser (for example: Internet Explorer, Mozilla, Chrome, or Safari) to print each link's information.*