



*McLennan Community College logo.*

WACO, TEXAS

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**COURSE SYLLABUS  
AND  
INSTRUCTOR PLAN**

**ART APPRECIATION**

**ARTS 1301. D080**

**This is a 16-week Online Dual Credit course.**

**Glenn Downing**

**Course Description:**

A general introduction to the visual arts designed to create an appreciation of the vocabulary, media, techniques, and purposes of the creative process. Students will critically interpret and evaluate works of art within formal, cultural, and historical contexts.

**Prerequisites and/or Corequisites:**

NONE

**Course Notes and Instructor Recommendations:**

- Ensure that you have daily access to a computer (not your phone) with reliable internet access
- Completing the Introduction Unit is imperative for understanding and seeing course content
- Check the course calendar daily.
- College-level writing is expected in all assignments and communication. Please download Grammarly, a free editing software. A link is located in the course resources in Brightspace.

**Instructor Information:**

Instructor Name: Glenn Downing

MCC E-mail: [gdowning@mclennan.edu](mailto:gdowning@mclennan.edu)

Office Phone Number: 254.299.8791

Office Location: CSS-F-124

Office/Teacher Conference Hours: M/W 9:30am-12:30pm T/Th 8:30am-9:30am and Appointment

### **Required Text & Materials:**

Title: Gateways to Art

Author: Debroh J. DeWitte, Ralph M. Larmann, M. Katherine Shields

Edition: 4th

Publisher: Thames & Hudson

ISBN: 9780500292037

### **[MCC Bookstore Website](#)**

#### **Minimum Technical Skills:**

Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

#### **Backup Plan for Technology:**

In the event MCC's technology systems are down, you will be contacted/notified through your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

### **Methods of Teaching and Learning:**

We will cover a chapter in the ebook/textbook and certain artists on the website Art21 each week. That includes chapter overview, PowerPoints, Inquizitive, unit quizzes and the discussion board questions.

This course requires Five basic kinds of student participation:

1. Readings from the ebook/textbook.
2. Viewing of artists' profiles on the website Art 21.
3. Completion of Inquizitive 20%
4. Participation in Discussion Board Questions. 40%
5. Completion of Unit quizzes 40%

### **Course Objectives and/or Competencies:**

Develop a language in the Visual Arts that include; Visual Elements, Principles of Design, Form, Style, and Content. Be able to identify the materials and methods used to create works of art. Identify and describe important periods and styles of art and how they change from culture to culture. Discuss the importance of artistic expression and differentiate between art forms. Be able to develop a personal aesthetic response to a work of art

### **Course Outline and Schedule**

We will cover a chapter in the ebook/textbook and certain artists on the website Art21 each week. That includes chapter overview, PowerPoints, Inquizitive, unit quizzes and the discussion board questions.

### **Inquizitive 20%**

There will be one or more Inquizitives each week. Inquizitive scores will be averaged together for your Inquizitive score. The Inquizitives are interactive quizzes that are provided by the publishers of the ebook. You complete one of them and it gives you instant feedback on what you got wrong and allows you to take it over again as many times as you need to get a score of 100. If you choose not to take the again you will keep whatever score you have. The Inquizitives are a way to fully understand the materials and to boost your grade. There will be one or more Inquizitives in each weekly unit. Inquizitive scores will be averaged together for your Inquizitive score. Please click on the link in the Introduction entitled “How To Use Inquizitive”

### **The Discussion Board Questions-40%**

There will be **8** Discussion board questions. Discussion #1 and #8 will be span only 1 week. These require **1 post each**.

Discussion #2, #3, #4, #6, and #7 span 2 weeks. Discussion # 5 spans 3 weeks. These require **4 posts on 4 different days** during the 2- or 3-week period. That is 4 days during a 14-day period that you need to post. That is a total of 4 posts over those 4 different days.

Your initial post should be about a paragraph long (or 5-10 sentences). Discussion board posts should always be written at college level which means using college vocabulary, proper grammar with correct capitalization and punctuation. Avoid using "text speak", acronyms (like ROFL) or emotions. Reply to at least three class mates posts with thoughtful and considerate posts. Your replies should be a couple sentences to a paragraph long. Discussion Board statements should be supported with examples from the assigned textbook readings or from viewings from the assigned Art21 videos. If a post is particularly weak I may deduct another 5 points. An example of a post which is so poor that it doesn't earn points would be, "I totally agree with you Sally!" -or- "Thank you for posting that John!" As the discussion occurs it will become obvious what a poor, average, and good post is

Discussion Board questions will open on certain dates and not be available after closing date. Please read instructions and remember that you need a minimum of 4 posts total spread out over 4 different days.

Grading of Discussion posts will be as follows:

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4 substantive posts on 4 different days—100 pts

3 substantive posts on 3 different days—80 pts

2 substantive posts on 2 different days—60 pts

1 substantive post on 1 day—40 pts

More posts on the same day will not count as a separate post.

Discussion Board Explanation and Dates Fall 2025

All DBQs open on the dates below at 10:00 am and close on the second date at 12:30 pm

DBQ 1—08/25---remains open

DBQ 2—09/02—09/16

DBQ 3—09/16---09/30

DBQ 4—09/30---10/14

DBQ 5—10/14---11/04

DBQ 6—11/04---11/18

DBQ 7—11/18---12/02

DBQ 8—12/02---12/09

**Unit Quizzes-40%**

There will be an quiz each week. Quiz scores will be averaged together for your quiz score. You will have 60 minutes for each quiz. There are 25 questions and each question is worth 4 points. You get only 1 attempt for each quiz. There are 15 quizzes.

## Unit Due Dates

There will be a quiz each week. Quiz scores will be averaged together for your quiz score. There are 15 quizzes. Unit quizzes will be open for one week and then be unavailable. All Units and Quizzes open at 10:00 am and close at 12:30 pm

Units with Unit quiz-deadlines.

Intro---08/25---remain open

Unit 2—09/02---09/09

Unit 3—09/09---09/16

Unit 4—09/16---09/23

Unit 5— 09/23----9/30

Unit 6— 09/30---10/07

Unit 7— 10/07---10/14

Unit 8— 10/14---10/21

Unit 9—10/21---10/28

Unit 10—10/28---11/04

Unit 11—11/04---11/11

Unit 12—11/11---11/18

Unit 13—11/18---11/25

Unit 14—11/25---12/02

Unit 15—12/02---12/09

**Course Grading Information:**

**Inquisitive -20 %**

**Discussion Board Questions—40%**

**Unit Quizzes—40%**

**Late Work, Attendance, and Make Up Work Policies:**

Inquisitives can be taken more than once.

Unit quizzes must be completed in the time allowed and there is only 1 attempt per quiz. If there is some kind of tech problem the student can make up the quiz.

Discussion Questions must be done in the time period allowed no late work only again if there is a tech problem.

**Course Attendance/Participation Guidelines:**

If a student is not in attendance in accordance with the policies/guidelines of the class as outlined in the course syllabus as of the course census date, faculty are required to drop students from their class roster prior to certifying the respective class roster. A student's financial aid will be re-evaluated accordingly and the student will only receive funding for those courses attended as of the course census date.

Before the 60% point of the semester, a student who is absent for 25% or more of a face-to-face or blended course or who misses 25% or more of assigned work for an online course will be withdrawn from the course with a grade of W. A student may also request to be withdrawn with a

grade of W before the 60% point of the semester. After the 60% point of the semester, the student may request to be withdrawn if the student is passing, or be assigned the final grade earned at the end of the semester after grades have been updated to reflect missing work.

[Click Here for the MCC Attendance/Absences Policy](https://www.mclennan.edu/highlander-guide/policies.html)

(<https://www.mclennan.edu/highlander-guide/policies.html>)

Click on the link above for the college policies on attendance and absences. Your instructor may have additional guidelines specific to this course.

### **Student Behavioral Expectations or Conduct Policy:**

*Students are expected to maintain classroom decorum that includes respect for other students and the instructor, prompt and regular attendance, and an attitude that seeks to take full advantage of the education opportunity.”*

\* [Click Here for the MCC Academic Integrity Statement](http://www.mclennan.edu/academic-integrity)

([www.mclennan.edu/academic-integrity](http://www.mclennan.edu/academic-integrity))

### **Communication:**

*From the Student*

- Communication in an online course is vital. If things are not moving along smoothly for you or if you don't understand something, please contact me. The sooner you let me know of your situation the sooner we can work together towards a solution.
- All other communication should include your **course name and sectionnumber**. College-level writing is expected in all assignments and communication.
- MCC Email Policy: McLennan Community College would like to remind you of the [policy](#) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.
- A student's McLennan email address is the preferred email address that college employees should use for official college information or business.

Students are expected to read and, if needed, respond in a timely manner to college emails.

*From the Instructor*

- You can expect a 24-hour email response time; Monday through Friday between 8:00 am – 5:00 pm. I do check email on the weekends, but I try to reserve some time for my family. If you have not received a response to an email within 24 hours, please follow up with another email. I sometimes miss things, but it is never intentional! If I miss something I will always work with you.

06/24/2025



## ACADEMIC RESOURCES/POLICIES

### **Accommodations/ADA Statement:**

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact Accommodations (Disability Services) as soon as possible to begin the steps for requesting accommodations. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by Accommodations (Disability Services). For additional information, please visit [www.mclennan.edu/disability](http://www.mclennan.edu/disability)

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

[disabilities@mclennan.edu](mailto:disabilities@mclennan.edu) (254)299-8122  
Room 319, Student Services

### **Title IX:**

Title IX of the Education Amendments of 1972 is a Federal civil rights law that prohibits discrimination on the basis of sex in educational programs and activities that receive Federal funds. We care about your safety and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report a Title IX incident are encouraged to immediately contact the Title IX Coordinator at [titleix@mclennan.edu](mailto:titleix@mclennan.edu) or by calling, Dr. Claudette Jackson, (Accommodations/Title IX) at (254) 299-8465.

Additionally, Title IX provides rights and protections for pregnant and newly parenting students which can include educational accommodations such as excused absences

and the opportunity to make up assignments and tests. Lactation spaces are also available on campus. Please email [titleix@mclennan.edu](mailto:titleix@mclennan.edu) for more information.

MCC employees are mandatory reporters and must report incidents immediately to the Title IX Coordinator. Faculty and Staff may email [titleix@mclennan.edu](mailto:titleix@mclennan.edu) to submit a report.

Individuals may also contact the MCC Police Department at (254) 299-8911 or the MCC Student Counseling Center at (254) 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student may report sexual harassment anonymously by visiting <https://www.lighthouse-services.com>

Visit McLennan's Title IX webpage at <https://www.mclennan.edu/titleix/> to learn more about Title IX protections, reporting, and resources.

### **Student Support/Resources:**

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at <http://www.mclennan.edu/campus-resource-guide/>

Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff. To schedule an appointment, go to <https://calendly.com/paulannespantry-mcc/15min>.

Academic Support and Tutoring is here to help students with all their course-related needs. Specializing in one-on-one tutoring, developing study skills, and effectively writing essays. Academic Support and Tutoring can be found in the Library and main floor of the Learning Commons. This service is available to students in person or through Zoom. You can contact the Academic Support and Tutoring team via Zoom or email ([ast@mclennan.edu](mailto:ast@mclennan.edu)) by going to our website (<https://www.mclennan.edu/academic-support-and-tutoring/>)

### **Success Coaching Services is here for you.**

We know life can be overwhelming sometimes—and that challenges outside the classroom can impact your success inside it. That's why our Success Coaches provide personalized support to help you navigate it all.

Success Coaching is available to every MCC student, no matter where you're starting from. Whether you're looking for direction, need quick advice, or just want someone to talk to, our coaches are here to listen, celebrate your strengths, and help you move forward with confidence. At Success Coaching Services, your voice is heard, your goals matter, and your future is our focus.

To learn more or schedule an appointment, visit [www.mclennan.edu/successcoaching](http://www.mclennan.edu/successcoaching), call 254-299-8226, or email [success@mclennan.edu](mailto:success@mclennan.edu).

College personnel also recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources and other essential resources, we encourage you to contact the CREW - Campus Resources Education Web by calling 254-299-8561 or emailing [crew@mclennan.edu](mailto:crew@mclennan.edu).

Success Coaching Services, the CREW, and Paulanne's Pantry are located on the second floor of the Student Services building in Success Coaching Services, suite 249.

The Student Counseling Center offers confidential mental health counseling to currently enrolled students at no charge. Counselors are trained to help students with problems related to personal, social, and emotional concerns. Sessions focus on short-term goals in order to facilitate students college success and adjustment. This service is available to students in person or through Zoom.

Make an appointment to meet with a counselor by visiting the center in the Wellness & Fitness building, room 101, calling 254-299-8210, or emailing [counseling@mclennan.edu](mailto:counseling@mclennan.edu).

**MCC Foundation Emergency Grant Fund:**

Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an emergency grant fund that may be able to assist you. Please go to <https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html> to find out more about the emergency grant. The application can be found at <https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html>

**MCC Academic Integrity Statement:**

Please view our [Academic Integrity statement](#) for more information about academic integrity, dishonesty, and cheating. The unauthorized use of artificial intelligence (AI) for classwork can be a violation of the College's General Conduct Policy. Whether AI is authorized in a course and the parameters in which AI can be used in a course will be outlined by each instructor.

**Minimum System Requirements to Utilize MCC's D2L|Brightspace:**

For online and blended/hybrid courses, students must have access to a reliable computer and internet. For more information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system go to: <https://www.mclennan.edu/center-for-teaching-and-learning/Faculty-and-StaffCommons/requirements.html>

**Minimum Technical Skills:**

Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

**Backup Plan for Technology:**

In the event MCC's technology systems are down, you will be notified via your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

**Email Policy:**

McLennan Community College would like to remind you of the policy (<http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf>) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are expected to read and, if needed, respond in a timely manner to college emails. For more information about your student email account, go to [www.mclennan.edu/studentemail](http://www.mclennan.edu/studentemail).

**Instructional Uses of Email:**

Faculty members can determine classroom use of email or electronic communications. Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication

method is to be used and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with their students, it should be reflected in the course syllabus and information should be provided for the preferred form of communication.

**Email on Mobile Devices:**

The College recommends that you set up your mobile device to receive McLennan emails. If you need assistance with set-up, you may email [Helpdesk@mclennan.edu](mailto:Helpdesk@mclennan.edu) for help.

You can find help on the McLennan website about connecting your McLennan email account to your mobile device:

- [Email Setup for iPhones and iPads](#)
- [Email Setup for Androids](#)

**Forwarding Emails:**

You may forward emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may be lost or placed in junk or spam filters.

For more helpful information about technology at MCC, go to [MCC's Tech Support](#) or email [helpdesk@mclennan.edu](mailto:helpdesk@mclennan.edu).

**Disclaimer:**

The resources and policies listed above are merely for informational purposes and are subject to change without notice or obligation. The College reserves the right to change policies and other requirements in compliance with State and Federal laws. The provisions of this document do not constitute a contract.