McLennan
COMMUNITY
COLLEGE

WACO, TEXAS

COURSE SYLLABUS

AND

INSTRUCTOR PLAN

COMPOSITION II

ENGLISH 1302_C90

DR. PEACHES HENRY

NOTE: This is a 16-week Online course.

COVID 19 Notice:

McLennan Community College is committed to providing you with every resource you need to reach your academic goals. We are also concerned for your safety. We are working through COVID-19 guidelines to make sure we offer a safe environment for you and our faculty. This will include smaller class sizes to manage social distancing and proper cleaning techniques. You will have the advantage of a physical classroom experience but may also need to work part of the time online as we adjust to limited classroom capacity. This will also allow us the flexibility to move online if so directed by federal, state and/or local COVID 19 guidelines. Faculty and staff are preparing now to ensure that you have the best experience in the midst of these uncertain times.

Course Description:
Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

Prerequisites and/or Corequisites:
ENGL 1301 or its equivalent with a grade of C or better, or consent of Division Chair.

Course Notes and Instructor Recommendations
None

Instructor Information:
Instructor Name: Dr. Peaches Henry
MCC E-mail: phenry@mclennan.edu **Please do not email me through Brightspace email; emails sent through that system will not reach me. Use the email noted here.**
Office Phone Number: 254-299-8948
Please use email to contact me with questions and concerns. Also, if necessary, I will be happy to schedule a Zoom meeting with you to discuss questions and concerns.

Required Text:
We will use the Purdue OWL website for the course.

MCC Bookstore Website: http://www.mclennan.edu/bookstore/

Methods of Teaching and Learning:
All English 1302 instructors will assign a research project with shared parameters that will be graded by a common rubric. The project will include both a written product and a presentation. To meet core objectives, students will accurately evaluate, compare, and integrate at least 5 primary and/or secondary sources; cite sources correctly and appropriately using MLA documentation style; and work together to improve the product through shared data collection, peer review, and self and team member analysis.

Course Objectives and/or Competencies:
Courses in this category focus on developing ideas and expressing them clearly, considering the effect of the message, fostering understanding, and building the skills needed to communicate persuasively. Courses involve the command of oral, aural, written, and visual literacy skills that enable people to exchange messages appropriate to the subject, occasion, and audience.

- **Critical Thinking (CT) --** to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- **Communications Skill (COM) --** to include effective development, interpretation and expression of ideas through written, oral and visual communication
- **Teamwork (TW) --** to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal

- **Personal Responsibility (PR)** -- to include the ability to connect choices, actions and consequences to ethical decision-making

Learning Outcomes

1. Demonstrate knowledge of individual and collaborative research processes.
2. Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays.
3. Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence.
4. Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action.
5. Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.).

Basic Research Project Rubric

Criteria	Outstanding	Proficient	Basic	Below Expectations
Critical Thinking	-Shows originality of thought and logical connections -Demonstrates excellent descriptive, analytic, interpretative, evaluative, and engaged intellectual inquiry.	-Shows less originality and may have minor flaws in logic. -Demonstrates good descriptive, analytic, interpretative, evaluative, and engaged intellectual inquiry.	-Expression mostly limited to ideas from class or readings. -Inconsistent description, analysis, interpretation, evaluation, and engagement in intellectual inquiry.	-Does not comprehend course concepts. -Inadequate description, analysis, interpretation, evaluation, and engagement in intellectual inquiry.
Communication	-Clear main idea with supporting organization and developed examples and explanation. -Excellent awareness of rhetorical situation, including audience, topic, and perspective as speaker/writer.	-Clear main idea but may have minor lapses in organization, less developed examples and explanation. -Good awareness of rhetorical situation and matches work to audience requirements.	-Shows competency but has weak or unfocused main ideas, organization, and few developed examples and explanation. -Awareness of rhetorical situation but work does not meet the need.	-Inconsistent competence in thesis, organization, and content development. -Does not consider or tailor content and structure to rhetorical situation.
Mechanics	-Demonstrates complete command of format with mature diction and shows few, if any, grammar, spelling, or diction errors	-Demonstrates competent command of format & diction. May have minor mechanical, grammar, spelling, or diction errors.	-Shows mostly competent command of format and diction but has some major mechanical, grammar, spelling, or diction errors.	-Fails to show competence in format, diction, mechanics, grammar, and/or spelling.
Teamwork	-Actively assists in meeting group goals.	-Contributes to meeting group goals.	-Participates with teamwork requirements but	-Does not assist the group and/or fails to treat group

	- Treats others respectfully at all times. - Consistently provides assistance and/or encouragement to all team members.	-Treats others respectfully. -Assists and/or encourages other team members.	does not actively work beyond the minimum required. -Treats group members respectfully but does not interact fully.	members respectfully.
Personal Responsibility	-Completes all assigned tasks by deadlines; work is thorough and comprehensive. -Always shows the ability to connect choices, actions, and consequences to ethical decision-making.	-Completes most assigned tasks by the deadline; work is mostly thorough and shows only minor lapses in accountability. -Usually shows the ability to connect choices, actions, and consequences to ethical decision-making.	-Misses deadlines occasionally; work generally meets requirements; shows occasional major lapses in responsibility. -Often shows the ability to connect choices, actions, and consequences to ethical decision-making.	-Sometimes fails to show the ability to connect choices, actions and consequences to ethical decision-making

ENGL 1302 Essay Guidelines:

By the end of the semester, students will have written at least 5 research-based essays totaling approximately 4000 words and/or 20 pages. Essay assignments should demonstrate a student's ability to analyze argumentative rhetoric and to construct an argumentative essay with research documented in MLA format. The following guidelines serve as the ratio for determining final grades:

- 40-50% of the grade will come from 3 essays (that may include preparatory drafts), at least one of which will be written in class with little or no preparation, prior to and in addition to the in-class essay required as part of the final exam
- 20-30% of the grade will come from another essay, one that is research-based (and may include preparatory drafts), of between 5 and 10 pages, utilizing at least 5 sources
- 10-20% of the grade will come from the final exam, of which at least one-half will be an in-class essay written at final exam time
- 10-20% of the grade will come from daily work, such as homework, quizzes, tests, journals, and participation

Course Outline and Schedule:

Note regarding **writing** assignments**:** All **writing** assignments are uploaded in Brightspace and should be accessed through Brightspace. All writing assignments should be uploaded as Word attachments via Brightspace unless otherwise noted. **Please note that Brightspace will not open .pages files (from Apple computers). Documents submitted in .pages format will be considered late. Also, documents submitted as Google Docs must be accompanied by permission for the professor to access them. Google Docs submitted without permission to access them will be considered late.** If Brightspace is down, you should email your work by the due date & time to **phenry@mclennan.edu**. **If you can email me that Brightspace is down, you can email me your assignment.**

Note regarding changes to syllabus: This schedule, assignments, and points available are subject to change. Students will be notified by any of the following methods: Zoom announcement, Brightspace

announcement, and email on the MCC system. You must activate and use your MCC email account in order to receive emails about possible changes. I will send emails to **only** your MCC email (not to other email accounts you might have); therefore, check your MCC email **daily**. **Also, check the Brightspace Announcement link daily.**

Schedule:

Introductory Unit

Jan. 11: **Before you do anything else, familiarize yourself with this course**.

- **Log in to Brightspace.**
- **Read all the Announcements. I will convey important updates via Announcements. Failure to read Announcements each day could result in your missing important course information. You will be held responsible for knowing information provided in Announcements.**
- **Go to the Content link and review all links provided there.**
- **Read all the information provided under the Resources for Students link and the Course Orientation link.**
- **You should come back to this information frequently, because this is where you will find help with Brightspace, MCC email logins, technology, the food pantry, COVID-19 information, the MCC Foundation, registration, financial aid, etc.**

Jan. 13: Introduction to Argumentative Writing

Unit #1: Building Blocks of Argument

Jan. 20: Claims, Reasons, Evidence

Jan. 24: Argumentative Thesis: Claims plus Reasons
Assignment in Brightspace: Writing Argumentative Thesis Statements **(Worth 10 points)**

Jan. 27: Evidence
Assignment in Brightspace: Identifying Types of Evidence **(Worth 10 points)**
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Feb. 3: **Assignment in Brightspace: Personal Argumentative Essay (Worth 200)**

Unit #2: Rhetorical Strategies

Feb. 4-7: Pathos
Assignment in Brightspace: Identifying Pathos **(Worth 15 points)**

Feb. 8-11: Ethos
Assignment in Brightspace: Establishing credibility & using **signal phrases (Worth 15 points)**

Feb. 16-19: Logos
Logical Fallacies
Assignment in Brightspace: Identifying Logical Fallacies **(Worth 15 points)**

Feb. 24: **Assignment in Brightspace: Essay using Rhetorical Strategies (Worth 100 pts.)**

Unit #3 Acknowledging & Accommodating Other Viewpoints

Feb. 26-Mar.1: Counterarguments
Summary
Concessions
Assignment in Brightspace: Writing Counterarguments and Concessions **(Worth 15 points)**

Mar. 2-4: Rebuttals
Assignment in Brightspace: Identifying Rebuttals **(Worth 15 points)**

MARCH 7-14: SPRING BREAK

Unite #4: Acknowledging the Complexity of Issues

Mar. 15-19: Qualifications
Complications
Assignment in Brightspace: Writing qualifications and complications **(Worth 15 points)**

Audience
Assignment in Brightspace: Audience and Strategy **(Worth 10 points)**

Mar. 21-23: **Exam:** Elements of Argument **(Worth 100 points)**

Unit #5: Sources (Formal Evidence)

Mar.24-25: RAT
MLA
Bibliography

April 4: **Analysis Essay due as a Word document via Brightspace by Friday, April 1 by 11PM (Worth 200 points)**

Unit #6 Persuasive Research Essay

April 5: Read the written instructions and watch the video of the instructions for the Persuasive Research Essay.
Assignment in Brightspace: Submit argumentative thesis statement **(Worth 10 points)**

April 11: **Assignment in Brightspace:** Submit bibliography (4 types of evidence required) **(Worth 15 points)**

April 14: **Assignment in Brightspace:** Submit paragraphs using rhetorical strategies **(Worth 15 points)**

April 18: **Assignment in Brightspace:** Submit counterarguments to your claim and your rebuttals **(Worth 15 points)**

April 21: **Assignment in Brightspace:** Submit your concessions, qualifications, & complications **(Worth 10 points)**

April 25: **Assignment in Brightspace:** Submit an outline of your Persuasive Research Essay **(Worth 15 points)**

May 3: **Final Exam: Persuasive Research Essay due as a Word document via Brightspace by 9AM on Monday, May 3, 2021 (Worth 200)**

Course Grading Information:

Requirements and Pts.	
Homework/Classwork	200
Personal Argumentative Essay	200
Essay using Rhetorical Strategies	100
Elements of Argument Exam	100
Analysis Essay	200
Final Exam: Persuasive Research Essay	200
	1000

Course Grading Scale

A = 900-1000 pts.
B = 800-899 pts.
C = 700-799 pts.
D = 600-699 pts.
F = 599 pts. and below

Due Dates and Deadlines: Though our class is an online class that does not have scheduled meeting dates and times, students should understand that there are due dates and deadlines for submission of assignments, discussion boards, quizzes, exams, and essays. When you access these materials in Brightspace, you will find due dates and deadlines posted with them. Please make note of and adhere to due dates and deadlines.

Attendance, Late Work, and Special Circumstances Policies:

Attendance: The college requires that attendance be taken. For online courses, attendance will be taken based on submission of assignments. That is, you will be considered present when you submit assignments for the week.

Late assignments will not be accepted and therefore will not earn points. If you fail to turn in assignments by the due date and time, you will not earn the points for them.

Special Circumstances: Assignments may be made up or submitted late in the case of illness, emergencies, or other special circumstances. Proof of emergencies is required to make up work (doctor's note, coach's email, funeral program, etc). **Notice of special circumstances must be provided within one week of occurrence.**

Student Behavioral Expectations or Conduct Policy:

Students are expected to maintain classroom decorum that includes respect for other students and the instructor, prompt and regular attendance, and an attitude that seeks to take full advantage of the education opportunity.

* **Click Here for the MCC Academic Integrity Statement**
(**www.mclennan.edu/academic-integrity**)
The link above will provide you with information about academic integrity, dishonesty, and cheating.

* **Click Here for the MCC Attendance/Absences Policy**
(www.mclennan.edu/highlander-guide/policies)
Click on the link above for the college policies on attendance and absences. Your instructor may have guidelines specific to this course.

McLennan COMMUNITY COLLEGE

ACADEMIC RESOURCES/POLICIES

Student Support/Resources:
MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at http://www.mclennan.edu/campus-resource-guide/

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources or want to explore strategies for balancing life and school, we encourage you to contact a success coach by calling (254) 299-8226. Students can visit the Completion Center Monday-Friday from 8 a.m.-5 p.m. to schedule a meeting with a success coach and receive additional resources and support to help reach academic and personal goals. Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff based on household size. Text (254) 870-7573 to schedule a pantry appointment. The Completion Center and pantry are located on the Second Floor of the Student Services Center (SSC).

MCC Foundation Emergency Grant Fund:
Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an emergency grant fund that may be able to assist you. Please go to https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html to find out more about the emergency grant. The application can be found at https://www.mclennan.edu/foundation/docs/Emergency_Grant_Application.pdf.

Minimum Technical Skills:
Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

Backup Plan for Technology:
In the event MCC's technology systems are down, you will be contacted/notified through your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

*** Click Here for the Minimum System Requirements to Utilize MCC's D2L|Brightspace (https://www.mclennan.edu/center-for-teaching-and-learning/Faculty%20and%20Staff%20Commons/requirements.html)**
Click on the link above for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

Email Policy:
McLennan Community College would like to remind you of the policy (http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are expected to read and, if needed, respond in a timely manner to college emails.

Instructional Uses of Email:
Faculty members can determine classroom use of email or electronic communications. Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication method is to be used and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with her/his students, it should be reflected in the course syllabus and information should be provided for the preferred form of communication.

Email on Mobile Devices:
The College recommends that you set up your mobile device to receive McLennan emails.

Forwarding Emails:
You may forward the emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may become lost or placed in junk or spam filters.

Accommodations/ADA Statement
Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. Instructors should not provide accommodations unless approved by the Accommodations Coordinator. For additional information, please visit mclennan.edu/disability.

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

disabilities@mclennan.edu
254-299-8122
Room 319, Student Services Center

*** Click Here for more information about Title IX**
(www.mclennan.edu/titleix)
We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the Title IX Coordinator at

titleix@mclennan.edu or by calling Dr. Drew Canham (Chief of Staff for Equity & Inclusion/Title IX) at 299-8645. Individuals also may contact the MCC Police Department at 299-8911 or the MCC Student Counseling Center at MCC by calling 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student or employee may report sexual harassment anonymously by visiting the following website: http://www.lighthouse-services.com/mclennan/.

McLennan's Title IX webpage (http://www.mclennan.edu/titleix/) contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence.

* *You will need to access each link separately through your web browser (for example Mozilla Firefox, Chrome, Microsoft Edge, or Safari) to print each link's information.*