



WACO, TEXAS

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**COURSE SYLLABUS  
AND  
INSTRUCTOR PLAN**

**Intermediate Spanish II**

**SPAN - 2312 - 87**

**Alex Vaughan**

**NOTE: This is an Online course.**

**NOTE: This is a Summer course.**

Intermediate Spanish II

SPAN 2312.87

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## Intermediate Spanish II

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### **Course Description:**

The consolidation of skills acquired at the introductory level. Further development of proficiency in listening, speaking, reading and writing. Emphasis is on comprehension, appreciation, and interpretation of the cultures of the Spanish-speaking world. Semester Hours 3

### **Prerequisites and/or Corequisites:**

SPAN 2311, four years of high school Spanish, or consent of instructor or division chair. Students with four years of high school Spanish are encouraged to see a Spanish instructor prior to enrolling.

### **Course Notes and Instructor Recommendations:**

Due to the online nature of this course, students must already possess basic computer and Internet skills. To complete this course, you must have access to the Internet and Microsoft Office 365. You must utilize your MCC email, VHL, Zoom, and Brightspace in order to complete this blended course. If you have problems with either your hardware or software, it is still your responsibility to make sure that all assignments are turned in on time. Technical difficulties with computers or software are not excuses for a missed deadline. Students may utilize the MCC I.T. Helpdesk by contacting (254) 299-8077 or sending an email to [helpdesk@mclennan.edu](mailto:helpdesk@mclennan.edu). If you have an issue with the VHL website you should contact VHL directly at (800) 269-6311 or, for more options, go to <https://supportvhlcentral.com>.

### **Instructor Information:**

Instructor Name: Alex Vaughan

MCC Email: [svaughan@mclennan.edu](mailto:svaughan@mclennan.edu) (email is best)

Office Phone Number: (254) 299-8801 \*I am NOT on campus to check this phone!

Office Location: FOB 120

Office/Teacher Conference Hours: Mondays 9:30am – 12:00pm

<https://mclennan.zoom.us/j/83471267980>

Other Instruction Information: If you would like to meet with me at a time different from my conference hours, you may contact me via email to make an appointment.

**Required Text & Materials:**

Title: Enfoques (Supersite Plus Code with WebSAM and v-Text)

Author: José A. Blanco

Edition: 5th

Publisher: Vista Higher Learning

ISBN: 978-1-54330-494-7

**MCC Bookstore Website:** <http://www.mclennan.edu/bookstore/>

**Methods of Teaching and Learning:**

Includes lecture, discussion, projects, presentations, active participation in reading, writing, speaking, and listening activities, lab exercises, and exams.

**Course Objectives and/or Competencies:**

This course will focus on how ideas, values, beliefs, and other aspects of culture express and affect human experience. This course involves the exploration of ideas that foster aesthetic and intellectual creation in order to understand the human condition across cultures. The Texas Higher Education Coordinating Board requires that all courses in the Foundational Component area of Language, Philosophy, and Culture teach these Core Objectives:

- Critical Thinking Skills (CT): “to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.”
- Communication Skills (COMM): “to include effective development, interpretation and expression of ideas through written, oral and visual communication.”
- Social Responsibility (SR): “to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities.”

**Course Outline or Schedule:**

The daily lessons and topics, discussion board assignments as well as exams are listed below. You may work ahead, but no late work is accepted. You must follow the assignment calendar on VHL, Brightspace, and this syllabus in order to complete all tasks for this class. VHL activities are due by 11:59pm by the assigned date. All VHL information is housed in VHL. I do not have those due dates integrated below. You should be working on Spanish every day. The professor reserves

## Intermediate Spanish II

SPAN 2312.87

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the right to make changes to this schedule and will notify the class prior to making any change via Brightspace announcements.

### Week 1:

5/30	T	Introductions & Orientations for VHL and Brightspace / Start Lección 7: Technology/science (vocabulary) & 7.1 Present perfect
5/31	W	7.2 Past perfect, 7.3 Diminutives and augmentatives
6/1	TR	<b>Exam Lección 7</b>

### Week 2:

6/5	M	Lección 8: Economy/jobs (vocabulary) & 8.1 Conditional
6/6	T	8.2 Past subjunctive
6/7	W	8.3 Si clauses with simple tenses --Discussion Board #1: Las telenovelas (Lección 8: 290-291) / Initial Post
6/8	TR	<b>Exam Lección 8</b>
6/9	F	--Discussion Board #1: 2 replies

### Week 3:

6/12	M	Lección 9: Pop culture/media (vocabulary) & 9.1 Present perfect subjunctive
6/13	T	9.2 Present perfect subjunctive, 9.3 Relative pronouns
6/14	W	<b>Exam Lección 9</b> --Discussion Board #2: El mate (Lección 9: 332-333) / Initial Post
6/15	TR	Lección 10: Literature/art (vocabulary) & 10.1 Future perfect
6/16	F	--Discussion Board #2: 2 replies

## Intermediate Spanish II

SPAN 2312.87

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### Week 4:

6/19	M	<i>*MidTerm Oral Exam*</i>
6/20	T	10.2 Conditional perfect, 10.3 Past perfect subjunctive.
<b>6/21</b>	<b>W</b>	<b>Exam Lección 10</b> ***Last day to drop class with W*** --Discussion Board #3: Los incas (Lección 12: 440-441) / Initial Post
6/22	TR	Lección 11: Politics/religion (vocabulary) & 11.1 Passive voice
6/23	F	--Discussion Board #3: 2 replies

### Week 5:

6/26	M	11.2 Uses of se, 11.3 Prepositions (de, desde, en, entre, hasta, sin)
<b>6/27</b>	<b>T</b>	<b>Exam Lección 11</b>
6/28	W	Lección 12: History (vocabulary) & 12.1 Uses of the infinitive
6/29	TR	12.2 Summary of the indicative, 12.3 Summary of the subjunctive

### Week 6:

7/3	M	<i>*Final Oral Exams*</i>
7/4	T	Campus Holiday (STUDY)
<b>7/5</b>	<b>W</b>	<b>Final Exam Lección 12</b>

### **Course Grading Information:**

The grade for this course will come from five different components: lesson exams, oral exams, VHL assignments, Discussion board (posts and replies), and attendance/participation.

Each chapter will contain instructional materials on Brightspace and VHL that you must access at the beginning of the chapter. It is important to use the instructional materials from the professor and the tutorials in order to respond to the assignments in the Brightspace discussion board, to

complete all tasks in VHL's assignment calendar/dashboard, and to complete the assessments for the chapter.

*Lesson Exams:* These exams cover one lesson, but please note that due to the comprehensive nature of language learning, each lesson builds on prior learning; thus, while each exam will focus on the most current lessons, material from previous lessons is likely to appear as well. For that reason, it is extremely important to study regularly and to continuously review material. If you try to wait until the last minute and cram for an exam, that material is not likely to make it into long-term memory, which will make future exams more challenging.

*Oral Exams:* There are two one-on-one oral exams with the instructor (one midterm and one final), lasting approximately 5-8 minutes each. Students will be provided with examples of the types of questions they might be asked in advance. Questions are designed for students to demonstrate mastery of vocabulary and grammar studied. A rubric will be provided in Brightspace.

*VHL assignments:* These are located at [vhlcentral.com](http://vhlcentral.com) and coordinate perfectly with the material as it part of your textbook package. Please understand that the VHL system is automatically set up to drop the 2 lowest grades and allow 3 attempts in the homework and test prep categories. Missing accents do count as errors. Nothing is dropped and there are only 2 attempts for the practice category. Activities will be due by 11:59pm. There is a late deduction of 10% per day.

*Discussion Board:* These are housed in Brightspace in the Discussions tab. Each initial post is due by 11:59pm on the Wednesday indicated in the preceeding course outline. Your replies (2 per DB) are due no later than 11:59pm on the indicated Friday. I encourage you to work on these prior to the deadlines so that you and your classmates have plenty of time to write meaningful replies. Simply stating "¡Buen trabajo!," "¡Estoy de acuerdo!," or anything along these lines will NOT earn full credit for the replies.

Discussion board posts and replies follow the late work policy like all other work in this course. You MUST provide documentation per MCC policies. If you miss posting but are able to reply or vice versa, you are able to receive partial credit.

*Attendance/participation:* ALL students are expected to be engaged and actively participating by regularly logging into Brightspace and completing assigned tasks on time. If there is a concern

## Intermediate Spanish II

SPAN 2312.87

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with your lack of participation, the professor will send an email to your MCC email. You are required to use MCC email due to MCC policy.

The grades will be kept in a grade book on Brightspace and will be weighted as follows:

Lesson Exams (6)	42%
Oral Exams (2)	20%
VHL assignments	20%
Discussion Board	9%
Attendance/participation	9%

Final grades will be distributed according to the following scale:

A = 90 and above      B = 80 to 89.99      C = 70 to 79.99      D = 60 to 69.99  
F = Below 60

### **Late Work, Attendance, and Make Up Work Policies:**

Attendance is measured through regular participation in this course, which is expected of all students. Students are responsible for all material presented or assigned for a course from the first official day of classes and will be held accountable for such materials in the determination of course grades. If you are not participating or doing your work for any reason, you cannot earn participation points. It is MCC policy that once you miss 25% of the class, regardless of the reason for the absence, you can be dropped by the professor.

Students will be permitted to make up work missed due to absences caused by (1) authorized participation in official college functions, (2) personal illness, (3) an illness or a death in the immediate family, or (4) the observance of a religious holy day. It is the student's responsibility to, in a timely fashion, inform the instructor of the reason for an absence and/or missed assignment. Be prepared to send the professor documentation (such as a doctor's note or letter from a college official etc.) in order to be permitted to make up work.

### **Student Behavioral Expectations or Conduct Policy:**

Students are expected to maintain proper online classroom decorum. This includes active participation on a regular basis, respect for other students and the professor, meeting all course deadlines, and using Spanish at all times. Unless the professor gives you explicit instructions to



## Intermediate Spanish II

SPAN 2312.87

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use English, assume every task is in Spanish. When reaching out for help during conference times and via email, please understand English is fine. Students are to do their own work and should not have other people or resources completing it on their behalf.

**[Click Here for the MCC Attendance/Absences Policy](https://www.mclennan.edu/highlander-guide/policies.html)**

**(<https://www.mclennan.edu/highlander-guide/policies.html>)**

Click on the link above for the college policies on attendance and absences. Your instructor may have additional guidelines specific to this course.

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Updated 11/04/2022



## **ACADEMIC RESOURCES/POLICIES**

### **Accommodations/ADA Statement:**

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. For additional information, please visit [www.mclennan.edu/disability](http://www.mclennan.edu/disability).

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

[disabilities@mclennan.edu](mailto:disabilities@mclennan.edu) 254-  
2998122

Room 319, Student Services Center

### **Title IX:**

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the acting Title IX Coordinator at [titleix@mclennan.edu](mailto:titleix@mclennan.edu) or by calling, Dr. Claudette Jackson, (Diversity, Equity & Inclusion/Title IX) at (254) 299-8465. MCC employees are mandatory reporters and must report incidents immediately to the Title IX Coordinator. Individuals may also contact the MCC Police Department at (254) 299-8911 or the MCC Student Counseling Center at (254) 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student or employee may report sexual harassment anonymously by visiting <http://www.lighthouse-services.com/mclennan/>.

Go to McLennan's Title IX webpage at [www.mclennan.edu/titleix/](http://www.mclennan.edu/titleix/). It contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence.

**Student Support/Resources:**

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at <http://www.mclennan.edu/campus-resource-guide/>

Academic Support and Tutoring is here to help students with all their course-related needs. Specializing in one-on-one tutoring, developing study skills, and effectively writing essays. Academic Support and Tutoring can be found in the Library and main floor of the Learning Commons. This service is available to students in person or through Zoom from 7:30 am - 6:00 pm Monday through Thursday and 7:30 am - 5:00 pm on Friday. You can contact the Academic Support and Tutoring team via Zoom (<https://mclennan.zoom.us/j/2542998500>) or email ([ast@mclennan.edu](mailto:ast@mclennan.edu)) during the above mentioned times.

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources or want to explore strategies for balancing life and school, we encourage you to contact either MCC CREW – Campus Resources Education Web by calling (254) 299-8561 or by emailing [crew@mclennan.edu](mailto:crew@mclennan.edu) or a Success Coach by calling (254) 299-8226 or emailing [SuccessCoach@mclennan.edu](mailto:SuccessCoach@mclennan.edu). Both are located in the Completion Center located on the second floor of the Student Services Center (SSC) which is open Monday-Friday from 8 a.m.-5 p.m.

Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff. To schedule an appointment, go to [https://mclennan.co1.qualtrics.com/jfe/form/SV\\_07byXd7eB8iTqJg](https://mclennan.co1.qualtrics.com/jfe/form/SV_07byXd7eB8iTqJg). Both the Completion Center and Paulanne's Pantry are located on the second floor of the Student Services Center (SSC).

**MCC Foundation Emergency Grant Fund:**

Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an emergency grant fund that may be able to assist you. Please go to

<https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html> to find out more about the emergency grant. The application can be found at [https://www.mclennan.edu/foundation/docs/Emergency\\_Grant\\_Application.pdf](https://www.mclennan.edu/foundation/docs/Emergency_Grant_Application.pdf).

**MCC Academic Integrity Statement:**

Go to [www.mclennan.edu/academic-integrity](http://www.mclennan.edu/academic-integrity) for information about academic integrity, dishonesty, and cheating.

**Minimum System Requirements to Utilize MCC's D2L|Brightspace:**

Go to <https://www.mclennan.edu/center-for-teaching-and-learning/FacultyandStaffCommons/requirements.html> for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

**Minimum Technical Skills:**

Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

**Backup Plan for Technology:**

In the event MCC's technology systems are down, you will be notified via your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

**Email Policy:**

McLennan Community College would like to remind you of the policy (<http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf>) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are expected to read and, if needed, respond in a timely manner to college emails. For more information about your student email account, go to [www.mclennan.edu/studentemail](http://www.mclennan.edu/studentemail).

**Instructional Uses of Email:**

Faculty members can determine classroom use of email or electronic communications. Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication

method is to be used and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with their students, it should be reflected in the course syllabus and information should be provided for the preferred form of communication.

**Email on Mobile Devices:**

The College recommends that you set up your mobile device to receive McLennan emails. If you need assistance with set-up, you may email [Helpdesk@mclennan.edu](mailto:Helpdesk@mclennan.edu) for help.

You can find help on the McLennan website about connecting your McLennan email account to your mobile device:

- [Email Setup for iPhones and iPads](#)
- [Email Setup for Androids](#)

**Forwarding Emails:**

You may forward emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may be lost or placed in junk or spam filters.

For more helpful information about technology at MCC, go to [MCC's Tech Support Cheat Sheet](#) or email [helpdesk@mclennan.edu](mailto:helpdesk@mclennan.edu).

**Disclaimer:**

The resources and policies listed above are merely for informational purposes and are subject to change without notice or obligation. The College reserves the right to change policies and other requirements in compliance with State and Federal laws. The provisions of this document do not constitute a contract.