

Updated 07/18/2023



WACO, TEXAS

**COURSE SYLLABUS
AND
INSTRUCTOR PLAN**

Texas Government (Texas Constitution & Topics)

GOVT_2306_M080_2025SM

John Williams

NOTE: This is an Online Course.
NOTE: This is a Minimester course.

Texas Government (Texas Constitution & Topics)

GOVT_2306_M080_2025SM

Course Description:

Origin and development of the Texas Constitution, structure, and powers of the state government, including the legislative, executive, and judicial branches, federalism, political participation, the state and local election process, public policy, civil liberties, and civil rights.

Prerequisites and/or Corequisites:

Prerequisite: Must have passed the reading portion of the TSI Assessment or have credit for INRW 0402. Semester Hours 3 (3 lecture).

Instructor Information:

Instructor Name: John Williams

MCC E-mail: jwilliams@mclennan.edu

Office Phone Number: (254) 299-89383

Office Location: MAC 334

Office/Teacher Conference Hours: By Appointment: Zoom or Face-to-Face

Other Instruction Information: In emergencies if Instructor isn't available contact the advisor below.

Advisor: Eric Emblem

Office Phone: 254-299-8917

E-mail: eemblem@mclennan.edu

Required Text & Materials:

Title: Texas Politics Today

Author: Jones, Crain, Flores, Wlezien, and Davis

Edition: 19th Edition

Publisher: Cengage

ISBN: 978-0-357-50672-1

MCC Bookstore Website: <http://www.mclennan.edu/bookstore/>

Methods of Teaching and Learning:

This course will rely primarily on the assigned text. However, other related materials may be used to supplement the approved course material. Generally speaking, class time will be divided between class discussion and course lecture. The discussions will include not only prescribed

Texas Government (Texas Constitution & Topics)

GOVT_2306_M080_2025SM

readings, but outside current events happening at the local, state, and federal levels, and other appropriate professional published materials, as well. Exams, quizzes, and assigned projects will be used to assess learning and comprehension. Furthermore, participation in class discussions is a critical part of the classroom experience. Therefore, final grades will incorporate points for participation.

Course Objectives and/or Competencies:

This course will focus on the Texas Constitution. The course will involve the analysis of governmental institutions, political behavior, civic engagement, and their political and philosophical foundations. Ultimately, this course is designed to help students develop an adequate comprehension of the following:

- **Critical Thinking Skills (CT):** “to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.”
- **Communication Skills (COMM):** “to include effective development, interpretation and expression of ideas through written, oral and visual communication.”
- **Social Responsibility (SR):** “to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities.”
- **Personal Responsibility (PR):** “to include the ability to connect choices, actions and consequences to ethical decision-making.”

Course Attendance/Participation Guidelines:

If a student is not in attendance in accordance with the policies/guidelines of the class as outlined in the course syllabus as of the course census date, faculty are required to drop students from their class roster prior to certifying the respective class roster. A student’s financial aid will be re-evaluated accordingly and the student will only receive funding for those courses attended as of the course census date.

Before the 60% point of the semester, a student who is absent for 25% or more of a face-to-face or blended course or who miss 25% or more of assigned work for an online course will be withdrawn from the course with a grade of W. A student may also request to be withdrawn with a grade of W before the 60% point of the semester. After the 60% point of the semester, the student may request to be withdrawn if the student is passing, or be assigned the final grade earned at the end of the semester after grades have been updated to reflect missing work.

Texas Government (Texas Constitution & Topics)

GOVT_2306_M080_2025SM

Course Outline or Schedule:

This is a fully online course and students are expected to stay on pace to complete the assigned readings before the topics are discussed in posted discussion boards. Also, students will be required to complete all assignments in accordance with the established due date. If there's a change in schedule, students will be notified through Brightspace and/or e-mail.

Day 1: 05/13/2025

- Read Chapter 1
- Watch Video
- Introductions and Course Orientation
- Introduction Discussion Board (discussion board #1)

Day 2: 04/14/2025

- Read Chapter 2
- Watch Video
- Syllabus Scavenger Hunt Due

Day 3: 05/15/2025

- Read Chapter 3
- Exam 1 (Chapters 1-3)

Day 4: 05/16/2025

- Read Chapter 4
- Watch Video
- Discussion Board #2

Day 5: 05/17/2025

- Read Chapter 5
- Watch Video

Day 6: 05/19/2025

- Read Chapter 6
- Exam 2 (Chapters 4-6)

Texas Government (Texas Constitution & Topics)

GOVT_2306_M080_2025SM

Day 7: 05/20/2025

- Read Chapter 7
- Watch Video
- Discussion Board #3

Day 8: 05/21/2025

- Read Chapter 8
- Watch Video

Day 9: 05/22/2025

- Read Chapter 9
- Exam 3 (Chapters 7-9)

Day 10: 05/23/2025

- Read Chapter 10
- Watch Video
- Discussion Board #4

Day 11: 05/24/2025

- Read Chapter 11

Day 12: 05/26/2025

- Read Chapter 12

Day 13: 05/27/2025

- Course Wrap Up
- Final Discussion Board (discussion board #5)

Day 14: 05/28/2025

- Final Exam (Chapters 10-12)

Texas Government (Texas Constitution & Topics)

GOVT_2306_M080_2025SM

Course Grading Information:

Grades can be found in the Brightspace grade book. Students are responsible for keeping track of their progress throughout the semester. Students are expected to do their own, original work. Cheating and plagiarism is entirely unacceptable. Should you get caught cheating or turn in plagiarized work, the appropriate MCC sanctions will be pursued.

As summarized below, course grades will be divided into three areas worth a total of 470 points. As it is a requirement to attend class, a reduction of 10% per session missed may be assessed against the class participation score should students attend fewer than 75% of the scheduled meeting dates.

1. There will be **Four** exams which may consist of both multiple-choice and short essay answers, worth 100 points each – **400** points.
2. There will be **Five** discussion boards worth 10 points each – **50** points.
3. Class Participation (10 points for completing syllabus scavenger hunt, and 10 points for completing all 5 discussion boards) – **20** points.

Grading Scale:

100 - 90%	A (470-423)
89 - 80%	B (422-376)
79 - 70%	C (375-329)
69 - 60%	D (328-282)
Below 60%	F (281-0)

Late Work and Make Up Work Policies:

- Discussion Boards

Discussion boards are peer to peer assignments that are meant to help students understand the course material from the experiences or scholarly interpretation of the course material. These assignments are time and chapter sensitive and, therefore, must be completed by the due date.

There will not be any allowances for make up work with regard to missed discussion board assignments.

Texas Government (Texas Constitution & Topics)

GOVT_2306_M080_2025SM

- Syllabus Scavenger Hunt

This assignment is to help you learn more about critical information that I'm frequently asked throughout the semester. Therefore, it is important that you complete this assignment early in the course.

There will not be any allowances for make up work with regard to not completing the Syllabus Scavenger Hunt assignment.

- Exams

Students will be required to take exams as scheduled. If circumstances prevent you from completing an exam on time, the situation must be properly documented and a request for a due date exception submitted immediately upon knowledge of the situation. Upon approval of an exception, students will have one week after approval to take the exam without penalty. Unless an exception is granted to extend a due date, students will receive the following deductions for late submission of an exam or assignment:

Up to 3 calendar days late – 20% reduction in earned score.

Between 4 and 7 calendar days late – 50% reduction in earned score.

All exams not completed during the timeframe listed above will result in a zero for the exam.

Student Behavioral Expectations or Conduct Policy:

Students are expected to respect the opinions of others and conduct themselves appropriately, as discussions may oftentimes deal with sensitive matters. Students are expected to read the assigned materials **before class** and be prepared to discuss the issues identified in the readings during discussion board assignments.

Students are also expected to log into the course daily and read and respond to emails as appropriate.

[Click Here for the MCC Attendance/Absences Policy](https://www.mclennan.edu/highlander-guide/policies.html)

(<https://www.mclennan.edu/highlander-guide/policies.html>)

Click on the link above for the college policies on attendance and absences. Your instructor may have additional guidelines specific to this course.

07/02/2024



ACADEMIC RESOURCES/POLICIES

Accommodations/ADA Statement:

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact Accommodations (Disability Services) as soon as possible to provide documentation and make necessary arrangements. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by the Accommodations Coordinator. For additional information, please visit www.mclennan.edu/disability

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

disabilities@mclennan.edu (254)299-8122 Room
319, Student Services

Title IX:

Title IX of the Education Amendments of 1972 is a Federal civil rights law that prohibits discrimination on the basis of sex in educational programs and activities that receive Federal funds. We care about your safety and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report a Title IX incident are encouraged to immediately contact the Title IX Coordinator at titleix@mclennan.edu or by calling, Dr. Claudette Jackson, (Accommodations/Title IX) at (254) 299-8465.

Additionally, Title IX provides rights and protections for pregnant and newly parenting students which can include educational accommodations such as excused absences

and the opportunity to make up assignments and tests. Lactation spaces are also available on campus. Please email titleix@mclennan.edu for more information.

MCC employees are mandatory reporters and must report incidents immediately to the Title IX Coordinator. Faculty and Staff may email titleix@mclennan.edu to submit a report.

Individuals may also contact the MCC Police Department at (254) 299-8911 or the MCC Student Counseling Center at (254) 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student may report sexual harassment anonymously by visiting <https://www.lighthouse-services.com>

Visit McLennan's Title IX webpage at <https://www.mclennan.edu/titleix/> to learn more about Title IX protections, reporting, and resources.

Student Support/Resources:

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at <http://www.mclennan.edu/campus-resource-guide/>

Academic Support and Tutoring is here to help students with all their course-related needs. Specializing in one-on-one tutoring, developing study skills, and effectively writing essays. Academic Support and Tutoring can be found in the Library and main floor of the Learning Commons. This service is available to students in person or through Zoom. You can contact the Academic Support and Tutoring team via Zoom or email (ast@mclennan.edu) by going to our website (<https://www.mclennan.edu/academic-support-and-tutoring/>)

At our campus, we understand that students face numerous challenges beyond the classroom. That's why we offer Success Coaches who are dedicated to helping you succeed. Our coaches know that life can sometimes get in the way of your educational goals. Through personalized meetings, Success Coaches empower you to overcome obstacles, maximize your potential, and create a clear path to both academic and personal success. Our Success Coaches are ready to help you achieve your dreams! Schedule your appointment today by calling 254-299-8226 or emailing success@mclennan.edu.

College personnel also recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources and other essential resources, we encourage you to contact the CREW - Campus Resources Education Web by calling 254-299-8561 or emailing crew@mclennan.edu.

Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff. To schedule an appointment, go to <https://calendly.com/paulannespantry-mcc/15min>.

Success Coaching Services, the CREW, and Paulanne's Pantry are located on the second floor of the Student Services building in Success Coaching Services, suite 249.

The Student Counseling Center offers confidential mental health counseling to currently enrolled students at no charge. Counselors are trained to help students with problems related to personal, social, and emotional concerns. Sessions focus on short-term goals in order to facilitate students college success and adjustment. This service is available to students in person or through Zoom.

Make an appointment to meet with a counselor by visiting the center in the Wellness & Fitness building, room 101, calling 254-299-8210, or emailing counseling@mclennan.edu.

MCC Foundation Emergency Grant Fund:

Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an emergency grant fund that may be able to assist you. Please go to <https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html> to find out more about the emergency grant. The application can be found at <https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html>

MCC Academic Integrity Statement:

Please view our [Academic integrity statement](#) for more information about academic integrity, dishonesty, and cheating. The unauthorized use of artificial intelligence (AI) for classwork can be a violation of the College's General Conduct Policy. Whether AI is

authorized in a course and the parameters in which AI can be used in a course will be outlined by each instructor.

Minimum System Requirements to Utilize MCC's D2L|Brightspace:

Go to <https://www.mclennan.edu/center-for-teaching-and-learning/Faculty-and-StaffCommons/requirements.html> for information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system.

Minimum Technical Skills:

Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

Backup Plan for Technology:

In the event MCC's technology systems are down, you will be notified via your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

Email Policy:

McLennan Community College would like to remind you of the policy (<http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf>) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are expected to read and, if needed, respond in a timely manner to college emails. For more information about your student email account, go to www.mclennan.edu/studentemail.

Instructional Uses of Email:

Faculty members can determine classroom use of email or electronic communications. Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication method is to be used and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with their students, it should be reflected in the course syllabus and information should be provided for the preferred form of communication.

Email on Mobile Devices:

The College recommends that you set up your mobile device to receive McLennan emails. If you need assistance with set-up, you may email Helpdesk@mclennan.edu for help.

You can find help on the McLennan website about connecting your McLennan email account to your mobile device:

- [Email Setup for iPhones and iPads](#)
- [Email Setup for Androids](#)

Forwarding Emails:

You may forward emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may be lost or placed in junk or spam filters.

For more helpful information about technology at MCC, go to [MCC's Tech Support](#) or email helpdesk@mclennan.edu.

Disclaimer:

The resources and policies listed above are merely for informational purposes and are subject to change without notice or obligation. The College reserves the right to change policies and other requirements in compliance with State and Federal laws. The provisions of this document do not constitute a contract.