



**COURSE SYLLABUS  
AND  
INSTRUCTOR PLAN**

**Contemporary Mathematics: Quantitative Reasoning  
Math 1332.81  
Michelle Moravec**

**NOTE: This is an 8-week ONLINE course.**

**COVID 19 Notice:**

McLennan Community College is committed to providing you with every resource you need to reach your academic goals including your safety. We will continue to monitor the evolving situation with COVID 19 and adjust our safety guidelines to make sure we offer a safe environment for you and our faculty. Please make sure to consult your faculty and the MCC website at <https://www.mclennan.edu/crisis-management/coronavirus-updates/index.html> on any changes to these guidelines.

**Course Description:**

Intended for Non-STEM (Science, Technology, Engineering, and Mathematics) majors. Topics include introductory treatments of sets and logic, financial mathematics, probability, and statistics with appropriate applications. Number sense, proportional reasoning, estimation, technology, and communication should be embedded throughout the course. Additional topics may be covered.

**Prerequisites:**

MATH 0307, MATH 0308, TSI college readiness math score, or consent of the division director

**Course Notes and Instructor Recommendations:**

Math 1332 requires watching videos, taking notes, working on homework, and taking tests. You will need to schedule a time to work and keep a steady pace to complete the course.

I will communicate through Brightspace announcements. Check your email regularly to make sure that you don't miss anything. When emailing me, please include your name and class.

**Instructor Information:**

Instructor Name:	Michelle Moravec
MCC E-mail:	<a href="mailto:mmoravec@mclennan.edu">mmoravec@mclennan.edu</a>
Office Phone Number:	Include your COURSE NUMBER and NAME (254)299-8870 (Use Remind to text me.)
Office Location:	Math 214 (I will not be in my office.)
Zoom Conference Hours:	M 12:30-1, W 12:30-1:30 or by appointment

**Required Text & Materials:**

1. MyMathLab course code **included with the course fee**
2. Paper and folder or spiral
3. Pencils
4. TI 30X or TI83/84
5. Access to a computer with high-speed internet or time to attend computer labs on campus



**MCC Bookstore Website:** <http://www.mclennan.edu/bookstore/>

**Methods of Teaching and Learning:** This coreq class will include class lectures and practice, online homework, and tests.

**Course Objectives and/or Competencies:** Students will be able to:

1. Apply the language and notation of sets.
2. Determine the validity of an argument or statement and provide mathematical evidence.

3. Solve problems in mathematics of finance.
4. Demonstrate fundamental probability/counting techniques and apply those techniques to solve problems.
5. Interpret and analyze various representations of data.
6. Demonstrate the ability to choose and analyze mathematical models to solve problems from real-world settings, including, but not limited to, personal finance, health literacy, and civic engagement.

### Course Schedule:

Changes to the following tentative schedule will be announced in class and posted in Brightspace or emailed to students' MCC email addresses.

Week Starts	Due Wednesday	Due Sunday
<b>1/9</b>	Unit 1-1 Reasoning Unit 1-2 Problem Solving	Unit 1-3 Venn Diagrams Unit 1-4 Logic
<b>1/16</b>	Unit 1 Review Unit 1 Test	Unit 2-1 Percent and Taxes Unit 2-2 Income Tax
<b>1/23</b>	Unit 2-3 Compound Interest Unit 2-4 Annuities	Unit 2 Review Unit 2 Test
<b>1/30</b>	Unit 3-1 Measurement Unit 3-2 Measurement 2	Unit 3-3 Area, SA, Volume Unit 3-4 More Geometry
<b>2/6</b>	Unit 3 Review Unit 3 Test	Unit 4-1 Counting Principle Unit 4-2 Permutations
<b>2/13</b>	Unit 4-3 Combinations Unit 4-4 Probability	Unit 4 Review Unit 4 Test
<b>2/20</b>	Unit 5-1 Basic Statistics Unit 5-2 Measures of Dispersion	Unit 5-3 Distribution Unit 5-4 More Distribution
<b>2/27</b>	<b>DUE TUESDAY!</b> Review for Test 5 Unit 5 Test	

### Course Grading Information:

Scale: 90-100 A   80-89 B   70-79 C   60-69 D   0-59 F

Class Participation: Participation is graded through:

- attendance,
- 1 introductory discussion board post,
- and responding to emails or contacting the teacher at least 1 time during the 8-week semester.

These may NOT be made up and remain 0's. (10% of course grade)

Online homework is completed on MyMathLab. You can continue to try problems you miss until you make a 100. Grades on homework need to be 90 or higher to take your test on a unit. Due dates are set on MyMathLab, and assignments are deducted 2% per day late. (25% of course grade)

Tests: There are 5 regular tests. Make-ups are given in extenuating circumstances. If **you must miss a test**, email as soon as you can to discuss the situation. There is no separate final exam. (65% of course grade)

### **Late Work, Attendance, and Make-Up Work Policies:**

Late work and make-up work are addressed above.

Weekly attendance is based on working on class assignments. After 3 absences, you will be dropped. Communicate with me if you are not able to complete work or attend class.

### **Student Behavioral Expectations or Conduct Policy:**

Honor your commitment to complete the course by scheduling your time to work and holding yourself to that. Please be respectful in discussions with me and other students. Communicate with me ASAP if any circumstance is keeping you from working successfully on this course.

Having someone else do your work, sharing assignments, using online tools to solve problems, or other cheating on a test are violations of the academic integrity policy, will result in a 0, and/or being dropped from the class. Infractions such as these will be reported to the administration for tracking and possible college action.

\* [Click Here for the MCC Attendance/Absences Policy](https://www.mclennan.edu/highlander-guide/policies.html)

(<https://www.mclennan.edu/highlander-guide/policies.html>)

Click on the link above for the college policies on attendance and absences. Your instructor may have guidelines specific to this course.

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Updated 11/04/2022

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**COLLEGE**

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## **ACADEMIC RESOURCES/POLICIES**

### **Accommodations/ADA Statement:**

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. For additional information, please visit [www.mclennan.edu/disability](http://www.mclennan.edu/disability).

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

[disabilities@mclennan.edu](mailto:disabilities@mclennan.edu) 254-299-  
8122  
Room 319, Student Services Center

### **Title IX:**

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the acting Title IX Coordinator at [titleix@mclennan.edu](mailto:titleix@mclennan.edu) or by calling, Dr. Claudette Jackson, (Diversity, Equity & Inclusion/Title IX) at (254) 299-8465. MCC employees are mandatory reporters and must report incidents immediately to the Title IX Coordinator. Individuals may also contact the MCC Police Department at (254) 299-8911 or the MCC Student Counseling Center at (254) 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student or employee may report sexual harassment anonymously by visiting <http://www.lighthouse-services.com/mclennan/>.

Go to McLennan's Title IX webpage at [www.mclennan.edu/titleix/](http://www.mclennan.edu/titleix/). It contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the

crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence.

**Student Support/Resources:**

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at <http://www.mclennan.edu/campus-resource-guide/>

Academic Support and Tutoring is here to help students with all their course-related needs. Specializing in one-on-one tutoring, developing study skills, and effectively writing essays. Academic Support and Tutoring can be found in the Library and main floor of the Learning Commons. This service is available to students in person or through Zoom from 7:30 am - 6:00 pm Monday through Thursday and 7:30 am - 5:00 pm on Friday. You can contact the Academic Support and Tutoring team via Zoom (<https://mclennan.zoom.us/j/2542998500>) or email ([ast@mclennan.edu](mailto:ast@mclennan.edu)) during the above mentioned times.

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources or want to explore strategies for balancing life and school, we encourage you to contact either MCC CREW – Campus Resources Education Web by calling (254) 299-8561 or by emailing [crew@mclennan.edu](mailto:crew@mclennan.edu) or a Success Coach by calling (254) 299-8226 or emailing [SuccessCoach@mclennan.edu](mailto:SuccessCoach@mclennan.edu). Both are located in the Completion Center located on the second floor of the Student Services Center (SSC) which is open Monday-Friday from 8 a.m.-5 p.m.

Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff. To schedule an appointment, go to [https://mclennan.co1.qualtrics.com/jfe/form/SV\\_07byXd7eB8iTqJg](https://mclennan.co1.qualtrics.com/jfe/form/SV_07byXd7eB8iTqJg). Both the Completion Center and Paulanne's Pantry are located on the second floor of the Student Services Center (SSC).

**MCC Foundation Emergency Grant Fund:**

Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an emergency grant fund that may be able to assist you. Please go to <https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html> to find out more about the emergency grant. The application can be found at [https://www.mclennan.edu/foundation/docs/Emergency\\_Grant\\_Application.pdf](https://www.mclennan.edu/foundation/docs/Emergency_Grant_Application.pdf).

**MCC Academic Integrity Statement:**

Go to [www.mclennan.edu/academic-integrity](http://www.mclennan.edu/academic-integrity) for information about academic integrity, dishonesty, and cheating.

**Minimum System Requirements to Utilize MCC's D2L|Brightspace:**

Go to <https://www.mclennan.edu/center-for-teaching-and-learning/Faculty-andStaffCommons/requirements.html> for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

**Minimum Technical Skills:**

Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

**Backup Plan for Technology:**

In the event MCC's technology systems are down, you will be notified via your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

**Email Policy:**

McLennan Community College would like to remind you of the policy (<http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf>) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are expected to read and, if needed, respond in a timely manner to college emails. For more information about your student email account, go to [www.mclennan.edu/studentemail](http://www.mclennan.edu/studentemail).

**Instructional Uses of Email:**

Faculty members can determine classroom use of email or electronic communications. Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication method is to be used and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with their students, it should be reflected in the course syllabus and information should be provided for the preferred form of communication.

**Email on Mobile Devices:**

The College recommends that you set up your mobile device to receive McLennan emails. If you need assistance with set-up, you may email [Helpdesk@mclennan.edu](mailto:Helpdesk@mclennan.edu) for help.

You can find help on the McLennan website about connecting your McLennan email account to your mobile device:

- [Email Setup for iPhones and iPads](#)
- [Email Setup for Androids](#)

**Forwarding Emails:**

You may forward emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may be lost or placed in junk or spam filters.

For more helpful information about technology at MCC, go to [MCC's Tech Support Cheat Sheet](#) or email [helpdesk@mclennan.edu](mailto:helpdesk@mclennan.edu).

**Disclaimer:**

The resources and policies listed above are merely for informational purposes and are subject to change without notice or obligation. The College reserves the right to change policies and other requirements in compliance with State and Federal laws. The provisions of this document do not constitute a contract.