



WACO, TEXAS

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**COURSE SYLLABUS  
AND  
INSTRUCTOR PLAN**

**Stagecraft I  
DRAM - 1330 - 01**

**Kelly Parker**

**NOTE: This is a 16-week course.**

**COVID 19 Notice:**

McLennan Community College is committed to providing you with every resource you need to reach your academic goals including your safety. We will continue to monitor the evolving situation with COVID 19 and adjust our safety guidelines to make sure we offer a safe environment for you and our faculty. Please make sure to consult your faculty and the MCC website at <https://www.mclennan.edu/crisis-management/coronavirus-updates/index.html> on any changes to these guidelines.

**Course Description:**

Introduces the theories and practices of technical theatre design and construction through lecture and practical application. Required of theatre majors. Semester Hours 3 (3 lec/3 lab)

**Prerequisites and/or Corequisites:** None

**Course Notes and Instructor Recommendations:**

Activities in this course require working with power tools, machinery, carpentry tools, and stage lighting equipment. This course requires both a great deal of physical effort all with mental fortitude.

**Instructor Information:**

Instructor Name: Kelly Parker

MCC E-mail: [kparker@mclennan.edu](mailto:kparker@mclennan.edu)

Office Phone Number: 254.299.8177

Office Location: FA 105E

Office/Teacher Conference Hours: 12 PM - 2 PM, M-F, or by appointment

Other Instruction Information:

**Required Text & Materials:**

Title: None. Reading will be assigned and provided during the course.

**MCC Bookstore Website:** <http://www.mclennan.edu/bookstore/>

**Methods of Teaching and Learning:**

Students will complete all required reading, quizzes, exams, skill tests, projects, and other activities. Each student must fulfill a minimum of 48 production crew hours per semester for theatre department productions. Class discussions will be a forum for students to share ideas and insights into the nature of their exploration of theatre. Assigned readings will supplement the student's knowledge of the practices of stagecraft. Discussions, quizzes, tests, play reviews, possible graded written assignments, and PARTICIPATION/ATTENDANCE will measure student progress.

**Course Objectives and/or Competencies:**

Stagecraft addresses the general principles of the planning, preparation, organization, and execution of the technical aspects of theatrical presentation. Students will master the fundamentals of specialized technology and theory as it applies to the theatre, including color, electricity, acoustics, and design theory. Students will develop fundamental skills in executing technical ideas through sketching, drafting, painting, and construction.

**Course Outline or Schedule:**

Week 1	Unit 1, Tools and safety training
Week 2	Unit 2, Tools and organizational structure.
Week 3	Unit 3, Rigging and Stage Lighting
Week 4	Chapter 5, Stage Lighting
Week 5	Chapter 6, Stage Lighting
Week 6	Scenic Painting Intro
Week 7	Scene Painting
Week 8	Scene Painting
Week 9	Scenery Construction
Week 10	Scenery Construction
Week 11	Scenery Construction
Week 12	Scenery Construction
Week 13	Scenery Construction
Week 14	Painting Projects
Week 15	Painting Projects
Week 16	Final Exam Project, Production History

**Course Grading Information:**

Daily Assignments (**10% of total grade**): These will consist of a short, in-class assignments that will be collected at the end of class for evaluation.

Quizzes and Exams (**40% of grade**): Quizzes and Examinations will be assigned over classroom readings and discussions. At least 2 class periods notice will be given for exam while no notice will be required for quizzes.

Projects (**20% of total grade**): 2 major projects will be due at separate times throughout the semester. Project details will be presented later.

Crew Performance (**20% of total grade**): Students quality of work, attitude, and attendance will be evaluated and tracked during crew hours. Crew hours provide an opportunity to apply the techniques and ideas discussed in class.

Class Participation/Attendance/Discussions (**10% of total grade**): Students will discuss various elements of theatrical stage construction. Class attendance is crucial to the understanding and retention of classroom concepts and their practical application.

All written material must be typed, double spaced and stapled. Margins should be 1 inch on all sides, including the top; use 12-point type. Enclose a cover sheet with all assignments, but do not submit assignments in any type of folder or plastic cover.

**Grading Scale:**

Daily Assignments	10% of grade
Quizzes and Exams	40% of grade
Projects	20% of grade
Crew/Lab Performance	20% of grade
Class Participation/Attendance/Discussions	<u>10% of grade</u>
	<b>100% of total grade</b>

All grades: 90-100=A, 80-89=B, 70-79=C, 60-69=D, 59 and below=F

**Late Work, Attendance, and Make Up Work Policies:**

Students are expected to be in class every day and on time. Much of what will be discussing each week cannot be learned (or “made up”) by any other means except during each class. Plagiarism or cheating of any kind will have serious consequences and may result in a failing grade. Written assignments must be neatly typed, free of grammatical mistakes, spelling,

etc. College-level writing is expected. Due dates will be announced at the beginning of the semester.

Course work will not be accepted past the due date. If you know you will have a conflict meeting a deadline, please discuss this with the instructor ahead of time.

**Student Behavioral Expectations or Conduct Policy:** Students will approach the artistic nature of technical theatrical practices with respect and professionalism; immaturity, and rudeness will not be tolerated. Safety always comes first, proper crew and shop attire should be always worn, if not, the student will be asked to leave the shop and unable to participate in activities.

\* **[Click Here for the MCC Attendance/Absences Policy](https://www.mclennan.edu/highlander-guide/policies.html)**

**(<https://www.mclennan.edu/highlander-guide/policies.html>)**

Click on the link above for the college policies on attendance and absences. Your instructor may have additional guidelines specific to this course.

# McLennan C O M M U N I T Y C O L L E G E

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## ACADEMIC RESOURCES/POLICIES

### **Accommodations/ADA Statement:**

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. For additional information, please visit [www.mclennan.edu/disability](http://www.mclennan.edu/disability).

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

[disabilities@mclennan.edu](mailto:disabilities@mclennan.edu)

254-299-8122

Room 319, Student Services Center

### **Title IX:**

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the Title IX Coordinator at [titleix@mclennan.edu](mailto:titleix@mclennan.edu) or by calling Dr. Drew Canham (Chief of Staff for Diversity, Equity & Inclusion/Title IX) at (254) 299-8645. Individuals also may contact the MCC Police Department at 299-8911 or the MCC Student Counseling Center at MCC at (254) 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student or employee may report sexual harassment anonymously by visiting <http://www.lighthouse-services.com/mclennan/>.

Go to McLennan's Title IX webpage at [www.mclennan.edu/titleix/](http://www.mclennan.edu/titleix/). It contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence.

**Student Support/Resources:**

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at <http://www.mclennan.edu/campus-resource-guide/>

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources or want to explore strategies for balancing life and school, we encourage you to contact a Success Coach by calling (254) 299-8226 or emailing [SuccessCoach@mclennan.edu](mailto:SuccessCoach@mclennan.edu). Students may visit the Completion Center Monday-Friday from 8 a.m.-5 p.m. to schedule a meeting with a Success Coach and receive additional resources and support to help reach academic and personal goals. Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff based on household size. Text (254) 870-7573 to schedule a pantry appointment. The Completion Center and pantry are located on the Second Floor of the Student Services Center (SSC).

**MCC Foundation Emergency Grant Fund:**

Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an emergency grant fund that may be able to assist you. Please go to <https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html> to find out more about the emergency grant. The application can be found at [https://www.mclennan.edu/foundation/docs/Emergency\\_Grant\\_Application.pdf](https://www.mclennan.edu/foundation/docs/Emergency_Grant_Application.pdf).

**MCC Academic Integrity Statement:**

Go to [www.mclennan.edu/academic-integrity](http://www.mclennan.edu/academic-integrity) for information about academic integrity, dishonesty, and cheating.

**Minimum System Requirements to Utilize MCC's D2L|Brightspace:**

Go to <https://www.mclennan.edu/center-for-teaching-and-learning/Faculty-and-Staff-Commons/requirements.html> for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

**Minimum Technical Skills:**

Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

**Backup Plan for Technology:**

In the event MCC's technology systems are down, you will be notified via your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

**Email Policy:**

McLennan Community College would like to remind you of the policy (<http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf>) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are expected to read and, if needed, respond in a timely manner to college emails.

**Instructional Uses of Email:**

Faculty members can determine classroom use of email or electronic communications. Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication method is to be used and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with their students, it should be reflected in the course syllabus and information should be provided for the preferred form of communication.

**Email on Mobile Devices:**

The College recommends that you set up your mobile device to receive McLennan emails. If you need assistance with set-up, you may email [Helpdesk@mclennan.edu](mailto:Helpdesk@mclennan.edu) for help.

**Forwarding Emails:**

You may forward emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may be lost or placed in junk or spam filters.

**Disclaimer:**

The resources and policies listed above are merely for informational purposes and are subject to change without notice or obligation. The College reserves the right to change policies and other requirements in compliance with State and Federal laws. The provisions of this document do not constitute a contract.