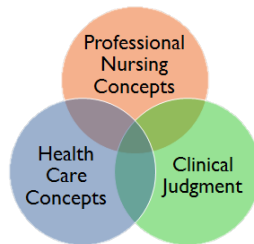# MCLENNAN
COMMUNITY COLLEGE

WACO, TEXAS

COURSE SYLLABUS

AND

INSTRUCTOR PLAN

Texas Concept-Based Curriculum
McLennan Community College
ADN Program
RNSG 1161.C001 –Clinical-Nursing RN Training

TIFFANIE ELBRECHT RN, MSN, RN-BC, CHSE, EMT-B
KIM MCCOY, MSN, APRN, WHNP-BC
LINDA RYNEARSON DNP, RN, CMSRN
ALYSE SIMONS, MSN, RN
PATRICIA BROWN, MSN, RN
LAURA MYERS, MSN, RN, FNP
CASEY HAMMACK, MSN, APRN, NP-C
MARIA ECELROY, MSN, RN

NOTE: This is a 16-week course.
NOTE: This is a Face-to-Face course.

AN EQUAL OPPORTUNITY INSTITUTION   Spring 2024

Course Description:

A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional.

Prerequisites and/or Corequisites:

PREREQUISITES: ADMISSION TO ADN PROGRAM

COREQUISITES: RNSG 1125, 1430, 1161, 1216

Course Notes and Instructor Recommendations:

Students are responsible for materials placed on D2L Brightspace by faculty. Many announcements are also sent out via students' MCC email. Students are expected to check their MCC email and D2L Brightspace announcements at least daily for changes and updates. **Communication with the student's assigned faculty advisor and/or clinical instructor will occur through MCC email only. No other email addresses will be used**. Students will be aware of and abide by the information contained in the ADN Student Handbook.

Instructor Information:

Instructor Name: **Tiffanie Elbrecht RN, MSN, RN-BC, CHSE, EMT-B**
MCC E-mail: telbrecht@mclennan.edu
Phone Number: 254-715-8812

Instructor Name: **Kim McCoy**, MSN, APRN, WHNP-BC
MCC E-mail: kmccoy@mclennan.edu
Office Phone Number: 254-299-8407
Office Location: HPN 221
Office/Teacher Conference Hours: See Instructor Door Schedule

Instructor Name: **Linda Rynearson**, DNP, RN, CMSRN
MCC E-mail: lrynearson@mclennan.edu
Office Phone Number: 254-299-8351
Office Location: HPN 230
Office/Teacher Conference Hours: See Instructor Door Schedule

Instructor Name: **Alyse Simons**, MSN, RN
MCC E-mail: esimons@mclennan.edu
Office Phone Number: 254-299-8394
Office Location: HPN 222
Office/Teacher Conference Hours: See Instructor Door Schedule

Instructor Name – Patricia Brown, MSN, RN
MCC e-mail: pbrown@mclennan.edu
Cell Phone Number: 254-749-9680

Instructor Name - Casey Hammack, MSN, RN, CCRN
MCC email : chammack@mclennan.edu
Cell Phone Number: 254-339-0347

Instructor Name: Maria McElroy, MRN, RN
MCC email: mmcelroy@mclennan.edu
Office Phone Number: 299-8312
Office Location: HPN 112
Cell Phone Number: 703-945-4007

Instructor Name: Laura Myers, MSN, RN, APRN, NP-C
MCC email: lmyers@mclennan.edu
Cell Phone Number: 254-723-0421

Required Text & Materials:
Elsevier: https://evolve.elsevier.com/cs/
HESI: https://evolve.elsevier.com
Texas State Board of Nurses: http://www.bon.state.tx.us/nursinglaw/npa.html

MCC Bookstore Website: http://www.mclennan.edu/bookstore/

Methods of Teaching and Learning:
Clinical assignments with hands on instructor supervised and facilitated learning, post clinical
conferences, discussion, analysis, reflection, Clinical simulation, health promotion clinical group

project, evaluation of student performances (skills, communication, safety etc.), and facility orientation.

Course Objectives and/or Competencies:
Student Learning Outcomes:

1. Use clinical reasoning and knowledge based on the nursing program of study, evidence-based practice outcomes, and research-based policies and procedures as the basis for decision-making and comprehensive, safe patient-centered care.
2. Demonstrate skills in using patient care technologies and information systems that support safe nursing practice.
3. Promote safety and quality improvement as an advocate and manager of nursing care.
4. Coordinate, collaborate, and communicate with diverse patients, families and the Interdisciplinary health care team to plan, deliver, and evaluate care that promotes quality of life.
5. Adhere to standards of practice within the legal, ethical, and regulatory frameworks of the professional nurse.
6. Demonstrate knowledge of delegation, management, and leadership skills.
7. Demonstrate behavior that reflects the values and ethics of the nursing profession, including a spirit of inquiry.

Course Outline:
This clinical course is 64 hours and consists of the following:

Hospital Orientation for BSW-Hillcrest and/or Providence Health Center (4 hours)
On-campus clinical, project (4 hours)
Home Unit Clinical Setting (40 hours)
Clinical SIM lab (16 hours)
TOTAL –   64 hours
Provide patient-centered care for one patient in an acute care unit and assignments on a weekly basis.

Paperwork required to be turned in after each clinical experience:
- Clinical Concept Map and medication log
- Weekly Reflection

This paperwork is to be done individually.
- If you are passing medications, every medication that you pass must be listed and log filled in completely. If you are not passing medications on your clinical day you must list 2 medications your patient was on and fill in the log completely.
- The clinical concept map should be started during your clinical day. You should make a solid attempt at doing this early in your shift and on your own. Then you should work with your instructor make sure you are on the right track.
- The clinical reflection is meant to be done after clinical and and after a time of reflection. Think about the day and what went well and what could be improved upon.
- All paperwork is due on the Monday following clinical at 11:59pm and should be uploaded to BrightSpace.
- *A Plan for Success will be initiated for students that are late or do not upload their paperwork.

see page 8 in this IP for the definition of a Plan for Success

On Campus Clinical
Each student is required to satisfactorily complete a health promotion patient education presentation with the audience being **school-age children**. This will be a group presentation done with all students in your assigned clinical group. The topic of the presentation will be made by the level 1 clinical instructors. <u>For the fall semester, this project will be presented on 04/24/2024 in a face-to-face format.</u>

CLINICAL SIMULATION

1. The clinical simulation day will consist of the following:
- Pre-work is 2 hours of the clinical day.
- Simulation, which includes pre-briefing, simulation, and debriefing,
  - 4 hours in Level 1
  - 8 hours in Levels 2-4
- Post work: is worth 2 hours of the clinical day.

2. Students will attend clinical simulation as assigned on their clinical schedule.
3. Students will clock in using E-value. For simulation, the course will be your current clinical course. The site will be HP Clinical Nursing Simulation Center – Clinical Simulation. The instructor will be Tiffanie Elbrecht. Any time edits will be done by scheduling an appointment with Dr. Blackwood.
4. If a student is tardy or absent as defined by the ADN student handbook, a plan for success or Faculty Required Enhancement (FRE) will be completed as stated in the clinical attendance policy.
5. Clinical Simulation makeup will be completed as assigned. Any clinical hours missed

must be made up.

6. Students are expected to maintain academic integrity on all assignments as defined in the highlander guide. Students may work together but must submit their own work.

7. All assigned simulation work must be completed as assigned; if work is not completed or submitted on time, the student will not receive credit. Pre-work is due by 2359 the day before the assigned simulation.

8. During sim and post simulation, work is due by 2359 the day of the simulation.

    1.   If the assigned work is an Evolve/HESI case studies and/or patient reviews must be completed with a minimum score of 80%. If a minimum score of 80% is not achieved, no hours will be earned.

    2.   Students will be prepared and have all the necessary equipment when attending the simulation as outlined in the clinical dress code. If a student does not have all the equipment they will not receive credit for the simulation time.

    3.   If a student is going to be absent for any reason, notification of absence must be made prior to the start of the simulation through e-mail to Tiffanie Elbrecht: telbrecht@mclennan.edu

Course Attendance/Participation Guidelines:

If a student is not in attendance in accordance with the policies/guidelines of the class as outlined in the course syllabus as of the course census date, faculty are required to drop students from their class roster prior to certifying the respective class roster. A student's financial aid will be re-evaluated accordingly and the student will only receive funding for those courses attended as of the course census date.

Clinical Attendance Policy

Attendance includes hospital clinical, clinical simulation & pre-post work assigned, on campus clinical, and any alternate assignments.

Tracking Hours: The student is expected to arrive and be ready to start at the scheduled time for all clinical experiences. Time in the clinical setting is tracked using the web-based system, **e*Value**. The student is expected to clock in to patient care, observational, and clinical simulation experiences using e*Value. Students must clock in on a designated computer at the facility. IP addresses are tracked and cell phones may only be used for time tracking in the presence of clinical faculty and with explicit permission. Hours tracked using a mobile or any device other than a facility-owned computer will not be credited and will count as hours missed

(see the total allowable hours below). At the end of your clinical shift, you are expected to <u>clock out using e*Value</u> as well. Every shift. All clinical absence policies apply.

Any time edits will be addressed by Dr. Blackwood in a face-to-face meeting to make the correction. If you need to make a time correction, please call Donna Fouts at 254-299-8105 to schedule an appointment with Dr. Blackwood.

Tardies: Students must report to clinical on time. In extenuating circumstances, a student may be no more than 7 minutes late to an assigned clinical experience and remain on site. Arrival to clinical 8 minutes after the start time will result in being sent home and the hours must be made up if eligible. If being sent home due to being more than 7 minutes late results in excessive absences, the student will be required to withdraw from all courses. A progressive response to each tardy will follow:

1.   The 1st tardy (1-7 minutes late) will result in a Plan for Success for the student.
2.   The 2nd tardy (1-7 minutes late) will result in a Faculty Required Enhancement (FRE) for the student.
3.   The 3rd tardy (1-7 minutes late) will result in a failure to meet the requirements of an FRE and will require withdrawal from all nursing courses for the semester.

Absences: All missed clinical hours must be made up. The student will complete the required level clinical paperwork at each clinical makeup.
In Level 1, a student cannot miss more than 8 hours.
In Level 2, a student cannot miss more than 20 hours.
In Level 3, a student cannot miss more than 20 hours.
In Level 4, a student must make up any time missed.
In the LVN to ADN Transition track, a student cannot miss more than 12 hours.

The missed clinical hours must be made up as assigned. Any hours exceeding the stated hours for makeup clinical will result in the student being withdrawn from the clinical course and also the concurrent nursing courses. Failure to fulfill all clinical hours, including assigned makeup day, by the end of the clinical portion of the academic term will result in a grade of "NC" for the clinical course. A student who has a clinical withdrawal from missing excessive clinical may apply for readmission, if eligible for readmission.

Course Outline or Schedule:

Mandatory Skills

The Critical Requirements will be documented on e*Value. It is the student's responsibility to make sure these critical requirements are documented in e*Value when they have been checked off by the clinical instructor. The instructor will then sign these off in e*Value. These skills **must** be performed correctly at least once in the clinical area before completion of this clinical rotation. The student will be responsible for ensuring the completion of these skills, as well as making the proper entry into the electronic health record (EHR). Any student unsuccessful on a skills checkoff in the clinical area will be responsible for arranging an appointment with the skills lab team for remediation of the skill, then successfully performing the skill in the clinical setting. After remediation, being unsuccessful on a mandatory skill will result in an NC in the course. **Ongoing evaluation of these mandatory and critical skills will be done by your instructor. At any time, your instructor can require remediation, even if previously checked off on the skill.**

- Mandatory Skills are:
  1. Vital Signs
  2. Physical Assessment
  3. Medication Administration

Individual assignments

Grading: Will receive credit (CR) or non-completion (NC) and must be completed in order to receive credit (CR) for the course.

Mid-Term and Final Evaluations

  Mid-Term Evaluation: Clinical week 4 (03/28/2024)
  Final Evaluation: Clinical week 8 (04/24/2024)

These evaluations will be completed using the Clinical Evaluation Tool (CET) and documented on e*Value by the clinical instructor. A copy of the CET is located in the 1161 course shell in Brightspace.

- **"Pat on the Back" form:**
  This form is completed when the student exhibits outstanding or above-expected performance in the clinical area. This form may be completed by the clinical instructor or by a fellow student who observes outstanding or above-expected performance in the clinical setting by another student.

- **Unsatisfactory Performance**
  If a student is not performing at the expected level at any time during the semester (examples include, but are not limited to: unprofessional behavior towards the instructor or others, violation of patient confidentiality, putting the patient at risk, or causing injury to a patient, leaving clinical or without reporting to the clinical instructor, and/or being tardy for the clinical day), the following will be completed:

  o **Plan for Success (PFS)**
    This plan is a collaborative effort between the student and the clinical instructor. The plan is developed, written, and carried out by the student when clinical performance is below the expected level of competency, as identified by the clinical instructor. The clinical instructor will guide the student in developing the plan, provide guidance, and assist the student in reaching the identified goal.

  o **Faculty Required Enhancements (FRE)**
    This is a performance improvement plan developed and written by the clinical instructor when a student has been unable to achieve the expected level of competence through the plan(s) for success.

Withdrawal Information
Due to the inter-relationship of nursing courses taught each semester, if a withdrawal from one nursing course is necessary, the student must withdraw from all nursing courses. Please refer to the MCC Highlander Guide for the withdrawal policy.

A student with a failure in a nursing course who is granted re-admission to that semester will take all the courses for that specific semester even if they were successful in one or more courses for that semester previously. Each semester's nursing courses are concurrent courses. At no time may a student take only the theory course(s) or clinical course (s).

Late Work, Attendance, and Make-up Work Policies:

Late Work
All clinical assignments must be completed to receive credit (CR) for the course. Late work will result in the student filling out a Plan for Success form.

Course Grading Information:
The student will receive credit (CR) or non-completion (NC) for their final clinical grade in Web Advisor. The student must also pass RNSG 1216, 1125, 1128, and 1430 concurrently for the

student to progress to the Level II courses. Failure to complete clinical hours at the assigned time will result in a Non-Complete (NC) for clinical.

Student Behavioral Expectations or Conduct Policy:
Students must adhere to behavioral expectations or conduct as outlined in the Associate Degree Nursing Handbook and the Highlander Guide.

Drug Screens
Refer to ADN Student Handbook.

MCC ADN Spring 2024 Nursing Handbook
Located in your Brightspace shell for all courses

Please locate and read from Student Handbook in the Spring 2024 edition:

-Requirements for the First Day of Clinical
-Professional Conduct
-Preparedness for clinical
-Uniform policy
-Clinical Requirement

McLENNAN COMMUNITY COLLEGE

ACADEMIC RESOURCES/POLICIES

Accommodations/ADA Statement:

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. For additional information, please visit www.mclennan.edu/disability

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

disabilities@mclennan.edu (254)299-8122
Room 319, Student Services Center

Title IX:

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the Title IX Coordinator at titleix@mclennan.edu or by calling, Dr. Claudette Jackson, (Accommodations/Title IX) at (254) 299-8465. MCC employees are mandatory reporters and must report incidents immediately to the Title IX Coordinator. Individuals may also contact the MCC Police Department at (254) 299-8911 or the MCC Student Counseling Center at (254) 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student may report sexual harassment anonymously by visiting http://www.lighthouse-services.com/mclennan/

Additionally, Title IX provides rights and protections for pregnant and newly parenting students. Go to McLennan's Title IX webpage at www.mclennan.edu/titleix/. It contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence.

Student Support/Resources:
MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at http://www.mclennan.edu/campus-resource-guide/

Academic Support and Tutoring is here to help students with all their course-related needs. Specializing in one-on-one tutoring, developing study skills, and effectively writing essays. Academic Support and Tutoring can be found in the Library and main floor of the Learning Commons. This service is available to students in person or through Zoom. You can contact the Academic Support and Tutoring team via Zoom or email (ast@mclennan.edu) by going to our website (https://www.mclennan.edu/academic-support-and-tutoring/)

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources or want to explore strategies for balancing life and school, we encourage you to contact either MCC CREW – Campus Resources Education Web by calling (254) 299-8561 or by emailing crew@mclennan.edu or a Success Coach by calling (254) 299-8226 or emailing success@mclennan.edu.

Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff. To schedule an appointment, go to https://calendly.com/paulannespantry-mcc/15min.

The CREW, Success Coaches, and Paulanne's Pantry are all located on the second floor of the Student Services building in Success Coaching Services.

MCC Foundation Emergency Grant Fund:
Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an

emergency grant fund that may be able to assist you. Please go to
https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html
to find out more about the emergency grant. The application can be found at
https://www.mclennan.edu/foundation/docs/Emergency_Grant_Application.pdf

MCC Academic Integrity Statement:
Please view our Academic integrity statement for more information about academic
integrity, dishonesty, and cheating. The unauthorized use of artificial intelligence (AI) for
classwork can be a violation of the College's General Conduct Policy. Whether AI is
authorized in a course and the parameters in which AI can be used in a course will be
outlined by each instructor.

Minimum System Requirements to Utilize MCC's D2L|Brightspace:
Go to https://www.mclennan.edu/center-for-teaching-and-learning/Faculty-and-Staff-
Commons/requirements.html for information on the minimum system requirements
needed to reliably access your courses in MCC's D2L|Brightspace learning
management system.

Minimum Technical Skills:
Students should have basic computer skills, knowledge of word processing software,
and a basic understanding of how to use search engines and common web browsers.

Backup Plan for Technology:
In the event MCC's technology systems are down, you will be notified via your MCC
student email address. Please note that all assignments and activities will be due on the
date specified in the Instructor Plan, unless otherwise noted by the instructor.

Email Policy:
McLennan Community College would like to remind you of the policy
(http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf) regarding
college email. All students, faculty, and staff are encouraged to use their McLennan
email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college
employees should use for official college information or business. Students are
expected to read and, if needed, respond in a timely manner to college emails. For more
information about your student email account, go to www.mclennan.edu/studentemail.

Instructional Uses of Email:

Faculty members can determine classroom use of email or electronic communications. Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication method is to be used and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with their students, it should be reflected in the course syllabus and information should be provided for the preferred form of communication.

Email on Mobile Devices:

The College recommends that you set up your mobile device to receive McLennan emails. If you need assistance with set-up, you may email Helpdesk@mclennan.edu for help.

You can find help on the McLennan website about connecting your McLennan email account to your mobile device:
- Email Setup for iPhones and iPads
- Email Setup for Androids

Forwarding Emails:

You may forward emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may be lost or placed in junk or spam filters.

For more helpful information about technology at MCC, go to MCC's Tech Support or email helpdesk@mclennan.edu.

Disclaimer:

The resources and policies listed above are merely for informational purposes and are subject to change without notice or obligation. The College reserves the right to change policies and other requirements in compliance with State and Federal laws. The provisions of this document do not constitute a contract.