

McLennan
C O M M U N I T Y
COLLEGE

WACO, TEXAS

COURSE SYLLABUS
AND
INSTRUCTOR PLAN

Learning Framework

EDUC 1100 H1

Dr. Tonya M. Trepinski-Ochoa

Tuesdays 11:10am – 11:50am FTF
11:50am – 12:30pm online

NOTE: This is a 16-week course.

NOTE: This is a Blended/Hybrid course.

COVID 19 Notice:

McLennan Community College is committed to providing you with every resource you need to reach your academic goals. We are also concerned for your safety. We are working through COVID-19 guidelines to make sure we offer a safe environment for you and our faculty. This will include smaller class sizes to manage social distancing and proper cleaning techniques. You will have the advantage of a physical classroom experience but may also need to work part of the time online as we adjust to limited classroom capacity. This will also allow us the flexibility to move online if so, directed by federal, state and/or local COVID 19 guidelines. Faculty and staff are preparing now to ensure that you have the best experience in the midst of these uncertain times.

Course Description:

A study of the a) research and theory in the psychology of learning, cognition, and motivation; b) factors that impact learning; and c), application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level student academic strategies. Students use assessment instruments (e.g., learning inventories) to help them identify their own strengths and weaknesses as strategic learners. Students are ultimately expected to integrate and apply the learning skills discussed across their own academic programs and become effective and efficient learners. Students developing these skills should be able to continually draw from the theoretical models they have learned.

Semester Hours 3 (3 lecture)

Prerequisites and/or Corequisites:

No prerequisites

Course Notes and Instructor Recommendations:

Please check email and Brightspace daily. I will use these methods to communicate with you often. Please sign up for MyAlert (information on MCC main page). The college uses this system to communicate important information to students.

Instructor Information:

Instructor Name: Tonya M. Trepinski-Ochoa, PhD

MCC Email: ttrepinskiuchoa@mclennan.edu

Office Phone Number: 254-299-8720

Office Location: CSC Building, Child Development Center

Office/Teacher Conference Hours: Tuesday 8:30am – 10:30am or by appointment only

Required Text & Materials:

Title: *P.O.W.E.R. Learning, Strategies for Success in College and Life*
(w/Connect Access Code)
Author: Robert S. Feldman
Edition: Eighth Edition
Publisher: McGraw Hill Education
ISBN: 978-1-26-022874-8

MCC Bookstore Website: <http://www.mclennan.edu/bookstore/>

Student Support/Resources:

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etc. A listing of these and the many other services available to our students is available at <http://www.mclennan.edu/campus-resource-guide/>

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Methods of Teaching and Learning:

All the course material will be delivered via the Internet.

The required textbook and Connect Access Code are needed to complete the course. Students are expected to complete the weekly reading, participate in Discussion Board (Db) as assigned, and complete any quizzes or activities and papers as assigned.

Classroom Assignments and Expectations

Course Grading Information

This course is comprised of a variety of activities. These activities include discussion boards, reflection papers, core activities, in-class & on-line activities, and a final paper.

Discussion Boards

After reviewing the week's material, you will sometimes be asked to respond to a prompt that the instructors will provide in the Discussion Board. The initial response should be well thought out and substantial enough to indicate that you have a firm grasp on the week's materials. You must then respond to two classmates with substantial posts. Responds like "I agree" or "Good

Learning Framework

EDUC 1100 H1

point” will not be counted. Your responses should be at least 3-6 sentences long. Please do not text-speak, such as “LOL” or “BFF” as these will not count either. Avoid posting in ALL CAPS as this looks like YOU ARE YELLING at the other student.

Reading Assignments

As you read the etextbook provided through D2L/Brightspace, after you log in with your code, there will be questions that the pop-up throughout the chapter to check for understanding. To earn all the points for this assignment, you must complete the chapter and answer the questions that appear.

Reflection Papers (2)

A rubric will be provided online for expectations regarding reflection papers. Students will be required to submit each paper on the due date indicated on the course calendar. Each paper is worth 100 points. The average of the reflection papers will comprise 15% of the student’s total grade.

Reflection Paper Rubric Criteria

Criteria	A Outstanding	B Proficient	C Basic	D Below Expectations/Fail
Critical Thinking	<i>rich</i> in content; full of thought, insight, and analysis	substantial information: thought, insight, and analysis has taken place	generally competent; information is thin and commonplace	rudimentary and superficial; no analysis or insight is displayed
Connections	<i>clear</i> connections made to content and sociological concepts and theories	connections are made, not clear or too obvious	limited, if any connections; vague generalities	no connections are made; off topic
Mechanics	few grammatical or stylistic errors	several grammatical or stylistic errors	obvious grammatical or stylistic errors; errors interfere with content	obvious grammatical or stylistic errors that make understanding impossible

Core Activities

Students will be required to complete 4 core activities essential to this class. Further instructions for these tasks can be found on Brightspace in the Weekly Modules. The first 4 core activities are

Learning Framework

EDUC 1100 H1

the Campus Orientation, writing a professional email, writing a resume, and the ESAP test. Each of these are worth 5% of the student's total grade.

Tests

There are unit tests every three chapters. You should review your readings for the chapters prior to taking the test. There will also be a final exam in Unit 15 should you choose it as your final project.

Students will earn points on each complete assignment. The total points earned during the semester will determine the student's final grade. More information about the grading is provided later in the syllabus.

Students will need to allow regular weekly time to read the assigned material and complete the assignments. A reasonable level of self-discipline is needed for successful completion of the course.

Since the course is totally constructed around online participation, the student should have knowledge of using a computer, Web browser, and email; the ability to create and save documents; the ability to send and receive electronic documents; and a general understanding of online technologies and appropriate online behavior.

The basic MCC Computer requirements are provided in the **D2L/Brightspace** link listed above.

Grades will be posted via the D2L Brightspace page for this course.

Course Objectives and/or Competencies:

Upon successful completion of the course, the student will:

1. Increase the student's level of knowledge and use of motivational, behavioral, and cognitive factors that impact learning.
2. Improve the student's abilities and actions in learning and study strategies.
3. Provide student preparation for the rigors of a college education.
4. Provide students with an overview of the emotional intelligence skills they will need to be successful in the college environment.

Course Outline or Schedule:

The following is a TENATIVE schedule for the semester.

Circumstances may cause the schedule to be changed. If changes are necessary, they will be posted on the course Announcement screen.

Learning Framework

EDUC 1100 H1

Weekly units go from Monday until Sunday each week. All assignments, activities, Discussion Boards, tests, etc., are due by Sunday evening at 11:59 pm. At this time, that week’s unit will shut down and you will no longer have access to the material. Any work not completed by this time will earn zero (0) points,

All assignments and activities are due **by Sunday evening at 11:59 pm.**

Please do not “forget” to do these assignments.

Date	Chapter/Topic	Major Activity Due	Minor Activity Due	Due Date
1.12 FTF Week 1	Introduction & Syllabus		<i>Ice Breaker Introduction</i>	In class
Online Week 1		Read Chapter 1 & Answer Comprehension Questions	COVID-19 Training Connect Orientation	1.17 midnight
1.19 FTF Week 2	Chapter 1 – Learning: Becoming a Successful Student	Entrance/Exit Activities	In Class Activities	By end of class
Online Week 2		Core Activity #1 Campus Orientation Read Chapter 2 & Answer Comprehension Questions		1.24 midnight
1.26 FTF Week 3	Chapter 2 – Making the Most of Your Time	Entrance/Exit Activities	In Class Activities	By end of class
Online Week 3	View Dr. T’s Video on How to write a professional letter.	Read Chapter 3 & Answer Comprehension Questions Take Chapters 1 – 3 Unit Test	Core Activity #2 Letter Writing Assignment	1.31 midnight
2.2 FTF Week 4	Chapter 3 – Discovering Your Learning Styles, Self-Concept, and Values	Entrance/Exit Activities	In Class Activities	By end of class
Online Week 4		Read Chapter 4 & Answer Comprehension Questions	VARK Assessment Discussion #1 What do you do when you are in class?	2.7 midnight
2.9 FTF Week 5	Chapter 4 Taking Notes	Entrance/Exit Activities	In Class Activities	By end of class
Online Week 5		Reflection Paper #1	Discussion #2	2.14 midnight
2.16 FTF Week 6	Library Resources	MEET AT THE LIBRARY BY BEGINNING OF CLASS	LIBRARY TOUR	
Online Week 6		Read Chapter 5 & Answer Comprehension	Library Question Sheet – See Week 6 Folder	2.21 midnight

Learning Framework

EDUC 1100 H1

		Questions		
2.23 FTF Week 7	Chapter 5 – Taking Tests	Entrance/Exit Activities	In Class Activities	By end of class
Online Week 7		Read Chapter 6 & Answer Comprehension Questions Take Chapters 4 - 6 Unit Test	Discussion #3	2.28 midnight
3.2 FTF Week 8	Chapter 6 – Reading and Remembering	Entrance/Exit Activities	In Class Activities	By end of class
Online Week 8		Read Chapter 7 & Answer Comprehension Questions	Discussion #4	3.7 midnight
3.9 FTF	SPRING BREAK			
	SPRING BREAK			
3.16 FTF Week 9	Chapter 7 – Writing & Speaking	Entrance/Exit Activities		By end of class
Online Week 9		Core Activity #3 Write a Resume Read Chapter 8 & Answer Comprehension Questions	No Minor Activity	3.14 midnight
3.23 FTF Week 10	Chapter 8 - Choosing Your Courses & Major	Entrance/Exit Activities	In Class Activities	By end of class
Online Week 10		Core Activity #4 Take the ESAP Read Chapter 9 & Answer Comprehension Questions Take Chapters 7 - 9 Quiz	Discussion #5	3.21 midnight
3.30 FTF Week 11	Chapter 9 – Technology & Information Competency	Entrance/Exit Activities	In Class Activities	By end of class
Online Week 11		Read Chapter 10 & Answer Comprehension Questions	Discussion #6 Could I Live Without Technology? P. 242	3.28 midnight
4.6 FTF Week 12	Chapter 10 – Making Good Decisions	Entrance/Exit Activities	In Class Activities	By end of class
Online Week 12		Reflection Paper #3 Read Chapter 11 & Answer Comprehension Questions	No Minor Assignment	4.4 midnight
4.13	Chapter 11 – Diversity &			By end of class

Learning Framework

EDUC 1100 H1

FTF Week 13	Your Relationship with Others			
Online Week 13		Read Chapter 12 & Answer Comprehension Questions	Discussion #7 Thinking about Race, Ethnicity, Gender, & Culture p. 301	4.11 midnight
4.20 FTF Week 14	Chapter 12 – Money Matters			By end of class
Online Week 14		Read Chapter 13 & Answer Comprehension Questions Take Chapter 10 – 13 Unit Test	Chapter 12 Activity Discover Your Personal Financial Philosophy	4.18 midnight
4.27 FTF Week 15	Chapter 13 – Stress, Health, & Wellness	Entrance/Exit Activities		By end of class
Online Week 15			Discussion #8 College Substance Abuse Experiences	4.25 midnight
5.4 Week 16	Final Exams	TBA		

Course Grading Information:

Discussion Board (Db) Posts	20
Chapter Quizzes	15
Reading Assignments	15
Activities	15
Reflective Papers	20
Final Exam	15
Total	100

Grading Scale

Letter Grade	A	B	C	D	F
Total Points	100 – 90	89 – 80	79 – 70	69 – 60	59 or Below

Late Work Policies:

Late work is typically not accepted. However, I am not unreasonable. Under certain, documented circumstances (example: documented serious illness/injury of self or immediate relative), I will consider accepting late work. **Communication is very important** – if you are experiencing extenuating circumstances, please reach out to me so we can develop a plan for you to be successful despite your circumstances.

Attendance

Discussion board posts on Brightspace will be considered classroom participation due to this being a hybrid course. Should you not participate this can be considered an absence. Therefore, it is very important that you complete your discussion board assignments on time and thoroughly. These posts should be respectful and appropriately address the topic of the prompt. Please pay attention to normal conventions of writing – use capitalization, punctuation, and spelling so your thoughts are clear to the professor and your classmates.

Student Behavioral Expectations or Conduct Policy:

In both the face-to-face and online environments, students are expected to maintain classroom decorum that includes respect for other students and the instructor, prompt and regular attendance, and an attitude that seeks to take full advantage of the education opportunity.

While honest discussion and debate of topics is expected and encouraged, such interactions should not involve aggressive, derogatory, or involve hostile behaviors (verbal or otherwise). The instructor reserves the right to act to protect the decorum of the learning environment and the image of MCC.

If you are using Zoom to meet with the professor and/or other students, please ensure that you are dressed appropriately and are in a location where you can focus on your responsibilities as a student. Example: it is not appropriate to attend a Zoom class while laying in bed and/or half dressed. Please be respectful of others and mute yourself if background noise will be a problem.

Ethics

Cheating will not be tolerated. Any student found cheating will be subject to grade reduction, receiving a zero on assignments that involve cheating/plagiarism, and/or dismissal from the course.

Examples of cheating include but are not limited to:

- Copying the work of another student
- Seeking excused absences/tardiness under false pretenses
- Plagiarism (claiming as your own work the work of another)

This course will teach you to think critically. Critical thinking is essential for an educator. Please maintain your integrity and do your own work – there is no reason to cheat in this, or any other course.

* [Click Here for the MCC Academic Integrity Statement](http://www.mclennan.edu/academic-integrity)
(www.mclennan.edu/academic-integrity)

The link above will provide you with information about academic integrity, dishonesty, and cheating.

* [Click Here for the MCC Attendance/Absences Policy](#)

(<https://www.mclennan.edu/highlander-guide/policies.html>)

Click on the link above for the college policies on attendance and absences. Your instructor may have guidelines specific to this course.

Accommodations/ADA Statement

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. Instructors should not provide accommodations unless approved by the Accommodations Coordinator. For additional information, please visit mclennan.edu/disability.

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

disabilities@mclennan.edu

254-299-8122

Room 319, Student Services Center

* [Click Here for more information about Title IX](#)

(www.mclennan.edu/titleix)

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the Title IX Coordinator at titleix@mclennan.edu or by calling Dr. Drew Canham (Vice President for Student Success) at 299-8645. Individuals also may contact the MCC Police Department at 299-8911 or the MCC Student Counseling Center at MCC by calling 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student or employee may report sexual harassment anonymously by visiting the following website: <http://www.lighthouse-services.com/mclennan/>.

Learning Framework

EDUC 1100 H1

McLennan's Title IX webpage (<http://www.mclennan.edu/titleix/>) contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence or domestic violence.

** You will need to access each link separately through your Web browser (for example: Internet Explorer, Mozilla, Chrome, or Safari) to print each link's information.*

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