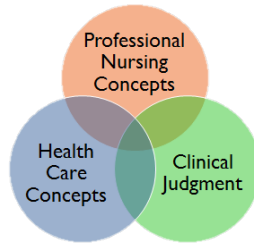# McLENNAN COMMUNITY COLLEGE

WACO, TEXAS

COURSE SYLLABUS

AND

INSTRUCTOR PLAN

Texas Concept-Based Curriculum
McLennan Community College
ADN Program

CLINICAL IV - RNSG 2360

INSTRUCTOR NAME

Virginia Dossman, MSN, RN, BC
Thelda Faye Jones, MSN, RN
Maria McElroy, MSN, RN

NOTE: This is a 16-week course.
NOTE: This is a Face-to-Face course.

WECM Course Description

RNSG 2360 is a health-related, work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional. The student must pass RNSG 2138, 2539 and 2360 concurrently to be able to graduate from the nursing program.

Prerequisites and/or Corequisites:

SEMESTER HOURS	3
PREREQUISITES:	RNSG 1538, RNSG 1137, RNSG 2363, PSYC 2314
CO-REQUISITES:	RNSG 2138, 2539

Course Notes and Instructor Recommendations:

1. Students must demonstrate competency in the use of the D2L learning management system to access, read, and respond to various course components.
2. Concept syllabi and diagrams from the Texas concept-based consortium (CBC) will be posted to the D2L learning management system. Other supplemental learning materials may be posted to the D2L learning management system at the discretion of each professor.
3. Students should monitor D2L and student e-mail daily, for announcements or notices to avoid missing time-sensitive or important messages.
4. A student's failure to read official communications sent to the student's college assigned e-mail address in a timely manner does not absolve the student from knowing and complying with the content of the official communication.
5. Students must demonstrate basic computer competency in Microsoft Office software for all written assignments.
6. Students should always keep a backup electronic or hard copy of their submitted work. It is the student's responsibility to have copies of all work submitted.
7. All written work becomes the property of the program and may not be returned to the student.
8. Electronic devices in the classroom are for course and classwork only. Students using social media or other internet websites while in class but not related to course or classwork will turn the device off and may be asked to leave the learning environment.

Instructor Information:
Virginia Dossman, MSN, RN BC
MCC E-mail: vdossman@mclennan.edu
Office Phone Number: 254-299-8360
Cell Phone Number: 254-223-0733 (Preferred)
Office Location: HPN 111
Office/Teacher Conference Hours: will be posted

T. Faye Jones, MSN, RN
MCC E-mail: tjones@mclennan.edu
Office Phone Number: 254-299-8338
Cell Phone Number: 254-424-1353 (Preferred)
Office Location: HPN 228
Office/Teacher Conference Hours: will be posted

Maria McElroy, MSN, RN
MCC E-mail: mmcelroy@mclennan.edu
Office Phone Number: 254-299-8312
Cell Phone Number: 703-945-4007 (Preferred)
Office Location: HPN 112
Office/Teacher Conference Hour: will be posted

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Required Text & Materials:
Elsevier: Evolve: https://evolve.elsevier.com/cs/
Students are responsible for the latest resource information on evolve site and as designated by the faculty.

"Nurse Practice Act": http://www.bon.state.tx.us/nursinglaw/npa/html

Earphones (ear buds) for HESI RN Exit Exams.

MCC Bookstore Website: http://www.mclennan.edu/bookstore/

Methods of Teaching and Learning:

Key Concepts and General Course Plan

This course builds on the competencies learned in RNSG 2363. Specific learning objectives guide the student's integrated clinical experiences, focusing on application of concepts and skills learned in RNSG 2138 and 2539. Healthcare Facility, clinical transition practicum, will provide the student with safe patient care practice to meet course objectives. The clinical transition practicum allows the student to integrate technical skills, nursing concepts, and basic workplace competencies learned throughout the program in the integrated management of patients.

Course Objectives and/or Competencies:

By the end of this course, the student will be able to:

1. Apply knowledge of selected advanced concepts to a variety of clinical situations. (SLO 1)
2. Utilize clinical reasoning and knowledge based on the nursing program of study to date, evidence-based practice outcomes, and research-based policies and procedures as the basis for decision making and safe patient-centered care for groups of patients in a variety of clinical settings (SLO 1, 7)
3. Utilize a systematic process to develop comprehensive analysis diagrams for patient priority concept problem to provide patient-centered care to complex patients across the life span (SLO 4)
4. Promote safety and quality improvement as an advocate and manager of nursing care (SLO 3).
5. Coordinate, collaborate, and communicate with diverse patients, families and the interdisciplinary team to plan, deliver and evaluate care (SLO 4).
6. Demonstrate skills in using patient care technologies and information systems that support safe nursing practice (SLO 2).
7. Adhere to standards of practice within legal, ethical, and regulatory frameworks of the professional nurse (SLO 5).
8. Demonstrate behavior that reflects the values and ethics of the nursing profession (SLO 5, 7).
9. Demonstrate knowledge of delegation, management, and leadership skills (SLO 6).

WECM Course Learning Outcomes

As outlined in the method of teaching and learning, students will apply the theory, concepts, and skills involving specialized materials, tools, equipment, procedures, regulations, laws, and interactions within environment of healthcare training. The learning plan is achieved within political, economic, environmental, social, and legal systems associated with the profession and the business/industry. The student will demonstrate legal, ethical behaviors, safety practices, interpersonal and teamwork skills, and appropriate written and verbal communication skills using the terminology of the profession and the business/industry.

Student Learning Outcomes (MCC ADN Graduates)

The graduate will be able to:
1. Use clinical reasoning and knowledge based on the nursing program of study, evidence-based practice outcomes, and research-based policies and procedures as the basis for decision-making and comprehensive, safe patient-centered care.
2. Demonstrate skills in using patient care technologies and information systems that support safe nursing practice.
3. Promote safety and quality improvement as an advocate and manager of nursing care.
4. Coordinate, collaborate and communicate with diverse patients, families and the interdisciplinary health care team to plan, deliver, and evaluate care that promotes quality of life.
5. Adhere to standards of practice within legal, ethical, and regulatory frameworks of the professional nurse.
6. Demonstrate knowledge of delegation, management, and leadership skills.
7. Demonstrate behavior that reflects the values and ethics of the nursing profession, including a spirit of inquiry.

Course Attendance/Participation Guidelines:
If a student is not in attendance in accordance with the policies/guidelines of the class as outlined in the course syllabus as of the course census date, faculty are required to drop students from their class roster prior to certifying the respective class roster. A student's financial aid will be re-evaluated accordingly and the student will only receive funding for those courses attended as of the course census date.

The course grade will be earned through individual course requirements that include a dosage calculation exam, laboratory, simulated, and preceptor clinical experiences involving diverse clinical situations, and written assignments. The individual requirements are as follows:
1. Pass a dosage calculation exam with a minimum score of 90% (by 3rd attempt). Refer to the ADN student handbook for the entire policy.

2. The students will complete 132 clinical hours (11 - 12-hour shifts) on medical surgical units, plus clinical hours, including 2-hours Clinical Orientation, as outlined in the Clinical Transition Practicum (CTP).
3. **The students must have the preceptor agreement signed and turned into their advisor prior to attending any clinical setting (CTP).**
4. **Students must clock in/out and complete tasks in e*Value. Clinical hours must match the clinical documentation in the CTP packet.**
5. **Any errors in e-value can only be corrected by Dr. Blackwood. It is the student's responsibility to contact Mrs. Donna Fouts, Administrative Assistant, to make an appointment with Dr. Blackwood.**
6. Attend and participate in the 12 hours of complex skills fair/respiratory lab and laboratory skills review.
7. Attend, participate and complete assigned simulated 36 clinical hours (Priority, Perfusion: MI, and Immunity).
8. Complete and submit written assignments and documents found in the CTP packet due by the Exit Interview. Professionally present CTP Documentation to the Faculty Advisor for the Exit Interview.
9. Satisfactory evaluations for the Clinical Transition Practicum experience using the Clinical Evaluation Tool in the CTP packet. The Clinical Evaluation Tool consists of the formative and summative evaluations by the preceptor in collaboration with the student advisor.
10. Must attend and participate in 5 two-hour Debriefing sessions as a component of CTP.
11. Level 4 Documentation: There will be NO Screen shots/photos, or handwritten assignments/homework accepted. Faculty will accept typed Word documents (PREFERED), PDF accepted.

<u>Course Outline or Schedule</u>:

1. Students will adhere to the RNSG 2360 CTP packet instructions and requirements regarding clinical scheduling.
2. All schedules and/or schedule changes must be approved by the student's advisor 24 hours prior to that shift. Without written approval, you cannot attend the clinical shift.
3. The Clinical assignment list is on the RNSG 2360 course in Brightspace.

Course Grading Information:

Final course grade is Credit (CR) or No Credit (NC). A grade of CR in the clinical course RNSG 2360 with a concurrent grade of "C" or above in the theory courses, RNSG 2138 and 2539, is required for successful clinical completion to participate in the ADN pinning and MCC commencement.

Late Work and Make Up Work Policies:

1.   **Level 4 students will complete 192 clinical practice hours accrued by participation in simulation lab practicum, complex skills fair/occupational presentation, the clinical transition practicum, class case studies and clinical transition practicum debriefing sessions.**
2.   Students are required to notify Level 4 Faculty Advisors prior to absences from **all** clinical activities. Students must successfully make-up all missed clinical practice hours along with associated written assignments, to receive credit for RNSG 2360.
3.   Students are required to notify assigned faculty advisor of all failure to complete and submit written clinical assignments or makeup clinical assignments by the due date. Failure to complete as assigned will result in a Plan for Success, Faculty Required Enhancement, and/or incomplete "I" for the course according to the college student policy (see The MCC General catalog). All requirements must be met for successful completion.

NOTE FOR ANY ON-CAMPUS CLINICAL ACTIVITY, SKILLS LAB OR SIMULATION LAB: Students are expected to be in class, on time. For security reasons, the **doors to the classroom will remain locked from the outside and will remain locked after class starts.** If the student cannot be in the classroom by the time class starts, or if the student must leave the classroom for an emergency, the student will quietly pick up course materials and leave the classroom. Since the doors are locked from the outside, the student will not be able to come back into the class. **The students' cooperation is required and appreciated.** Students will be allowed entry/re-entry into class at break times.

Skills Lab Attendance and Absence

The clinical experience is simulated in the Skills Lab and therefore treated like professional employment. All make-up must be completed prior to starting CTP. Make-up will be per Skills Lab staff. Students must report to Skills Lab in uniform per dress code. No food or drinks are allowed in the lab. If you arrive late or leave early, you will be counted as absent for the entire skills class hours.

CLINICAL SIMULATION
1. The clinical simulation day will consist of the following:

- Pre-work is 2 hours of the clinical day.
- Simulation, which includes pre-briefing, simulation, and debriefing,

    o 4 hours in Level 1
    o 8 hours in Levels 2-4

- Post work: is worth 2 hours of the clinical day.

2. Students will attend clinical simulation as assigned on their clinical schedule.
3. Students will clock in using E-value. For simulation, the course will be your current clinical course. The site will be HP Clinical Nursing Simulation Center – Clinical Simulation. The instructor will be Tiffanie Elbrecht. Any time edits will be done by scheduling an appointment with Dr. Blackwood.
4. If a student is tardy or absent as defined by the ADN student handbook, a plan for success or Faculty Required Enhancement (FRE) will be completed as stated in the clinical attendance policy.
5. Clinical Simulation makeup will be completed as assigned. Any clinical hours missed must be made up.
6. Students are expected to maintain academic integrity on all assignments as defined in the highlander guide. Students may work together but must submit their own work.
7. All assigned simulation work must be completed as assigned; if work is not completed or submitted on time, the student will not receive credit. Pre-work is due by 2359 the day before the assigned simulation.
8. During sim and post simulation, work is due by 2359 the day of the simulation.

    1. If the assigned work is an Evolve/HESI case studies and/or patient reviews must be completed with a minimum score of 80%. If a minimum score of 80% is not achieved,
    no hours will be earned.

    2. Students will be prepared and have all the necessary equipment when attending the
    simulation as outlined in the clinical dress code. If a student does not have all the equipment they will not receive credit for the simulation time.

    3. If a student is going to be absent for any reason, notification of absence must be made prior to the start of the simulation through e-mail to Tiffanie Elbrecht: telbrecht@mclennan.edu

Student Behavioral Expectations or Conduct Policy:
   Professional Expectations for all courses (RNSG 2138, 2539, 2360):

1. Be on time and remain throughout class. Arrive at least 10 minutes prior to class starting.

2. Be in class every day and ready to learn. Should some unforeseen incidents occur preventing your attendance, contact your instructor.

3. Be a professional. Maintain a professional attitude and be positive. Maintain classroom civility which includes respect for other students and for the faculty. Civility is expected in all verbal and electronic interactions with peer, professors, and college administrators.

4. Know your course expectations. Read your concept syllabi and course instructional plans, check your course calendar, the learning management system (D2L) and MCC email daily.

5. Collegiality: Be a positive and productive influence in your work/learning environment, communicating and working professionally, safely, and legally.

6. Know your ethical responsibility to your chosen profession, and the public you will serve.

7. Collaboration: As a professional you will collaborate with clients, their families, other professionals in the health career arena. Be positive, civil, open to new ideas, and research to promote the healing environment.

8. Additional student behavioral expectations are in the ADN Student Handbook.

> Billings, D. M., & Halstead, J. A. (2024). Teaching in Nursing (7th ed.). Elsevier Health Sciences (US). https://pageburstls.elsevier.com/books/9780323846707

Click Here for the MCC Attendance/Absences Policy
(https://www.mclennan.edu/highlander-guide/policies.html)
Click on the link above for the college policies on attendance and absences. Your instructor may have additional guidelines specific to this course.

Students will refer to the Clinical Transition Practicum Packet for all clinical related absences.

MCLENNAN COMMUNITY COLLEGE

ACADEMIC RESOURCES/POLICIES

Accommodations/ADA Statement:

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. For additional information, please visit www.mclennan.edu/disability

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

  disabilities@mclennan.edu (254)299-8122
  Room 319, Student Services Center

Title IX:

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the Title IX Coordinator at titleix@mclennan.edu or by calling, Dr. Claudette Jackson, (Accommodations/Title IX) at (254) 299-8465. MCC employees are mandatory reporters and must report incidents immediately to the Title IX Coordinator. Individuals may also contact the MCC Police Department at (254) 299-8911 or the MCC Student Counseling Center at (254) 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student may report sexual harassment anonymously by visiting http://www.lighthouse-services.com/mclennan/

Additionally, Title IX provides rights and protections for pregnant and newly parenting students. Go to McLennan's Title IX webpage at www.mclennan.edu/titleix/. It contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence.

Student Support/Resources:
MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at http://www.mclennan.edu/campus-resource-guide/

Academic Support and Tutoring is here to help students with all their course-related needs. Specializing in one-on-one tutoring, developing study skills, and effectively writing essays. Academic Support and Tutoring can be found in the Library and main floor of the Learning Commons. This service is available to students in person or through Zoom. You can contact the Academic Support and Tutoring team via Zoom or email (ast@mclennan.edu) by going to our website (https://www.mclennan.edu/academic-support-and-tutoring/)

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources or want to explore strategies for balancing life and school, we encourage you to contact either MCC CREW – Campus Resources Education Web by calling (254) 299-8561 or by emailing crew@mclennan.edu or a Success Coach by calling (254) 299-8226 or emailing success@mclennan.edu.

Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff. To schedule an appointment, go to https://calendly.com/paulannespantry-mcc/15min.

The CREW, Success Coaches, and Paulanne's Pantry are all located on the second floor of the Student Services building in Success Coaching Services.

MCC Foundation Emergency Grant Fund:
Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an

emergency grant fund that may be able to assist you. Please go to https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html to find out more about the emergency grant. The application can be found at https://www.mclennan.edu/foundation/docs/Emergency_Grant_Application.pdf

MCC Academic Integrity Statement:
Please view our Academic integrity statement for more information about academic integrity, dishonesty, and cheating. The unauthorized use of artificial intelligence (AI) for classwork can be a violation of the College's General Conduct Policy. Whether AI is authorized in a course and the parameters in which AI can be used in a course will be outlined by each instructor.

Minimum System Requirements to Utilize MCC's D2L|Brightspace:
Go to https://www.mclennan.edu/center-for-teaching-and-learning/Faculty-and-Staff-Commons/requirements.html for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

Minimum Technical Skills:
Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

Backup Plan for Technology:
In the event MCC's technology systems are down, you will be notified via your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

Email Policy:
McLennan Community College would like to remind you of the policy (http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are expected to read and, if needed, respond in a timely manner to college emails. For more information about your student email account, go to www.mclennan.edu/studentemail.

Instructional Uses of Email:

Faculty members can determine classroom use of email or electronic communications. Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication method is to be used and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with their students, it should be reflected in the course syllabus and information should be provided for the preferred form of communication.

Email on Mobile Devices:

The College recommends that you set up your mobile device to receive McLennan emails. If you need assistance with set-up, you may email Helpdesk@mclennan.edu for help.

You can find help on the McLennan website about connecting your McLennan email account to your mobile device:

- Email Setup for iPhones and iPads
- Email Setup for Androids

Forwarding Emails:

You may forward emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may be lost or placed in junk or spam filters.

For more helpful information about technology at MCC, go to MCC's Tech Support or email helpdesk@mclennan.edu.

Disclaimer:

The resources and policies listed above are merely for informational purposes and are subject to change without notice or obligation. The College reserves the right to change policies and other requirements in compliance with State and Federal laws. The provisions of this document do not constitute a contract.