



WACO, TEXAS

**COURSE SYLLABUS
AND
INSTRUCTOR PLAN**

**Assessment of Substance-Related and Addictive
Disorders DAAC 1309 01**

Professor Ted Robles

Note: This is a 16-week course

COVID 19 Notice:

McLennan Community College is committed to providing you with every resource you need to reach your academic goals including your safety. We will continue to monitor the evolving situation with COVID 19 and adjust our safety guidelines to make sure we offer a safe environment for you and our faculty. Please make sure to consult your faculty and the MCC website at <https://www.mclennan.edu/crisis-management/coronavirus-updates/index.html> on any changes to these guidelines.

Course Description:

DAAC 1309.01 – Assessment of Substance – Related & Addicted Disorders

Exploration of procedures and tools used to identify and assess a client's problems, strengths, deficits, and needs. Semester Hours: 3 (3 lec.)

This course is an exploration of the procedures and tools used to identify and assess a client's problems, strengths, deficits, and needs and to determine if a client has a Substance Use Disorder. Emphasis will be on practical application through the development of assessment documentation, case studies, and treatment plans.

Prerequisites and/or Corequisites:

DAAC 1319 with a grade of C or better.

Course Notes and Instructor Recommendations:

DAAC 1309 is only offered in the spring semester.

Instructor Information:

Instructor Name: Professor Ted Robles
MCC E-mail: trobles@mclennan.edu
Office Phone Number: By Zoom Conference Call
Office Location: CSC E 1229-F
Office Hours: Monday 11:00 a.m. – 12:30 p.m. by Zoom
Tuesday 1:00 - 4:00 p.m. by Zoom
Wednesday 9:00 a.m. – 12:00 p.m. by Zoom

Please click this URL to start or join.
<https://mclennan.zoom.us/j/97855436171>

Or, go to <https://mclennan.zoom.us/join>
and enter meeting ID: 978 5543 6171

Other Instruction Information: *All communication will be conducted via email. If you call my telephone number, please leave a message, and follow up with an email. If you need to speak with me verbally, we can set up a zoom meeting during my posted office hours.

Required Text & Materials:

Title: ***Screening, Assessment, & Treatment of Substance Use Disorders***
Author: Lena Lundgren & Ivy Krull
Publisher: Oxford University Press
ISBN: 978-0190496517

Other required readings posted in Brightspace (D2L)

[MCC Bookstore Website](#)

Methods of Teaching and Learning:

Methods such as lecture, discussion groups, group projects, written reports/papers and exams will be used in this course. This list is not all-inclusive and is adaptive to fit the needs of the class.

You are expected to complete the reading assignments before class so that we can use class time for discussion and learning activities.

Course Objectives and/or Competencies:

1. Explain the purpose of current assessment tools/instruments used in substance-related and addictive disorders
2. Demonstrate use of tools/instruments
3. Develop an appropriate treatment plan for the client
4. Identify ethical issues and client rights

COURSE COMPETENCIES

1. Become familiar with the historical, theoretical, health, equity, and policy in which the research and implementation of EBPs in the treatment of SUD occur.
2. Promote the understanding, critical review, effective implementation, and adoption of evidence-base SUD identification and treatment methods among SUD specialists and other health professionals.
3. Promote the understanding of how different environmental settings affect implementation and adoption of EBPs: Focus is on (a) organizational setting (b) staff setting (c) community setting, and (d) policy setting.

Course Outline or Schedule:

This is a tentative schedule, and the professor reserves the right to change the schedule as needed. If this is the case, you will be made aware of the fact. IMPORTANT** All chapters should be read prior to the week of the lecture.**

Week 1	Orientation – Syllabus, Introductions, SAMHSA Addiction Counseling Competencies, NAADAC Code of Ethic; DSHS Code of Ethics
Week 2	Historical Background
Week 3	Theoretical Frameworks
Week 4	Current Policy and Behavioral Health System Treatment Disparities
Week 5	The Evidence Base for Screening, Brief Intervention, and Referral to Treatment & Examples of Screening and Assessment Instruments
Week 6	Exam I; Practice
Week 7	Practice; Interpretive Summary;
Week 8	The Treatment Process: Motivational Techniques to Promote Treatment Entry & Use
Week 9	Practice Interpretive Summary Due
Week 10	The Treatment Process: Common Psychosocial Interventions for the Treatment of SUD
Week 11	Exam II; Practice
Week 12	The Treatment Process: Common Evidenced-Based Behavioral Treatment for Co-Occurring Mental Health Issues and SUD; Treatment Plan Due
Week 13	Medication-Assisted Drug Treatment/Pharmacological Therapies
Week 14	The Treatment Process: The Evidence Base of Technology for the Treatment of SUD
Week 15	EBPs & Continuity of Care
Week 16	FINAL EXAM

Course Grading Information:

Description of Major Assignments

Treatment Plan – (100 pts.)

The student will complete a comprehensive, evidence-based treatment plan with justification. The treatment plan assignment will be discussed in class

Interpretive Summary – (100 pts.) The student will complete a comprehensive, evidence-based interpretive summary. The interpretive summary will be discussed in class

Exams (300 pts.)

There will be 3 exams throughout the semester. Each exam will be worth 100 points. The

Assessment of Substance-Related and Addictive Disorders
DAAC 1309.01

exams will only cover the material discussed up to the time of the exam. The final exam will not be comprehensive.

Participation (50 pts)

Class participation is so important to me that I give points for participating. This means that the student should participate in discussions, role play demonstrations, and exercises. I believe that through participation, the students' learning potential is enhanced. These points are at the discretion of the instructor.

EVALUATION/GRADING

All assignments are expected to be typed and not handwritten. Format to be used is: Double Spaced; Font: Times New Roman; Font Size: 12pt; Margins: 1" top, bottom, left and right. If you turn in an assignment that is handwritten, I will consider it as not being turned in and you will receive a "0" for that assignment. Additionally, all work should be submitted through the assignment upload link in Brightspace (D2L). I WILL NOT accept assignments through my email. Additionally, all assignments are due by the BEGINNING of the class for which they are due. Submission of an assignment after the start time of class will result in a "0".

Letter grades will be awarded based on the points earned on all of the assignments during the semester.

Treatment Plan	1 @ 100	100	Points
Interpretative Summary	1 @ 100	100	Points
Exams	3 @ 100	300	Points
Participation		50	Points
Total Points Possible		550	Points

Letter Grade	A	B	C	D	F
Total Points	550 – 495	494 – 440	439 – 385	384 – 330	329 or Below

W WITHDREW - this grade is given for an instructor or student-initiated course withdrawal through the 12th week of a semester (fourth week, summer day term; sixth week, summer nine-week term). After the 12th week or until the end of the semester (fourth week, Summer day term; sixth week, summer nine-week term), if a student withdraws from a course the instructor will either assign a W if passing work was being accomplished or an F if the student was doing failing work.

I INCOMPLETE - is given when a course is incomplete because of a student's absence caused by reasons acceptable to the instructor. To be eligible, the student must have essentially completed the course. If work is not made up within the following long semester, the "I" will be changed to and "F" and the course must be repeated if credit is to be given.

Late Work, Attendance, and Make Up Work Policies:

Students will be permitted to make up class work and assignments missed due to absences caused by (1) authorized participation in official College functions, (2) a death in the immediate family, or (3) the observance of a religious holy day. Also, the instructor has the prerogative of determining whether a student may make up work missed due to absences for other reasons. It is the student's responsibility to inform the instructor of the reason for an absence and to do so in a timely fashion.

Make-Up Test Policy

Students are expected to complete all tests at the time designated by their instructor.

- Should it be necessary to miss a test, there will be an automatic deduction of 15 points.
- Makeup tests are to be completed within one week of the regularly scheduled test.
- If the test is not taken within the first week after the original test, the grade for the test will become a zero.
- Students will only be allowed to make up one test per course for each semester.

Faculty has the right to determine if the reason for an absence justifies not deducting points. This would only be for unusual circumstances (wreck, hospitalization, etc.) All make up exams will be taken through Brightspace (D2L).

Late Work

I DO NOT ACCEPT LATE WORK!!!
NO EXCEPTIONS. ALL WORK TURNED IN
AFTER A DUE DATE WILL RECEIVE A
GRADE OF "0". *Once I begin taking roll,
assignments are considered late.

Ethics

Cheating will not be tolerated. Any student found to be cheating will be subject to grade reduction, re-doing of assignments, and/or dismissed from the course. Examples of cheating include but are not limited to:

- Copying the work of another student
- Seeking excused absences/tardies under false pretenses
- Plagiarism (claiming as your own work the work of another)

Student Behavioral Expectations or Conduct Policy:

In general, students are expected to maintain classroom decorum that includes respect for other students and the instructor, prompt and regular attendance, and an attitude that seeks to take full advantage of the education opportunity. The Highlander Guides describes the rights, privileges and obligations of students affiliated with MCC.

Learning should be fun and not torture. However, there are expected guidelines for each class.

Courtesy and Respect

Students should demonstrate courtesy and respect to all instructors, guests, and fellow students. While honest discussion and debate of topics is expected and encouraged, such interactions should not involve aggressive, derogatory, or hostile behaviors (verbal or otherwise). The instructor reserves the right to act to protect the decorum of the learning environment and the image of MCC.

Punctuality

Being on time is important in your career and being on time for class helps to assist you in preparedness for future jobs. For this class, 2 tardies equal 1 absence.

Cell Phones

It is expected that you maintain appropriate usage of cell phones. Please make sure that your cell phones are muted while in class, this includes zoom. If you must take a phone call, please “step out of class”.

* [Click Here for the MCC Attendance/Absences Policy](https://www.mclennan.edu/highlander-guide/policies.html)

(<https://www.mclennan.edu/highlander-guide/policies.html>)

Click on the link above for the college policies on attendance and absences. Your instructor may have additional guidelines specific to this course.

2021 - 2022
Statement of Workplace and Foundation Competencies

McLennan Community College is determined to prepare you with the knowledge and skills you need to succeed in today's dynamic work environment. Towards this end, the following workplace competencies and foundation skills have been designed into the curriculum for:

Mental Health Programs:

COMMON WORKPLACE COMPETENCIES

Manage Resources:	Time / Money / Materials / Space / Staff
Exhibit Interpersonal Skills:	Work on teams/ Teach others / Serve customers / Lead work teams/ Negotiate with others
Work with Information:	Acquire & evaluate data / Interpret & communicate data
Apply Systems Knowledge:	Work within social systems / Work within technological systems / Work within organizational systems / Monitor & correct system performance / Design & improve systems
Use Technology:	Select equipment and tools

FOUNDATION SKILLS

Demonstrate Basic Skills:	Arithmetic & Mathematics / Speaking / Listening
Demonstrate Thinking Skills:	Creative thinking / Decision making / Problem solving / Thinking logically
Exhibit Personal Qualities:	Self-esteem / Self-management / Integrity

Course Number: DAAC 1309 Course Name: Assessment of Substance-Related and Addictive	Relevant Competencies (Identify by Competency Number)
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Disorders	
SCANS COMPETENCIES. 1. Managing Resources: <ul style="list-style-type: none"> a. Manage time b. Manage money c. Manage materials d. Manage space e. Manage staff 	<ul style="list-style-type: none"> a. 3, 4, 6 b. 3, 6, c. 3, 5, 6 d. 2, 3, 4, 5, 6 e. 1, 2, 3, 4, 5, 6
2. Exhibiting Interpersonal Skills: <ul style="list-style-type: none"> a. Work on teams b. Teach others c. Serve customers d. Lead work teams e. Negotiate with others f. Work with different cultures 	<ul style="list-style-type: none"> a. 1, 2, 3, 4, 6 b. 1, 2, 3, 4, 5, 6 c. 1, 2 d. 2, 6 e. 2, 4, 6 f. 1, 2, 3, 4, 5, 6
3. Working with Information: <ul style="list-style-type: none"> a. Acquire/evaluate data b. Organize/maintain information c. Interpret/communicate data d. Process information with computers 	<ul style="list-style-type: none"> a. 1, 2, 3, 4, 5, 6 b. 1, 2, 3, 4, 5, 6 c. 1, 2, 3, 4, 5, 6 d. 3, 4
4. Applying systems Knowledge: <ul style="list-style-type: none"> a. Work within social systems b. Work within technological systems c. Work within organizational systems d. Monitor/correct system performance e. Design/improve systems 	<ul style="list-style-type: none"> a. 2, 3, 5, 6 b. 2, 3, 5, 6 c. 2, 3, 5, 6 d. 2, 3, 5, 6 e. 2, 3, 5, 6
5. Using Technology: <ul style="list-style-type: none"> a. Select equipment and tools b. Apply technology to specific tasks c. Maintain/troubleshoot technologies 	<ul style="list-style-type: none"> a. 2, 3, 6 b. 2, 3, 6 c. 2, 3, 6
SCANS FOUNDATIONS. 6. Demonstrating Basic Skills: <ul style="list-style-type: none"> a. Reading b. Writing c. Arithmetic/Mathematics d. Speaking e. Listening 	<ul style="list-style-type: none"> a. 2, 3, 4, 5, 6 b. 1, 2, 3, 4, 5, 6 c. 3, 4 d. 2, 3, 4, 5, 6 e. 1, 2, 3, 4, 5, 6
7. Demonstrating Thinking Skills: <ul style="list-style-type: none"> a. Creative thinking b. Decision making c. Problem solving d. Thinking logically e. Seeing with the mind's eye 	<ul style="list-style-type: none"> a. 1, 2, 3, 4, 5, 6 c. 1, 2, 3, 4, 5, 6 d. 1, 2, 3, 4, 5, 6 e. 1, 2, 3, 4, 5, 6
8. Exhibiting Personal Qualities: <ul style="list-style-type: none"> a. Individual responsibility b. Self-esteem c. Sociability d. Self-management e. Integrity 	<ul style="list-style-type: none"> a. 1, 2, 3, 5, 6 b. 1, 2, 3, 4, 5, 6 c. 1, 2, 3, 5, 6 d. 1, 2, 3, 5, 6 e. 1, 2, 3, 5, 6

Updated 11/04/2022

McLennan
C O M M U N I T Y
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ACADEMIC RESOURCES/POLICIES

Accommodations/ADA Statement:

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. For additional information, please visit www.mclennan.edu/disability.

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

disabilities@mclennan.edu 254-299-
8122
Room 319, Student Services Center

Title IX:

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the acting Title IX Coordinator at titleix@mclennan.edu or by calling, Dr. Claudette Jackson, (Diversity, Equity & Inclusion/Title IX) at (254) 299-8465. MCC employees are mandatory reporters and must report incidents immediately to the Title IX Coordinator. Individuals may also contact the MCC Police Department at (254) 299-8911 or the MCC Student Counseling Center at (254) 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student or employee may report sexual harassment anonymously by visiting <http://www.lighthouse-services.com/mclennan/>.

Go to McLennan's Title IX webpage at www.mclennan.edu/titleix/. It contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the

crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence.

Student Support/Resources:

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at <http://www.mclennan.edu/campus-resource-guide/>

Academic Support and Tutoring is here to help students with all their course-related needs. Specializing in one-on-one tutoring, developing study skills, and effectively writing essays. Academic Support and Tutoring can be found in the Library and main floor of the Learning Commons. This service is available to students in person or through Zoom from 7:30 am - 6:00 pm Monday through Thursday and 7:30 am - 5:00 pm on Friday. You can contact the Academic Support and Tutoring team via Zoom (<https://mclennan.zoom.us/j/2542998500>) or email (ast@mclennan.edu) during the above mentioned times.

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources or want to explore strategies for balancing life and school, we encourage you to contact either MCC CREW – Campus Resources Education Web by calling (254) 299-8561 or by emailing crew@mclennan.edu or a Success Coach by calling (254) 299-8226 or emailing SuccessCoach@mclennan.edu. Both are located in the Completion Center located on the second floor of the Student Services Center (SSC) which is open Monday-Friday from 8 a.m.-5 p.m.

Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff. To schedule an appointment, go to https://mclennan.co1.qualtrics.com/jfe/form/SV_07byXd7eB8iTqJg. Both the Completion Center and Paulanne's Pantry are located on the second floor of the Student Services Center (SSC).

MCC Foundation Emergency Grant Fund:

Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an emergency grant fund that may be able to assist you. Please go to <https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html> to find out more about the emergency grant. The application can be found at https://www.mclennan.edu/foundation/docs/Emergency_Grant_Application.pdf.

MCC Academic Integrity Statement:

Go to www.mclennan.edu/academic-integrity for information about academic integrity, dishonesty, and cheating.

Minimum System Requirements to Utilize MCC's D2L|Brightspace:

Go to <https://www.mclennan.edu/center-for-teaching-and-learning/Faculty-andStaffCommons/requirements.html> for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

Minimum Technical Skills:

Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

Backup Plan for Technology:

In the event MCC's technology systems are down, you will be notified via your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

Email Policy:

McLennan Community College would like to remind you of the policy (<http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf>) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are expected to read and, if needed, respond in a timely manner to college emails. For more information about your student email account, go to www.mclennan.edu/studentemail.

Instructional Uses of Email:

Faculty members can determine classroom use of email or electronic communications. Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication method is to be used and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with their students, it should be reflected in the course syllabus and information should be provided for the preferred form of communication.

Email on Mobile Devices:

The College recommends that you set up your mobile device to receive McLennan emails. If you need assistance with set-up, you may email Helpdesk@mclennan.edu for help.

You can find help on the McLennan website about connecting your McLennan email account to your mobile device:

- [Email Setup for iPhones and iPads](#)
- [Email Setup for Androids](#)

Forwarding Emails:

You may forward emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may be lost or placed in junk or spam filters.

For more helpful information about technology at MCC, go to [MCC's Tech Support Cheat Sheet](#) or email helpdesk@mclennan.edu.

Disclaimer:

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