

WACO, TEXAS

AND INSTRUCTOR PLAN

U.S. HISTORY I

HIST - 1301 – 04

DONALD R. KELTNER

NOTE: This is a 16-week course. NOTE: This is a Blended/Hybrid course.

COVID 19 Notice:

McLennan Community College is committed to providing you with every resource you need to reach your academic goals. We are also concerned for your safety. We are working through COVID-19 guidelines to make sure we offer a safe environment for you and our faculty. This will include smaller class sizes to manage social distancing and proper cleaning techniques. You will have the advantage of a physical classroom experience but may also need to work part of the time online as we adjust to limited classroom capacity. This will also allow us the flexibility to move online if so directed by federal, state and/or local COVID 19 guidelines. Faculty and staff are preparing now to ensure that you have the best experience in the midst of these uncertain times.

Any portion of this Instructor Plan document is subject to change. Any changes will be posted as addenda on Brightspace in the Announcements and the Instructor Plan sections.

Course Description:

A survey of the social, political, economic, cultural, and intellectual history of the United States from the pre-Columbian era to the Civil War/Reconstruction period. United States History I includes the study of pre-Columbian, colonial, revolutionary, early national, slavery and sectionalism, and the Civil War/Reconstruction eras. Themes that may be addressed in United States History I include: American settlement and diversity, American culture, religion, civil and human rights, technological change, economic change, immigration and migration, and creation of the federal government.

Prerequisites and/or Corequisites:

Must have passed the reading portion of the TSI Assessment or have credit for INRW 0402. Semester Hours 3 (3 lec).

Blended Course Structure:

The Texas Administrative Code defines *blended* instruction as a pedagogical model requiring more than 50% but less than 85% asynchronous instructional content (i.e., students are not required to be available for this content at a set time or date). As allowed under the Texas Administrative Code, the instructor will transition the course to an asynchronous model (i.e., online) once the 15% threshold for synchronous instruction has been met. There will still be periodic Tutorial Meetings. Be aware that a *force majeure* event may necessitate making all class meetings asynchronous (i.e., online) before the 15% threshold for synchronous instruction has been met. Such a *force majeure* event will be determined either by MCC, its stated policies, or other outside government or administrative agencies. The 15% face to face threshold will be shown in the course schedule. Note: this option for Dual Credit classes will be subject to approval by the relevant ISD administration.

Course Sections (2):

The class roster will be split into two approximately numerically equal sections as allowed under the *blended* class structure. Each section will be designated by the day of the week they meet. Sections will meet one day a week face to face and one day a week online (listening to a prerecorded podcast). The sections assignments will be posted on Brightspace at the beginning of the semester. If the class is small enough to meet in one section, we will do so one day a week.

Tutorial Meetings:

To take maxiumu advantage of the Blended class structure in this time of social distancing, there will be tutorical class meetings for questions and clarifications over class material at certain times during the semester and prior to major exams. All podcasts covered on the exams will be released prior to these tutorials so everything will be available to the students before the meeting. Each tutorial will be split between both sections of the class and the times will be published on Brightspace prior to the scheduled tutorial (one section will meet for the first half of the class period, the other for the second half; approximately 40 minutes each). **Tutorial meetings are optional, if you are comfortable with the material and have no questions or concerns, you are not required to attend.**

Blended Course Force Majeure:

If (1) the instructor cannot hold pass the MCC Daily Health Assessment (2) because of one or more involuntary quarantines of the instructor, or (3) under mandate by an administrative authority other than the instructor, the class cannot meet the 15% threshold for synchronous instruction, then the recorded podcasts will stand as a good faith subsistute in lieu thereof. Continued enrollment in this class will constitute acceptance of this contingency and that the instructor and MCC will be held harmless in the occurance without remedy.

Face to Face Class Meeting Cancellation:

Be sure to check the Brightspace Annoucements section each day you meet are scheduled to meet face to see if has been necessary to cancel class that day because of a public health (i.e. COVID-19) related event. If, to mitigate personal health risks that would endanger continuity of instruction, or, because of unnecessary public health risk to the students or the instructor, the instructor reserves the right to cancel scheduled face-to-face class meetings via a timely Announcement on Brightspace. However, the minumim 15% of the class being taught face-to-face as required under state law will be adhered and will be met or surpassed to by the end of the semester unless a *force majeure* event (see above) occurs. If there is no Announcement, then class will meet as scheduled.

Course Notes and Instructor Recommendations:

Exams

- 1) Read the textbook assignments and the relevant study questions / terms from Brightspace before class. The exam questions will be similar to the study questions.
- 2) Take notes. The sooner you learn, the easier your time in college will be. If you do not know how to take notes, there is a guide on Brightspace to help you learn. The PowerPoint presentations are not notes, they are *only* a very basic outline.
- 3) After class, answer the study questions and define the terms using your notes and the textbook readings.
- 4) Start studying for exams at least three days before. Use the weekend before the exam to do the bulk of your studying so you do not have to cram at the last minute.
- 5) If something is not clear, if you are unsure of your preparation, ask for help.

Book Quizzes

- 1) Give yourself adequate time to read the book. Do not read too far ahead because you may forget some of the material. Do not plan to skim the book the night before.
- 2) Use the study questions from Brightspace as you read through the book and take notes
- 3) The quiz questions will be similar to the study questions, just like the exams.
- 4) If something is not clear, if you are unsure of your preparation, ask for help.

Class Participation

- 1) Pay attention in class and to the Podcasts, 10% of your course grade depends on it.
- 2) Take lecture notes and use the Study Guides, you may use them on the class participation quizzes.

- 3) Class participation quizzes will be administered online, in the latter half of the week and will be located in the weekly modules.
- 4) The class participation quizzes will also be used to measure attendance.

Instructor Information:

Instructor Name: Donald Keltner MCC E-mail: dkeltner@mclennan.edu Office Phone Number: 299-8934

Office Location: MAC 314

Office/Teacher Conference Hours: Because of Social Distancing requirements, I will not be holding physical office hours this semester. I will regularly check my email between the hours of 7:30am and 4:00pm during weekdays ("business hours"); I will be in class during some of those times, so be patient. I will respond within 24 hours, likely sooner. It may take up to 48 hours on weekends. I will of course be very lenienent with issues I become aware of after business hours should they be of a time-sensitive nature. I am also scheduling *tutorial* class meetings for the class sessions before each major exam. There will not be lectures during those meetings, but I will be available for questions or concerns about the material so those can be resolved before the exam.

Other Instruction Information: I reserve the right to use Zoom for communication purposes this semester, though I have no plans to utilizie that technology at this time. I will NOT be using Zoom for instructional purposes.

Course Notices & Communications:

All correspondence between the instructor and the students will be through the MCC email system, via Brightspace, using *only* the student email addresses assigned by MCC. All students should check their MCC email accounts at least a couple times a week. All emails to me should be sent from your MCC student email address as the school servers often quarantine non-MCC email as spam. I check my email regularly and it is the best means to reach me if I am off campus.

Required Text & Materials:

Title: Give Me Liberty!: An American History

Author: Eric Foner

Edition: 6th Edition-Brief Publisher: W.W. Norton ISBN: 978-0-393-44595-4

Title: *The Battle of New Orleans*

Author: Robert V. Remini

Edition: paperback Publisher: Penguin ISBN: 0-14-100179-8

Title: What They Fought For, 1861-1865

Author: James M. McPherson

Edition: paperback

Publisher: Anchor Books (Random House)

ISBN: 978-0-385-47634-8

MCC Bookstore Website: http://www.mclennan.edu/bookstore/

Methods of Teaching and Learning:

A variety of methods will be used in teaching United States History I, including the use of lecture, discussion, written assignments and various projects. Student assessment will include objective exams, readings of primary and secondary sources, discussions, subjective and objective essays, projects and portfolios. These measures will assess critical thinking, communication, social responsibility and personal responsibility. A departmental rubric may be used to assess different aspects of the course objectives.

Course Objectives and/or Competencies:

Critical Thinking: Through lecture and a variety of objective strategies, students will be assessed on critical thinking ability. Objective examinations will specifically be used to assess critical thinking. Other assessment vehicles may include essays, portfolios, primary source objective exams, and presentations.

Communication: Measures such as objective tests, written assignments, discussions, portfolios and presentations may be used to measure the student's ability to communicate.

Social Responsibility: Because the teaching of history involves evoking examples of successes and failures in social responsibility, and the continual importance of this issue politically and personally today, social responsibility naturally is emphasized. Assessment measures may include readings, primary document exams, discussions, projects and essays.

Personal Responsibility: Because the teaching of history also involves evoking examples of successes and failures in personal responsibility, and the consequences that personal choices can have, personal responsibility is also naturally emphasized. Assessment measures may include participation, readings, primary document exams, discussions, projects and essays.

Course Outline or Schedule:

F2F= Face to Face meeting		OL= class is online that day	
	Topics		Readings
Week 1	Course policies; Discovery, Exploration		Foner, Chapter 1;
January 11: F2F	of the Americas		
Jan 13: OL	Both days will have identical co necessary		
Week 2	The English Colonies		Foner, Chap. 2
Jan 20: F2F	-		_
Week 3	America and the European Empires		Foner, Chap. 3 & Chap. 4
Jan 25: OL			(115-136)
Jan 27: F2F			
Week 4	Revolution and Indepen	dence	Foner, Chap. 5
February 1: OL	_		_

Feb 3: F2F					
The podcas	ts for the remainder of Chap. 5 will be releas	sed on Friday, Feb 5.			
Week 5	American Revolution				
Feb 8: F2F	Feb 8: Tutorial Meeting (Q&A) only				
Feb 10: OL	Feb 10: Exam 1 (online)				
If you did not do well on Exam 1, the time to take action is NOW. Waiting until the book					
quiz or the next ex	am or Week 14 of the course to make chang	es will be too late.			
Week 6	A New Order in Time	Foner, Chaps. 6 & 7			
Feb 15: OL					
Feb 17: F2F					
Week 7	From Revolution to Constitution				
February 22: OL	Feb 24 is the final scheduled F2F lecture				
Feb 24: F2F	of the semester				
	Threshold Requirement for Blended Instruction				
Class Meetings Required under Law = 5; Class Meetings Held= 7					
	transition to online for the remainder of the S	1 0			
Week 8	Early Days of the Republic	Foner, Chap. 8			
March 1: OL	March 3: Battle of New Orleans Quiz				
March 3: OL	(online)				
	Spring Break March 8-12				
Week 9	The End of Good Feelings	Foner, Chap. 10 (280-			
March 15: OL	& the Age of Jackson	304)			
March 17: OL					
	for the remainder of Chap. 10 will be release	d on Friday, March 19.			
Week 10	The Age of Jackson, cont'd				
March 22: F2F	March 22: Tutorial Meeting (Q&A) only				
March 24: OL	March 24: Exam 2 (online)				
Week 11	Slavery & Abolitionism	Foner, Chap 4 (104-115);			
March 29: OL	March 31: Tutorial Meeting (Q&A) only	Chaps. 11 & 12			
March 31: F2F					
Week 12	"Gone to Texas," US-Mexico War,	Foner, Chap. 10 (304-			
April 5: OL	Compromise of 1850	306); Chap. 13			
April 7: OL					
Week 13	The Impending Crisis				
April 12:OL	Civil War				
April 14: F2F	April 14: Tutorial Meeting (Q&A) only				
Week 14	April 19: What They Fought For Quiz	Foner, Chap. 14			
April 19: OL	(online)				
April 21: OL	When Georgia Howled Video & Extra				
Tri 1	Credit Quiz (online, April 21-23)	1 Frider A '100			
	for the remainder of Chap. 14 will be release				
Week 15	Civil War	Foner, Chap. 14			
April 26: OL	April 28: Tutorial Meeting (Q&A) only				
April 28: F2F	April 28: Final Day for Extra Credit				

April 28: Final Day for Makeups

Final Exam: Time to be determined between May 1 and May 4, 2021

Course Grading Information:

Assessment	Details	% of Course Grade
Exam 1	 50+ questions taken from the study guide Question types: multiple choice, true/false Content: Foner, <i>Give Me Liberty</i>, chapters 1-5 Exam date listed in Instructor Plan / schedule 	
Exam 2	 50+ questions taken from the study guide Question types: multiple choice, true/false Content: <i>Give Me Liberty</i>, chapters 6-8, 10 Exam date listed in Instructor Plan / schedule 	000/
Book Quizzes (2)	 20 questions taken from the study guide Question types: multiple choice Book Quiz 1: Battle of New Orleans Book Quiz 2: What They Fought For Quiz dates listed in Instructor Plan / schedule These two grades will be averaged and count as one exam grade 	90%
	 The lowest grade of Exam 1, Exam 2 or the Book Quiz Average will be dropped The remaining grades will be added to the final exam Extra Credit points will be added only to exams or quizzes 	
Final Exam	 50+ questions taken from the study guide Question types: multiple choice, true/false Content: <i>Give Me Liberty</i>, chapters 11-14 Exam date listed in Instructor Plan / schedule 	
Class Participation	 2-5 question quizzes given weekly, except during exam / book quiz weeks. Question types: multiple choice, true/false Based on that week's lectures/podcasts. These can also be used to track attendance. 	10%
Course Grade	• 2 highest grades of Exam 1, Exam 2 or the Book Quiz Average will be added to the final exam, extra credit and the class participation grade to calculate the course grade.	100%

Extra Credit Work: There will be opportunities to earn extra credit. The assignments and due dates are posted on Brightspace.

Late Work, Attendance, and Make Up Work Policies:

Makeup exams and quizzes will be available for students who have missing grades on the dates posted in the course schedule.

Class Attendance Policy:

As this is a Blended / Hybrid Course, once we reach the online portion, attendance will be taken by completion of the Class Participation Quizzes posted in the latter half of each week. The quiz will available for 24-48 hours and will take no more than 10 minutes to complete. This will also constitute your Class Participation grade. If you do not take the quiz, you will be counted absent for the week.

Student Behavioral Expectations or Conduct Policy:

- 1. *No mask, no class.* You will not be allowed to into class without proper PPE and counted absent. If you do not meet the daily health assessment guidelines do not come to class or you will be asked to leave.
- 2. **This is a** *College Class*.. You will receive the grade you earn—and this grade will be a permanent entry on your college transcript.
- 3. **Attitude and conduct are part of** *your* **grade**. If you cannot pay attention, stay awake and make an effort to absorb the class material, your chances of succeeding in this course are poor. Nothing on Facebook, Twitter or Youtube will be on the exams.
- 4. **Ask for help if you need it.** You can understand anything if it is explained to you properly.
- 5. **Attendance is required.** MCC policy requires you be removed from the class if you have more than seven (7) unexcused absences. There is also a participation threshold to meet regardless of attendance. Being late to class twice will count as an absence.
- 6. You will use your **MCC email account.** You are responsible for the contents of all class emails, announcements and all the content on the course Brightspace website.
- 7. **In Class Absences:** if students cannot disengage from Social Media or remain awake for the duration of class, the instructor reserves the right to count them absent for the day. This also applies to doing work for other classes. This will apply to the 8-absence limit allowed by MCC and could lead to being dropped from the course.
- 8. *Cheating* in any form will result in a zero (0) for that grade item; additional disciplinary action may be taken according to the policy outlined in the student handbook. Zeros (0) resulting from cheating offenses *cannot* be dropped.
- 9. Students are prohibited from eating in the classroom; this is division policy.

Course Academic Integrity Statement:

All students who enroll in this course are subject to a **zero-tolerance standard** for cheating and plagiarism. Remaining in the course implies consent to this policy. Consult the policy (see link above) to see what MCC defines as *cheating* and *plagiarism*—it is your responsibility to know and ignorance is not a defense. Cheating and/or plagiarism will result in a grade of zero (0) for the grade item and all additional penalties listed in MCC's guidelines will be implemented as detailed on the website. **Cheating** includes giving or receiving help on in-class exams or quizzes and turning in work that is significantly similar to that of another student. **Plagiarism** is defined as using specific information or material taken from published works and claiming it as one's own. This includes not citing sources or quotations. It does not apply to general facts; for

example, that the Battle of Chancellorsville took place in 1863. Any instances of suspected plagiarism will be referred, on appeal, electronically to the *Turnitin* website for final adjudication—the findings in that instance will be final and the matter will be closed *sine die*. Zeros (0) resulting from cheating or plagiarism violations *cannot* be dropped from the grade calculations. Also, a FERPA release does not give others the ability to intervene or advocate on your behalf—you as the student must answer for and defend your actions *alone*. Finally, the instructor reserves the right, if the nature of the offense is egregious, to give the student or students involved a cumulative course grade of **F**. For Dual Credit Students, that will constitute a cumulative numerical grade of **10**.

* Click Here for the MCC Academic Integrity Statement

(www.mclennan.edu/academic-integrity)

The link above will provide you with information about academic integrity, dishonesty, and cheating.

* Click Here for the MCC Attendance/Absences Policy

(https://www.mclennan.edu/highlander-guide/policies.html)

Click on the link above for the college policies on attendance and absences. Your instructor may have additional guidelines specific to this course.

* You will need to access each link separately through your Web browser (for example: Mozilla Firefox, Chrome, Microsoft Edge or Safari) to print each link's information.



ACADEMIC RESOURCES/POLICIES

Student Support/Resources:

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at http://www.mclennan.edu/campus-resource-guide/

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources or want to explore strategies for balancing life and school, we encourage you to contact a success coach by calling (254) 299-8226. Students can visit the Completion Center Monday-Friday from 8 a.m.-5 p.m. to schedule a meeting with a success coach and receive additional resources and support to help reach academic and personal goals. Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff based on household size. Text (254) 870-7573 to schedule a pantry appointment. The Completion Center and pantry are located on the Second Floor of the Student Services Center (SSC).

MCC Foundation Emergency Grant Fund:

Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an emergency grant fund that may be able to assist you. Please go to https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html to find out more about the emergency grant. The application can be found at

https://www.mclennan.edu/foundation/docs/Emergency Grant Application.pdf.

Minimum Technical Skills:

Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

Backup Plan for Technology:

In the event MCC's technology systems are down, you will be contacted/notified through your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

* Click Here for the Minimum System Requirements to Utilize MCC's D2L|Brightspace (https://www.mclennan.edu/center-for-teaching-and-learning/Faculty%20and%20Staff%20Commons/requirements.html)
Click on the link above for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

Email Policy:

McLennan Community College would like to remind you of the policy (http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are expected to read and, if needed, respond in a timely manner to college emails.

Instructional Uses of Email:

Faculty members can determine classroom use of email or electronic communications. Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication method is to be used and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with her/his students, it should be reflected in the course syllabus and information should be provided for the preferred form of communication.

Email on Mobile Devices:

The College recommends that you set up your mobile device to receive McLennan emails.

Forwarding Emails:

You may forward the emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may become lost or placed in junk or spam filters.

Accommodations/ADA Statement

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. Instructors should not provide accommodations unless approved by the Accommodations Coordinator. For additional information, please visit mclennan.edu/disability.

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

disabilities@mclennan.edu 254-299-8122

Room 319, Student Services Center

* Click Here for more information about Title IX

(www.mclennan.edu/titleix)

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the Title IX Coordinator at

titleix@mclennan.edu or by calling Dr. Drew Canham (Chief of Staff for Equity & Inclusion/Title IX) at 299-8645. Individuals also may contact the MCC Police Department at 299-8911 or the MCC Student Counseling Center at MCC by calling 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student or employee may report sexual harassment anonymously by visiting the following website: http://www.lighthouse-services.com/mclennan/.

McLennan's Title IX webpage (http://www.mclennan.edu/titleix/) contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence.

* You will need to access each link separately through your web browser (for example Mozilla Firefox, Chrome, Microsoft Edge, or Safari) to print each link's information.