



WACO, TEXAS

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**COURSE SYLLABUS**

**AND**

**INSTRUCTOR PLAN**

**Principles of Financial Accounting**

**ACCT\_2301\_O180**

**Adrianna Curington, Enrolled Agent, M.S. Taxation, B.S. Accounting**

**NOTE: This is an 8-week Online course.**

*Disclaimer: The instructor reserves the right to change course policies, deadlines, assignments, or exams at their discretion with proper notice.*

**Instructor Information:**

Instructor Name: Adrianna Curington, EA

MCC Email: acurington@mclennan.edu

Office Phone Number: Please leave message at 254-299-8238

Office Location: On-Line, Zoom

Office/Teacher Conference Hours: Monday/Wednesday 9:00 am to 10:00 am

**Course Description:**

This course is an introduction to the fundamental concepts of financial accounting as prescribed by U.S. generally accepted accounting principles (GAAP) as applied to transactions and events that affect business organizations. Students will examine the procedures and systems to accumulate, analyze, measure, and record financial transactions. Students will use recorded financial information to prepare a balance sheet, income statement, statement of cash flows, and statement of shareholders' equity to communicate the business entity's results of operations and financial position to users of financial information who are external to the company. Students will study the nature of assets, liabilities, and owners' equity while learning to use reported financial information for purposes of making decisions about the company. Students will be exposed to International Financial Reporting Standards (IFRS).

**Prerequisites and/or Corequisites:**

Prerequisite: MATH 0311 or ACNT 1303 with a C or better or permission of the director.

**Course Notes and Instructor Recommendations:**

Principles of Financial Accounting provide students with a solid foundation of accounting principles and practices, which are essential for careers in finance, accounting, auditing, and other related fields. It helps students develop the skills necessary to accurately record financial transactions, prepare financial statements, and make informed business decisions based on financial information.

**Correspondence Policy:**

Email is the preferred method of communication. Emails are returned within 24 hours of receipt except over the weekend or during the holidays. Those will be returned the first business day the College is open.

**Required Text & Materials:**

Access to Pearson's MyLab Accounting and your digital textbook is included the cost of the course. Contact your campus store for more information. It is not required to purchase a hard copy of the text. MCC Bookstore Website: <http://www.mclennan.edu/bookstore/>

**Methods of Teaching and Learning:**

**Announcements:** Weekly announcements will outline the current week's topics and assignments. Check them regularly—any updates to the schedule or homework will be posted there.

**Lecture Videos:** Each week, watch the chapter videos:

- **Section walkthroughs:** step-by-step videos that go through each chapter section and example problems.
- **Chapter summaries:** short recap videos highlighting only the key topics.

These videos reinforce—not replace—the assigned reading. You are responsible for all material in the chapter(s).

**Homework:** Each week includes practice and graded homework:

- **Practice problems:** not graded; unlimited attempts. Use these first to prepare.
- **Homework problems:** graded; maximum of **three** attempts.

**Quizzes:** A weekly quiz will cover both current material and selected concepts from prior chapters. You will have **two** attempts per quiz problem.

**Discussion Questions:**

Periodically, you'll respond to discussion prompts designed to deepen your understanding of specific accounting topics.

**Exams:** You will complete a **final exam** in Brightspace. Additional details will be provided as the exam date approaches.

**Course Objectives and/or Competencies:**

The information and skills taught in this course are valuable to individuals pursuing various career paths, personal financial management, or even entrepreneurial endeavors. Learning financial accounting allows for a comprehensive understanding of business transactions and financial health. It provides the foundation for making informed decisions, managing budgets, preparing taxes, and evaluating the success of ventures. In essence, learning accounting is about acquiring the skills to manage and interpret financial information, which is crucial for personal and professional financial stability and success.

**Successful completion of this course can be accomplished by completing the following:**

**Please read carefully and thoroughly:**

**This is a 16-week ONLINE course.** To be successful, please consider the following:

1. **Read (and watch) every week.**  
Read the assigned chapter(s) and check **Announcements** and the **weekly module** at the start of each week so you know exactly what's expected. Watch the **chapter section walkthrough videos** and the **short summary video** that focuses on key topics. Skipping these puts you at a disadvantage.
2. **Do the homework.**  
Repetition builds mastery. Assignments may vary week to week, so follow the instructions in the weekly module and announcements. Falling behind compounds quickly—plan your week early and stay on pace.
3. **Ask for help—early.**  
If a concept or problem isn't clicking, reach out right away. I'm happy to help, but please **don't wait until the weekend**. Assignments are due **Sundays at 11:59 p.m. CT**; last-minute Friday/Saturday emails may not receive a same-day reply.
  - **Student Responsibility.**  
You are ultimately responsible for your learning. Please note:
    - Instructors may **not** remind you about due dates.
    - Instructors may **not** prompt you to attend or participate.
    - Instructors will **not** disclose exam content; **any assigned material** may be tested.
    - Plan your time and meet deadlines consistently.

**\*\*\*\*Know that I'm also your advocate and want you to succeed.\*\*\*\***

**Course Grading Information:**

**\*\*FINAL GRADES ARE NOT ROUNDED; YOU RECEIVE WHAT YOU EARN\*\***

**Assessment**

- Homework/Practice Problems: 25%
- Quizzes (3 total): 15%
- Midterm Exam: 20%
- Final Exam: 30%
- Participation/Discussion: 10%

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**All work should be completed independently. Discovery of group work or plagiarism will result in an immediate zero in the class.**

**Weekly Schedule**

**\*\*Subject to Change – Be sure to check for announcements\*\***

**Homework is due on Sundays by 11:59 p.m. Central unless otherwise noted.**

**Week 1: Mon, Aug 25 – Sun, Aug 31, 2025 - Foundations of Accounting & Transactions**

- Introduction
- Syllabus Quiz
- Reading: Ch. 1 *Accounting and the Business Environment* + Ch. 2 *Recording Business Transactions*
- Topics: Purpose of accounting, GAAP, accounting equation, double-entry, journalizing/posting.
- Assignments: MyLab Accounting Exercises, Chapter Videos

**Week 2: Mon, Sep 1 – Sun, Sep 7, 2025 – Adjusting & Completing the Accounting Cycle**

- Reading: Ch. 3 *The Adjusting Process* + Ch. 4 *Completing the Accounting Cycle*
- Topics: Adjusting entries, accrual vs cash, closing process, worksheet.
- Assignments: MyLab Accounting, Chapter Videos
- **Quiz 1** (Chs. 1–2)

**Week 3: Mon, Sep 8 – Sun, Sep 14, 2025 – Merchandising & Inventory Systems**

- Reading: Ch. 5 *Merchandising Operations* + Ch. 6 *Merchandise Inventory & Costing*
- Topics: Multi-step income statement, perpetual vs periodic, FIFO, LIFO, weighted average, LCNRV.
- Assignments: MyLab Accounting Exercises, Chapter Videos
- **Quiz 2** (Chs. 3–4)

**Week 4: Mon, Sep 15 – Sun, Sep 21, 2025 – Internal Controls & Receivables**

- Reading: Ch. 7 *Internal Control & Cash* + Ch. 8 *Receivables*
- Topics: Bank reconciliation, petty cash, uncollectibles, notes receivable.
- Assignments: MyLab Accounting Exercises, Chapter Videos
- **Midterm Exam** (Chs. 1–6)

**Week 5: Mon, Sep 22 – Sun, Sep 28, 2025 – Long Term Assets & Current Liabilities**

- Reading: Ch. 9 *Long-Term Assets* + Ch. 10 *Current Liabilities & Payroll*
- Topics: Depreciation, disposals, intangibles, payroll, notes payable.
- Assignments: MyLab Accounting Exercises, Chapter Videos

**Week 6: Mon, Sep 29 – Sun, Oct 5, 2025 - Long Term Liabilities & Corporations (Part 1)**

- Reading: Ch. 11 *Long-Term Liabilities* + Ch. 12 *Paid-In Capital & Retained Earnings*
- Topics: Bonds, amortization, leases, stock issuance, dividends.
- Assignments MyLab Accounting Exercises, Chapter Videos
- **Quiz 3** (Chs. 7–10)

**Week 7: Mon, Oct 6 – Sun, Oct 12, 2025 – Corporations (Part 2) & Statement of Cash Flows**

- Reading: Ch. 13 *Income & Stockholders' Equity* + Ch. 14 *Statement of Cash Flows*
- Topics: EPS, stock splits, statement of stockholders' equity, cash flow indirect method.
- Assignments: MyLab Accounting Exercises, Chapter Videos
- Final Exam Practice Test in Brightspace

**Week 8: Mon, Oct 13 – Wed, Oct 15, 2025 - Final Exam (Comprehensive, Chs. 1–15)****Course Attendance/Participation Guidelines:**

To be counted as attending BEFORE the census date, a student must complete and submit at least ONE assignment. Discussion boards, syllabus quizzes, the first set of homework, etc. are considered as meeting the criteria for an assignment. An email to the instructor does NOT count. Logging into Brightspace and accessing content does NOT count. Any student who fails to complete and submit at least one assignment prior to the census date will be dropped from the course.

The terminology we use is important:

**Drops** occur **BEFORE** the census date and do not count against the student's maximum withdrawal count of 6 classes, as defined by state law.

**Withdrawals** occur **AFTER** the census date and count in the student's maximum withdrawal count of 6 classes.

If a student is not in attendance in accordance with the policies/guidelines of the class as outlined in the course syllabus as of the course census date, faculty are required to drop students from their class roster prior to certifying the respective class roster. A student's financial aid will be re-evaluated accordingly, and the student will only receive funding for those courses attended as of the course census date.

### **Late Work and Make Up Work Policies:**

All assignments are to be submitted on or before the date and time they are due. Assignments received after the due date may be assessed a penalty of ten percent (10%) per week in which they are late and may not be submitted one (1) week after the due date unless approved by the instructor. Students are responsible for all assignments even if they are absent on the due date.

Make-up exams, quizzes and other assignments are only allowed in the event of a college excused absence or as otherwise scheduled with the instructor. It is the student's responsibility to inform the instructor beforehand, or in the event of an emergency, immediately afterward, so that other arrangements can be made. The student must initiate scheduling any make-up exams, quizzes, or any other assignments with the instructor. Exams, quizzes, or other assignments will be assigned an automatic zero (0) unless they are scheduled with the instructor for completion later.

Students who fail to submit any graded assessments for two (2) consecutive weeks will be dropped from the course.

### **Technology & Internet Responsibility**

You are responsible for securing reliable, readily accessible, and **secure** Internet service and a dependable computer to meet all course requirements. Mobile hot spots are often unstable and may drop connections—especially during quizzes/exams—so they are **not** recommended. Identify a backup Internet source (e.g., campus lab, library, or workplace) in case of problems.

The instructor is under no obligation to accept late work, reopen assessments, or waive required activities (e.g., discussions) due to lack of Internet access, malfunctioning hardware, or software issues. **Technology issues are not an excuse** for missing any course expectations.

Before each exam or time-sensitive assignment, **test your connection and system** (browser, updates, pop-up settings, proctoring tools, and required software) to ensure you can complete the work on time. Start early enough to allow for troubleshooting.

If a problem occurs, **notify me immediately** and include the date/time, the assignment or exam name, and any error messages or screenshots. Use your backup device/connection to complete remaining work as quickly as possible.

In short: it is your responsibility to ensure your computer is configured correctly, you have appropriate software and reliable Internet service, and any issues are addressed well in advance of deadlines.

### **Student Behavioral Expectations or Conduct Policy:**

Students are expected to maintain online decorum that includes respect for other students and the instructor, prompt and regular participation, and an attitude that seeks to take full advantage of the education opportunity.

You are encouraged and expected to ask questions and to interact with the instructor regarding relevant issues. However, personal conversations and “chatter” not related to the course will not be tolerated as this practice is very distracting and rude to your fellow students as well as to the instructor.

When meeting via Zoom, participation is greatly encouraged, and clothing is required. Please keep your video on to create more of a presence in the meetings. However, be mindful that you can be seen. If needed, please feel free to stop your video and rejoin with video when you are able. We also ask that you observe Zoom etiquette when in class by turning your mute on when you are not active in the conversation to reduce background noise.

Students are expected to have reading assignments completed before class.

### **[Click Here for the MCC Attendance/Absences Policy](https://www.mclennan.edu/highlander-guide/policies.html)**

**(<https://www.mclennan.edu/highlander-guide/policies.html>)**

Click on the link above for the college policies on attendance and absences. Your instructor may have additional guidelines specific to this course.

06/24/2025



## ACADEMIC RESOURCES/POLICIES

### **Accommodations/ADA Statement:**

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact Accommodations (Disability Services) as soon as possible to begin the steps for requesting accommodations. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by Accommodations (Disability Services). For additional information, please visit [www.mclennan.edu/disability](http://www.mclennan.edu/disability)

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

[disabilities@mclennan.edu](mailto:disabilities@mclennan.edu) (254)299-8122 Room  
319, Student Services

### **Title IX:**

Title IX of the Education Amendments of 1972 is a Federal civil rights law that prohibits discrimination on the basis of sex in educational programs and activities that receive Federal funds. We care about your safety and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report a Title IX incident are encouraged to immediately contact the Title IX Coordinator at [titleix@mclennan.edu](mailto:titleix@mclennan.edu) or by calling, Dr. Claudette Jackson, (Accommodations/Title IX) at (254) 299-8465.

Additionally, Title IX provides rights and protections for pregnant and newly parenting students which can include educational accommodations such as excused absences and the opportunity to make up assignments and tests. Lactation spaces are also available on campus. Please email [titleix@mclennan.edu](mailto:titleix@mclennan.edu) for more information.

MCC employees are mandatory reporters and must report incidents immediately to the Title IX Coordinator. Faculty and Staff may email [titleix@mclennan.edu](mailto:titleix@mclennan.edu) to submit a report.

Individuals may also contact the MCC Police Department at (254) 299-8911 or the MCC Student Counseling Center at (254) 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student may report sexual harassment anonymously by visiting <https://www.lighthouse-services.com>

Visit McLennan's Title IX webpage at <https://www.mclennan.edu/titleix/> to learn more about Title IX protections, reporting, and resources.

### **Student Support/Resources:**

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at <http://www.mclennan.edu/campus-resource-guide/>

Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff. To schedule an appointment, go to <https://calendly.com/paulannspantry-mcc/15min>.

Academic Support and Tutoring is here to help students with all their course-related needs. Specializing in one-on-one tutoring, developing study skills, and effectively writing essays. Academic Support and Tutoring can be found in the Library and main floor of the Learning Commons. This service is available to students in person or through Zoom. You can contact the Academic Support and Tutoring team via Zoom or email ([ast@mclennan.edu](mailto:ast@mclennan.edu)) by going to our website (<https://www.mclennan.edu/academic-support-and-tutoring/>)

### **Success Coaching Services is here for you.**

We know life can be overwhelming sometimes—and that challenges outside the classroom can impact your success inside it. That's why our Success Coaches provide personalized support to help you navigate it all.

Success Coaching is available to every MCC student, no matter where you're starting from. Whether you're looking for direction, need quick advice, or just want someone to talk to, our coaches are here to listen, celebrate your strengths, and help you move forward with confidence. At Success Coaching Services, your voice is heard, your goals matter, and your future is our focus.

To learn more or schedule an appointment, visit [www.mclennan.edu/successcoaching](http://www.mclennan.edu/successcoaching), call 254-299-8226, or email [success@mclennan.edu](mailto:success@mclennan.edu).

College personnel also recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources and other essential resources, we encourage you to contact the CREW - Campus Resources Education Web by calling 254-299-8561 or emailing [crew@mclennan.edu](mailto:crew@mclennan.edu).

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**Email Policy:**

McLennan Community College would like to remind you of the policy (<http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf>) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are expected to read and, if needed, respond in a timely manner to college emails. For more information about your student email account, go to [www.mclennan.edu/studentemail](http://www.mclennan.edu/studentemail).

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You can find help on the McLennan website about connecting your McLennan email account to your mobile device:

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- [Email Setup for Androids](#)

**Forwarding Emails:**

You may forward emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may be lost or placed in junk or spam filters.

For more helpful information about technology at MCC, go to [MCC's Tech Support](#) or email [helpdesk@mclennan.edu](mailto:helpdesk@mclennan.edu).

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