McLennan

COMMUNITY

COLLEGE

WACO, TEXAS

COURSE SYLLABUS

AND

INSTRUCTOR PLAN

VTHTL 2439.75

VETERINARY NURSING

Dennis A. Clark DVM

NOTE: This is a 16-week course.
NOTE: This is a Blended/Hybrid course.

Course Description:
Capstone course requiring integration of course work in the field of veterinary technology. (Capstone)
Semester Hours: 4 (3 lec/3 lab)

Prerequisites and/or Corequisites:
No grade lower than a C in any VTHT course and approval of program director.

Course Notes and Instructor Recommendations:
This course is fast-paced. You are **STRONGLY** encouraged to seek help early in this course.
DO NOT wait until the end of the semester to try to raise your grades; **YOU WILL FAIL IF YOU PROCRASTINATE**. All of your instructors will help you with this course, and if you have any questions or problems, please to come to us at once for assistance.

Instructor Information:
Instructor Name: Dennis A. Clark DVM
MCC E-mail: dclark@mclennan.edu
Office Phone Number: (254) 299-8771
Office Location: VT #125
Cell - (254) 715-3258- **DO NOT call after 2100hrs or before 0700hrs.**   If texting, please identify your name in the text.
Email or text is the preferred method to contact me. It is essential that you have a fully functioning email account and that you check it often. This is the primary way that I communicate to the class as a group. Emails will be replied to during regular College business hours.

Office Hours:
Monday: 1300-1600 hrs
Tuesday: 1200-1500 hrs
Wednesday: 1300-1600 hrs
Thursday: None
Friday: By appointment

Required Text & Materials:
Clinical Textbook for Veterinary Technicians, 9th Ed
Joanna M. Bassert, Angela D. Beal, Oreta M. Samples
Publisher: Saunders/Elsevier
ISBN: 978-0-323-39461-1

Mosby's Comprehensive Review for Veterinary Technicians, 5th Edition
Monica M. Tighe & Marg Brown,
Publisher: Elsevier

ISBN: 978-0-323-59615-2

Case Studies in Veterinary Technology, 1st Edition
Jody Rockett & Chani Christensen,
Publisher: Rockett House Publishing
ISBN: 9780615435053

MCC Bookstore Website: http://www.mclennan.edu/bookstore/

Methods of Teaching and Learning:
Students will study topics specific to the nursing care of animals in the clinical setting. Large animal, small animal and exotic animal nursing will be discussed. The laboratory will provide experience in implementation of the topics covered online. Successful completion of this course will be based on knowledge of the assigned reading materials, online and discussion materials, laboratory practice, homework assignments, and instructor-generated examinations. Assignments should be completed **prior** to coming to class. Online material will reinforce assigned reading materials and add new information. Laboratory is designed to reinforce online material and to provide practice for individual techniques.

Course Objectives and/or Competencies:
The goal of this course is to provide the student with a working, practical competency in the nursing care of animals. The course will also serve as a review of material covered previously in the study of veterinary technology. As such, this course will be the capstone course for second year veterinary technology students.

Course Outline or Schedule:
Lecture Schedule: The following is the lecture schedule by week. This schedule is subject to change at the instructor's discretion. Chapters are out of McCurnin's 8th edition.
1. Chapter 26 Emergency and Critical Care Nursing
2. Chapter 26 Emergency and Critical Care Nursing
3. Chapter 25 Fluid Therapy and Transfusion Medicine
4. Chapter 36 Dentistry
5. Chapter 36 Dentistry
6. Chapter 30 Pain Management
7. Chapter 18 Diagnostic Sampling and Therapeutic Techniques
8. Chapter 11 Animal Reproduction (Theriogenology)
9. Chapter 19 Small Animal Medical Nursing
10. Chapter 19 Small Animal Medical Nursing
11. Chapter 20 Large Animal Medical Nursing
12. Chapter 22 Neonatal Care of Puppy, Kitten, and Foal
13. Chapter 27 Toxicology

14. Chapter 21 Veterinary Oncology
15. Chapter 37 Geriatric and Hospice Care: Supporting the Aged and Dying & Chapter 38 The Human-Animal Bond, Bereavement, and Euthanasia

LaboratorySchedule: The following is the laboratory schedule by the week. This schedule is subject to change at the instructor's discretion. Chapters are out of McCurnin's 8th edition.

1. CPCR/ACLS
2. Cardiology and Critical Care Techniques
3. Fluid Therapy and Transfusions
4. Dental Radiography
5. Dentistry
6. Dentistry
7. Dentisrty
8. Dentisrty
9. **MIDTERM EXAM**
10. Medical Nursing Techniques and Reproductive/Urinary Techniques, Neurological examinations and Toxicology
11. Large Animal Nursing Techniques
12. Ag Invitational
13. Toxicology; Chapter 28 Wound Management and Bandaging
14. Orthopedic Instruments & Procedures, Ophthalmic procedures, and Otic Procedures
15. Euthanasia and End of Life, Chapter 24 Physical Therapy, Rehabilitation, and Alternative Medical Nursing

Course Grading Information:

LECTURE EXAMS: Lecture exams are objective and subjective in format, i.e., mostly essay or short answer in format with multiple choice, true/false and fill-in-the-blank questions as well. The exams will be worth approximately 100 points. The exams may contain questions from the class assignments and labs. There will be 4 lecture exams during this course.

FINAL EXAM: A comprehensive exam, covering information from the entire veterinary technology curriculum, will be given. This exam will be worth 300 points. **YOU MUST PASS BOTH THE FINAL LECTURE EXAM AND THE FINAL LAB EXAM WITH AT LEAST A 75% IN ORDER TO PASS THE COURSE.**

VTNE STUDY GUIDE HOMEWORK: You will be give weekly assignments in your Mosby's Comprehensive Review for Veterinary Technicians. This home work will be turned weekly and will be worth 200 points of your grade.

LABORATORY EXAMS: All laboratory exams will be fill in the blank or you will be given a task to complete. There will be 2 laboratory exams worth 100 points each. The final lab exam will be comprehensive over the entire veterinary technology curriculum. **YOU MUST PASS BOTH THE FINAL LECTURE EXAM AND THE FINAL LAB EXAM WITH AT LEAST A 75% IN ORDER TO PASS THE COURSE.**

WEEKLY QUIZ: There will be a quiz given online weekly. This quiz will cover reading material for that week's lecture. Each quiz will be worth 10 to 20 points.

PROFESSIONAL GRADE: Your professional grade is based on laboratory participation, SOAPING & charting your patients, performing the required kennel duty, being punctual to class lab and your assigned duties, being prepared for class lab and your assigned duties, and completion of all tasks assigned. This grade is worth 600 points of your final grade (1/4 of your total grade).

Think of your Professional Grade as being paid for your work in a clinic. You are now working for MCC Veterinary Clinic, and your instructors are your employers. If you do all the assigned work, are on time, dressed and prepared professionally, you will receive all of your paycheck (600 points); however, if you are not on time, did not complete your assignments, are not dressed or prepared professionally, your pay **WILL BE** docked (ie. points will be deducted). Participation with the Extraco Event Center CDE Event contest is **MANDATORY.** Failure to participate will result in 150 points being deducted from your Professional grade. **CDE CONTEST, WED. April 7th All veterinary technology students (and veterinary assisting students), are required to participate.** All of the instructors in Veterinary Technology WILL have a say in your professional grade.

PAPER/ ESSAY: A paper is required to be completed and turned in by **Tuesday April 27th.** This paper should discuss **The Essentials of Veterinary Nursing**. Particular attention should be given to critical care nursing. This paper is worth 100 points of your total grade. This paper must be typed and double spaced. Handwritten papers will not be accepted. The Essay must be turned in by the assigned due date by electronic means such as email or BrightSpace. **All work submitted must be in Microsoft Word or PDF; Google documents WILL NOT be accepted.** Late submissions will NOT be accepted. Computers are available for use in the Vet Tech Library room and in the Main Campus Library. Include a Works Cited page in your paper that includes at least 3 sources. Only one (1) source can be in a digital format (website, email, television, video, etc.). The other source needs to come from a journal, book or other printed material. For more information on how to document your sources in MLA style, go to this website: **http://www.english.uiuc.edu/cws/wworkshop/writer_resources/citation_styles/mla/mla.htm #authors**.

GRADING: The course grade will be comprised of:

Lecture examinations	400 points
Final comprehensive lecture examination	300 points
VTNE study guide homework	200 points
Laboratory exams	200 points
Weekly quiz	200 points
Professional grade	600 points
Paper	100 points
TOTAL:	**2000 points**

You must PASS the Final Comprehensive Exam AND the Final Comprehensive Lab Exam with at least a 75% to pass this course! If you DO NOT pass this class, you will not be able to continue in the Veterinary Technology Program and you will not be able to graduate. There will be NO RETAKES for the final exams.

Grading scale: 2000 - 1840 points……...A
                     1839.9 – 1700 points……B
                     1699.9 – 1600 points……C
                     1599.9 – 1500 points……D
                     1499.9 points and below...F

Late Work, Attendance, and Make Up Work Policies:

As stated in the Student attendance policy: Students will be permitted to make up class work and assignments missed due to absences caused by **(1)** authorized participation in official College functions, **(2)** personal illness, **(3)** an illness or a death in the immediate family, **(4)** the observance of a religious holy day, or **(5)** required military service. Also, the instructor has the prerogative of determining whether a student may make up work missed due to absences for other reasons. It is the student's responsibility to inform the instructor of the reason for an absence and to do so in a timely fashion. If the student misses an exam he/she will be allowed to make up the missed exam ONLY IF the absence is caused by one of the 5 causes listed above. Personal illnesses will require a doctor's note before you can make up any missed exams or work. Make up exams and assignments may be Essay in nature. The professor may require make up exams be taken at the MCC Testing Center. Missed labs will be made up by scheduling time outside of class with the instructors.

Student Behavioral Expectations or Conduct Policy:

A. **Cheating will not be tolerated in this course**. This includes copying answers from another students paper, turning in work that is not your own or copying anything from another source without appropriate credit given to the original author**. If suspected, a grade of "0" will be given on the first occurrence and the second occurrence will lead to an "F" in the course and dismissal from the program.**

B. **Please turnoff or silence all cellular phones and place them inside the cell phone basket when entering the classroom or laboratory.** The devices are disturbing to your fellow classmates and instructor. If you are expecting an important call, then please inform the instructor ahead of time. **Any phones going off in class will result in a 0 (F) for the day.**

C. This course is taught on the basis of mutual respect. I respect your desire to learn the material and will do my best to present it in a way to facilitate learning. You need to respect the classroom environment, your fellow students and the instructor.

D. In order to ensure students arrive on time for class, please note that effective for Spring 2020, the classroom instructor will be locking the classroom door **5 minutes** after class begins. If a student arrives late and the door is locked, please know that the

student will NOT be allowed in the classroom and will be counted absent for that class period. If a student leaves the classroom during the class (for anything other than an emergency)-such as becoming ill, or specific phone calls-for example a sick child, doctor's office, etc.-they will NOT be allowed to return to the classroom. Personal needs need to be taken care of between classes.

For classes (either lecture or labs), that last more than the approximate 50 minute period, a tardy student may be allowed into that class when the class takes a scheduled break or at the instructors discretion if scheduled breaks are not practical.

This policy is to help diminish disruption of the class, and to help ensure student safety while in the classroom.

ATTENDANCE AND DRESS CODE: Attendance at all class lectures and labs is *required and is essential* to your success in this course. Attendance may be taken by, but not limited to, any of the following measures: roll call, quiz, vocabulary word, and/or survey. **You must wear closed-toe non-slip shoes at all times for lecture and lab.** **Students may wear the following to class:**

Jeans (clean with no holes, no rips and no tears)   Scrub pants   Dress slacks
       Scrub top   MCC Vet Tech Polo shirt

The following is prohibited and will result in being dismissed from class for the day, being marked as absence, and a grade of 0 (F) for the day:

Open toed shoes   Shorts Capri Pants   Short skirt or kilt
T- Shirt   Sleeveless shirt   Facial Piercings (one 1 earring allow in each ear)
       Any distractive/suggestive clothing, piercing, or body art.

Visible tattoos and body jewelry (other than earrings confined to the lobes – 1 per ear) are required to be covered up or removed, respectively, when in lecture or laboratory sessions at the Veterinary Technology facility, field trips, class trips to shelters or veterinary facilities, and at all times during your practicum. Disruptive hair styles are discouraged. Acceptable hair colors fall under the normal range of natural color.

PHOTOGRAPH & SOCIAL MEDIA POLICY

No pictures maybe taken during this class of other people including instructors and students, patients, exams, tests, homework, or instructional models without the express written consent of the instructor(s) of this class. **Any sharing of photographs of this class on ANY social media**

sites is strictly forbidden. No statements that would be considered inflammatory or derogatory towards another student, instructor, or client will not be allowed on social media. **VIOLATION OF THIS POLICY WILL RESULT IN AUTOMATIC FAILURE OF THIS CLASS.**

Professional Expectations

1. All students will dress per Veterinary Technology Professional Dress Code. This is in both the Veterinary Technology Handbook and your syllabus.

2. There will be no profane or vulgar language used at MCC Veterinary Technology. This includes outside of the classroom, during kennel duty, or on field trips.

3. Students will be on time. Tardiness is unacceptable. This includes class, field trips, and kennel duty.

4. Students will be polite and courteous to the public, other students, MCC staff, and MCC faculty.

5. The social media policy for MCC Veterinary Technology will be **strictly** adhered to by all students.

6. There will be no abusive behavior (physical or verbal) towards people, animals, cadavers, supplies, or equipment.

7. All veterinarians will be addressed as Doctor with their last name used:

   Example – I am Dr. Clark

   All technicians will be addressed as Mr., Ms., or Mrs.

   Example – Mrs. Allen

8. Students will clean all laboratory areas at the end of class and will not leave until all lab space, surfaces, equipment, and supplies are properly cleaned, disposed of, or put back in proper working order.

9. Any cheating, stealing, or dishonesty can and will result in dismissal from the program.

10. Students will have all kennel duties, assignments, and other assigned tasks completed on time.

The Veterinary Technician's Oath

"I solemnly dedicate myself to aiding animals and society by providing excellent care and services for animals, by alleviating animal suffering, and promoting public health.

I accept my obligations to practice my profession conscientiously and with sensitivity, adhering to the profession's Code of Ethics, and furthering my knowledge and competence through a commitment to lifelong learning."

* Click Here for the MCC Academic Integrity Statement
(www.mclennan.edu/academic-integrity)
The link above will provide you with information about academic integrity, dishonesty, and cheating.

* Click Here for the MCC Attendance/Absences Policy
(https://www.mclennan.edu/highlander-guide/policies.html)
Click on the link above for the college policies on attendance and absences. Your instructor may have additional guidelines specific to this course.

* *You will need to access each link separately through your Web browser (for example: Mozilla Firefox, Chrome, Microsoft Edge or Safari) to print each link's information.*

McLennan
C O M M U N I T Y
C O L L E G E

ACADEMIC RESOURCES/POLICIES

Student Support/Resources:
MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at http://www.mclennan.edu/campus-resource-guide/

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources or want to explore strategies for balancing life and school, we encourage you to contact a success coach by calling (254) 299-8226. Students can visit the Completion Center Monday-Friday from 8 a.m.-5 p.m. to schedule a meeting with a success coach and receive additional resources and support to help reach academic and personal goals. Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff based on household size. Text (254) 870-7573 to schedule a pantry appointment. The Completion Center and pantry are located on the Second Floor of the Student Services Center (SSC).

MCC Foundation Emergency Grant Fund:
Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an emergency grant fund that may be able to assist you. Please go to https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html to find out more about the emergency grant. The application can be found at https://www.mclennan.edu/foundation/docs/Emergency_Grant_Application.pdf.

Minimum Technical Skills:
Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

Backup Plan for Technology:
In the event MCC's technology systems are down, you will be contacted/notified through your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

* Click Here for the Minimum System Requirements to Utilize MCC's D2L|Brightspace (https://www.mclennan.edu/center-for-teaching-and-learning/Faculty%20and%20Staff%20Commons/requirements.html)
Click on the link above for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

Email Policy:
McLennan Community College would like to remind you of the policy
(http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf) regarding college
email. All students, faculty, and staff are encouraged to use their McLennan email addresses
when conducting college business.

A student's McLennan email address is the preferred email address that college employees
should use for official college information or business. Students are expected to read and, if
needed, respond in a timely manner to college emails.

Instructional Uses of Email:
Faculty members can determine classroom use of email or electronic communications. Faculty
should expect and encourage students to check the college email on a regular basis. Faculty
should inform students in the course syllabus if another communication method is to be used
and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with her/his students, it should be
reflected in the course syllabus and information should be provided for the preferred form of
communication.

Email on Mobile Devices:
The College recommends that you set up your mobile device to receive McLennan emails.

Forwarding Emails:
You may forward the emails that come to your McLennan address to alternate email addresses;
however, the College will not be held responsible for emails forwarded to an alternate address
that may become lost or placed in junk or spam filters.

Accommodations/ADA Statement
Any student who is a qualified individual with a disability may request reasonable
accommodations to assist with providing equal access to educational opportunities. Students
should contact the Accommodations Coordinator as soon as possible to provide documentation
and make necessary arrangements. Once that process is completed, appropriate verification
will be provided to the student and instructor. Please note that instructors are not required to
provide classroom accommodations to students until appropriate verification has been provided
by the Accommodations Coordinator. Instructors should not provide accommodations unless
approved by the Accommodations Coordinator. For additional information, please visit
mclennan.edu/disability.

Students with questions or who require assistance with disabilities involving physical,
classroom, or testing accommodations should contact:
     disabilities@mclennan.edu
     254-299-8122
     Room 319, Student Services Center

* Click Here for more information about Title IX
(www.mclennan.edu/titleix)
We care about your safety, and value an environment where students and instructors can
successfully teach and learn together. If you or someone you know experiences unwelcomed
behavior, we are here to help. Individuals who would like to report an incident of sexual
misconduct are encouraged to immediately contact the Title IX Coordinator at

titleix@mclennan.edu or by calling Dr. Drew Canham (Chief of Staff for Equity & Inclusion/Title IX) at 299-8645. Individuals also may contact the MCC Police Department at 299-8911 or the MCC Student Counseling Center at MCC by calling 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student or employee may report sexual harassment anonymously by visiting the following website: http://www.lighthouse-services.com/mclennan/.

McLennan's Title IX webpage (http://www.mclennan.edu/titleix/) contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence.

* *You will need to access each link separately through your web browser (for example Mozilla Firefox, Chrome, Microsoft Edge, or Safari) to print each link's information.*