



WACO, TEXAS

COURSE SYLLABUS

AND

INSTRUCTOR PLAN

ACADEMIC COOPERATIVE - HONORS

ENGL 2329_A002

DR. JEREMY LEATHAM

Course Description:

An instructional program designed to integrate on-campus study with practical hands-on work experience. In conjunction with class seminars, the individual student will set specific goals and objectives in the study of English language and literature.

Prerequisites and/or Corequisites:

Course Notes and Instructor Recommendations:

Student will conduct independent research with instructor guidance with the goals of presenting the results of the study at a conference and MCC's Scholar's Day. The student will write a literature review.

Instructor Information:

Instructor Name: Jeremy Leatham
MCC Email: jleatham@mclennan.edu
Office Phone Number: 254.299.8910
Office Location: FOB 216
Office Hours: MW 9:00–11:30am, also by appointment

Additional Contact Information: During the week, I will always try to reply to emails that solicit a response within 24 hours. Please feel free to follow up if you have not heard from me in that time. If you would like to meet with me outside of my regularly scheduled office hours, send me an email to schedule an appointment.

Required Text & Materials:

None

MCC Bookstore Website: <http://www.mclennan.edu/bookstore/>

Methods of Teaching and Learning:

Student will conduct independent research and meet with instructor regularly.

Course Objectives and/or Competencies:

Upon successful completion of this literature course, students will be able to:

1. Analyze Latino characters and how they are represented in romance.
2. Compare portrayals of Latino characters by Latino authors to non-Latino authors.

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3. Identify whether there are common stereotypes and tropes associated with specific national/ethnic Latinos (Mexican American, Puerto Rican, etc.)
4. Evaluate the cultural authenticity of Latino representation to their respective culture.
5. Learn about different cultures/identities in Latinos.
6. Make a claim that contributes to a broader discussion of diversity, voice, and authenticity in U.S. romance literature.
7. Improve writing skills when reading novels and writing a literature review.
8. Present at Great Plains Conference and Scholar's Day.

Course Outline or Schedule:

Week	Task
January 12 - 16	Meet with Professor Leatham to finalize the proposal and make any changes to it. Have already determined the five books that I want to research to compare and contrast.
January 19 - 23	Continue to make any changes if I did not finish the week before and start researching. Email the final proposal to Dr. Shelly Rogers-Sharer and Dr. Otsmar Villarroel by January 23. Submit a signed copy to the Honors Directors.
January 26 - 30	Read the selected novels and take notes on the Latino characters. Finish reading 2 novels. Create character profiles on the Latino characters to have a depth analysis comparison. Commence the literature review draft.
February 2 - 6	Continue reading the novels and looking for articles to understand the culture represented in the books. Already finished with one more novel. Meet with Professor Leatham to

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	discuss the progress and ask any questions. Continue working on the literature review.
February 9 - 13	Read the novels and continue making character profiles. Finish reading 2 more novels. Reading and analyzing articles. Continue working on the literature review.
February 16 - 20	Organize the collected data and begin to build the poster presentation with Venn diagrams and other comparison graphics to prepare for the Great Plains Conference. The project will probably still be unfinished but will make the poster with my current progress.
February 23 - 27	Meet with Professor Leatham to prepare for the Great Plains Conference and make any changes to the poster. Print the poster.
March 2 - 6	Prepare for the Great Plains Conference and present (March 5-8)
March 9 - 13	Spring Break. Continue working on literature review.
March 16 - 20	Meet with Professor Leatham to continue progress on literature review.
March 23 - 27	Continue researching articles and working on literature review.
March 30 – April 3	Submit a draft of the literature review to Professor Leatham.
April 6 - 10	Make additional changes to the final draft poster for Scholar's Day. Meet Professor

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	Leatham to get feedback on the final draft of the literature review.
April 13 - 17	Submit a revised literature review.
April 20 - 24	Prepare for Scholar's Day and present on the 24 of April.

Course Grading Information:

50% - Literature Review (articles, length, theme, format, grammar, citations, and clarity.)

40% - Presentation: Charts/Graphs/Posters: (appearance, accuracy, deadline, and presentation)

10% - Accountability: Deadlines/Meetings: (meetings with professor and finishing by the deadline)

Rubric for Literature Review:

Criteria:	Description:	Points:
Articles	Is the information gathered relevant? Are the articles reliable?	_____ out of 15
Organization	Is the structure classified as introduction, body, and conclusion? Are there smooth transitions between paragraphs and ideas?	_____ out of 15
Theme	Well organized, demonstrates logical sequencing, and structure.	_____ out of 10
Format	Is the content formatted correctly such as the font, text size, and heading?	_____ out of 10

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Spelling & Grammar	Few to no errors in spelling, punctuation, or grammar.	_____ out of 10
Citations/Reference Sheet	Are all the references correctly cited? Is the reference sheet in the correct citation format?	_____ out of 10
Clarity	Is the literature review clear and focused? Does it clearly define the topic, purpose, and organization of the review?	_____ out of 30
Total Points:		_____ out of 100

Rubric for Presentation:

Criteria:	Description:	Points:
Presentation of Research	Does the presenter concisely present main points of introduction, hypotheses/propositions, research methods, and conclusions in a well-organized manner? Does the presenter offer a claim? Is the narration and/or answering of questions engaging, thorough, and adds greatly to the presentation?	_____ out of 25
Visual Presentation	Is the poster overall visually appealing (aesthetic); not cluttered; colors and patterns	_____ out of 25

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	enhance readability? Is the usage of graphics engaging and enhancing text content so that the viewer can understand it?	
Documentation of Sources, Quality of Sources	Does the presentation cite all data obtained from sources correctly?	_____ out of 25
Spelling & Grammar	Few to no errors in spelling, punctuation, or grammar.	_____ out of 25
Total Points:		_____ out of 100

Rubric for Accountability:

Criteria:	Description:	Points:
Deadlines	Is the researcher meeting their deadlines and doing diligent work on doing their research?	_____ out of 50
Meetings	Is the researcher meeting with Professor Leatham at least 2 times a month?	_____ out of 50
Total Points:		_____ out of 100

Academic Integrity Statement:

All work submitted by student will be original and her own words and ideas, unless otherwise indicated.

06/24/2025



ACADEMIC RESOURCES/POLICIES

Accommodations/ADA Statement:

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact Accommodations (Disability Services) as soon as possible to begin the steps for requesting accommodations. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by Accommodations (Disability Services). For additional information, please visit www.mclennan.edu/disability

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

disabilities@mclennan.edu (254)299-8122
Room 319, Student Services

Title IX:

Title IX of the Education Amendments of 1972 is a Federal civil rights law that prohibits discrimination on the basis of sex in educational programs and activities that receive Federal funds. We care about your safety and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report a Title IX incident are encouraged to immediately contact the Title IX Coordinator at titleix@mclennan.edu or by calling, Dr. Claudette Jackson, (Accommodations/Title IX) at (254) 299-8465.

Additionally, Title IX provides rights and protections for pregnant and newly parenting students which can include educational accommodations such as excused absences

and the opportunity to make up assignments and tests. Lactation spaces are also available on campus. Please email titleix@mclennan.edu for more information.

MCC employees are mandatory reporters and must report incidents immediately to the Title IX Coordinator. Faculty and Staff may email titleix@mclennan.edu to submit a report.

Individuals may also contact the MCC Police Department at (254) 299-8911 or the MCC Student Counseling Center at (254) 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student may report sexual harassment anonymously by visiting <https://www.lighthouse-services.com>

Visit McLennan's Title IX webpage at <https://www.mclennan.edu/titleix/> to learn more about Title IX protections, reporting, and resources.

Student Support/Resources:

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at <http://www.mclennan.edu/campus-resource-guide/>

Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff. To schedule an appointment, go to <https://calendly.com/paulannespantry-mcc/15min>.

Academic Support and Tutoring is here to help students with all their course-related needs. Specializing in one-on-one tutoring, developing study skills, and effectively writing essays. Academic Support and Tutoring can be found in the Library and main floor of the Learning Commons. This service is available to students in person or through Zoom. You can contact the Academic Support and Tutoring team via Zoom or email (ast@mclennan.edu) by going to our website (<https://www.mclennan.edu/academic-support-and-tutoring/>)

Success Coaching Services is here for you.

We know life can be overwhelming sometimes—and that challenges outside the classroom can impact your success inside it. That's why our Success Coaches provide personalized support to help you navigate it all.

Success Coaching is available to every MCC student, no matter where you're starting from. Whether you're looking for direction, need quick advice, or just want someone to talk to, our coaches are here to listen, celebrate your strengths, and help you move forward with confidence. At Success Coaching Services, your voice is heard, your goals matter, and your future is our focus.

To learn more or schedule an appointment, visit www.mclennan.edu/successcoaching, call 254-299-8226, or email success@mclennan.edu.

College personnel also recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources and other essential resources, we encourage you to contact the CREW - Campus Resources Education Web by calling 254-299-8561 or emailing crew@mclennan.edu.

Success Coaching Services, the CREW, and Paulanne's Pantry are located on the second floor of the Student Services building in Success Coaching Services, suite 249.

The Student Counseling Center offers confidential mental health counseling to currently enrolled students at no charge. Counselors are trained to help students with problems related to personal, social, and emotional concerns. Sessions focus on short-term goals in order to facilitate students college success and adjustment. This service is available to students in person or through Zoom.

Make an appointment to meet with a counselor by visiting the center in the Wellness & Fitness building, room 101, calling 254-299-8210, or emailing counseling@mclennan.edu.

MCC Foundation Emergency Grant Fund:

Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an emergency grant fund that may be able to assist you. Please go to <https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html> to find out more about the emergency grant. The application can be found at <https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html>

MCC Academic Integrity Statement:

Please view our [Academic Integrity statement](#) for more information about academic integrity, dishonesty, and cheating. The unauthorized use of artificial intelligence (AI) for classwork can be a violation of the College's General Conduct Policy. Whether AI is authorized in a course and the parameters in which AI can be used in a course will be outlined by each instructor.

Minimum System Requirements to Utilize MCC's D2L|Brightspace:

For online and blended/hybrid courses, students must have access to a reliable computer and internet. For more information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system go to: <https://www.mclennan.edu/center-for-teaching-and-learning/Faculty-and-StaffCommons/requirements.html>

Minimum Technical Skills:

Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

Backup Plan for Technology:

In the event MCC's technology systems are down, you will be notified via your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

Email Policy:

McLennan Community College would like to remind you of the policy (<http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf>) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are expected to read and, if needed, respond in a timely manner to college emails. For more information about your student email account, go to www.mclennan.edu/studentemail.

Instructional Uses of Email:

Faculty members can determine classroom use of email or electronic communications. Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication

method is to be used and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with their students, it should be reflected in the course syllabus and information should be provided for the preferred form of communication.

Email on Mobile Devices:

The College recommends that you set up your mobile device to receive McLennan emails. If you need assistance with set-up, you may email Helpdesk@mclennan.edu for help.

You can find help on the McLennan website about connecting your McLennan email account to your mobile device:

- [Email Setup for iPhones and iPads](#)
- [Email Setup for Androids](#)

Forwarding Emails:

You may forward emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may be lost or placed in junk or spam filters.

For more helpful information about technology at MCC, go to [MCC's Tech Support](#) or email helpdesk@mclennan.edu.

Disclaimer:

The resources and policies listed above are merely for informational purposes and are subject to change without notice or obligation. The College reserves the right to change policies and other requirements in compliance with State and Federal laws. The provisions of this document do not constitute a contract.