

McLennan
C O M M U N I T Y
C O L L E G E

WACO, TEXAS

COURSE SYLLABUS
AND
INSTRUCTOR PLAN

Internship: Recording Arts Technology

MUSC 2286 01

COURSE SYLLABUS

Instructor

Brian Konzelman

NOTE: This is a 16-week course.

COVID 19 Notice:

McLennan Community College is committed to providing you with every resource you need to reach your academic goals including your safety. We will continue to monitor the evolving situation with COVID 19 and adjust our safety guidelines to make sure we offer a safe environment for you and our faculty. Please make sure to consult your faculty and the MCC website at <https://www.mclennan.edu/crisis-management/coronavirus-updates/index.html> on any changes to these guidelines.

AN EQUAL OPPORTUNITY INSTITUTION

Spring, 2022

Internship: Recording Arts Technology

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Course Description:

Practical, general workplace training supported by an individualized learning plan developed by the employer, college, and student. Presents the theory, concepts, and skills involving the tools, materials, equipment, procedures, regulations, laws, and interactions within and among political, economic, environmental, and legal systems associated with the workplace; demonstrate ethical behavior, safety practices, interpersonal and teamwork skills, appropriate verbal and written communications in the workplace. This course will emphasize the audio Recording industry.

Prerequisites and/or Co-requisites:

none

Course Notes and Instructor Recommendations:

Visit student interaction resources and helpful information at
<http://ranchstudio.com/MccStudents.htm>

Instructor Information:

Instructor Name: Brian Konzelman
MCC E-mail: bkonzelman@mcclennan.edu
Office Phone Number: 254-299-8231
Office Location: Performing Arts Center, 124
Office/Teacher Conference Hours: TBA

Required Text & Materials:

No textbook required.

MCC Bookstore Website: <http://www.mcclennan.edu/bookstore/>

Minimum Technical Skills:

Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

Methods of Teaching and Learning:

Lab exercises, recording projects, studio repair and troubleshooting, group and individual audio and recording activities.

Hands-on interaction and classroom activities in music production and recording studio operations designed to emulate actual working environments in the Audio production workplace.

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Course Objectives and/or Competencies:

Master the necessary skills to meet the requirements of a recording session.

Demonstrate the ability to produce recordings under defined guidelines.

Demonstrate the ability to engineer recordings under defined guidelines.

Demonstrate the ability to perform as an assistant engineer.

Demonstrate the ability to perform as a DAW operator on a variety of platforms and with differing software.

Demonstrate the ability to function as part of a recording team in a studio setting.

Demonstrate the ability to master and deliver audio recordings.

Demonstrate professional conduct.

Demonstrate expertise in performing live recordings.

Present demonstration recording projects to a group of peers.

(fourth semester) Capstone Project; assemble a demo of student's produced recordings including studio recording, 2 track live recording, and additional recordings of student's choice.

Course Outline or Schedule:

This class is designed to function as a workplace audio production facility. Students will work on a variety of recording projects individually and as teams, create finished projects, and presenting them to the other students. Includes management of shared resources, scheduling, maintenance, repair, and session procedures needed to succeed in the workplace.

Course Grading Information:

A student's grade will be the cumulative total of the following criteria:

70% Performance on the weekly projects and competencies and objectives.

30% Attendance, professional attitude and conduct, completion of the required 5 performance reviews, as evaluated by instructor's observation.

The grading scale used in this class is:

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A=90-100%
B=80-89%
C=70-79%
D=60-69%
F=BELOW 60%

Late Work, Attendance, and Make Up Work Policies:

Assignments for this course will be due at the time the instructor has outlined, and students should plan on completing these assignments as scheduled. Assignments handed in late may or may not be accepted at the instructor's discretion. Missed assignments will receive a grade of zero for that project.

Because of the technical nature of this course, tardiness or missed classes will seriously jeopardize your chances of success. If you experience a true emergency and must miss a class, contact the fine arts office. Your attendance will affect your grade as follows:

3 tardy = 1 absence

Accumulated absences will result in a proportional lowering of the student's grade.

Student Behavioral Expectations or Conduct Policy:

"Students are expected to maintain classroom decorum that includes respect for other students and the instructor, prompt and regular attendance, and an attitude that seeks to take full advantage of the education opportunity."

[Click Here for the MCC Attendance/Absences Policy](https://www.mclennan.edu/highlander-guide/policies.html)

(<https://www.mclennan.edu/highlander-guide/policies.html>)

Click on the link above for the college policies on attendance and absences. Your instructor may have additional guidelines specific to this course.

McLennan

C O M M U N I T Y

COLLEGE

ACADEMIC RESOURCES/POLICIES

Accommodations/ADA Statement:

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. For additional information, please visit www.mclennan.edu/disability.

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

disabilities@mclennan.edu

254-299-8122

Room 319, Student Services Center

Title IX:

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the Title IX Coordinator at titleix@mclennan.edu or by calling Dr. Drew Canham (Chief of Staff for Diversity, Equity & Inclusion/Title IX) at (254) 299-8645. Individuals also may contact the MCC Police Department at 299-8911 or the MCC Student Counseling Center at MCC at (254) 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student or employee may report sexual harassment anonymously by visiting <http://www.lighthouse-services.com/mclennan/>.

Go to McLennan's Title IX webpage at www.mclennan.edu/titleix/. It contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence.

Student Support/Resources:

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at <http://www.mclennan.edu/campus-resource-guide/>

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources or want to explore strategies for balancing life and school, we encourage you to contact a Success Coach by calling (254) 299-8226 or emailing SuccessCoach@mclennan.edu. Students may visit the Completion Center Monday-Friday from 8 a.m.-5 p.m. to schedule a meeting with a Success Coach and receive additional resources and support to help reach academic and personal goals. Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff based on household size. Text (254) 870-7573 to schedule a pantry appointment. The Completion Center and pantry are located on the Second Floor of the Student Services Center (SSC).

MCC Foundation Emergency Grant Fund:

Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an emergency grant fund that may be able to assist you. Please go to <https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html> to find out more about the emergency grant. The application can be found at https://www.mclennan.edu/foundation/docs/Emergency_Grant_Application.pdf.

MCC Academic Integrity Statement:

Go to www.mclennan.edu/academic-integrity for information about academic integrity, dishonesty, and cheating.

Minimum System Requirements to Utilize MCC's D2L|Brightspace:

Go to <https://www.mclennan.edu/center-for-teaching-and-learning/Faculty-and-Staff-Commons/requirements.html> for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

Minimum Technical Skills:

Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

Backup Plan for Technology:

In the event MCC's technology systems are down, you will be notified via your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

Email Policy:

McLennan Community College would like to remind you of the policy (<http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf>) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are expected to read and, if needed, respond in a timely manner to college emails.

Instructional Uses of Email:

Faculty members can determine classroom use of email or electronic communications. Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication method is to be used and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with their students, it should be reflected in the course syllabus and information should be provided for the preferred form of communication.

Email on Mobile Devices:

The College recommends that you set up your mobile device to receive McLennan emails. If you need assistance with set-up, you may email Helpdesk@mclennan.edu for help.

Forwarding Emails:

You may forward emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may be lost or placed in junk or spam filters.

Disclaimer:

The resources and policies listed above are merely for informational purposes and are subject to change without notice or obligation. The College reserves the right to change policies and other requirements in compliance with State and Federal laws. The provisions of this document do not constitute a contract.