

Updated 07/18/2023



WACO, TEXAS

COURSE SYLLABUS

AND

INSTRUCTOR PLAN

INTRODUCTION TO SOCIOLOGY

SOCI - 1301 – W080

DR. CLAUDETTE JACKSON

NOTE: This is a Minimester Course.

NOTE: This is an Online Course.

INTRODUCTION TO SOCIOLOGY

SOCI 1301 W080

Course Description:

The scientific study of human society, including ways in which groups, social institutions, and individuals affect each other. Causes of social stability and social change are explored through the application of various theoretical perspectives, key concepts, and related research methods of sociology. Analysis of social issues in their institutional context may include topics such as social stratification, gender, race/ethnicity, and deviance.

Prerequisites and/or Corequisites:

None

Course Notes and Instructor Recommendations:

All course materials for SOCI 1301 can be accessed through our Brightspace course page.

Instructor Information:

Instructor Name: Claudette Jackson

MCC Email: cjackson@mclennan.edu (or use the email link in Brightspace)

Office Phone Number: 254-299-8465

Office Location: Michaelis Academic Center, 230

Office/Teacher Conference Hours: Available via Zoom for Winter Minimester: M-W 9-10am, Th-F 3:00-4:00 pm or email to make an appointment.

Other Instruction Information:

Required Text & Materials:

Title: *Introduction to Sociology, 3e*

Author: OpenStax

Edition: 3rd

Publisher: OpenStax

ISBN:

Several options are available to access the **free** textbook – PDF and online link. You can use the PDF (available within Brightspace) or the OpenStax online [link](#). Information regarding print copies for purchase are also available on the OpenStax website.

MCC Bookstore Website: <http://www.mclennan.edu/bookstore/>

INTRODUCTION TO SOCIOLOGY

SOCI 1301 W080

Methods of Teaching and Learning:

This course is organized into daily chapters and assignments. Working ahead is permitted and encouraged. Delivery of instruction may be provided through chapter overviews, videos, and other online work.

Course Objectives and/or Competencies:

Courses in this category focus on the application of empirical and scientific methods that contribute to the understanding of what makes us human. Courses involve the exploration of behaviors and interactions among individuals, groups, institutions, and events, examining their impact on the individual, society, and culture.

- **Critical Thinking** -- to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- **Communications Skill** -- to include effective development, interpretation and expression of ideas through written, oral and visual communication
- **Empirical & Quantitative Skills** -- to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions
- **Social Responsibility** -- to include intercultural competency, civic knowledge, and the ability to engage effectively in regional, national, and global communities

Course Attendance/Participation Guidelines:

If a student is not in attendance in accordance with the policies/guidelines of the class as outlined in the course syllabus as of the course census date, faculty are required to drop students from their class roster prior to certifying the respective class roster. A student's financial aid will be re-evaluated accordingly and the student will only receive funding for those courses attended as of the course census date.

Before the 60% point of the semester, a student who is absent for 25% or more of a face-to-face or blended course or who miss 25% or more of assigned work for an online course will be withdrawn from the course with a grade of W. A student may also request to be withdrawn with a grade of W before the 60% point of the semester. After the 60% point of the semester, the student may request to be withdrawn if the student is passing, or be assigned the final grade earned at the end of the semester after grades have been updated to reflect missing work.

Course Outline or Schedule:

This course schedule is tentative and may be subject to change, though you will be given advanced notice of any modifications. Notice is typically in the form of announcements in Brightspace and/or emails to the MCC student email account.

INTRODUCTION TO SOCIOLOGY

SOCI 1301 W080

Week Beginning	Chapters	Assignments
December 16	Chapter 1: Introduction to Sociology	<ul style="list-style-type: none"> • Review Student Quick-Start Guide. • Read Chapter 1 • Complete Daily Assignment – Sociological Imagination Discussion • Complete Chapter 1 Quiz
December 17	Chapter 2: Sociological Research	<ul style="list-style-type: none"> • Read Chapter 2 • Complete Daily Assignment – Method Match • Complete Chapter 2 Quiz
December 18	Chapter 3: Culture	<ul style="list-style-type: none"> • Read Chapter 3 • Complete Daily Assignment – Culture Photo Post • Complete Chapter 3 Quiz
December 19	Chapter 4: Society & Social Interaction	<ul style="list-style-type: none"> • Read Chapter 4 • Complete Daily Assignment – Scenario Analysis • Complete Chapter 4 Quiz
December 20	Chapter 5: Socialization	<ul style="list-style-type: none"> • Read Chapter 5 • Complete Daily Assignment – Socialization Map • Complete Chapter 5 Quiz
December 21	Week 1 Quizzes	<ul style="list-style-type: none"> • All quizzes for week 1 are due by December 21st by 11:59pm
December 22	Chapter 6: Groups & Organizations	<ul style="list-style-type: none"> • Read Chapter 6 • Complete Daily Assignment – Group Analysis • Complete Chapter 6 Quiz
December 23	Chapter 7: Deviance, Crime & Social Control	<ul style="list-style-type: none"> • Read Chapter 7 • Complete Daily Assignment – Deviance Card Sort • Complete Chapter 7 Quiz
December 24 & 25	No Chapters	<ul style="list-style-type: none"> • No Assignments Due

INTRODUCTION TO SOCIOLOGY

SOCI 1301 W080

December 26	Chapter 9: Social Stratification in the United States	<ul style="list-style-type: none"> • Read Chapter 9 • Complete Daily Assignment – Micro-Reflection • Complete Chapter 9 Quiz
December 27	Chapter 11: Race & Ethnicity	<ul style="list-style-type: none"> • Read Chapter 11 • Complete Daily Assignment – Concept Connection • Complete Chapter 11 Quiz
December 28	Week 2 Quizzes	<ul style="list-style-type: none"> • All quizzes for week 1 are due by December 21st by 11:59pm (even chapter 12)
December 29	Chapter 12: Gender, Sex & Sexuality	<ul style="list-style-type: none"> • Read Chapter 12 • Complete Daily Assignment – Gender Norms Inventory
December 30	No Chapters	<ul style="list-style-type: none"> • Work on Final Project
December 30 & January 1	No Chapters	<ul style="list-style-type: none"> • No Assignments Due
January 2	No Chapters	<ul style="list-style-type: none"> • Work on Final Project
January 3	No Chapters	<ul style="list-style-type: none"> • Work on Final Project
January 4	Final Project	<ul style="list-style-type: none"> • Final Project is due by 11:59pm (you may submit the final project early)

Course Grading Information:

You will have daily chapter assignments which you will submit through Brightspace following the instructions under each Today’s Activity section under the Assignments tab. Each assignment is worth 50 points. Chapter quizzes are worth 100 points. The final is worth 100 points. All points are summed to determine your final score.

Chapter Assignments	500 points
Chapter Quizzes	100 points
Final Project	100 points

700 points

INTRODUCTION TO SOCIOLOGY

SOCI 1301 W080

The grade distribution is as follows:

Points	Percentage	Final Grade
630-700	100% - 90%	A
560-629	89% - 80%	B
490-559	79% - 70%	C
420-489	69% - 60%	D
419 and Below	59% and Below	F

Late Work and Make Up Work Policies:

1. **Is there any extra credit?** No. It is your responsibility to complete assignments on time. By doing so, there is not a need for extra credit.
2. **May I make up missed work?** Generally, no (truly extenuating circumstance will be considered). So, it would be wise to work ahead and stay ahead just in case.
3. **May I turn in my work early?** Absolutely! Any of these assignments may be turned in early! These assignments just cannot be turned in late.
4. **May I email my assignments?** Please pay attention to the method of submitting each assignment. Note: It is very important that you keep an electronic copy of your submitted work. Technical problems happen; keep in mind that your work is your responsibility.
5. **How is my attendance counted?** Your attendance is counted by logging in each week and completing your quizzes on time.

Student Behavioral Expectations or Conduct Policy:

In this course, we will discuss (where applicable by teaching format) a variety of topics that require a mature approach. Students are expected to treat everyone with respect (when required to interact with peers). Students should understand that disagreeing with the subject matter or peers is ok so long as it is done respectfully in an academically appropriate manner.

Note about the use of AI and Generative AI in this course:

- You are welcome to use AI or predictive AI for grammar or to check your spelling. You should not be relying on it for complete sentence structure. I want to read your words and thoughts and not what technology suggests will sound better written another way.
- AI should not be used in conjunction with the your chapter quizzes. As a reminder, you have unlimited opportunities to take each quiz prior to each weekly due date.

INTRODUCTION TO SOCIOLOGY

SOCI 1301 W080

-
- You are **not permitted** to use generative AI for your final project. You should not cut and paste any of the project information, input keywords from the prompt, request summaries of videos or articles that may be required to watch prior to completing the project, etc. Simply put, you are taking this course and the project should represent your personal output from your own understanding from the information you took in. A final project using generative AI will receive a 0.

[Click Here for the MCC Attendance/Absences Policy](https://www.mclennan.edu/highlander-guide/policies.html)

(<https://www.mclennan.edu/highlander-guide/policies.html>)

Click on the link above for the college policies on attendance and absences. Your instructor may have additional guidelines specific to this course.

06/24/2025



ACADEMIC RESOURCES/POLICIES

Accommodations/ADA Statement:

Any student who is a qualified individual with a disability may request reasonable accommodations to assist with providing equal access to educational opportunities. Students should contact Accommodations (Disability Services) as soon as possible to begin the steps for requesting accommodations. Once that process is completed, appropriate verification will be provided to the student and instructor. Please note that instructors are not required to provide classroom accommodations to students until appropriate verification has been provided by Accommodations (Disability Services). For additional information, please visit www.mclennan.edu/disability

Students with questions or who require assistance with disabilities involving physical, classroom, or testing accommodations should contact:

disabilities@mclennan.edu (254)299-8122
Room 319, Student Services

Title IX:

Title IX of the Education Amendments of 1972 is a Federal civil rights law that prohibits discrimination on the basis of sex in educational programs and activities that receive Federal funds. We care about your safety and value an environment where students and instructors can successfully teach and learn together. If you or someone you know experiences unwelcomed behavior, we are here to help. Individuals who would like to report a Title IX incident are encouraged to immediately contact the Title IX Coordinator at titleix@mclennan.edu or by calling, Dr. Claudette Jackson, (Accommodations/Title IX) at (254) 299-8465.

Additionally, Title IX provides rights and protections for pregnant and newly parenting students which can include educational accommodations such as excused absences

and the opportunity to make up assignments and tests. Lactation spaces are also available on campus. Please email titleix@mclennan.edu for more information.

MCC employees are mandatory reporters and must report incidents immediately to the Title IX Coordinator. Faculty and Staff may email titleix@mclennan.edu to submit a report.

Individuals may also contact the MCC Police Department at (254) 299-8911 or the MCC Student Counseling Center at (254) 299-8210. The MCC Student Counseling Center is a confidential resource for students. Any student may report sexual harassment anonymously by visiting <https://www.lighthouse-services.com>

Visit McLennan's Title IX webpage at <https://www.mclennan.edu/titleix/> to learn more about Title IX protections, reporting, and resources.

Student Support/Resources:

MCC provides a variety of services to support student success in the classroom and in your academic pursuits to include counseling, tutors, technology help desk, advising, financial aid, etc. A listing of these and the many other services available to our students is available at <http://www.mclennan.edu/campus-resource-guide/>

Paulanne's Pantry (MCC's food pantry) provides free food by appointment to students, faculty and staff. To schedule an appointment, go to <https://calendly.com/paulannespantry-mcc/15min>.

Academic Support and Tutoring is here to help students with all their course-related needs. Specializing in one-on-one tutoring, developing study skills, and effectively writing essays. Academic Support and Tutoring can be found in the Library and main floor of the Learning Commons. This service is available to students in person or through Zoom. You can contact the Academic Support and Tutoring team via Zoom or email (ast@mclennan.edu) by going to our website (<https://www.mclennan.edu/academic-support-and-tutoring/>)

Success Coaching Services is here for you.

We know life can be overwhelming sometimes—and that challenges outside the classroom can impact your success inside it. That's why our Success Coaches provide personalized support to help you navigate it all.

Success Coaching is available to every MCC student, no matter where you're starting from. Whether you're looking for direction, need quick advice, or just want someone to talk to, our coaches are here to listen, celebrate your strengths, and help you move forward with confidence. At Success Coaching Services, your voice is heard, your goals matter, and your future is our focus.

To learn more or schedule an appointment, visit www.mclennan.edu/successcoaching, call 254-299-8226, or email success@mclennan.edu.

College personnel also recognize that food, housing, and transportation are essential for student success. If you are having trouble securing these resources and other essential resources, we encourage you to contact the CREW - Campus Resources Education Web by calling 254-299-8561 or emailing crew@mclennan.edu.

Success Coaching Services, the CREW, and Paulanne's Pantry are located on the second floor of the Student Services building in Success Coaching Services, suite 249.

The Student Counseling Center offers confidential mental health counseling to currently enrolled students at no charge. Counselors are trained to help students with problems related to personal, social, and emotional concerns. Sessions focus on short-term goals in order to facilitate students college success and adjustment. This service is available to students in person or through Zoom.

Make an appointment to meet with a counselor by visiting the center in the Wellness & Fitness building, room 101, calling 254-299-8210, or emailing counseling@mclennan.edu.

MCC Foundation Emergency Grant Fund:

Unanticipated expenses, such as car repairs, medical bills, housing, or job loss can affect us all. Should an unexpected expense arise, the MCC Foundation has an emergency grant fund that may be able to assist you. Please go to <https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html> to find out more about the emergency grant. The application can be found at <https://www.mclennan.edu/foundation/scholarships-and-resources/emergencygrant.html>

MCC Academic Integrity Statement:

Please view our [Academic Integrity statement](#) for more information about academic integrity, dishonesty, and cheating. The unauthorized use of artificial intelligence (AI) for classwork can be a violation of the College's General Conduct Policy. Whether AI is authorized in a course and the parameters in which AI can be used in a course will be outlined by each instructor.

Minimum System Requirements to Utilize MCC's D2L|Brightspace:

For online and blended/hybrid courses, students must have access to a reliable computer and internet. For more information on the minimum system requirements needed to reliably access your courses in MCC's D2L|Brightspace learning management system go to: <https://www.mclennan.edu/center-for-teaching-and-learning/Faculty-and-StaffCommons/requirements.html>

Minimum Technical Skills:

Students should have basic computer skills, knowledge of word processing software, and a basic understanding of how to use search engines and common web browsers.

Backup Plan for Technology:

In the event MCC's technology systems are down, you will be notified via your MCC student email address. Please note that all assignments and activities will be due on the date specified in the Instructor Plan, unless otherwise noted by the instructor.

Email Policy:

McLennan Community College would like to remind you of the policy (<http://www.mclennan.edu/employees/policy-manual/docs/E-XXXI-B.pdf>) regarding college email. All students, faculty, and staff are encouraged to use their McLennan email addresses when conducting college business.

A student's McLennan email address is the preferred email address that college employees should use for official college information or business. Students are expected to read and, if needed, respond in a timely manner to college emails. For more information about your student email account, go to www.mclennan.edu/studentemail.

Instructional Uses of Email:

Faculty members can determine classroom use of email or electronic communications. Faculty should expect and encourage students to check the college email on a regular basis. Faculty should inform students in the course syllabus if another communication

method is to be used and of any special or unusual expectations for electronic communications.

If a faculty member prefers not to communicate by email with their students, it should be reflected in the course syllabus and information should be provided for the preferred form of communication.

Email on Mobile Devices:

The College recommends that you set up your mobile device to receive McLennan emails. If you need assistance with set-up, you may email Helpdesk@mclennan.edu for help.

You can find help on the McLennan website about connecting your McLennan email account to your mobile device:

- [Email Setup for iPhones and iPads](#)
- [Email Setup for Androids](#)

Forwarding Emails:

You may forward emails that come to your McLennan address to alternate email addresses; however, the College will not be held responsible for emails forwarded to an alternate address that may be lost or placed in junk or spam filters.

For more helpful information about technology at MCC, go to [MCC's Tech Support](#) or email helpdesk@mclennan.edu.

Disclaimer:

The resources and policies listed above are merely for informational purposes and are subject to change without notice or obligation. The College reserves the right to change policies and other requirements in compliance with State and Federal laws. The provisions of this document do not constitute a contract.