



WACO, TEXAS

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**COURSE SYLLABUS  
AND  
INSTRUCTOR PLAN**

**BUSINESS LAW**

**BUSI - 2301 – 001**

**KRISTY TURNER**

**NOTE: This is a 16-week course.**

**NOTE: This is a Face to Face course.**

## BUSINESS LAW

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### Course Description:

The course provides the student with foundational information about the U.S. legal system and dispute resolution, and their impact on business. The major content areas will include general principles of law, the relationship of business and the U.S. Constitution, state and federal legal systems, the relationship between law and ethics, contracts, sales, torts, agency law, intellectual property, and business law in the global context.

Semester Hours: 3 (3 lecture)

### **Prerequisites and/or Corequisites:**

TSI Compliance or completed READ 0302: This course is reading intensive.

### **Course Notes and Instructor Recommendations:**

This is a college-level course requiring one to three or more hours of study time outside of the classroom. The Tentative Schedule contains the reading and work assignments for the semester with stated due dates.

### **Instructor Information:**

Instructor Name: Kristy Turner

MCC E-mail: kturner@mclennan.edu

Phone Number: 254-299-8261

Office Location: Classroom – BTB 220

Office Hours: Mondays & Wednesdays 11:00 a.m. to 2:00 p.m.

Tuesdays 10:00 a.m. to 11:00 a.m. and Zoom 5:30 p.m. to 6:30 p.m.

Or by appointment for meetings outside of these times.

### **Communication Policy:**

Emails are returned within 24 hours of receipt except when received over the weekend or during holidays. Those will be returned the first business day the College is open.

**Required Text & Materials:**

Title: Business Law & Strategy (e-book)

Author: Melvin, S.P., Orozco, D. & Guerra-Pujol, F.E.

Edition: 1st

Publisher: McGraw-Hill

ISBN: 9781266738463

**MCC Bookstore Website:** <http://www.mclennan.edu/bookstore/>

**Methods of Teaching and Learning:**

Lecture, discussion boards, projects, written reports/papers, exams and quizzes.

**Course Objectives and/or Competencies:**

Course objectives are listed on the first page of each chapter in the required text. We will cover all chapters of the text throughout the duration of the course. Additionally, the following course objectives will be met during the course:

- Describe the origins and structure of the U.S. legal system;
- Describe the relationship of ethics and law in business;
- Define relevant legal terms in business;
- Explain basic principles of law that apply to business and business transactions;
- Describe business law in the global context; and,
- Describe current law, rules, and regulations related to settling business disputes.

**Course Attendance/Participation Guidelines:**

If a student is not in attendance in accordance with the policies/guidelines of the class as outlined in the course syllabus as of the course census date, faculty are required to drop students from their class roster prior to certifying the respective class roster. A student's financial aid will be re-evaluated accordingly and the student will only receive funding for those courses attended as of the course census date.

To be counted as attending class BEFORE the census date, a student must complete and submit at least ONE assignment by the due date. An email to the instructor does NOT count as completing and submitting an assignment. Logging into Brightspace and accessing content does NOT count

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as completing and submitting an assignment. Any student who fails to complete and submit at least one assignment by the due date prior to the census date will be dropped from the course.

After the census date, students who fail to submit two consecutive modules of work without notification of an excused absence as per MCC policy prior to the 60% point of the term will be withdrawn from the course. If a student fails to submit two consecutive modules of work without notification of an excused absence as per MCC policy and the class is past the 60% point of the term, the instructor will NOT withdraw the student. The student will be assigned the grade earned at the end of the term.

Absences are excused in accordance with MCC policy which includes (1) authorized participation in official College functions, (2) personal illness, (3) an illness or a death in the immediate family, (4) Pregnant or Parenting Protections under Title IX and/or Texas State Education Code Chapter 51, Subchapter Z, Section 51.982 or (5) any excused absences as outlined in Section IV of this policy. <https://www.mclennan.edu/employees/policy-manual/docs/B-II.pdf>

Students are required to file a written or electronic request with each instructor for an excused absence in a timely manner.

### **Course Outline or Schedule:**

This schedule is subject to change. Changes will be announced in the classroom.

| Date             | Chapters                 | Subject                                                 |
|------------------|--------------------------|---------------------------------------------------------|
| Tue, January 9   | Introduction             | Orientation – Review Course Requirements & Syllabus     |
| Thu, January 11  | Chapter 1                | Legal Foundations and Thinking Strategically            |
| Tue, January 16  | Chapter 3                | Business and the Constitution                           |
| Thu, January 18  | Chapter 4                | The American Judicial System, Jurisdiction, and Venue   |
| Tue, January 23  | Chapter 5                | Resolving Disputes: Litigation & ADR                    |
| Thu, January 25  | Chapter 42               | Torts and Product Liability                             |
| Tue, January 30  | Chapter 50               | Intellectual Property                                   |
| Thu, February 1  | Chapter 45               | Criminal Law                                            |
| Tue, February 6  | Exam 1                   | Exam 1                                                  |
| Thu, February 8  | Chapter 6<br>Chapter 7   | Contracts<br>Mutual Assent: Agreement and Consideration |
| Tue, February 13 | Chapter 8<br>Chapter 9   | Capacity and Legality<br>Enforceability                 |
| Thu, February 15 | Chapter 10<br>Chapter 11 | Performance<br>Breach and Remedies                      |

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|------------------|----------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| Tue, February 20 | Chapter 10<br>Chapter 11               | Performance<br>Breach and Remedies                                                                                  |
| Thu, February 22 | Chapter 12<br>Chapter 13               | Contracts for the Sale of Goods<br>Sales Contracts                                                                  |
| Tue, February 27 | Chapter 14<br>Chapter 15               | Title, Allocation of Risk, and Insurable Interest<br>Performance and Cure in Sales Contracts                        |
| Thu, February 29 | Exam 2                                 | Exam 2                                                                                                              |
| March 4-8        | Spring Break                           | Spring Break                                                                                                        |
| Tue, March 12    | Chapter 16<br>Chapter 18               | Breach and Remedies in a Sales Transaction<br>Sales Warranties                                                      |
| Thu, March 14    | Chapter 14<br>Chapter 15               | Title, Allocation of Risk, and Insurable Interest<br>Performance and Cure in Sales Contracts                        |
| Tue, March 19    | Chapter 16<br>Chapter 18               | Breach and Remedies in a Sales Transaction<br>Sales Warranties                                                      |
| Thu, March 21    | Chapter 19<br>Chapter 20<br>Chapter 21 | Negotiable Instruments<br>Negotiation, Indorsements, and Holder in Due Course<br>Liability, Defenses, and Discharge |
| Tue, March 26    | Chapter 22                             | Checks, Deposits, and Financial Institutions                                                                        |
| Thu, March 28    | Exam 3                                 | Exam 3                                                                                                              |
| Tue, April 2     | Chapter 23<br>Chapter 24<br>Chapter 26 | Secured Transactions<br>Creditor's Rights<br>Bankruptcy                                                             |
| Thu, April 4     | Chapter 37<br>Chapter 38               | Agency Formation, Categories, and Authority<br>Duties and Liabilities of Principals and Agents                      |
| Tue, April 9     | Chapter 39<br>Chapter 40<br>Chapter 41 | Employment at Will<br>Employment Regulation and Labor Law<br>Employment Discrimination                              |
| Thu, April 11    | Chapter 27<br>Chapter 28<br>Chapter 29 | Choice of Business Entity and Sole<br>Proprietorships Partnerships<br>Limited Liability Companies                   |
| Tue, April 16    | Chapter 30<br>Chapter 31               | Corporations: Formation and Organization<br>Corporate Transactions: Acquisitions &<br>Mergers                       |
| Thu, April 18    | Chapter 46                             | Insurance Law                                                                                                       |

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|---------------|--------------------------|-------------------------------------------------------------------------------------|
| Tue, April 23 | Chapter 48<br>Chapter 49 | Personal Property, Real Property, and Land<br>Use Law<br>Wills, Trusts, and Estates |
| Thu, April 25 |                          | Review for Final Exam                                                               |
| Tue, April 30 | Final Exam               |                                                                                     |

### **Course Grading Information:**

The system of grading will be based on the following objective standards (no “curve” methods will be used):

A=90-100

B=80-89

C=70-79

D=60-69

F=Below 60

All assignments must be completed on time. **No late work will be accepted! Do NOT ask!**

Notwithstanding anything to the contrary, because all assignments are considered necessary to your success in preparation for your career, it is within the instructor’s discretion to require that all assignments be completed for you to receive a final grade in the course; if an assignment remains undone, the instructor may assign a final grade of “incomplete”, which over time automatically changes to an “F” if the assignment remains uncompleted.

The activities used to determine the grade will be weighted as follows:

|                             |     |
|-----------------------------|-----|
| Participation & Attendance: | 10% |
| Assignments                 | 30% |
| Chapter Quizzes:            | 50% |
| Final Exam:                 | 10% |

### **Penalties for Academic Integrity Violations**

Cheating will not be tolerated. Any student found to be cheating will be subject to grade reduction,

re-doing of assignments, and/or dismissal from the course with a grade of “F”. Examples of cheating include but are not limited to:

- copying the work of another
- seeking excused absences/tardies under false pretenses
- plagiarism (claiming as your own the work of another)

All assignments must be completed on time. **No late work will be accepted! DO NOT ASK!**

**Late Work and Make Up Work Policies:**

**WORK NOT COMPLETED ON TIME WILL NOT BE ACCEPTED.**

See Course Grading Information for more details.

**Student Behavioral Expectations or Conduct Policy:**

In general, students are expected to maintain classroom decorum that includes respect for other students and the instructor, prompt and regular attendance, and an attitude that seeks to take full advantage of the education opportunity.

Students should demonstrate courtesy and respect to all instructors, guests, and fellow learners. While honest discussion and debate of topics is expected and encouraged, such interactions should not involve aggressive, derogatory, or hostile behaviors (verbal or otherwise). The instructor reserves the right to act to protect the decorum of the learning environment and the image of MCC.

**[Click Here for the MCC Attendance/Absences Policy](https://www.mclennan.edu/highlander-guide/policies.html)**

**(<https://www.mclennan.edu/highlander-guide/policies.html>)**

Click on the link above for the college policies on attendance and absences. Your instructor may have additional guidelines specific to this course.

10/09/2023



## **ACADEMIC RESOURCES/POLICIES**

### **Accommodations/ADA Statement:**

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. For additional information, please visit [www.mclennan.edu/disability](http://www.mclennan.edu/disability)

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

[disabilities@mclennan.edu](mailto:disabilities@mclennan.edu) (254)299-8122  
Room 319, Student Services Center

### **Title IX:**

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the Title IX Coordinator at [titleix@mclennan.edu](mailto:titleix@mclennan.edu) or by calling, Dr. Claudette Jackson, (Accommodations/Title IX) at (254) 299-8465. MCC employees are mandatory reporters and must report incidents immediately to the Title IX Coordinator. Individuals may also contact the MCC Police Department at (254) 299-8911 or the MCC Student Counseling Center at (254) 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student may report sexual harassment anonymously by visiting <http://www.lighthouse-services.com/mclennan/>



Additionally, Title IX provides rights and protections for pregnant and newly parenting students. Go to McLennan's Title IX webpage at [www.mclennan.edu/titleix/](http://www.mclennan.edu/titleix/). It contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence.

**Student Support/Resources:**

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at <http://www.mclennan.edu/campus-resource-guide/>

Academic Support and Tutoring is here to help students with all their course-related needs. Specializing in one-on-one tutoring, developing study skills, and effectively writing essays. Academic Support and Tutoring can be found in the Library and main floor of the Learning Commons. This service is available to students in person or through Zoom. You can contact the Academic Support and Tutoring team via Zoom or email ([ast@mclennan.edu](mailto:ast@mclennan.edu)) by going to our website (<https://www.mclennan.edu/academic-support-and-tutoring/>)

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources or want to explore strategies for balancing life and school, we encourage you to contact either MCC CREW – Campus Resources Education Web by calling (254) 299-8561 or by emailing [crew@mclennan.edu](mailto:crew@mclennan.edu) or a Success Coach by calling (254) 299-8226 or emailing [success@mclennan.edu](mailto:success@mclennan.edu).

Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff. To schedule an appointment, go to <https://calendly.com/paulannespantry-mcc/15min>.

The CREW, Success Coaches, and Paulanne's Pantry are all located on the second floor of the Student Services building in Success Coaching Services.

**MCC Foundation Emergency Grant Fund:**

Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an

emergency grant fund that may be able to assist you. Please go to <https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html> to find out more about the emergency grant. The application can be found at [https://www.mclennan.edu/foundation/docs/Emergency\\_Grant\\_Application.pdf](https://www.mclennan.edu/foundation/docs/Emergency_Grant_Application.pdf)

**MCC Academic Integrity Statement:**

Please view our [Academic integrity statement](#) for more information about academic integrity, dishonesty, and cheating. The unauthorized use of artificial intelligence (AI) for classwork can be a violation of the College's General Conduct Policy. Whether AI is authorized in a course and the parameters in which AI can be used in a course will be outlined by each instructor.

**Minimum System Requirements to Utilize MCC's D2L|Brightspace:**

Go to <https://www.mclennan.edu/center-for-teaching-and-learning/Faculty-and-Staff-Commons/requirements.html> for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

**Minimum Technical Skills:**

Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

**Backup Plan for Technology:**

In the event MCC's technology systems are down, you will be notified via your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

**Email Policy:**

McLennan Community College would like to remind you of the policy (<http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf>) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are expected to read and, if needed, respond in a timely manner to college emails. For more information about your student email account, go to [www.mclennan.edu/studentemail](http://www.mclennan.edu/studentemail).

**Instructional Uses of Email:**

Faculty members can determine classroom use of email or electronic communications. Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication method is to be used and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with their students, it should be reflected in the course syllabus and information should be provided for the preferred form of communication.

**Email on Mobile Devices:**

The College recommends that you set up your mobile device to receive McLennan emails. If you need assistance with set-up, you may email [Helpdesk@mclennan.edu](mailto:Helpdesk@mclennan.edu) for help.

You can find help on the McLennan website about connecting your McLennan email account to your mobile device:

- [Email Setup for iPhones and iPads](#)
- [Email Setup for Androids](#)

**Forwarding Emails:**

You may forward emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may be lost or placed in junk or spam filters.

For more helpful information about technology at MCC, go to [MCC's Tech Support](#) or email [helpdesk@mclennan.edu](mailto:helpdesk@mclennan.edu).

**Disclaimer:**

The resources and policies listed above are merely for informational purposes and are subject to change without notice or obligation. The College reserves the right to change policies and other requirements in compliance with State and Federal laws. The provisions of this document do not constitute a contract.