

McLennan
C O M M U N I T Y
COLLEGE

WACO, TEXAS

COURSE SYLLABUS
AND
INSTRUCTOR PLAN

LVN Transition Clinical

RNSG - 1163 - 01

M. McElroy, MSN, RN

T. Palczewski, BSN, RN

NOTE: This is an 8-week course

COVID 19 Notice:

McLennan Community College is committed to providing you with every resource you need to reach your academic goals including your safety. We will continue to monitor the evolving situation with COVID 19 and adjust our safety guidelines to make sure we offer a safe environment for you and our faculty. Please make sure to consult your faculty and the MCC website at <https://www.mclennan.edu/crisis-management/coronavirus-updates/index.html> on any changes to these guidelines.

Course Description:

A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional.

Prerequisites and/or Corequisites:

Prerequisites: BIOL 2401, ENGL 1301 and PSYC 2314.

Corequisite: RNSG 1128, RNSG 1118, RNSG 1324 and RNSG 1163. Previously taken or currently enrolled in BIOL 2402.

Course Notes and Instructor Recommendations:

Students are responsible for materials placed on D2L Brightspace by faculty. Many announcements are also sent out via students' MCC email. Students are expected to check their MCC email and D2L Brightspace announcements at least daily for changes and updates.

Communication with the student's assigned faculty advisor and/or clinical instructor will occur through MCC email only. No other email addresses will be used. Students will be aware of and abide by the information contained in the ADN Student Handbook.

Instructor Information:

Instructor Name: M. McElroy, MSN, RN

MCC Email: mmcelroy@mclennan.edu

Office Phone Number: 703-945-4007

Office/Teacher Conference Hours: Instructors are available before, during, and after clinical hours. Additional time is available on request. Please email your instructor.

Instructor Name: T. Palczewski, BSN, RN

MCC Email: tpalczewski@mclennan.edu

Office Phone Number: 210-287-1281

Office/Teacher Conference Hours: Instructors are available before, during, and after clinical hours. Additional time is available on request. Please email your instructor.

Required Text & Materials:

Check your e*Value, EPIC, and Evolve passwords and make sure you can log in. If you cannot sign in then check with technical support.

<https://www.e-value.net/login.cfm>

<https://evolve.elsevier.com/>

<http://www.bon.state.tx.us/nursinglaw/npa.html>

Saunders Nursing Drug Handbook (Hardcopy)

MCC Bookstore Website: <http://www.mclennan.edu/bookstore/>

Methods of Teaching and Learning:

Clinical experience, conferences, discussion, SIM, group project, clinical assignments, student performances (skills), facility orientation.

Course Objectives and/or Competencies:

Student Learning Outcomes:

1. Use clinical reasoning and knowledge based on the nursing program of study, evidence- based practice outcomes, and research-based policies and procedures as the basis for decision- making and comprehensive, safe patient-centered care.
2. Demonstrate skills in using patient care technologies and information systems that support safe nursing practice.
3. Promote safety and quality improvement as an advocate and manager of nursing care.
4. Coordinate, collaborate and communicate with diverse patients, families and the interdisciplinary health care team to plan, deliver, and evaluate care that promotes quality of life.
5. Adhere to standards of practice within legal, ethical, and regulatory frameworks of the professional nurse.
6. Demonstrate knowledge of delegation, management, and leadership skills.
7. Demonstrate behavior that reflects the values and ethics of the nursing profession, ^[1]_[SEP]including a spirit of inquiry.

Course Outline or Schedule:

This clinical course has 64 hours that are tracked in e*Value and consist of the following:

- BS&W-Hillcrest and/or Providence Health Center 5 (12-hour) clinical days.
- Health Promotion Presentation Project (4 hours)

Clinical Paperwork: This will be assigned by your clinical instructor and will be available for download on Brightspace.

Course Grading Information:

The student will receive credit (CR) or non-completion (NC) for their final clinical grade in Web Advisor. The student must also pass RNSG 1118, 1128 and 1324 concurrently in order for the student to progress to the Level III courses.

Mandatory Skills

The Critical Requirements document should be kept with the student at all times. These skills must be performed correctly at least once in the clinical area before completion of this clinical rotation, pending opportunity in the clinical setting. The student will be responsible for ensuring the completion of these skills, as well as making the proper entry into the electronic health record (EHR). Any student unsuccessful on a skills checkoff in the clinical area will be responsible for arranging an appointment with the skills lab team for remediation of the skill, then successfully perform the skill in the clinical setting. After remediation, being unsuccessful on a mandatory skill will result in a NC in the course. Students should seek out opportunities to complete the following skills in the clinical setting. If opportunities are absolutely not available, student may complete these skills in the skills lab. Skills performed in clinical will be logged as “Case Logs” in e*Value and must be validated by clinical faculty.

Mandatory Skills:

1. Vital Signs
2. Physical Assessment
3. Medication Administration: oral, subcutaneous, intramuscular, intravenous push, and intravenous piggyback.
4. Urinary Catheter (indwelling or intermittent)
5. Venipuncture

Individual assignments

Grading: Will receive credit (CR) or non-completion (NC) and must be completed in order to receive credit (CR) for the course.

Mid-Term and Final Evaluations

Self Evaluation

Mid-Term Evaluation: Clinical week 3

Final Evaluation: Clinical week 5

These evaluations will be completed using the Clinical Evaluation Tool (CET) by the clinical instructor. A copy of the CET is located in 1163 course shell in Brightspace. The CET will be completed using the e*Value electronic system.

“Pat on the Back” form: This form is completed when the student exhibits outstanding or above-expected performance in the clinical area. This form may be completed by the clinical instructor or by a fellow student who observes outstanding or above-expected performance in the clinical setting by another student.

Unsatisfactory Performance: If a student is not performing at the expected level at any time during the semester (examples include, but are not limited to: unprofessional behavior towards instructor or other, violation of patient confidentiality, putting the patient at risk or causing injury to a patient, leaving clinical or without reporting to the clinical instructor, and/or being tardy for the clinical day), the following will be completed:

Plan for Success (PFS): This plan is a collaborative effort between the student and the clinical instructor. The plan is developed, written, and carried out by the student when clinical performance is below the expected level of competency, as identified by the clinical instructor. The clinical instructor will guide the student in developing the plan, provide guidance, and provide assistance to the student in reaching the identified goal.

Faculty Required Enhancements (FRE): This is a performance improvement plan developed and written by the clinical instructor, when a student has been unable to achieve the expected level of competence through the plan(s) for success.

Withdrawal Information

Due to the inter-relationship of nursing courses taught each semester, if a withdrawal from one nursing course is necessary, the student must withdraw from all nursing courses. Please refer to the MCC Highlander Guide for withdrawal policy.

A student with a failure in a nursing course who is granted re-admission to that semester will take all the courses for that specific semester even if they were successful in one or more courses for that semester previously. Each semesters' nursing courses are concurrent courses. At no time may a student take only the theory course(s) or clinical course (s).

Late Work, Attendance, and Make Up Work Policies: Late Work

All clinical assignments must be completed in order to receive credit (CR) for the course. Late work will result in the student filling out a Plan for Success form.

Tardy

All clinical time must be accounted for. If a student is late to clinical (arrival past 0645), the student will be sent home and must make up the hours on the designated clinical make up day.

Make Up

If a student misses an assigned clinical day, the student is to notify the assigned clinical instructor *prior* to the beginning of the clinical shift. There will be one make up clinical day for Transition students. This will be a daytime clinical only. Any hours exceeding 12 hours for make-up clinical will result in the student being withdrawn from the clinical course and also concurrent nursing courses. Please see the Clinical Attendance Policy in the MCC ADN Summer 2022 Student Handbook.

Student Behavioral Expectations or Conduct Policy:

Students must adhere to behavioral expectations or conduct as outlined in the Associate Degree Nursing Handbook and the Highlander Guide.

Drug Screens

* [Click Here for the MCC Academic Integrity Statement \(www.mclennan.edu/academic-integrity\)](http://www.mclennan.edu/academic-integrity) The link above will provide you with information about academic integrity, dishonesty, and cheating.

[Click Here for the MCC Attendance/Absences Policy](https://www.mclennan.edu/highlander-guide/policies.html)

(<https://www.mclennan.edu/highlander-guide/policies.html>)

Click on the link above for the college policies on attendance and absences. Your instructor may have additional guidelines specific to this course.

** You will need to access each link separately through your Web browser (for example: Mozilla Firefox, Chrome, Microsoft Edge or Safari) to print each link's information.*

MCC ADN Summer 2022 Nursing Handbook is located in your Brightspace shell for all courses

Please locate and read from Student Handbook starting page 117 in the Spring 2022 edition:

- Requirements for First Day of Clinical
- Professional Conduct
- Preparedness for clinical
- Uniform policy
- Clinical Requirements

ACADEMIC RESOURCES/POLICIES

Student Support/Resources:

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at <http://www.mclennan.edu/campus-resource-guide/>

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources or want to explore strategies for balancing life and school, we encourage you to contact a Success Coach by calling (254) 299-8226 or emailing SuccessCoach@mclennan.edu. Students may visit the Completion Center Monday-Friday from 8 a.m.-5 p.m. to schedule a meeting with a Success Coach and receive additional resources and support to help reach academic and personal goals. Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff based on household size. Text (254) 870-7573 to schedule a pantry appointment. The Completion Center and pantry are located on the Second Floor of the Student Services Center (SSC).

MCC Foundation Emergency Grant Fund:

Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an emergency grant fund that may be able to assist you. Please go to <https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html> to find out more about the emergency grant. The application can be found at https://www.mclennan.edu/foundation/docs/Emergency_Grant_Application.pdf.

Minimum Technical Skills:

Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

Backup Plan for Technology:

In the event MCC's technology systems are down, you will be notified via your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

Minimum System Requirements to Utilize MCC's D2L|Brightspace:

Go to <https://www.mclennan.edu/center-for-teaching-and-learning/Faculty%20and%20Staff%20Commons/requirements.html> for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

Email Policy:

McLennan Community College would like to remind you of the policy (<http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf>) regarding college

email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are expected to read and, if needed, respond in a timely manner to college emails.

Instructional Uses of Email:

Faculty members can determine classroom use of email or electronic communications. Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication method is to be used and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with their students, it should be reflected in the course syllabus and information should be provided for the preferred form of communication.

Email on Mobile Devices:

The College recommends that you set up your mobile device to receive McLennan emails. If you need assistance with set-up, you may email Helpdesk@mclennan.edu for help.

Forwarding Emails:

You may forward emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may be lost or placed in junk or spam filters.

MCC Academic Integrity Statement:

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Accommodations/ADA Statement:

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. For additional information, please visit www.mclennan.edu/disability.

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

disabilities@mclennan.edu

254-299-8122

Room 319, Student Services Center

Title IX:

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the Title IX Coordinator at titleix@mclennan.edu or by calling Dr. Drew Canham (Chief of Staff for Diversity, Equity & Inclusion/Title IX) at (254) 299-8645. Individuals also may contact the MCC Police Department at 299-8911 or the MCC Student Counseling Center at MCC at (254) 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student or employee may report sexual harassment anonymously by visiting <http://www.lighthouse-services.com/mclennan/>.

Go to McLennan's Title IX webpage at www.mclennan.edu/titleix/. It contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence.

Disclaimer:

The resources and policies listed above are merely for informational purposes and are subject to change without notice or obligation. The College reserves the right to change policies and other requirements in compliance with State and Federal laws. The provisions of this document do not constitute a contract.

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- [Email Setup for iPhones and iPads](https://support.microsoft.com/en-us/office/set-up-an-outlook-account-in-the-ios-mail-app-b2de2161-cc1d-49ef-9ef9-81acd1c8e234?ui=en-us&rs=en-us&ad=us) (https://support.microsoft.com/en-us/office/set-up-an-outlook-account-in-the-ios-mail-app-b2de2161-cc1d-49ef-9ef9-81acd1c8e234?ui=en-us&rs=en-us&ad=us)
- [Email Setup for Androids](https://support.microsoft.com/en-us/office/set-up-email-in-android-email-app-71147974-7aca-491b-978a-ab15e360434c?ui=en-us&rs=en-us&ad=us) (https://support.microsoft.com/en-us/office/set-up-email-in-android-email-app-71147974-7aca-491b-978a-ab15e360434c?ui=en-us&rs=en-us&ad=us)

Forwarding Emails:

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For more helpful information about technology at MCC, go to [MCC's Tech Support Cheat Sheet](#) or email helpdesk@mclennan.edu.

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