



WACO, TEXAS

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**COURSE SYLLABUS  
AND  
INSTRUCTOR PLAN**

**INTRODUCTION TO EDUCATION  
EDUC 1301 F1**

**Dr. Deborah Focarile**

Note: This is an 8-week Online course

**COVID 19 Notice:**

McLennan Community College is committed to providing you with every resource you need to reach your academic goals including your safety. We will continue to monitor the evolving situation with COVID 19 and adjust our safety guidelines to make sure we offer a safe environment for you and our faculty. Please make sure to consult your faculty and the MCC website at <https://www.mclennan.edu/crisis-management/coronavirus-updates/index.html> on any changes to these guidelines.

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**Course Description:**

**EDUC 1301 – Introduction to Education:**

Explores the field of teaching as a professional career choice. Emphasizes personal awareness of interest, values, strengths, decision making, and occupational information. Provides students with opportunities to participate in field observations at all levels of P-12 schools with varied and diverse student populations.

Semester Hours 3

**Prerequisites and/or Corequisites:**

Semester Hours 3 (3 lec/1 lab)

**Course Notes and Instructor Recommendations:**

This course establishes both foundational and occupational insight into the world of teaching within the field of special populations

This course will provide the following:

Content information to undergraduates interested in a teaching career, especially within the various groups considered special populations.

Students with ample opportunities to observe teaching in action with the mandated 16 hours of observation.

Offer events to enrich the student's understanding of the various groups that compose a school's culture and climate among a multitude of distinct populations—cultural diverse, learning diverse and socio-economically diverse.

**Instructor Information:**

Instructor Name:	Dr. Deborah Focarile
MCC E-mail:	<a href="mailto:dfocarile@mclennan.edu">dfocarile@mclennan.edu</a>
Office Phone Number:	(254) 299-8784
Office Location:	CSC CDC D34
Office/Teacher Conference Hours:	Monday 11 – 1 pm Tuesday (online) 9 – 1 pm Wednesday 9-1 pm
	*Email is the best way to reach me

INTRODUCTION TO EDUCATION  
EDUC 1301 F1

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**Required Text & Materials:**

Title: Teachers, Schools, & Society (Loose-leaf book w/Connect Access Card)  
Author: Sadker  
Edition: Fifth Edition

[MCC Bookstore Website](#)

**Methods of Teaching and Learning:**

**Reading Assignments**

As you read in the etextbook provided through D2L/Brightspace after you log in with your code, there will be questions that pop up throughout the chapter to check for understanding. To earn all of the points for this assignment, you must complete the chapter and answer the questions that appear.

**Tests**

There will be three tests this semester. The tests will be short answer. You should complete your reading for the chapters prior to taking the test. There is no final exam.

**Observation**

Students are required to complete 16 hours of observation. You cannot receive a passing grade for this class without submitting documentation for at least 16 hours of observation.

**Course Objectives and/or Competencies:**

After completing this course, the successful student will be able to:

1. Identify factors that encourage education as a career choice
2. Describe the process to become a teacher
3. Describe opportunities in the teaching field
4. Develop a personal philosophy of educational
5. Describe the characteristics of a successful teacher and learning environment, including how a teacher's attitude can affect student outcomes
6. Discuss ethical and legal issues, as well as challenges teachers face
7. Be familiar with the TEKS

INTRODUCTION TO EDUCATION  
EDUC 1301 F1

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**Course Activities**

**Observation Hours (370 points)**

Students will complete at least 16 hours of observation in a classroom setting. **Failure to fully complete these mandatory observations will result in a non-passing grade and no credit for the course.**

**Tests (300 points)**

**Learn Smart Reading Activities (330 points)**

**Course Schedule:**

**Online classes begin each week on Monday and end on Sunday.**

Attendance will be based on the completion of the test on the due date.

Due Dates		Assignment
Due		Learn Smart Chapter 1 Learn Smart Chapter 2 Learn Smart Chapter 3 Learn Smart Chapter 4 Test 1 (Chapter 1-4)
Due		Learn Smart Chapter 5 Learn Smart Chapter 6 Learn Smart Chapter 7 Learn Smart Chapter 8 Test 2 (Chapters 5 - 8)
Due		Learn Smart Chapter 9 Learn Smart Chapter 10 Learn Smart Chapter 11 Test 3 (Chapters 9 - 11)
Due		Observation Hours Due

**Course Grading Information:**

Tests	3	100 Points Each	300	Points
Learn Smart Activities	11	30 Points Each	330	Points
Observation Hours Documentation			370	Points
<b>Total Points</b>			<b>1000</b>	<b>Points</b>

INTRODUCTION TO EDUCATION  
EDUC 1301 F1

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Final Grades will be awarded as follows:

Letter Grade	A	B	C	D	F
Total Points	1000 - 900	899 - 800	799 - 700	699 - 650	649 or Below

Cheating or the submission of work other than your own will not be tolerated.

**Please note: The mandated observations will total 16 hours. You must submit the verification form for these hours to receive credit. Without this documentation, no credit will be awarded for this course.**

**Late Work, Attendance, and Make Up Work Policies:**

The expectation is for work to be submitted complete and on time. **No late work will be accepted. This is NOT a self paced course.** You are expected to complete the work for each module during the time frame for that module. The deadlines for this course are absolute.

**Student Behavioral Expectations or Conduct Policy:**

*Describe the behaviors students are expected to demonstrate in class, lab, clinical, including dress policy and reference to the General Conduct Policy in the Highlander Guide. For example, "Students are expected to maintain classroom decorum that includes respect for other students and the instructor, prompt and regular attendance, and an attitude that seeks to take full advantage of the education opportunity."*

**[Click Here for the MCC Attendance/Absences Policy](https://www.mclennan.edu/highlander-guide/policies.html)**

**(<https://www.mclennan.edu/highlander-guide/policies.html>)**

Click on the link above for the college policies on attendance and absences. Your instructor may have additional guidelines specific to this course.

# McLennan C O M M U N I T Y C O L L E G E

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## ACADEMIC RESOURCES/POLICIES

### **Accommodations/ADA Statement:**

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. For additional information, please visit [www.mclennan.edu/disability](http://www.mclennan.edu/disability).

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

[disabilities@mclennan.edu](mailto:disabilities@mclennan.edu)

254-299-8122

Room 319, Student Services Center

### **Title IX:**

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the Title IX Coordinator at [titleix@mclennan.edu](mailto:titleix@mclennan.edu) or by calling Dr. Drew Canham (Chief of Staff for Diversity, Equity & Inclusion/Title IX) at (254) 299-8645. Individuals also may contact the MCC Police Department at 299-8911 or the MCC Student Counseling Center at MCC at (254) 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student or employee may report sexual harassment anonymously by visiting <http://www.lighthouse-services.com/mclennan/>.

Go to McLennan's Title IX webpage at [www.mclennan.edu/titleix/](http://www.mclennan.edu/titleix/). It contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence.

**Student Support/Resources:**

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at <http://www.mclennan.edu/campus-resource-guide/>

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources or want to explore strategies for balancing life and school, we encourage you to contact a Success Coach by calling (254) 299-8226 or emailing [SuccessCoach@mclennan.edu](mailto:SuccessCoach@mclennan.edu). Students may visit the Completion Center Monday-Friday from 8 a.m.-5 p.m. to schedule a meeting with a Success Coach and receive additional resources and support to help reach academic and personal goals. Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff based on household size. Text (254) 870-7573 to schedule a pantry appointment. The Completion Center and pantry are located on the Second Floor of the Student Services Center (SSC).

**MCC Foundation Emergency Grant Fund:**

Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an emergency grant fund that may be able to assist you. Please go to <https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html> to find out more about the emergency grant. The application can be found at [https://www.mclennan.edu/foundation/docs/Emergency\\_Grant\\_Application.pdf](https://www.mclennan.edu/foundation/docs/Emergency_Grant_Application.pdf).

**MCC Academic Integrity Statement:**

Go to [www.mclennan.edu/academic-integrity](http://www.mclennan.edu/academic-integrity) for information about academic integrity, dishonesty, and cheating.

**Minimum System Requirements to Utilize MCC's D2L|Brightspace:**

Go to <https://www.mclennan.edu/center-for-teaching-and-learning/Faculty-and-Staff-Commons/requirements.html> for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

**Minimum Technical Skills:**

Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

**Backup Plan for Technology:**

In the event MCC's technology systems are down, you will be notified via your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

**Email Policy:**

McLennan Community College would like to remind you of the policy (<http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf>) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are expected to read and, if needed, respond in a timely manner to college emails.

**Instructional Uses of Email:**

Faculty members can determine classroom use of email or electronic communications. Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication method is to be used and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with their students, it should be reflected in the course syllabus and information should be provided for the preferred form of communication.

**Email on Mobile Devices:**

The College recommends that you set up your mobile device to receive McLennan emails. If you need assistance with set-up, you may email [Helpdesk@mclennan.edu](mailto:Helpdesk@mclennan.edu) for help.

**Forwarding Emails:**

You may forward emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may be lost or placed in junk or spam filters.

**Disclaimer:**

The resources and policies listed above are merely for informational purposes and are subject to change without notice or obligation. The College reserves the right to change policies and other requirements in compliance with State and Federal laws. The provisions of this document do not constitute a contract.