



WACO, TEXAS

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**COURSE SYLLABUS**

**AND**

**INSTRUCTOR PLAN**

**Learning Framework**

**EDUC 1100\_87**

**Dr. Trepinski-Ochoa**

**Online Course**

**COVID 19 Notice:**

McLennan Community College is committed to providing you with every resource you need to reach your academic goals including your safety. We will continue to monitor the evolving situation with COVID 19 and adjust our safety guidelines to make sure we offer a safe environment for you and our faculty. Please make sure to consult your faculty and the MCC website at <https://www.mclennan.edu/crisis-management/coronavirus-updates/index.html> on any changes to these guidelines.

AN EQUAL OPPORTUNITY INSTITUTION

Spring 2023

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**Course Description:**

A study of the a) research and theory in the psychology of learning, cognition, and motivation; b) factors that impact learning; and c), application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level student academic strategies. Students use assessment instruments (e.g., learning inventories) to help them identify their own strengths and weaknesses as strategic learners.

Students are ultimately expected to integrate and apply the learning skills discussed across their own academic programs and become effective and efficient learners. Students developing these skills should be able to continually draw from the theoretical models they have learned.

Semester Hours: 1

**Prerequisites and/or Corequisites:**

No prerequisites

**Course Notes and Instructor Recommendations:**

Please check your email and Brightspace daily. I will use these methods to communicate with you often. Please sign up for MyAlert (information on MCC main page). The college uses this system to communicate important information to students.

**Instructor Information:**

Instructor Name: Dr. Trepinski-Ochoa (Dr. T)

MCC Email: ttrepinski-ochoa@mclennan.edu

Office Phone Number: 254-299-8496

Office Location: BT 222

Office/Teacher Conference Hours: Tuesday/Thursday 11:30am – 12:30pm in office/or zoom and by appointment.

Please click this URL to start or join. <https://mclennan.zoom.us/j/87952748266>

Or, go to <https://mclennan.zoom.us/join> and enter meeting ID: 879 5274 8266

**Required Text & Materials:**

Title:	<i>P.O.W.E.R. Learning, Strategies for Success in College and Life</i>
Author:	Robert S. Feldman
Edition:	Eighth Edition
Publisher:	McGraw Hill Education
ISBN:	978-1-26-022874-8

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**MCC Bookstore Website:** <http://www.mclennan.edu/bookstore/>

**Possible Methods of Teaching and Learning:**

Online Lectures  
Reading assignments  
Online discussion boards  
Online Individual and group assignments  
Online Small and large group collaboration  
Review of relevant research  
Literature analysis  
Use of digital media and/or recording of student performance

The required etextbook and McGraw Hill CONNECT Access Code are included in your student fees as part of the Inclusive Access program. They are necessary to complete the course.

Students are expected to complete the weekly reading, participate in Discussion Board (Db) as assigned, and complete any activities and papers as assigned.

**Course Mission Statement:**

Learning Framework provides students with confidence in transition to higher education, as well as providing empowerment in areas that will lead to success as a lifelong learner.

**Objectives and/or Competencies:**

Upon successful completion of the course, the student will:

1. Increase the student's level of knowledge and use of motivational, behavioral, and cognitive factors that impact learning.
2. Improve the student's abilities and actions in learning and study strategies.
3. Provide student preparation for the rigors of a college education.
4. Provide students with an overview of the emotional intelligence skills they will need to be successful in the college environment.

**Course Outline/Schedule:**

The following is a TENTATIVE schedule of these chapters and the primary topic for each. Circumstances may cause the schedule to be changed. If changes are necessary, they will be announced in Brightspace.

# Learning Framework

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Weekly units go from Monday until Sunday each week. All online assignments, activities, discussion boards (except for the initial discussion post – it is due the Thursday before the Sunday), etc., are due by Sunday evening at 11:59 pm.

Date	Chapter/Topic	Activities Due	Due Date
Week of 01.09 Module 1	Introduction to Class	<b>Core Activity #1 Part I</b> Noel Levitz Inventory College Student Inventory Pre-Assessment <b>Core Activity #2</b> Email the Professor w/ attachment (MCC email) <i>Misc. Online Class &amp; Work (See Brightspace)</i>	All online assignments are due by 1.15 midnight.
01.17 *No School on 01.16 Module 2	Introduction to Resources	<b>Core Activity #3</b> CONNECT Orientation <b>Core Activity #4</b> Campus Orientation <i>Misc. Online Class &amp; Work (See Brightspace)</i>	All online assignments are due by 1.22 midnight.
01.23 Module 3	Chapter 1 – Learning: Becoming a Successful Student	Read Chapter 1 <i>Misc. Online Class &amp; Work (See Brightspace)</i>	All online assignments are due by 1.29 midnight.
01.30 Module 4	Chapter 9: Technology & Information Competency	Read Chapter 9 <b>Core Activity #5</b> Title IV Training <b>Core Activity #6</b> <u>Discussion #1 (Initial Post due by Thursday midnight)</u> <i>Misc. Online Class &amp; Work (See Brightspace)</i>	Initial Discussion Post due by 2.2 midnight. All other online assignments are due by 2.5 midnight.
02.06 Module 5	Chapter 2 – Making the Most of Your Time	Read Chapter 2 <b>Core Activity #7</b> Letter to the Professor Activity <i>Misc. Online Class &amp; Work (See Brightspace)</i>	All online assignments are due by 2.12 at midnight.
02.13 Module 6	Chapter 13 Stress, Health, & Wellness	Read Chapter 13 <i>Misc. Online Class &amp; Work (See Brightspace)</i>	All online assignments are due by 2.19 midnight.
02.20 Module 7	Chapter 3 - Discovering Your Learning Styles, Self-Concept, and Values	Read Chapter 3 <i>Misc. Online Class &amp; Work (See Brightspace)</i>	All online assignments are by 2.26 midnight.
02.27 Module 8	Chapter 11 Diversity & Your Relationship with Others	Read Chapter 11 <i>Misc. Online Class &amp; Work (See Brightspace)</i>	All online assignments are due by 3.5 midnight.
03.06		Spring Break	
03.13 Module 9	Chapter 4 Taking Notes & Chapter 5 Taking Tests	Read Chapters 4 & 5 <i>Misc. Online Class &amp; Work (See Brightspace)</i>	All assignments are due by 3.19 midnight.
03.20 Module 11	Chapter 12 Money Matters	Read Chapter 12 <i>Misc. Online Class &amp; Work (See Brightspace)</i>	All assignments are due by 3.26 midnight.

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03.27 Module 12	Chapter 6 Reading & Remembering Chapter 7 Writing & Speaking	Read Chapters 6 & 7 <i>Misc. Online Class &amp; Work (See Brightspace)</i>	All assignments are due by 4.2 midnight.
04.03 Module 13	Chapter 8 Choosing Your Courses & Major and Chapter 10 Making Good Decisions	Read Chapters 8 & 10 <i>Misc. Online Class &amp; Work (See Brightspace)</i>	All assignments are due by 4.9 midnight.
04.10 Module 14		<b>Core Activity #1 Part II</b> <b>Noel Levitz Inventory College Student Inventory Post-Assessment</b> <b><u>MANDATORY</u> Dates not flexible</b> <i>Misc. Online Class &amp; Work (See Brightspace)</i>	All assignments are due by 4.16 midnight.
04.17 Module 15	What Does Noel Levitz Mean?	Comparing & Contrasting the Pre/Post Noel Levitz	All assignments are due by 4.23 midnight.
04.24 Module 16	Final Review	Success Toolbox Final Project Opens 4.26	All assignments other than the final due by 4.30 midnight.
05.01 *Finals Week Module 15	No Classes	Final Project	Final Due by 5.3 Midnight

**1pm!**

### **Course Grading Information:**

Your grades are weighted per the assignment category. A **weighted** score is the average of a set of **grades**, where each set carries a different amount of importance. For example, as you can see by the chart below, the core activities make up 30% of your grade versus the discussion boards which are worth 10%. This means that you could do all your discussion boards, but that 100% would not be worth even some of your core activities being completed.

Assignment Category	%
Weekly Activities	25
Weekly Readings/Questions	15
Core Activities	35
Final Project	25
Total	100

### **Grading Scale:**

Letter Grade	A	B	C	D	F
Total Points	100 – 90	89 – 80	79 – 70	69 – 60	59 or Below

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**Late Work, Attendance, and Make Up Work Policies:**

Late work will be docked 5% per day it is late. For example, if it is 2 days late and you would have got a 100, you will now get a 90. Please keep in mind that there are some instances where late work will not be accepted. For example, discussion boards are an online, interactive assignment and completing these late is not allowed. Under certain, documented circumstances (example: documented serious illness/injury of self or immediate relative), late work will be excused. **Communication is very important** – if you are experiencing extenuating circumstances, please reach out to me so we can develop a plan for you to be successful despite your circumstances.

As this is a blended course, attendance is expected. There will be in-class assignments that go towards weekly activities. Too many absences can result in a lower grade.

**[Click Here for the MCC Attendance/Absences Policy](https://www.mclennan.edu/highlander-guide/policies.html)**

(<https://www.mclennan.edu/highlander-guide/policies.html>)

Click on the link above for the college policies on attendance and absences

**Student Behavioral Expectations or Conduct Policy:**

In both the face-to-face and online environments, students are expected to maintain classroom decorum that includes respect for other students and the instructor, prompt and regular attendance, and an attitude that seeks to take full advantage of the education opportunity.

While honest discussion and debate of topics is expected and encouraged, such interactions should not involve aggressive, derogatory, or involve hostile behaviors (verbal or otherwise). The instructor reserves the right to act to protect the decorum of the learning environment and the image of MCC.

If you are using Zoom to meet with the professor and/or other students, please ensure that you are dressed appropriately and are in a location where you can focus on your responsibilities as a student. Example: It is not appropriate to attend a Zoom class while laying in bed and/or half dressed. Please be respectful of others and mute yourself if background noise will be a problem.

**Ethics:**

Cheating will not be tolerated. Any student found cheating will be subject to grade reduction, receiving a zero on assignments that involve cheating/plagiarism, and/or dismissal from the course.

Examples of cheating include but are not limited to:

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- Copying the work of another student
  - Seeking excused absences/tardiness under false pretenses
  - Plagiarism (claiming as your own work the work of another)

*This course will teach you to think critically. Critical thinking is essential for an educator. Please maintain your integrity and do your own work – there is no reason to cheat in this, or any other course.*

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Updated 11/04/2022



## **ACADEMIC RESOURCES/POLICIES**

### **Accommodations/ADA Statement:**

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. For additional information, please visit [www.mclennan.edu/disability](http://www.mclennan.edu/disability).

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

[disabilities@mclennan.edu](mailto:disabilities@mclennan.edu) 254-  
2998122  
Room 319, Student Services Center

### **Title IX:**

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the acting Title IX Coordinator at [titleix@mclennan.edu](mailto:titleix@mclennan.edu) or by calling, Dr. Claudette Jackson, (Diversity, Equity & Inclusion/Title IX) at (254) 299-8465. MCC employees are mandatory reporters and must report incidents immediately to the Title IX Coordinator. Individuals may also contact the MCC Police Department at (254) 299-8911 or the MCC Student Counseling Center at (254) 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student or employee may report sexual harassment anonymously by visiting <http://www.lighthouse-services.com/mclennan/>.



Go to McLennan's Title IX webpage at [www.mclennan.edu/titleix/](http://www.mclennan.edu/titleix/). It contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence.

**Student Support/Resources:**

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at <http://www.mclennan.edu/campus-resource-guide/>

Academic Support and Tutoring is here to help students with all their course-related needs. Specializing in one-on-one tutoring, developing study skills, and effectively writing essays. Academic Support and Tutoring can be found in the Library and main floor of the Learning Commons. This service is available to students in person or through Zoom from 7:30 am - 6:00 pm Monday through Thursday and 7:30 am - 5:00 pm on Friday. You can contact the Academic Support and Tutoring team via Zoom (<https://mclennan.zoom.us/j/2542998500>) or email ([ast@mclennan.edu](mailto:ast@mclennan.edu)) during the above mentioned times.

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources or want to explore strategies for balancing life and school, we encourage you to contact either MCC CREW – Campus Resources Education Web by calling (254) 299-8561 or by emailing [crew@mclennan.edu](mailto:crew@mclennan.edu) or a Success Coach by calling (254) 299-8226 or emailing [SuccessCoach@mclennan.edu](mailto:SuccessCoach@mclennan.edu). Both are located in the Completion Center located on the second floor of the Student Services Center (SSC) which is open Monday-Friday from 8 a.m.-5 p.m.

Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff. To schedule an appointment, go to [https://mclennan.co1.qualtrics.com/jfe/form/SV\\_07byXd7eB8iTqJg](https://mclennan.co1.qualtrics.com/jfe/form/SV_07byXd7eB8iTqJg). Both the Completion Center and Paulanne's Pantry are located on the second floor of the Student Services Center (SSC).

**MCC Foundation Emergency Grant Fund:**

Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an emergency grant fund that may be able to assist you. Please go to

<https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html> to find out more about the emergency grant. The application can be found at [https://www.mclennan.edu/foundation/docs/Emergency\\_Grant\\_Application.pdf](https://www.mclennan.edu/foundation/docs/Emergency_Grant_Application.pdf).

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**Minimum System Requirements to Utilize MCC's D2L|Brightspace:**

Go to <https://www.mclennan.edu/center-for-teaching-and-learning/FacultyandStaffCommons/requirements.html> for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

**Minimum Technical Skills:**

Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

**Backup Plan for Technology:**

In the event MCC's technology systems are down, you will be notified via your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

**Email Policy:**

McLennan Community College would like to remind you of the policy (<http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf>) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are expected to read and, if needed, respond in a timely manner to college emails. For more information about your student email account, go to [www.mclennan.edu/studentemail](http://www.mclennan.edu/studentemail).

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method is to be used and of any special or unusual expectations for electronic communications.

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**Email on Mobile Devices:**

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Updated 11/04/2022

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