MCLENNAN COMMUNITY COLLEGE

WACO, TEXAS

COURSE SYLLABUS

AND

INSTRUCTOR PLAN

COMPOSITION II

ENGLISH 1302.D088

CHRISTOPHER ROSE

NOTE: This is a 16-week course.
NOTE: This is an online course.

Course Description:
Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

Prerequisites and/or Corequisites:
ENGL 1301 or its equivalent with a minimum grade of C or consent of division chair.

Turnitin
In order to help students learn proper composition skills and to promote academic honesty, this class will use the services provided by Turnitin (hereinafter, the "Service"). Students agree that by taking this course all required papers may be subject to submission for textual similarity review to Turnitin for the detection of plagiarism. All submitted papers will be included as source documents in the Turnitin reference database solely for the purpose of detecting plagiarism of such papers. Students further understand that if the results of the review support an allegation of academic dishonesty, the students' work will be investigated and the student is subject to discipline according to policy.

Instructor Information:
Instructor Name: Christopher Rose
MCC Email: crose@mclennan.edu
Office Phone Number: 254-299-8807
Office Location: FOB 204
Office/Teacher Conference Hours: MW 11:10am-12:50, TTh 9:30am-12:30am. Appointments can also be set up via Zoom.

Required Text & Materials:
Title: *Read, Reason, Write: An Argument Text and Reader* (Connect)
Author: Dorothy U. Seyler and Allen Brizee
Edition: 13th
Publisher: McGraw Hill
ISBN: 9781265258689

MCC Bookstore Website: http://www.mclennan.edu/bookstore/

Instructor Notes:
- Students enrolled in this online course need regular, reliable access to the internet and a computer (preferably a desktop or laptop computer).
- If you don't have reliable internet/computer access at home, make plans to come to campus and complete your coursework in one of the computer labs on campus.
- It is strongly recommend that students use Microsoft 365 for all writing assignments. Microsoft is free for all students (Click here!).
- All assignments will be administered through Brightspace.

Methods of Teaching and Learning:
By the end of the semester, students will have written three research-based essays totaling 4,500 words. Students will also write a topic proposal, a research journal (also known as an annotated bibliography). Students will pick one topic to focus on throughout the semester with each essay building some aspect of their research project. The last paper, the Research Project, should express the student's compentency, analytical skills, and research using MLA formatting.

Course Objectives and/or Competencies:
This course focuses on developing ideas and expressing them clearly, considering the effect of the message, fostering understanding, and building the skills needed to communicate persuasively. Courses involve the command of oral, aural, written, and visual literacy skills that enable people to exchange messages appropriate to the subject, occasion, and audience.
- Critical Thinking (CT) -- to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- Communications Skill (COM) -- to include effective development, interpretation and expression of ideas through written and oral communication
- Teamwork (TW) -- to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
- Personal Responsibility (PR) -- to include the ability to connect choices, actions and consequences to ethical decision-making

Learning Outcomes:
Learning Outcomes Students will
1. Demonstrate knowledge of the research processes.

2. Develop ideas and synthesize primary and secondary sources within focused academic arguments, including research-based essays.
3. Develop research plan expanding across a whole semester, focusing on one research topic.
4. Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence.
5. Employ a writing style that clearly communicates meaning, builds credibility, and inspires belief or action.
6. Apply MLA style conventions.

Course Attendance/Participation Guidelines:

If a student is not in attendance in accordance with the policies/guidelines of the class as outlined in the course syllabus as of the course census date, faculty are required to drop students from their class roster prior to certifying the respective class roster. A student's financial aid will be re-evaluated accordingly and the student will only receive funding for those courses attended as of the course census date.

Before the 60% point of the semester, a student who is absent for 25% or more of a face-to-face or blended course or who misses 25% or more of assigned work for an online course will be withdrawn from the course with a grade of W. A student may also request to be withdrawn with a grade of W before the 60% point of the semester. After the 60% point of the semester, the student may request to be withdrawn if the student is passing, or be assigned the final grade earned at the end of the semester after grades have been updated to reflect missing work.

Course Outline or Schedule:

Unit 0: Introduction	Jan. 8-Jan. 12
Unit 1: Proposal	Jan. 15-26: This unit will involve exploring possible topics, practice looking at topics from different angles, and choosing a topic.
Unit 2: Definition or Evaluation Argument	Jan. 29-Feb. 23: This unit is the first step in the research process as students write their first research journal and write their first paper, choosing between these two different types of claims.

Unit 3: Cause and Effect or Problem/Solution Argument	Feb. 26-Mar. 29: This unit continues the research process as students submit their second research journal and write their second paper.
Unit 4: Final Research Project	April 1-April 26: This unit completes the research process, as students submit their final research journal and complete their major research project. This project can (will) implement the first two papers.

Course Grading Information:

Final grades will correspond to the following scale: A = 90-100   B = 80-89   C = 70-79   D = 60-69   F = 0-59

Unit I: Proposal (15%)
Unit II: Definition or Evaluation Argument (25%)
Unit III: Cause and Effect or Problem/Solution (25%)
Unit IV: Research Project (30%)

Each unit is further broken down into weighted categories:

Grade Item	Weight
Unit Assignments	20
Peer-Review for Final Paper	20
Final Paper	60

Students found to be guilty of acts of academic dishonesty (including but not limited to sharing coursework with a classmate, presenting the work of another's as their own, copying from sources without documentation, purchasing papers, copying another's work, and gaining access to quiz and/or test answers prior to taking the quiz/test) are subject to college policy as found in the Highlander Guide. Any violation of academic integrity will result in a 0 for the assignment, but students will be given the opportunity to revise and resubmit on a first offense. The second offense will result in a 0, and I will report the student to MCC's Discipline Coornidator.

Late Work and Make Up Work Policies:

Most work may only be submitted late until a week after the deadline, losing ten points for every day late. Students are asked to contact the instructor via email as soon as they believe they may miss a course deadline due to an excused absence (i.e. personal illness or illness in the family; death in the family; observance of a religious holiday).

The only assignments that cannot be made up are the peer reviews. If a student cannot attend class for a peer review, they can email the rough draft of their paper to me before class begins. The major essays are also different than other assignments in that they are minus two points off for every days late.

Student Behavioral Expectations or Conduct Policy:

Students are expected to improve their own reading, thinking, and writing skills and to assist their fellow classmates to do the same. To create comfortable learning environment for all present, students are asked to respect their colleagues. Disrespectful comments on discussion boards will not be tolerated. Repeat offenders will be dropped from the course, and they will be reported to MCC's Discipline Coordinator.

Click Here for the MCC Attendance/Absences Policy
(https://www.mclennan.edu/highlander-guide/policies.html)

Click on the link above for the college policies on attendance and absences. Your instructor may have additional guidelines specific to this course.

ACADEMIC RESOURCES/POLICIES

Accommodations/ADA Statement:

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. For additional information, please visit www.mclennan.edu/disability

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:
disabilities@mclennan.edu (254)299-8122
Room 319, Student Services Center

Title IX:

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the Title IX Coordinator at titleix@mclennan.edu or by calling, Dr. Claudette Jackson, (Accommodations/Title IX) at (254) 299-8465. MCC employees are mandatory reporters and must report incidents immediately to the Title IX Coordinator. Individuals may also contact the MCC Police Department at (254) 299-8911 or the MCC Student Counseling Center at (254) 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student may report sexual harassment anonymously by visiting http://www.lighthouse-services.com/mclennan/

Additionally, Title IX provides rights and protections for pregnant and newly parenting students. Go to McLennan's Title IX webpage at www.mclennan.edu/titleix/. It contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence.

Student Support/Resources:
MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at http://www.mclennan.edu/campus-resource-guide/

Academic Support and Tutoring is here to help students with all their course-related needs. Specializing in one-on-one tutoring, developing study skills, and effectively writing essays. Academic Support and Tutoring can be found in the Library and main floor of the Learning Commons. This service is available to students in person or through Zoom. You can contact the Academic Support and Tutoring team via Zoom or email (ast@mclennan.edu) by going to our website (https://www.mclennan.edu/academic-support-and-tutoring/)

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources or want to explore strategies for balancing life and school, we encourage you to contact either MCC CREW – Campus Resources Education Web by calling (254) 299-8561 or by emailing crew@mclennan.edu or a Success Coach by calling (254) 299-8226 or emailing success@mclennan.edu.

Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff. To schedule an appointment, go to https://calendly.com/paulannespantry-mcc/15min.

The CREW, Success Coaches, and Paulanne's Pantry are all located on the second floor of the Student Services building in Success Coaching Services.

MCC Foundation Emergency Grant Fund:
Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an

emergency grant fund that may be able to assist you. Please go to https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html to find out more about the emergency grant. The application can be found at https://www.mclennan.edu/foundation/docs/Emergency_Grant_Application.pdf

MCC Academic Integrity Statement:
Please view our Academic integrity statement for more information about academic integrity, dishonesty, and cheating. The unauthorized use of artificial intelligence (AI) for classwork can be a violation of the College's General Conduct Policy. Whether AI is authorized in a course and the parameters in which AI can be used in a course will be outlined by each instructor.

Minimum System Requirements to Utilize MCC's D2L|Brightspace:
Go to https://www.mclennan.edu/center-for-teaching-and-learning/Faculty-and-Staff-Commons/requirements.html for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

Minimum Technical Skills:
Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

Backup Plan for Technology:
In the event MCC's technology systems are down, you will be notified via your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

Email Policy:
McLennan Community College would like to remind you of the policy (http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are expected to read and, if needed, respond in a timely manner to college emails. For more information about your student email account, go to www.mclennan.edu/studentemail.

Instructional Uses of Email:

Faculty members can determine classroom use of email or electronic communications. Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication method is to be used and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with their students, it should be reflected in the course syllabus and information should be provided for the preferred form of communication.

Email on Mobile Devices:

The College recommends that you set up your mobile device to receive McLennan emails. If you need assistance with set-up, you may email Helpdesk@mclennan.edu for help.

You can find help on the McLennan website about connecting your McLennan email account to your mobile device:
  •   Email Setup for iPhones and iPads
  •   Email Setup for Androids

Forwarding Emails:

You may forward emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may be lost or placed in junk or spam filters.

For more helpful information about technology at MCC, go to MCC's Tech Support or email helpdesk@mclennan.edu.

Disclaimer:

The resources and policies listed above are merely for informational purposes and are subject to change without notice or obligation. The College reserves the right to change policies and other requirements in compliance with State and Federal laws. The provisions of this document do not constitute a contract.