

Degree Description

Introduces managerial functions including planning, organizing, leading, and controlling, as well as providing a basic knowledge of accounting.

Marketable skills - 1.

Apply emergency management principles to coordinate the command, control, and response to an emergency situation. 2.

Develop and implement recovery procedures and plans. 3. Understanding and apply the State and Federal procedures related to the assessment, documentation and compliance with emergency management procedures.

Semester I	Hours
BMGT 1327 Principles of Management	3 hours
ACNT 1303 Introduction to Accounting I	3 hours
BMGT 2309 Leadership	3 hours
	9 hours

Total hours: 9 hours

Course Descriptions

BMGT 1327 Principles of Management

Examines concepts, terminology, principles, theories, and issues in the field of management. Semester Hours 3 (3 lec)

ACNT 1303 Introduction to Accounting I

Analyzes, classifies, and records business transactions in a manual and computerized environment. Emphasis is on understanding the complete accounting cycle and preparing financial statements, bank reconciliations, and payroll. May not be counted toward the associate degree if taken after successful completion of ACCT 2401. Semester Hours 3 (3 lec/lab)

BMGT 2309 Leadership

Introduces concepts of leadership and its relationship to management. Prepares the student with leadership and communication skills needed to motivate and identify leadership styles. This is a Capstone course that integrates knowledge from previous courses and provides the opportunity to apply management and leadership principles to real world situations. Semester Hours 3 (3 lec)
