Updated 05/01/2025

McLENNAN COMMUNITY COLLEGE

WACO, TEXAS

COURSE SYLLABUS

AND

INSTRUCTOR PLAN

Learning Framework

EDUC_1300_D078

Dr. Daelynn Copeland

NOTE: This is an Online course

Course Description:

A study of the a) research and theory in the psychology of learning, cognition, and motivation; b) factors that impact learning; and c), application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level student academic strategies. Students use assessment instruments (e.g., learning inventories) to help them identify their own strengths and weaknesses as strategic learners.

Students are ultimately expected to integrate and apply the learning skills discussed across their own academic programs and become effective and efficient learners. Students developing these skills should be able to continually draw from the theoretical models they have learned.

Semester Hours: 1

Prerequisites and/or Corequisites:

No prerequisites

Course Notes and Instructor Recommendations:

Please check your email and Brightspace daily. I will use these methods to communicate with you often. Please sign up for MyAlert (information on MCC main page). The college uses this system to communicate important information to students.

Instructor Information:

Instructor Name: Dr. Daelynn Copeland
MCC Email: dcopeland@mclennan.edu
Office Phone Number: 254-299-8687
Office Location: CSC Building, Child Development Center
Office Hours: Mon. & Wed: 11:00 am – 1:00 pm; Tues. & Thurs: 1:00 pm – 2:00 pm on campus or via Zoom; (additional daytime and evening Zoom appts. available by appointment)

Required Text & Materials:

There is no required text for this course.
All materials will be found in Brightspace and/or be retrieved from
https://openstax.org/books/preparing-for-college-success/pages/1-introduction

Baldwin, A. (2023). Preparing for College Success. OpenStax.

MCC Bookstore Website: http://www.mclennan.edu/bookstore/

Methods of Teaching and Learning:
Reading assignments
Online discussion boards
Individual and group assignments
Small and large group collaboration
Review of relevant research
Literature analysis
Use of digital media and/or recording of student performance

Students are expected to complete the weekly readings, participate in Discussion Board (Db) as assigned, and complete any activities and papers as assigned.

Course Mission Statement:
Learning Framework provides students with confidence in transition to higher education, as well as providing empowerment in areas that will lead to success as a lifelong learner.

Course Objectives and/or Competencies:
Upon successful completion of the course, the student will:

1. Increase the student's level of knowledge and use of motivational, behavioral, and cognitive factors that impact learning.
2. Improve the student's abilities and actions in learning and study strategies.
3. Provide student preparation for the rigors of a college education.
4. Provide students with an overview of the emotional intelligence skills they will need to be successful in the college environment.

Course Attendance/Participation Guidelines:
If a student is not in attendance in accordance with the policies/guidelines of the class as outlined in the course syllabus as of the course census date, faculty are required to drop students from their class roster prior to certifying the respective class roster. A student's financial aid will be re-evaluated accordingly, and the student will only receive funding for those courses attended as of the course census date (Sept 10th, 2025).

Before the 60% point of the semester, a student who is absent for 25% or more from a face-to-face or blended course or who misses 25% or more of assigned work for an online course will be withdrawn from the course with a grade of W. A student may also request to be withdrawn with

a grade of W before the 60% point of the semester. After the 60% point of the semester, the student may request to be withdrawn if the student is passing or be assigned the final grade earned at the end of the semester after grades have been updated to reflect missing work.

To reiterate the above policy, please keep in mind you will be dropped on September 10th for non-participation (i.e. never attended) if you have not completed at least one assignment or attended at least one class.

After September 10th, there is a 75% attendance required rule. You can be dropped if you miss 25% or more of the classes and/or assignments.

October 27, 2025 is the last day for student-initiated withdrawals.

Course Outline or Schedule:
The following is a TENTATIVE schedule of these chapters and the primary topic for each. Circumstances may cause the schedule to be changed. If changes are necessary, they will be announced in Brightspace.

Weekly units go from Monday until Sunday each week. All online assignments, activities, discussion boards, etc., are due by Sunday evening at 11:59 pm.

See the Brightspace shell for other assignments not included in the syllabus.

Date	Chapter/Topic	Activities Due	Due Date
Week of 8.25.25 – 8.31.25 Module 1	Introduction to Class	Discussion Board #1 - Introduction *Misc. Online Class & Work (See Brightspace)*	All assignments due 8.31.25 by 11:59 p.m.
Week of 9.1.25 – 9.7.25 Module 2	Introduction to Resources	Maslow's Hierarchy of Needs Assignment *Misc. Online Class & Work (See Brightspace)*	All assignments due 9.7.25 by 11:59 p.m.
Week of 9.8.25 – 9.14.25 Module 3	Becoming a Successful Student	Zone of Proximal Development Assignment *Misc. Online Class & Work (See Brightspace)*	All assignments due 9.14.25 by 11:59 p.m.

Week of 9.15.25 – 9.21.25 Module 4	Communicating Through Technology	Discussion Board #2 – *Misc. Online Class & Work (See Brightspace)*	All assignments due 9.21.25 by 11:59 p.m.
Week of 9.22.25 – 9.28.25 Module 5	Managing Your Time and Priorities	Eisenhower Matrix Assignment *Online Class & Work (See Brightspace)*	All assignments due 9.28.25 by 11:59 p.m.
Week of 9.29.25 – 10.5.25 Module 6	Maintaining Your Mental Health and Physical Health	Mental & Physical Health Assignment *Misc. Online Class & Work (See Brightspace)*	All assignments due 10.05.25 by 11:59 p.m.
Week of 10.6.25 – 10.12.25 Module 7	Learning Styles, Self-Efficacy, Locus of Control, and Values	SE/Locus of Control Psychological Connection *Misc. Online Class & Work (See Brightspace)*	All assignments due 10.12.25 by 11:59 p.m.
Week of 10.13.25 – 10.19.25 Module 8	Planning Your Future	Discussion Board #3 - FOCUS 2 Assignment (Extra Credit) *Misc. Online Class & Work (See Brightspace)*	All assignments due 10.19.25 by 11:59 p.m.
Week of 10.20.25 – 10.26.25 Module 9	Understanding Diversity and Cultural Competency	Ecological Systems Theory Assignment *Misc. Online Class & Work (See Brightspace)*	All assignments due 10.26.25 by 11:59 p.m.
Week of 10.27.25 – 11.02.25 Module 10	Money Matters	Sunk Cost Fallacy *Misc. Online Class & Work (See Brightspace)*	All assignments due 11.02.25 by 11:59 p.m.
Week of 11.03.25 – 11.09.25 Module 11	Reading and Note Taking	Mind Map Assignment *Misc. Online Class & Work (See Brightspace)*	All assignments due 11.09.25 by 11:59 p.m.
Week of 11.10.25 – 11.16.25 Module 12	Knowing Yourself	Discussion Board #4 Big Five Personality Assessment *Misc. Online Class & Work (See Brightspace)*	All assignments due 11.16.25 by 11:59 p.m.
Week of 11.17.25 – 11.23.25 Module 13	Library and Other Resources	Library Assignment *Misc. Online Class & Work (See Brightspace)*	All assignments due 11.23.25 by 11:59 p.m.

Week of 11.24.25 – 11.25.25 Module 14	Understanding Big Five Personality Assessment	Understanding Big Five Personality Assessment Results *Misc. Online Class & Work (See Brightspace)*	All assignments due 11.25.25 by 11:59 p.m.
11.26.25 – 11.31.25	**THANKSGIVING**	**COLLEGE CLOSED FOR THANKSGIVING HOLIDAY**	**NOTHING DUE**
Week of 12.01.25 – 12.07.25 Module 15	Review Week	**Begin Final Project** *Misc. Online Class & Work (See Brightspace)*	All assignments due 12.07.25 by 11:59 p.m.
FINAL PROJECT Module 16	**FINAL PROJECT DUE 11:59 P.M. ON 12.10.2025**	**Final Project**	**FINAL DUE WEDNESDAY, 12.10.25 AT 11:59 P.M.**

Course Grading Information:

Your grades are weighted per the assignment category. A **weighted** score is the average of a set of **grades**, where each set carries a different amount of importance. For example, as you can see from the chart below, the Big Five Assessment activities make up 10% of your grade versus the weekly activities which are worth 40%. There are only 2 assignments in the Big Five, whereas there are over 15 in the weekly activities. If you only did one of the assignments for the Big Five, you would only get 5% of that grade.

Assignment Category	%
Weekly Activities	40
Discussion Boards	35
The Big Five Assessment	10
Final Project	15
Total	100

Grading Scale:

Letter Grade	A	B	C	D	F
Total Points	100 – 90	89 – 80	79 – 70	69 – 60	59 or below

Late Work and Make Up Work Policies:

Late work will be by 15 points. For example, if your work earned an 87, but you turn it in late, you will now get a 72. Please keep in mind that there are some instances where late work will not be accepted. For example, discussion boards are an online, interactive assignment and completing these late is not allowed. Under certain, documented circumstances (example:

documented serious illness/injury of self or immediate relative), late work will be excused. **Communication is very important** – if you are experiencing extenuating circumstances, please reach out to me so we can develop a plan for you to be successful despite your circumstances. All work short of the final will be due no later than Sunday, midnight, before finals week (December 7, 2025).

Student Behavioral Expectations or Conduct Policy:

In both the face-to-face and online environments, students are expected to maintain classroom decorum that includes respect for other students and the instructor, prompt and regular attendance, and an attitude that seeks to take full advantage of the education opportunity.

While honest discussion and debate of topics is expected and encouraged, such interactions should not involve aggressive, derogatory, or involve hostile behaviors (verbal or otherwise). The instructor reserves the right to act to protect the decorum of the learning environment and the image of MCC.

If you are using Zoom to meet with the professor and/or other students, please ensure that you are dressed appropriately and are in a location where you can focus on your responsibilities as a student. Example: It is not appropriate to attend a Zoom class while laying in bed and/or half dressed. Please be respectful of others and mute yourself if background noise is a problem.

Ethics:

Cheating will not be tolerated. Any student found cheating will be subject to grade reduction, receiving a zero on assignments that involve cheating/plagiarism, and/or dismissal from the course.

Examples of cheating include but are not limited to:

- Copying the work of another student
- Seeking excused absences/tardiness under false pretenses
- Plagiarism (claiming as your own work the work of another)

This course will teach you to think critically. Critical thinking is essential for an educator. Please maintain your integrity and do your own work – there is no reason to cheat in this, or any other course.

Click Here for the MCC Attendance/Absences Policy
(https://www.mclennan.edu/highlander-guide/policies.html)

Click on the link above for the college policies on attendance and absences. Your instructor may have additional guidelines specific to this course.

Accommodations/ADA Statement:

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact the Accommodations Coordinator as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. For additional information, please visit www.mclennan.edu/disability.

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

disabilities@mclennan.edu
254-299-8122
Room 319, Student Services Center

Title IX:

We care about your safety, and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report an incident of sexual misconduct are encouraged to immediately contact the acting Title IX Coordinator at titleix@mclennan.edu or by calling, Dr. Claudette Jackson, (Accommodations/Title IX) at (254) 299-8465.

MCC employees are mandatory reporters and must report incidents immediately to the Title IX Coordinator. Individuals may also contact the MCC Police Department at (254) 299-8911 or the MCC Student Counseling Center at (254) 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student or employee may report sexual harassment anonymously by visiting http://www.lighthouse-services.com/mclennan/.

Go to McLennan's Title IX webpage at www.mclennan.edu/titleix/. It contains more information about definitions, reporting, confidentiality, resources, and what to do if you or someone you know is a victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence, or domestic violence.

Student Support/Resources:

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at http://www.mclennan.edu/campus-resource-guide/

Academic Support and Tutoring is here to help students with all their course-related needs. Specializing in one-on-one tutoring, developing study skills, and effectively writing essays. Academic Support and Tutoring can be found in the Library and main floor of the Learning Commons. This service is available to students in person or through Zoom. You can contact the Academic Support and Tutoring team via Zoom or email (ast@mclennan.edu) by going to our website

(https://www.mclennan.edu/academic-support-and-tutoring/).

College personnel recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources or want to explore strategies for balancing life and school, we encourage you to contact either MCC CREW – Campus Resources Education Web by calling (254) 299-8561 or by emailing crew@mclennan.edu or a Success Coach by calling (254) 299-8226 or emailing SuccessCoach@mclennan.edu. Both are located in the Completion Center located on the second floor of the Student Services Center (SSC) which is open Monday-Friday from 8 a.m.-5 p.m.

Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff. To schedule an appointment, go to https://mclennan.co1.qualtrics.com/jfe/form/SV_07byXd7eB8iTqJg. Both the Completion Center and Paulanne's Pantry are located on the second floor of the Student Services Center (SSC).

MCC Foundation Emergency Grant Fund:

Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an emergency grant fund that may be able to assist you. Please go to https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html to find out more about the emergency grant. The application can be found at https://www.mclennan.edu/foundation/docs/Emergency_Grant_Application.pdf.

MCC Academic Integrity Statement:

Go to www.mclennan.edu/academic-integrity for information about academic integrity, dishonesty, and cheating. The unauthorized use of artificial intelligence (AI) for classwork can be a violation of the College's General Conduct Policy. Whether AI is authorized in a course and the parameters in which AI can be used in a course will be outlined by each instructor.

Minimum System Requirements to Utilize MCC's D2L|Brightspace:

Go to https://www.mclennan.edu/center-for-teachingandlearning/FacultyandStaffCommons/requirements.html for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

Minimum Technical Skills:

Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

Backup Plan for Technology:

In the event MCC's technology systems are down, you will be notified via your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

Email Policy:

McLennan Community College would like to remind you of the policy (http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are expected to read and, if needed, respond in a timely manner to college emails. For more information about your student email account, go to www.mclennan.edu/studentemail.

Instructional Uses of Email:

Faculty members can determine classroom use of email or electronic communications.

Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication method is to be used and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with their students, it should be reflected in the course syllabus and information should be provided for the preferred form of communication.

Email on Mobile Devices:

The College recommends that you set up your mobile device to receive McLennan emails. If you need assistance with set-up, you may email Helpdesk@mclennan.edu for help.

You can find help on the McLennan website about connecting your McLennan email account to your mobile device:

- Email Setup for iPhones and iPads
- Email Setup for Androids

Forwarding Emails:

You may forward emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may be lost or placed in junk or spam filters.

For more helpful information about technology at MCC, go to MCC's Tech Support Cheat Sheet or email helpdesk@mclennan.edu

Disclaimer:

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06/24/2025

MCLENNAN COMMUNITY COLLEGE

ACADEMIC RESOURCES/POLICIES

Accommodations/ADA Statement:

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact Accommodations (Disability Services) as soon as possible to begin the steps for requesting accommodations. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by Accommodations (Disability Services). For additional information, please visit www.mclennan.edu/disability

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

disabilities@mclennan.edu (254)299-8122
Room 319, Student Services

Title IX:

Title IX of the Education Amendments of 1972 is a Federal civil rights law that prohibits discrimination on the basis of sex in educational programs and activities that receive Federal funds. We care about your safety and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report a Title IX incident are encouraged to immediately contact the Title IX Coordinator at titleix@mclennan.edu or by calling, Dr. Claudette Jackson, (Accommodations/Title IX) at (254) 299-8465.

Additionally, Title IX provides rights and protections for pregnant and newly parenting students which can include educational accommodations such as excused absences

and the opportunity to make up assignments and tests. Lactation spaces are also available on campus. Please email titleix@mclennan.edu for more information.

MCC employees are mandatory reporters and must report incidents immediately to the Title IX Coordinator. Faculty and Staff may email titleix@mclennan.edu to submit a report.

Individuals may also contact the MCC Police Department at (254) 299-8911 or the MCC Student Counseling Center at (254) 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student may report sexual harassment anonymously by visiting https://www.lighthouse-services.com

Visit McLennan's Title IX webpage at https://www.mclennan.edu/titleix/ to learn more about Title IX protections, reporting, and resources.

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MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at http://www.mclennan.edu/campus-resource-guide/

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Success Coaching Services is here for you.

We know life can be overwhelming sometimes—and that challenges outside the classroom can impact your success inside it. That's why our Success Coaches provide personalized support to help you navigate it all.

Success Coaching is available to every MCC student, no matter where you're starting from. Whether you're looking for direction, need quick advice, or just want someone to talk to, our coaches are here to listen, celebrate your strengths, and help you move forward with confidence. At Success Coaching Services, your voice is heard, your goals matter, and your future is our focus.

To learn more or schedule an appointment, visit www.mclennan.edu/successcoaching, call 254-299-8226, or email success@mclennan.edu.

College personnel also recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources and other essential resources, we encourage you to contact the CREW - Campus Resources Education Web by calling 254-299-8561 or emailing crew@mclennan.edu.

Success Coaching Services, the CREW, and Paulanne's Pantry are located on the second floor of the Student Services building in Success Coaching Services, suite 249.

The Student Counseling Center offers confidential mental health counseling to currently enrolled students at no charge. Counselors are trained to help students with problems related to personal, social, and emotional concerns. Sessions focus on short-term goals in order to facilitate students college success and adjustment. This service is available to students in person or through Zoom.

Make an appointment to meet with a counselor by visiting the center in the Wellness & Fitness building, room 101, calling 254-299-8210, or emailing counseling@mclennan.edu.

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