McLennan
COMMUNITY
COLLEGE

WACO, TEXAS

COURSE SYLLABUS

AND

INSTRUCTOR PLAN

CLINICAL-EMERGENCY MEDICAL TECHNOLOGY/TECHNICIAN

EMSP 1160 76

Charles Jaquith

NOTE: This is a 16-week course.
NOTE: This is a Blended/Hybrid course.

COVID 19 Notice:

McLennan Community College is committed to providing you with every resource you need to reach your academic goals. We are also concerned for your safety. We are working through COVID-19 guidelines to make sure we offer a safe environment for you and our faculty. This will include smaller class sizes to manage social distancing and proper cleaning techniques. You will have the advantage of a physical classroom experience but may also need to work part of the time online as we adjust to limited classroom capacity. This will also allow us the flexibility to move online if so directed by federal, state and/or local COVID 19 guidelines. Faculty and staff are preparing now to ensure that you have the best experience in the midst of these uncertain times.

Course Description:
Provides detailed educational, training, and work-based experience, as well as direct patient/client care, generally at a clinical site. Specific detailed learning objectives are developed for each course by 284 the faculty. On-site clinical instruction, supervision, evaluation, and placement are the responsibility of the college faculty. Clinical experiences are unpaid external learning experiences. Includes hospital setting for Basic level.

Prerequisites and/or Corequisites:
EMSP 1501, 1173, 2271

Course Notes and Instructor Recommendations:

A clinical preceptor who is an adjunct faculty or full-time faculty member is present in the hospital with students. Student/preceptor ratios in hospital settings cannot exceed 6 students for one preceptor. Students are assigned to an EMS paramedic preceptor in the prehospital environment on a 1/1 ratio.

Instructor Information:

Instructor Name: Charles Jaquith
MCC E-mail: cjaquith@mclennan.edu
Office Phone Number: 254-299-8591
Office Location: ESEC 118
Office/Teacher Conference Hours: By appointment
Other Instruction Information: Each student must be advised by the program director before he/she can be enrolled in this course

Required Text & Materials:
Students are provided with specific documentation forms that must be used to document all hospital and prehospital patient care experiences. Students receive a student course manual which contains copies of all skill sheets and resource documents to assist the student in her/his clinical placement.

MCC Bookstore Website: http://www.mclennan.edu/bookstore/

Methods of Teaching and Learning:
Students participate in providing patient care under the supervision of the hospital or prehospital preceptor. Course preceptors provide feedback and guidance to students as appropriate during

the clinical experience. Student documentation is reviewed by the instructor or preceptor with the student and opportunities to improve patient care and patient outcomes are discussed. Students also learn by observing the care and treatment of patients by clinical staff and physicians. Clinical placement experiences are designed to assist the student to develop critical thinking skills

Course Objectives and/or Competencies:

At the completion of the course the student will have the knowledge and skills needed to:
1. Take a patient history, perform a patient physical examination, identify symptoms and/or presenting problems;
2. Develop a prehospital or hospital plan of care which will meet the needs of the patient and her/his presenting symptoms;
3. Correctly document the patient's presenting symptoms, her/his response to treatment & interventions;
4. Communicate effectively with the patient and family and members of the health care team.

Course Outline or Schedule:

Students begin participating in clinical experiences approximately 8 weeks after the beginning of the semester. There are no scheduled classroom activities for this course and students are assigned to a detailed hospital rotation and prehospital rotation. In the prehospital area, students are assigned to work with an experienced paramedic for 10 hour shifts working on an ambulance. Hospital clinical assignments consist of 10 hour shifts with students assigned to specific clinical areas (primarily in the ER) with a clinical preceptor. Clinical assignment changes are emailed to the students or communicated to them in person.

Week 1 – Week 8	The students will not start clinical or ambulance ride outs until March 5, 2021` (Week 8). Students will not be allowed to begin clinical or ride-outs until they have successfully completed all mandatory skills. All Ride out and clinical skills must be done by March 5, 2021

Week 8 – Week 15	All students must complete 5 hours of hospital clinical and 60 hours of ambulance ride-outs. Hospital shifts are 5 hours in length and students complete 1 shifts. Ambulance shifts are either 12 or 9 hours and students complete a total of 60 hours. **All clinical, ride-outs and required documentation must be completed by May 3, 2021**

Course Grading Information:

This course requires a grading rubric that each student will receive at the beginning of the semester and prior to clinical and field internships.

Theory course grade values are as follows:

A = 92 - 100

B = 82 – 91

C = 72 – 81

D = 63 – 71

F = 62 and below

Course Completion Policy

Each student is required to complete the course with a class average of 82% or higher before a Course Completion Certificate (CCC) is issued. A student must also complete all written exams, clinical experiences, field internships and skills proficiency requirements and receive approval from the course coordinator and the medical director before a CCC is issued. **Any student without a CCC will not be allowed to complete the National Registry examination**

Late Work, Attendance, and Make Up Work Policies:

Students who receive an Incomplete in a theory module will not be allowed to enroll in the next scheduled theory course. They must wait until the next time the subsequent course is offered

Clinical/Practicum course grade values are as follows:

A = Clinical documentation turned in by assigned due date.

B = Clinical documentation turned in after assigned due date, but before the end of the course.

I = Clinical documentation turned in after the end of the course.

Student Behavioral Expectations or Conduct Policy:

Students are expected to maintain classroom decorum that includes respect for other students and the instructor, prompt and regular attendance, and an attitude that seeks to take full advantage of the education opportunity

Code of Conduct

EMS professionals are required to conduct themselves with integrity, honesty, and reliability. The following conduct guidelines are to be followed:

1. Students are required to do their own work and conduct themselves in a professional manner. All clinical documentation, assigned homework, or special assignments are to be completed by the student without sharing information or conferring with another student.
2. Students are required to be in their seats at the assigned start time for each class. Students are also required to report to clinical and ambulance assignments on time. Students arriving more than 15 minutes late without prior instructor approval will be counted as tardy. Students arriving more than 30 minutes late without prior authorization will be counted absent. Any student who accumulates three late arrivals for class will be officially counseled.
3. Students are expected to be alert and take initiative to participate in classroom, skills, and clinical activities. Students participating in clinical are expected to demonstrate a professional, helpful, courteous attitude when directed by clinical staff or a clinical preceptor to complete a task.
4. Students should be open and accepting of corrections or recommendations to their performance in classroom, skills lab, or clinical activities. Students should accept instructor recommendations as constructive criticism.
5. Students will maintain a professional appearance at all times. Students are required to maintain good personal hygiene. Tattoos are to be covered during clinical. Body piercing in areas other than the earlobe is not to be displayed while participating in classroom or clinical activities. After each student receives his/her uniform, he/she will wear their approved uniforms to class, clinical, and EMS ride-outs.
6. When not in uniform, students will come to class dressed appropriately. Collared shirts and blouses are to be worn (no see-through tops, tank, halter, or bikini tops) and clothing must be in good condition without holes in inappropriate areas. Clothes imprinted with inflammatory/derogatory statements or pictures will not be allowed.
7. Students will demonstrate respectful caring attitudes at all times.
8. Students will observe the requirements outlined in the Health Insurance Portability and Accountability Act (HIPAA) and respect the right of the patient to confidentiality. All patient information is absolutely confidential. Patient names will not be used on student clinical documentation forms and information will be limited to anonymous, general medical information. Violation of HIPAA guidelines may result in dismissal from the program.
9. Students will refrain from disruptive behavior or inappropriate language in the classroom or clinical sites.
10. Students will refrain from sleeping or doing homework for other courses while in class (see#3). Any student observed doing so will be excused from the class and marked as absent. Students will be counseled if two such occurrences are documented.

11. Students will not report to class or clinical while under the influence of any substance affecting the student's mental status or ability to function in an alert, appropriate manner. This regulation includes prescription medications. Students are subject to mandatory testing if any doubt exists or in the event of any accident or injury.
12. MCC is a tobacco free institution. Tobacco products (cigarettes, snuff, chewing tobacco) are to be used in designated areas only. "Spit cups" or bottles are not allowed inside the classrooms or clinical sites.
13. Students will refrain from fraternization with instructors, adjunct staff, and preceptors.
14. Students will not access another student's grades or class information.

Clinical Code of Conduct

At the completion of the course the student will have the knowledge and skills needed to:

1. Take a patient history and perform a patient physical examination;
2. Develop a prehospital plan of care for the patient with acute pulmonary injury;
3. Develop a prehospital plan of care for the patient with acute respiratory illness;
4. Establish and maintain a patent airway, including ventilation and oxygenation using
5. Communicate effectively with the patient and family and members of the health care team.

Inappropriate behavior and unsafe practice are grounds for requesting that the student leave the clinical facility and possible dismissal from the program. Students out of uniform without a nametag will be asked to leave the clinical site.

Examples of inappropriate behavior and unsafe practice include:

1. Attending clinical while under the influence of any substance affecting a student's ability to respond in a reasonable and acceptable manner.
2. Performing unsafe patient care thereby causing physical injury or emotional stress to the patient, family members, or clinical staff.
3. Falsifying any information concerning the patient, clinical staff, or another student.
4. Performing skills that are not appropriate for level of practice, or skills that have not been previously validated and documented in the student's record.
5. Violation of the code of conduct.
6. Refusing to perform patient care due to medical diagnosis, race, sex, and creed.

Students must perform in a professional manner at all times. Student performance problems in any clinical site will be documented in writing and reported to the Course Coordinator

*** Click Here for the MCC Academic Integrity Statement**
(**www.mclennan.edu/academic-integrity**)

The link above will provide you with information about academic integrity, dishonesty, and cheating.

*** Click Here for the MCC Attendance/Absences Policy**
(https://www.mclennan.edu/highlander-guide/policies.html)
Click on the link above for the college policies on attendance and absences. Your instructor may have additional guidelines specific to this course.

* *You will need to access each link separately through your Web browser (for example: Mozilla Firefox, Chrome, Microsoft Edge or Safari) to print each link's information.*

McLennan COMMUNITY COLLEGE

ACADEMIC RESOURCES/POLICIES

Student Support/Resources:
MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at http://www.mclennan.edu/campus-resource-guide/

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources or want to explore strategies for balancing life and school, we encourage you to contact a success coach by calling (254) 299-8226. Students can visit the Completion Center Monday-Friday from 8 a.m.-5 p.m. to schedule a meeting with a success coach and receive additional resources and support to help reach academic and personal goals. Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff based on household size. Text (254) 870-7573 to schedule a pantry appointment. The Completion Center and pantry are located on the Second Floor of the Student Services Center (SSC).

MCC Foundation Emergency Grant Fund:
Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an emergency grant fund that may be able to assist you. Please go to https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html to find out more about the emergency grant. The application can be found at https://www.mclennan.edu/foundation/docs/Emergency_Grant_Application.pdf.

Minimum Technical Skills:
Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

Backup Plan for Technology:
In the event MCC's technology systems are down, you will be contacted/notified through your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

*** Click Here for the Minimum System Requirements to Utilize MCC's D2L|Brightspace (https://www.mclennan.edu/center-for-teaching-and-learning/Faculty%20and%20Staff%20Commons/requirements.html)**
Click on the link above for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

Email Policy:
McLennan Community College would like to remind you of the policy (http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are expected to read and, if needed, respond in a timely manner to college emails.

Instructional Uses of Email:
Faculty members can determine classroom use of email or electronic communications. Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication method is to be used and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with her/his students, it should be reflected in the course syllabus and information should be provided for the preferred form of communication.

Email on Mobile Devices:
The College recommends that you set up your mobile device to receive McLennan emails.

Forwarding Emails:
You may forward the emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may become lost or placed in junk or spam filters.

Accommodations/ADA Statement
Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. Instructors should not provide accommodations unless approved by the Accommodations Coordinator. For additional information, please visit mclennan.edu/disability.

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

disabilities@mclennan.edu
254-299-8122
Room 319, Student Services Center

*** Click Here for more information about Title IX**
(www.mclennan.edu/titleix)
We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the Title IX Coordinator at

titleix@mclennan.edu or by calling Dr. Drew Canham (Chief of Staff for Equity & Inclusion/Title IX) at 299-8645. Individuals also may contact the MCC Police Department at 299-8911 or the MCC Student Counseling Center at MCC by calling 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student or employee may report sexual harassment anonymously by visiting the following website: http://www.lighthouse-services.com/mclennan/.

McLennan's Title IX webpage (http://www.mclennan.edu/titleix/) contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence.

* *You will need to access each link separately through your web browser (for example Mozilla Firefox, Chrome, Microsoft Edge, or Safari) to print each link's information.*