

INSTRUCTOR PLAN CLINICAL-NURSING RN TRAINING RNSG 1161 INSTRUCTORS

TIFFANIE ELBRECHT RN, MSN, RN-BC, CHSE, EMT-B
SUZANNE FREDERICK, MSN, RN
KIM McCoy, MSN, APRN, WHNP-BC
LINDA RYNEARSON DNP, RN, CMSRN, NPD-BC
ALYSE SIMONS, MSN, RN, CCRN
PAT BROWN RN, MSN
KENDRA WELCH MSN, APRN, FNP-C

NOTE: THIS IS A 16-WEEK COURSE

COVID-19 Notice:

McLennan Community College is committed to providing you with every resource you need to reach your academic goals including your safety. We will continue to monitor the evolving situation with COVID-19 and adjust our safety guidelines to make sure we offer a safe environment for you and our faculty. Please make sure to consult your faculty and the MCC website at https://www.mclennan.edu/crisis-management/coronavirus-updates/index.html on any changes to these guidelines.

EQUAL OPPORTUNITY INSTITUTIONS

SPRING 2023



SEMESTER HOURS 1

CONTACT HOURS CLINICAL: 1

PREREQUISITES: ADMISSION TO ADN PROGRAM
COREQUISITES: RNSG 1125, 1430, 1161, 1216

Course Description:

A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional.

Prerequisites and/or Co-requisites:

PREREQUISITES: ADMISSION TO ADN PROGRAM COREQUISITES: RNSG 1216 1125 1128 1430

Course Notes and Instructor Recommendations:

Students are responsible for materials placed on D2L Brightspace by faculty. Many announcements are also sent out via students' MCC email. Students are expected to check their MCC email and D2L Brightspace announcements at least daily for changes and updates. Communication with the student's assigned faculty advisor and/or clinical instructor will occur through MCC email only. No other email addresses will be used. Students will be aware of and abide by the information contained in the ADN Student Handbook.

Instructor Information:

Instructor Name: Tiffanie Elbrecht RN, MSN, RN-BC, CHSE, EMT-B

MCC E-mail: telbrecht@mclennan.edu

Phone Number: 254-715-8812

Instructor Name: Suzanne Frederick, MSN, RN

MCC E-mail: sfrederick@mclennan.edu Cell Phone Number: 254-715-8812



Instructor Name: Kim McCoy, MSN, APRN, WHNP-BC

MCC E-mail: kmccoy@mclennan.edu Office Phone Number: 254-299-8407

Office Location: HPN 221

Office/Teacher Conference Hours: See Instructor Door Schedule

Instructor Name: Linda Rynearson, DNP, RN, CMSRN, NPD-BC

MCC E-mail: lrynearson@mclennan.edu Office Phone Number: 254-299-8351

Office Location: HPN 230

Office/Teacher Conference Hours: See Instructor Door Schedule

Instructor Name: Alyse Simons, MSN, RN, CCRN

MCC E-mail: esimons@mclennan.edu Office Phone Number: 254-299-8394

Office Location: HPN 222

Office/Teacher Conference Hours: See Instructor Door Schedule

Instructor Name – **Pat Brown RN, MSN** MCC E-mail: pbrown@mclennan.edu Cell Phone Number: (254)749-9680

Instructor Name – Kendra Welch MSN, APRN, FNP-C

MCC e-mail: kwelch@mclennan.edu Cell Phone Number: (325) 662-7160



Required Text & Materials:

Elsevier: https://evolve.elsevier.com/cs/

HESI: https://evolve.elsevier.com

Texas State Board of Nurses: http://www.bon.state.tx.us/nursinglaw/npa.html

MCC Bookstore Website: http://www.mclennan.edu/bookstore/

Methods of Teaching and Learning:

Examples: Clinical experience, conferences, discussion, SIM, group project, clinical assignments, student performances (skills), and facility orientation.

Course Objectives and/or Competencies:

Student Learning Outcomes:

- 1. Use clinical reasoning and knowledge based on the nursing program of study, evidence-based practice outcomes, and research-based policies and procedures as the basis for decision-making and comprehensive, safe patient-centered care.
- 2. Demonstrate skills in using patient care technologies and information systems that support safe nursing practice.
- 3. Promote safety and quality improvement as an advocate and manager of nursing care.
- 4. Coordinate, collaborate, and communicate with diverse patients, families and the Interdisciplinary health care team to plan, deliver, and evaluate care that promotes quality of life.
- 5. Adhere to standards of practice within the legal, ethical, and regulatory frameworks of the professional nurse.
- 6. Demonstrate knowledge of delegation, management, and leadership skills.
- 7. Demonstrate behavior that reflects the values and ethics of the nursing profession, including a spirit of inquiry.



Course Outline:

This clinical course is 64 hours and consists of the following:

Hospital Orientation for BSW-Hillcrest and/or Providence Health Center (4 hours)
On-campus clinical, project (4 hours)
Home Unit Clinical Setting (40 hours)
Clinical SIM lab (16 hours)
TOTAL — 64 hours

Provide patient-centered care for one patient in an acute care unit and assignments on a weekly basis.

Due: By end of the clinical day

- 1. Clinical Concept Map and medication log
- 2. Weekly Reflection

On Campus Clinical

Each student is required to satisfactorily complete a health promotion patient education presentation with the audience being **school-age children**. This will be a group presentation done with all students in your assigned clinical group. The topic of the presentation will be made by the level 1 clinical instructors. For the spring semester, this project will be presented on 04/26/23 in a face-to-face format. (Subject to change based on policy changes related to COVID-19).

CLINICAL SIMULATION

- 1. The clinical simulation day will consist of the following:
 - Pre-work: is 2 hours of the clinical day.
 - Simulation, which includes pre-briefing, simulation, and debriefing, is worth 4 hours of the clinical day.
 - Post work: Evolve/HESI case studies and/or patient reviews are worth 2 hours of the clinical day.
- 2. Students will attend clinical simulation as assigned on their clinical schedule.
- 3. Students will clock in using E-value. For simulation, the **course** will be RNSG 1161. The **site** will be HP Clinical Nursing Simulation Center Clinical Simulation. The **instructor** will be Tiffanie Elbrecht.



- 4. If you need your **Simulation** E-value time edited you must complete the google forms available here. See E-Value item edit in Brightspace RNSG 1161 for any time changes.
- 5. If a student is tardy or absent as defined by the ADN student handbook, a plan for success or Faculty Required Enhancement (FRE) will be completed as stated in the clinical attendance policy.
- 6. Clinical Simulation makeup will be completed as assigned. Any clinical hours missed must be made up.
- 7. Students are expected to maintain academic integrity on all assignments as defined in the highlander guide.
- **8.** All of the assigned pre-simulation work must be submitted as instructed in Brightspace by 2359 the night prior to their assigned simulation.
- 9. Evolve/HESI case studies and/or patient reviews must be completed by 2359 the day of simulation with a minimum score of 80%. If a minimum score of 80% is not achieved, no hours will be earned.
- 10. Students will be prepared and have all the necessary equipment when attending the simulation as outlined in the clinical dress code. If a student does not have all equipment, they will not receive credit for the simulation time.
- 11. Notification of absence: If a student is going to be absent for any reason, notification of absence must be made at least one hour prior to the start of the simulation through e-mail to Tiffanie Elbrecht: telbrecht@mclennan.edu.

Course Grading Information:

The student will receive credit (CR) or non-completion (NC) for their final clinical grade in Web Advisor. The student must also pass RNSG 1216, 1125, 1128, and 1430 concurrently for the student to progress to the Level II courses. Failure to complete clinical hours at the assigned time will result in a Non-Complete (NC) for clinical.

Mandatory Skills

The Critical Requirements will be documented on E-Value. It is the student's responsibility to make sure these critical requirements are documented in E-Value when they have been checked off by the clinical instructor. The instructor will then sign these off in E-Value. These skills **must** be performed correctly at least once in the clinical area before completion of this clinical rotation. The student will be responsible for ensuring the completion of these skills, as well as making the proper entry into the electronic health record (EHR). Any student unsuccessful on a skills checkoff in the clinical area will be responsible for arranging an appointment with the skills lab team for remediation of the skill, then successfully performing the skill in the clinical setting. After remediation, being unsuccessful on a mandatory skill will result in an NC in the



course. Ongoing evaluation of these mandatory and critical skills will be done by your instructor. At any time, your instructor can require remediation, even if previously checked off on the skill.

- Mandatory Skills are:
 - 1. Vital Signs
 - 2. Physical Assessment
 - 3. Medication Administration

Individual assignments

Grading: Will receive credit (CR) or non-completion (NC) and must be completed in order to receive credit (CR) for the course.

Mid-Term and Final Evaluations

Mid-Term Evaluation: Clinical week 4 (3/30/23) Final Evaluation: Clinical week 8 (4/26/23)

These evaluations will be completed using the Clinical Evaluation Tool (CET) and documented on E-Value by the clinical instructor. A copy of the CET is located in the 1161 course shell in Brightspace.

• "Pat on the Back" form:

This form is completed when the student exhibits outstanding or above-expected performance in the clinical area. This form may be completed by the clinical instructor or by a fellow student who observes outstanding or above-expected performance in the clinical setting by another student.

• Unsatisfactory Performance

If a student is not performing at the expected level at any time during the semester (examples include, but are not limited to: unprofessional behavior towards the instructor or others, violation of patient confidentiality, putting the patient at risk, or causing injury to a patient, leaving clinical or without reporting to the clinical instructor, and/or being tardy for the clinical day), the following will be completed:

Plan for Success (PFS)

This plan is a collaborative effort between the student and the clinical instructor. The



plan is developed, written, and carried out by the student when clinical performance is below the expected level of competency, as identified by the clinical instructor. The clinical instructor will guide the student in developing the plan, provide guidance, and assist the student in reaching the identified goal.

Faculty Required Enhancements (FRE)

This is a performance improvement plan developed and written by the clinical instructor when a student has been unable to achieve the expected level of competence through the plan(s) for success.

Withdrawal Information

Due to the inter-relationship of nursing courses taught each semester, if a withdrawal from one nursing course is necessary, the student must withdraw from all nursing courses. Please refer to the MCC Highlander Guide for the withdrawal policy.

A student with a failure in a nursing course who is granted re-admission to that semester will take all the courses for that specific semester even if they were successful in one or more courses for that semester previously. Each semester's nursing courses are concurrent courses. At no time may a student take only the theory course(s) or clinical course (s).

Late Work, Attendance, and Make-up Work Policies:

Late Work

All clinical assignments must be completed to receive credit (CR) for the course. Late work will result in the student filling out a Plan for Success form.

Clinical Attendance Policy

Attendance includes hospital clinical, clinical simulation & pre-post work assigned, on campus clinical, and any alternate assignments.

Tracking Hours: The student is expected to arrive and be ready to start at the scheduled time for all clinical experiences. Time in the clinical setting is tracked using the web-based system, e*Value. The student is expected to clock in to patient care, observational, and clinical simulation experiences using e*Value. Students must clock in on a designated computer at the facility. IP addresses are tracked and cell phones may only be used for time tracking in the presence of clinical faculty and with explicit permission. Hours tracked using a mobile or any



device other than a facility-owned computer will not be credited and will count as hours missed (see the total allowable hours below). All clinical absence policies apply.

Tardies: Students must report to clinical on time. In extenuating circumstances, a student may be no more than 7 minutes late to an assigned clinical experience and remain on site. Arrival to clinical 8 minutes after the start time will result in being sent home and the hours must be made up if eligible. If being sent home due to being more than 7 minutes late results in excessive absences, the student will be required to withdraw from all courses. A progressive response to each tardy will follow:

- 1. The 1st tardy (1-7 minutes late) will result in a Plan for Success for the student.
- 2. The 2nd tardy (1-7 minutes late) will result in a Faculty Required Enhancement (FRE) for the student.
- 3. The 3rd tardy (1-7 minutes late) will result in a failure to meet the requirements of an FRE and will require withdrawal from all nursing courses for the semester.

Absences: All missed clinical hours must be made up. The student will complete the required level clinical paperwork at each clinical makeup.

In Level 1, a student cannot miss more than 8 hours.

In Level 2, a student cannot miss more than 20 hours.

In Level 3, a student cannot miss more than 20 hours.

In Level 4, a student must make up any time missed.

In the LVN to ADN Transition track, a student cannot miss more than 12 hours.

The missed clinical hours must be made up as assigned. Any hours exceeding the stated hours for makeup clinical will result in the student being withdrawn from the clinical course and also the concurrent nursing courses. Failure to fulfill all clinical hours, including assigned makeup day, by the end of the clinical portion of the academic term will result in a grade of "NC" for the clinical course. A student who has a clinical withdrawal from missing excessive clinical may apply for readmission, if eligible for readmission.

Student Behavioral Expectations or Conduct Policy:



Students must adhere to behavioral expectations or conduct as outlined in the Associate Degree Nursing Handbook and the Highlander Guide.

Drug Screens

Refer to ADN Student Handbook.

* Click Here for the MCC Academic Integrity Statement

(www.mclennan.edu/academic-integrity)

The link above will provide you with information about academic integrity, dishonesty, and cheating.

* Click Here for the MCC Attendance/Absences Policy

(https://www.mclennan.edu/highlander-guide/policies.html)

Click on the link above for the college policies on attendance and absences. Your instructor may have guidelines specific to this course.

* You will need to access each link separately through your Web browser (for example: Mozilla Firefox, Chrome, Microsoft Edge or Safari) to print each link's information.

MCC ADN Spring 2023 Nursing Handbook Located in your Brightspace shell for all courses

Please locate and read from Student Handbook in the Spring 2023 edition:

- -Requirements for the First Day of Clinical
- -Professional Conduct
- -Preparedness for clinical
- -Uniform policy
- -Clinical Requirement



ACADEMIC RESOURCES/POLICIES

Accommodations/ADA Statement:

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. For additional information, please visit www.mclennan.edu/disability.

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

disabilities@mclennan.edu 254-299-8122

Room 319, Student Services Center

Title IX:

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the acting Title IX Coordinator at titleix@mclennan.edu or by calling, Dr. Claudette
Jackson, (Diversity, Equity & Inclusion/Title IX) at (254) 299-8465. MCC employees are mandatory reporters and must report incidents immediately to the Title IX Coordinator. Individuals may also contact the MCC Police Department at (254) 299-8911 or the MCC Student Counseling Center at (254) 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student or employee may report sexual harassment anonymously by visiting http://www.lighthouse-services.com/mclennan/.

Go to McLennan's Title IX webpage at www.mclennan.edu/titleix/. It contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the

crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence.

Student Support/Resources:

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at http://www.mclennan.edu/campus-resource-guide/

Academic Support and Tutoring is here to help students with all their course-related needs. Specializing in one-on-one tutoring, developing study skills, and effectively writing essays. Academic Support and Tutoring can be found in the Library and main floor of the Learning Commons. This service is available to students in person or through Zoom from 7:30 am - 6:00 pm Monday through Thursday and 7:30 am - 5:00 pm on Friday. You can contact the Academic Support and Tutoring team via Zoom (https://mclennan.zoom.us/j/2542998500) or email (ast@mclennan.edu) during the above mentioned times.

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources or want to explore strategies for balancing life and school, we encourage you to contact either MCC CREW – Campus Resources Education Web by calling (254) 299-8561 or by emailing crew@mclennan.edu or a Success Coach by calling (254) 299-8226 or emailing SuccessCoach@mclennan.edu. Both are located in the Completion Center located on the second floor of the Student Services Center (SSC) which is open Monday-Friday from 8 a.m.-5 p.m.

Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff. To schedule an appointment, go to https://mclennan.co1.qualtrics.com/jfe/form/SV_07byXd7eB8iTqJg. Both the Completion Center and Paulanne's Pantry are located on the second floor of the Student Services Center (SSC).

MCC Foundation Emergency Grant Fund:

Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an emergency grant fund that may be able to assist you. Please go to https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html to find out more about the emergency grant. The application can be found at https://www.mclennan.edu/foundation/docs/Emergency Grant Application.pdf.

MCC Academic Integrity Statement:

Go to www.mclennan.edu/academic-integrity for information about academic integrity, dishonesty, and cheating.

Minimum System Requirements to Utilize MCC's D2L|Brightspace:

Go to https://www.mclennan.edu/center-for-teaching-and-learning/Faculty-andStaffCommons/requirements.html for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

Minimum Technical Skills:

Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

Backup Plan for Technology:

In the event MCC's technology systems are down, you will be notified via your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

Email Policy:

McLennan Community College would like to remind you of the policy (http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are expected to read and, if needed, respond in a timely manner to college emails. For more information about your student email account, go to www.mclennan.edu/studentemail.

Instructional Uses of Email:

Faculty members can determine classroom use of email or electronic communications. Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication method is to be used and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with their students, it should be reflected in the course syllabus and information should be provided for the preferred form of communication.

Email on Mobile Devices:

The College recommends that you set up your mobile device to receive McLennan emails. If you need assistance with set-up, you may email Helpdesk@mclennan.edu for help.

You can find help on the McLennan website about connecting your McLennan email account to your mobile device:

- Email Setup for iPhones and iPads
- Email Setup for Androids

Forwarding Emails:

You may forward emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may be lost or placed in junk or spam filters.

For more helpful information about technology at MCC, go to MCC's Tech Support Cheat Sheet or email helpdesk@mclennan.edu.

Disclaimer:

The resources and policies listed above are merely for informational purposes and are subject to change without notice or obligation. The College reserves the right to change policies and other requirements in compliance with State and Federal laws. The provisions of this document do not constitute a contract.